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14 September 2010

## **S U M M O N S**

**MEETING:** Grants Sub-Board  
**DATE:** 22 September 2010  
**TIME:** 6.00pm  
**PLACE:** Council Chamber, Town Hall, Gosport  
**Democratic Services contact:** Lisa Young

LINDA EDWARDS  
BOROUGH SOLICITOR

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### **MEMBERS OF THE SUB-BOARD**

The Mayor (Councillor Allen) (ex-officio)  
Chairman of the Policy and Organisation Board (Councillor Hook) (ex-officio)

Councillor Dickson (Chairman)  
Councillor Geddes (Vice Chairman)

Councillor Carter CK	Councillor Edwards
Councillor Chegwyn	Councillor Mrs Searle

### **FIRE PRECAUTIONS**

(To be read from the Chair if members of the public are present)

**In the event of the fire alarm (single continuous sound) being activated, please leave the room immediately.**

**Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.**

**IMPORTANT NOTICE:**

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

**NOTE:**

- i. Members are requested to note that if any Member wishes to speak at the Sub-Board meeting then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off for the duration of the meeting.

AGENDA

RECOMMENDED  
MINUTE FORMAT

PART A ITEMS

1 APOLOGIES FOR NON-ATTENDANCE

2 DECLARATIONS OF INTEREST

*All Members present are required to declare, at this point in the meeting or as soon as possible thereafter, any personal or personal and prejudicial interest in any item(s) being considered at this meeting.*

3 MINUTES OF THE MEETING OF THE SUB-BOARD HELD ON 23 JUNE 2010

*To approve as a correct record the Minutes of the meeting of the Grants Sub-Board held on 23 June 2010 (copy herewith).*

4 DEPUTATIONS – STANDING ORDER 3.5

*(NOTE: The Sub-Board is required to receive a deputation(s) on a matter which is before the meeting of the Sub-Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Monday 20<sup>th</sup> September 2010. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).*

5 PUBLIC QUESTIONS – STANDING ORDER 3.6

*(NOTE: The Sub-Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Sub-Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Monday 20<sup>th</sup> September 2010).*

**Continued overleaf...**

6 REVENUE GRANT AID APPLICATIONS

*To consider applications from the following organisations:*

- *Take off Volunteers*
- *Music Fusion*
- *Gosport and Fareham Netball Association*

Part II  
Stella Byrne  
Ext 5319  
Glen Wilkinson  
Ext 5720

7 CAPITAL GRANT AID APPLICATIONS

*To consider an application from the following organisation:*

- *Gosport Allotment Holders and Gardeners Association*

Part II  
Stella Byrne  
Ext 5319  
Glen Wilkinson  
Ext 5720

8 ANY OTHER ITEMS

*- which by reason of special circumstances the Chairman considers should be considered as a matter of urgency*

## AGENDA ITEM NO. 6

<b>Board/Committee:</b>	<b>GRANTS SUB-BOARD</b>
<b>Date of meeting:</b>	<b>WEDNESDAY 22 SEPTEMBER 2010</b>
<b>Title:</b>	<b>REVENUE GRANT AID APPLICATIONS</b>
<b>Author:</b>	<b>FINANCIAL SERVICES MANAGER AND LEISURE &amp; CULTURAL SERVICES MANAGER</b>
<b>Status:</b>	<b>FOR DECISION</b>

### **Purpose**

The amount currently available for allocation is £36,440 this includes an additional £10,000 Under 17's Youth Grant.

Members are asked to consider the following applications that have been received:

**TAKE OFF VOLUNTEERS** **£2,760**

**MUSIC FUSION** **£2,318**

### **Recommendation**

That the Members consider the applications outlined in the Report.

#### **1.0 BACKGROUND**

- 1.1 Voluntary and Community Groups are able to apply for grants from the annual revenue budget available to the Grants Sub Board.

#### **2.0 TAKE OFF VOLUNTEERS**

- 2.1 Take Off Volunteers is a new group based at the Waterside Community Centre; South Street formed from the Choices programme and was formally constituted in August 2010.
- 2.2 The Group run a Choices programme developed to help people to gain confidence, increase self esteem and improve their lives.
- 2.3 The Choices programme helps attendees to discover strengths and skills learn about the job market and how to find work, set goals and enjoy working in a group and as part of a team.

- 2.4 Choices request a grant of **£2,760** towards the cost of;
- |  |        |
|--|--------|
| Volunteer training courses             | £800   |
| Sustenance                             | £600   |
| Venue rental                           | £1,200 |
| Volunteer travel expenses              | £700   |
| Printer, laptop etc                    | £960   |
| Promotional material                   | £1,000 |
| Telephone, broadband use               | £240   |
| Total estimated cost for start up year | £5,520 |
- 2.5 No grants have previously been requested from this Sub Board
- 2.6 Other grants requested towards this project  
Hampshire Volunteering Grants Scheme £2,000

2.7 A bank account has been opened in the Group's name.

### 3.0 MUSIC FUSION

- 3.1 Music Fusion was set up in 2002 as a charity that works with children and young people, to provide free, open access music making activities to those who may not otherwise be given the opportunity. Sessions are held every Wednesday evening at the Rowner Young People's Centre and currently out of the 2000+ members, 25% live in Gosport.
- 3.2 Music Fusion has worked in partnership with Gosport Youth Service for the past 3 years. The project is for young people aged 13 to 19 years, but currently all participants are 17 years old or younger. The project is targeted to a specific group of young people in Rowner, is very well attended and is seen as an excellent diversion from antisocial behaviour.
- 3.3 This project is currently funded by Children In Need and pays for a Co-ordinator and a Music Leader who both deliver workshops, but comes to an end in March 2011.
- 3.4 A grant of **£2,318** is requested towards an overall estimated total cost of £4,636.

The breakdown of costs includes:

1 x Co-ordinator (16 sessions at £180 each)	£2,880
1 x Music Leader (16 sessions at £96 each)	£1,556
Management & admin/marketing	£200
Total	£4,636

- 3.5 Music Fusion has not previously had a grant from this Sub-Board.

3.6 Grants applied for from other sources:

Children In Need May 2010 £7,340

3.7 Accounting information for the year ending 31 March 2010:

Income £239,915.51

Expenditure £207,303.12

Balance of cash held as of 5 August 2010 £96,067.85

<b>Financial implications:</b>	The budget available for allocation is £36,440
<b>Legal implications:</b>	The Council has the statutory power to make grants to promote the social, environmental or economic wellbeing of the Borough. The Council has adopted policies to assist them in assessing applications for grants in a fair and consistent manner.
<b>Service Improvement Plan implications:</b>	Nil
<b>Corporate Plan</b>	The applications meet the Strategic Priorities of People - better leisure facilities and usage
<b>Risk Assessment</b>	Nil
<b>Background papers:</b>	Completed application forms (and accounts) including policy guidelines in respect of the awards of grants
<b>Appendices/Enclosures:</b>	Nil
<b>Report author/Lead Officer:</b>	Glen Wilkinson / Stella Byrne

## GOSPORT & FAREHAM NETBALL ASSOCIATION

Gosport & Fareham Netball Adult Association was set up in 1980 and the Netball Junior Association in 1991, to encourage women and young people to participate in sport and fitness.

Sessions are held every Monday, Tuesday, Wednesday and Thursday evening at Brune Park Community College. Gosport & Fareham Netball Association currently has 1,000 members, of whom 400 live in Gosport.

Members pay £10 per team per session and are taught all aspects of Netball including umpiring.

Hampshire runs a junior league that is held in Basingstoke, on Saturday in the winter season. The Gosport & Fareham Netball Association would like to take some of their junior players to experience higher quality netball, promote how they coach and their players' abilities. Players can then partake in the Regional trials.

There are four players, who have been given the opportunity to train in the Hampshire league from their involvement in Netball at Bay House School. However there are other players from the league that could progress further if they were given the opportunity.

Many Schools in Gosport do not have their own Netball teams, so the only way into the Hampshire league is through Gosport & Fareham Netball junior league.

A grant of **£1,695** is requested towards an overall estimated total cost of £3,390.

The breakdown of costs includes:

Equipment	£ 600
Entry Fee	£ 90
Training Sessions, Court Fee & Officials	£ 600
Transport to Basingstoke via Minibus	£1,575
Match Fees & Officials	£ 525
Total	£3,390

Gosport & Fareham Netball Association has not previously had a grant from this Sub-Board nor have they applied to any other organisation for support.

Accounting information for the year ending 31 August 2010:

Income	£53,094.42
Expenditure	£33,286.99
Balance of cash held as of 23 August 2010	£22,206.85



## AGENDA ITEM NO. 7

<b>Board/Committee:</b>	<b>GRANTS SUB-BOARD</b>
<b>Date of meeting:</b>	<b>WEDNESDAY 22 SEPTEMBER 2010</b>
<b>Title:</b>	<b>CAPITAL GRANT AID APPLICATIONS</b>
<b>Author:</b>	<b>FINANCIAL SERVICES MANAGER AND LEISURE &amp; CULTURAL SERVICES MANAGER</b>
<b>Status:</b>	<b>FOR DECISION</b>

### **Purpose**

The amount currently available for allocation is £9,000.

Members are asked to consider the following applications that have been received:

**GOSPORT ALLOTMENT HOLDERS & GARDENERS ASS'N                      £1,302**

### **Recommendation**

That the Members consider the applications outlined in the Report.

#### **1.0 BACKGROUND**

- 1.1 Voluntary and Community Groups are able to apply for grants from the annual capital budget available to the Grants Sub Board.

#### **2.0 GOSPORT ALLOTMENT HOLDERS & GARDENERS ASSOCIATION**

- 2.1 Gosport Allotment Holders & Gardeners Association based at Elson Allotments was set up in 1943 to provide a service to plot holders and is run on a voluntary basis.
- 2.2 The Association's hut provides a trading and meeting place for members where plot holders can buy or order seeds, plants, potatoes, feeds, compost and a whole range of horticultural sundry items at considerable less than garden centre prices.
- 2.3 The hut currently situated on the Elson site is of corrugated metal construction which is progressively deteriorating. Rust has affected the base of the building and water and vermin are a constant problem.

- 2.4 The Association plan to replace the hut with a converted shipping container that is the same size as the current hut and would use the existing concrete base.
- 2.5 The Association request a grant of **£1,302** towards the cost of
- |                              |        |
|------------------------------|--------|
| Converted shipping container | £1,874 |
| Delivery                     | £410   |
| Planning Application         | £170   |
| Timber for shelving          | £150   |
| Total cost of project        | £2,604 |
- 2.6 Grants previously awarded by the Sub Board  
June 2009
- £1,675
- 2.7 The Association has raised £1,302 towards the project.
- 2.7 Accounts for the year ended 31 December 2009
- |                           |         |
|---------------------------|---------|
| Income                    | £17,618 |
| Expenditure               | £16,580 |
| Balance held 27 July 2010 | £3,941  |

<b>Financial implications:</b>	The budget available for allocation is £9,000.
<b>Legal implications:</b>	The Council has the statutory power to make grants to promote the social, environmental or economic wellbeing of the Borough. The Council has adopted policies to assist them in assessing applications for grants in a fair and consistent manner.
<b>Service Improvement Plan implications:</b>	Nil
<b>Corporate Plan</b>	The applications meet the Strategic Priorities of People - better leisure facilities and usage
<b>Risk Assessment</b>	Nil
<b>Background papers:</b>	Completed application forms (and accounts) including policy guidelines in respect of the awards of grants
<b>Appendices/Enclosures:</b>	Nil
<b>Report author/Lead Officer:</b>	Glen Wilkinson / Stella Byrne