

**A MEETING OF THE PERSONNEL SUB BOARD
WAS HELD ON 2 SEPTEMBER 2009**

Subject to approval

The Mayor (Councillor Mrs Searle) (ex-officio), Councillors Burgess, Carter (P), Forder (P), Gill (P), Hook (P) and Wright (P)

It was reported that, in accordance with Standing Orders, notice had been received that Councillor Edgar would replace Councillor Burgess for this meeting.

14. APOLOGIES

Apologies for inability to attend the meeting were received on behalf of The Mayor and Councillor Burgess.

15. DECLARATIONS OF INTEREST

There were no declarations of interest.

16. MINUTES

RESOLVED: That the Minutes of the meeting of the Sub Board held on 10 June 2009 be approved and signed as a true and correct record.

17. DEPUTATIONS

There were no deputations received.

18. PUBLIC QUESTIONS

There were no public questions received.

PART II

19. SICKNESS CERTIFICATION SCHEME

Consideration was given to a report of the Head of Personnel seeking the Sub Board's approval for an update to the Sickness Certification Scheme.

RESOLVED: That the updated Sickness Certification Scheme, attached to the report of the Head of Personnel, be adopted with effect from 1st October 2009.

20. PAY REVIEW –2009/10

Consideration was given to a report of the Head of Personnel which advised the Sub Board of developments relating to the claim for 2009/10.

RESOLVED: That the information contained in the report of the Head of Personnel be noted.

21. ANY OTHER ITEMS

There were no other items under the Chairman's special circumstances discretion to raise as a matter of urgency.

22. EXCLUSION OF THE PUBLIC

RESOLVED: That in relation to the following items the public be excluded from the meeting, as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information within Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all circumstances of the case, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, for the reasons set out in the report.

23. APPLICATION FOR EARLY RETIREMENT

Consideration was given to a report of the Head of Financial Services which requested the Sub Board's approval for an application for early retirement, in accordance with the Council's Early Retirement Scheme, and for the deletion of post FS49A (Principal Recovery Officer).

The report was exempt from publication as the public interest in maintaining the exemption outweighed the public interest in disclosing the information by reason that it contained personal information that was not considered appropriate to be released to the public.

RESOLVED: That

1. the application for early retirement in the interests of the efficiency of the service from the post holder identified in the report– be approved with effect from 31 January 2010; and
2. post FS49A be deleted from the establishment with effect from the same date, and the postholder redeployed.

24. PROPOSED REDUNDANCY - DEVELOPMENT SERVICES

Consideration was given to an exempt report of the Chief Executive regarding proposals for the deletion of post DS 1 and consequent redundancy of the postholder in accordance with the Council's Redundancy Policy, with effect from 31 December 2009.

The report was exempt from publication as the public interest in maintaining the exemption outweighed the public interest in disclosing the information by reason that it contained personal information that was not considered appropriate to be released to the public.

RESOLVED: That approval be given to the deletion of post DS 1 and the consequent redundancy of the post holder named in the report with effect from 31 December 2009.

The meeting commenced at 6.00pm and concluded at 6.45pm

CHAIRMAN