

A MEETING OF THE PERSONNEL SUB BOARD

WAS HELD ON 5 SEPTEMBER 2007

The Mayor (Councillor Gill) (ex-officio), Chairman of Policy and Organisation Board (Councillor Cully) (ex-officio) (P), Councillors Carter (P), Chegwyn (P), Clinton (P), Hook (P), Smith and Wright (P)

It was reported that, in accordance with Standing Orders, notice had been received that Councillor Carr would replace Councillor Smith for this meeting.

15. APOLOGIES

Apologies for inability to attend the meeting were received on behalf of The Mayor (Councillor Gill) and Councillor Smith.

16. DECLARATIONS OF INTEREST

There were no declarations of interest.

17. MINUTES

RESOLVED: That the Minutes of the meeting of the Sub Board held on 6 June 2007 be approved and signed as a true and correct record.

18. DEPUTATIONS

There were no deputations received.

19. PUBLIC QUESTIONS

There were no public questions received.

PART II

20. LOCAL AGREEMENT – FIRST AIDERS

Consideration was given to a report of the Head of Personnel which sought the Sub-Board's approval of the updated Local Agreement relating to First Aiders.

RESOLVED: That the adoption forthwith of the updated Local Agreement relating to First Aiders, as shown at Appendix B of the report, be approved.

21. FUNCTIONS AND SCOPE OF THE LOCAL JOINT STAFF COMMITTEE

Consideration was given to a report of the Head of Personnel which sought the Sub-Board's approval of the updated Provision, Functions and Scope of the Local Joint Staff Committee, as shown in Appendix A of the report.

Members agreed that the words “with delegated authority from Local Joint Staff Committee” contained in paragraph 5.1 of Appendix A were not required and should therefore be deleted.

RESOLVED: That the adoption of the updated Provision, Functions and Scope of the Local Joint Staff Committee, as shown at Appendix A of the report, be approved subject to the deletion of the words “with delegated authority from Local Joint Staff Committee” contained in paragraph 5.1.

22. ANY OTHER ITEMS

There were no other items to be raised as a matter of urgency under the Chairman’s special circumstances discretion.

23. EXCLUSION OF THE PUBLIC

RESOLVED: That, in relation to the following items, the public be excluded from the meeting, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information within Paragraphs 1,2 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the reports

24. STAFFING REVIEW OF PRINTING AND GRAPHICS SECTION

Consideration was given to an exempt report of the Corporate Services Manager regarding proposed staffing changes in the Printing and Graphics Section in response to changing requirements.

The report was exempt from publication as the public interest in maintaining the exemption outweighed the public interest in disclosing the information by reason that it contained personal and financial information that was not considered appropriate to be released to the public.

RESOLVED: That the two posts identified in the Corporate Services Manager’s report be made redundant with effect from 6 September 2007.

25. EARLY RETIREMENT

Consideration was given to an exempt report of the Corporate Services Manager regarding proposals for the early retirement of a member of staff, in the interests of the efficiency of the service, on 30 September 2007.

The report was exempt from publication as the public interest in maintaining the exemption outweighed the public interest in disclosing the information by reason that it contained personal and financial information that was not considered appropriate to be released to the public.

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RESOLVED: That:

- a) approval be given to the early retirement of the member of staff identified in the report, with effect from 30 September 2007, in the interests of the efficiency of the service; and
- b) the post be deleted from the establishment.

The meeting commenced at 6.00pm and concluded at 6.27 pm

CHAIRMAN