

**A MEETING OF THE PERSONNEL SUB BOARD  
WAS HELD ON 4 JUNE 2008**

The Mayor (Councillor Kimber) (ex-officio), Councillors Carter (P), Chegwyn (P), Hook, Smith (P) and Wright (P)

It was reported that, in accordance with Standing Orders, notice had been received that Councillor Burgess would replace Councillor Hook for this meeting.

**1. APOLOGIES**

Apologies for inability to attend the meeting were received on behalf of The Mayor (Councillor Kimber) and Councillor Hook.

**2. ELECTION OF CHAIRMAN FOR THE MUNICIPAL YEAR 2008-2009**

RESOLVED: That Councillor Chegwyn be elected Chairman for the Municipal Year 2008-2009.

**3. ELECTION OF VICE CHAIRMAN FOR THE MUNICIPAL YEAR 2008-2009**

RESOLVED: That Councillor Smith be elected Vice Chairman for the Municipal Year 2008-2009.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**5. MINUTES**

RESOLVED: That the Minutes of the meeting of the Sub Board held on 14 February 2008 be approved and signed as a true and correct record.

**6. DEPUTATIONS**

There were no deputations received.

**7. PUBLIC QUESTIONS**

There were no public questions received.

## **PART II**

### **8. EARLY RETIREMENT AND DISCRETIONARY PAYMENTS SCHEME**

Consideration was given to a report of the Head of Personnel advising the Sub-Board of the necessity to update the Council's Early Retirement Scheme and Statement of Policy on Discretionary Payments in view of the Local Government (Early Termination of Employment) (Discretionary Compensation) Regulations 2006 and the LGPS (Benefits, Membership and Contributions) Regulations 2007.

RESOLVED: That the need for future updating of the Early Retirement Scheme and Policy on Discretionary Payments, once the proposed amendments to the Regulations have been finalised, be noted.

### **9. PAY REVIEW – APRIL 2008**

Consideration was given to a report of the Head of Personnel which advised the Sub Board of developments in respect of the pay negotiations for 2008.

The Head of Personnel advised Members that the General and Municipal Boiler Makers Union had voted 4:1 to accept the pay offer.

RESOLVED: That the information on developments in respect of the pay negotiations for 2008 be noted.

### **10. ANY OTHER ITEMS**

There were no other items under the Chairman's special circumstances discretion to raise as a matter of urgency.

### **11. EXCLUSION OF THE PUBLIC**

RESOLVED: That in relation to the following item the public be excluded from the meeting, as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information within Paragraphs 1 - 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all circumstances of the case, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, for the reasons set out in the report.

### **12. CHIEF EXECUTIVE REVIEW**

The report was exempt from publication as the public interest in maintaining the exemption outweighed the public interest in disclosing the information by reason that it contained personal and financial information that was not considered appropriate to be released to the public.

Personnel Sub Board – 4 June 2008

Consideration was given to an exempt report of the Review Panel which advised the Sub Board that the appraisal interview with the Chief Executive had taken place and which made a recommendation with regard to the grade applicable to the posts of Chief Executive and Deputy Chief Executive.

RESOLVED: That the addition of one increment to the grade of the posts of Chief Executive and Deputy Chief Executive with effect from 1<sup>st</sup> April 2008 be approved.

The meeting commenced at 6.00pm and concluded at 6.04 pm

CHAIRMAN