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9 November 2010

## **S U M M O N S**

**MEETING:** Grants Sub-Board  
**DATE:** 17 November 2010  
**TIME:** 6.00pm  
**PLACE:** Council Chamber, Town Hall, Gosport  
**Democratic Services contact:** Lisa Young

LINDA EDWARDS  
BOROUGH SOLICITOR

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### **MEMBERS OF THE SUB-BOARD**

The Mayor (Councillor Allen) (ex-officio)  
Chairman of the Policy and Organisation Board (Councillor Hook) (ex-officio)

Councillor Dickson (Chairman)  
Councillor Geddes (Vice Chairman)

Councillor Carter CK	Councillor Edwards
Councillor Chegwyn	Councillor Mrs Searle

### **FIRE PRECAUTIONS**

(To be read from the Chair if members of the public are present)

**In the event of the fire alarm (single continuous sound) being activated, please leave the room immediately.**

**Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.**

**IMPORTANT NOTICE:**

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

**NOTE:**

- i. Members are requested to note that if any Member wishes to speak at the Sub-Board meeting then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off for the duration of the meeting.

## AGENDA

RECOMMENDED  
MINUTE FORMAT

### PART A ITEMS

1 APOLOGIES FOR NON-ATTENDANCE

2 DECLARATIONS OF INTEREST

*All Members present are required to declare, at this point in the meeting or as soon as possible thereafter, any personal or personal and prejudicial interest in any item(s) being considered at this meeting.*

3 MINUTES OF THE MEETING OF THE SUB-BOARD HELD ON 22 SEPTEMBER 2010

*To approve as a correct record the Minutes of the meeting of the Grants Sub-Board held on 22 September 2010 (copy herewith).*

4 DEPUTATIONS – STANDING ORDER 3.5

*(NOTE: The Sub-Board is required to receive a deputation(s) on a matter which is before the meeting of the Sub-Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Monday 15<sup>th</sup> November 2010. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).*

5 PUBLIC QUESTIONS – STANDING ORDER 3.6

*(NOTE: The Sub-Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Sub-Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Monday 15<sup>th</sup> November 2010).*

**Continued overleaf...**

6 REVENUE GRANT AID APPLICATIONS

Part II  
Stella Byrne  
Ext 5319  
Glen Wilkinson  
Ext 5720

*To consider applications from the following organisations:*

- *MHA Gosport Live at Home Scheme*
- *Gosport Older Person's Forum*
- *Thorngate Pantomime and Variety Club*

7 ANY OTHER ITEMS

*- which by reason of special circumstances the Chairman considers should be considered as a matter of urgency*

Grants Sub Board  
22 September 2010  
**A MEETING OF THE GRANTS SUB-BOARD**  
**WAS HELD ON 22 SEPTEMBER 2010**

The Mayor (Councillor Allen) (ex-officio), Chairman of the Policy and Organisation Board (Councillor Hook) (P), Councillors Carter, C K (P), Chegwyn (P), Dickson (P), Edwards, Geddes (P) and Mrs Searle (P).

It was reported that in accordance with Standing Orders, Councillor Hook had been nominated to replace Councillor Edwards for this meeting.

**11. APOLOGIES**

Apologies for inability to attend the meeting were submitted on behalf of The Mayor and Councillor Edwards.

**12. DECLARATIONS OF INTEREST**

Councillor Dickson declared a personal and prejudicial interest in the application from the Gosport Allotment Holders and Gardeners Association, as Chairman of the Allotment Stakeholders Group.

Councillor Hook advised that in relation to the application from the Gosport and Fareham Netball Association Junior League, his daughter attended Bay House School, but confirmed that she did not play netball.

**13. MINUTES OF THE SUB-BOARD HELD ON 23 JUNE 2010**

RESOLVED: That the Minutes of the meeting held on 23 June 2010 be approved and signed by the Chairman as a true and correct record.

**14. DEPUTATIONS**

There were no deputations.

**15. PUBLIC QUESTIONS**

There were no public questions.

**PART II**

**16. REVENUE GRANT AID APPLICATIONS**

The Sub-Board considered the joint report of the Financial Services Manager and Leisure & Corporate Services Manager (a copy of which is attached in the Minute Book as Appendix 'A') concerning a number of applications for Revenue Grant

Aid.

**(i) Take Off Volunteers**

Consideration was given to an application for £2,760 in grant aid towards the overall estimated start up costs of providing additional 'Choices' courses.

Christie Breen represented the group, and advised that 'Choices' courses were run to help people who were long term unemployed, suffered from depression and low self esteem. The aim of the group was to break down barriers to employment, to build confidence and help people integrate with their local community.

The group had already run two 'Choices' courses and were hoping, to run additional self-help courses. The group were fundraising by holding coffee mornings, craft events and car boot sales and were hoping to quantify the success of the group in order to be eligible to apply for additional funding from other sources.

A testimony from an attendee of the course who, as a result, was now a volunteer was read to Members.

Members were advised that referrals were made from, amongst others, the Jobcentre and the Shaw Trust. In addition, the group themselves would self promote with stalls in the High Street and Health Centres and General Practitioners were also keen on referring patients.

Members thanked the group on behalf of Gosport Borough Council for the work that they undertook and recognised the benefits of the courses to local residents.

Members agreed to award the full amount.

**(ii) Music Fusion**

Consideration was given to an application for £2318 in grant aid towards a Co-ordinator and Music Leader to run open access music activities in the Rowner area.

Mr Prowse was invited to address the Sub-Board. He advised that this particular Music Fusion project was currently funded by Children in Need. Funding was now being sought to ensure the project could continue into 2011/12.

Members were advised that the project worked with Youth Services to identify those children that would benefit from attending and that it brought in top level music professionals to the work with the young people.

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Members expressed concern that the application was for staffing costs and that these did not fall under the remit of the Grants Sub-Board.

Members welcomed the work that the group undertook, but acknowledged that a large sum of money was currently held by the group.

Members requested that the application be deferred until the financial year 2011/12, when an application could be resubmitted requesting a grant towards equipment as opposed to staffing costs, following consultation with officers as to the remit of financial support available from the Grants Sub-Board.

**(iii) Gosport and Fareham Netball Association**

Consideration was given to an application for £1695 in grant aid towards the cost of entering a junior team into the Hampshire league.

The organisation was represented by Emily Evans who advised that, in order for young players to be considered for the regional team trials, they must play in the Hampshire league that is run throughout the winter season in Basingstoke.

Members were advised that a substantial proportion of the costs would be to provide return transport to Basingstoke and a new kit for the team.

Members thanked the Association for the work that was undertaken with the young people and acknowledged the importance of participation in sport for children.

Members agreed that the Fareham and Gosport and Fareham Netball Association be awarded £1,695.

RESOLVED: That:

- (i) a grant of £2,760 be paid to Take Off Volunteers;
- (ii) no grant be paid to Music Fusion but they be advised to reapply in the financial year 2011/12; and
- (iii) a grant of £1,695 be paid to Gosport and Fareham Netball Association.

**17. CAPITAL GRANT AID APPLICATIONS**

The Sub-Board considered the joint report of the Financial Services Manager and Leisure & Cultural Services Manager (a copy of which is attached in the Minute Book as Appendix 'B') concerning applications for Capital Grant Aid.

**(i) Gosport Allotment Holders and Gardeners Association**

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Consideration was given to an application for £1,302 in Capital Grant Aid towards the overall £2,604 for the replacement of the existing hut store, with a converted shipping container.

Jim More represented the Association; he advised that a replacement store was necessary for security and to provide better storage facilities.

Members acknowledged that allotments had recently become significantly more popular and agreed to award the full amount requested.

RESOLVED: That,

A grant of £1,302 be paid to Gosport Allotment Holders and Gardeners Association.

The meeting concluded at 6.53pm

**CHAIRMAN**



## AGENDA ITEM NO. 7

<b>Board/Committee:</b>	<b>GRANTS SUB-BOARD</b>
<b>Date of meeting:</b>	<b>WEDNESDAY 17 NOVEMBER 2010</b>
<b>Title:</b>	<b>REVENUE GRANT AID APPLICATIONS</b>
<b>Author:</b>	<b>CHIEF EXECUTIVE AND FINANCIAL SERVICES MANAGER</b>
<b>Status:</b>	<b>FOR DECISION</b>

### **Purpose**

The amount currently available for allocation is £31,985 this includes an £7,805 Under 17's Youth Grant

Members are asked to consider the following applications that have been received:

MHA Gosport Live At Home Scheme	£2,500
Gosport Older Persons Forum	£235
Thorngate Pantomime & Variety Club	£1,012

### **Recommendation**

That the Members consider the applications outlined in the Report.

#### **1.0 BACKGROUND**

- 1.1 Voluntary and Community Groups are able to apply for grants from the annual revenue budget available to the Grants Sub Board.

#### **2.0 MHA GOSPORT LIVE AT HOME SCHEME**

- 2.1 Methodist Homes for the Aged was first realised in 1943 when it became apparent that older members of society were in need of care.
- 2.2 The MHA Gosport Live At Home Scheme is to be based at Bridgemary Methodist Church, Gregson Avenue and will be launched in April 2011.
- 2.3 Access to the Scheme will be by referral from GP's, Social Services and family members.
- 2.4 Volunteers will be CRB checked, and given food hygiene, and health and safety training.
- 2.5 A grant of **£2,500** is requested towards the cost of the initial start up and the first year's delivery of the Scheme
- 2.6 The Scheme aims to provide help and companionship for older persons through providing;

- a weekly lunch club with 2-3 hour sessions,
- weekly home visits of approximately 1-2 hours,
- help with small tasks such as form filling, collecting prescriptions and transport to appointments
- help with shopping
- signposting to other support agencies
- providing information via leaflets

2.7	Scheme delivery costs consist of;	
	Manager 16 hrs per week	£10,328
	Recruitment	£2,000
	Telephone/Broadband connection	£200
	Computer/Printer etc	£800
	Telephone	£50
	Office Sundries	£100
	Filing Cabinet	£150
	Office Desk/Chair	£250
	Dishwasher	£2,000
	Dishwasher installation	£90
	Room Hire – Lunch Club 48 weeks 6hours @ £6.50	£1,872
	Food - Lunch Club	£960
	Volunteers expenses	£500
	Training	£300
	Speakers	£400
	Office Hire	£576
	Telephone calls	£400
	Stationery/stamps	<u>£100</u>
	Total cost for start up year	£21,076
	No grants have been previously requested from this Sub Board	

2.8	Grants have also been requested from	
	Methodist Home Care Group	£8,000
	Hampshire County Council	£5,000

2.9 Accounts are to be opened in the name of the scheme

### 3.0 GOSPORT OLDER PERSONS FORUM

3.1 Gosport Older Persons Forum's constitution was agreed in June 2010 to give older people the opportunity to speak out on national and local concerns.

- 3.2 Issues raised at the January 2010 forum included;
- Promotion of activities available in Gosport
  - Public rubbish bin provision
  - Access transport to Queen Alexandra Hospital
  - Alcohol drinking in public places
  - Pavement maintenance
  - Internet access

3.3 The Forum will be officially launched in spring 2011 with an exhibition of relevant information, stands promoting local services and taster activities. Light refreshments will be available.

3.4 No grants have previously been requested from this Sub Board

3.5 A grant of **£235** is requested towards launch costs of;

Room Hire	£120
Refreshments	£300
Insurance	<u>£50</u>
Total cost	£470

3.6 No grants have previously been requested from this Sub Board

3.7 Accounts are held as part of Gosport Voluntary Actions Accounts

#### **4.0 THORNGATE PANTOMIME & VARIETY CLUB**

4.1 Thorngate Pantomime & Variety Club was set up in 1960 as a sponsored club of Gosport Community Association. The company currently has 30 members, 80% of whom live in Gosport.

4.2 The Club meets at Thorngate Theatre on Mondays and Thursdays at varied times and members pay £1.50 per session.

4.3 The aims and objectives of the Club are to promote, stimulate and foster musical performance for the enjoyment of the people of Gosport and the surrounding areas at an affordable price via staging pantomimes, shows and cabarets each year.

4.4 Individuals aged 16 years or above are permitted to perform in the shows or help out behind the scenes

4.5 The income generated from the summer show and cabaret is used to fund the Christmas pantomime. However, this year Thorngate Pantomime & Variety Club were asked and agreed to do the Mayor's Charity Show and were therefore unable to do their summer show.

4.6 A grant of **£1,012** is requested towards an overall estimated total cost of £4,298 to purchase equipment.

The breakdown of these costs includes:

Sound Equipment	£823
Costumes (Hire & Purchase)	£775
Scenery/Props (Hire & Purchase)	£1,500
Return & Delivery of Costumes/Scenery	£400
Theatre Hire	<u>£800</u>
Total	£4,298

Thorngate Pantomime & Variety Club will be contributing £3,286 and have raised £2,286 so far.

- 4.7 The club aim to raise the remaining £1,000 from ticket sales for the Christmas Pantomime of Snow White & the Seven Dwarfs.
- 4.8 Grants previously awarded by this Sub Board:
- |               |        |
|---------------|--------|
| April 1994    | £200   |
| March 1995    | £500   |
| April 1996    | £500   |
| November 2001 | £500   |
| November 2005 | £500   |
| February 2009 | £1,000 |
- 4.9 Thorngate Pantomime & Variety Club has received the following grants from other sources:  
£250 from Co-op August 2009
- 4.10 Accounting information for the year ending March 2010 shows:
- |                               |            |
|-------------------------------|------------|
| Income                        | £12,440.82 |
| Expenditure                   | £11,159.11 |
| Balance as of 22 October 2010 | £2,285.91  |

<b>Financial implications:</b>	The budget available for allocation is £31,985 which includes £7,805 Under 17s Youth Grant
<b>Legal implications:</b>	The Council has the statutory power to make grants to promote the social, environmental or economic wellbeing of the Borough. The Council has adopted policies to assist them in assessing applications for grants in a fair and consistent manner.
<b>Service Improvement Plan implications:</b>	Nil
<b>Corporate Plan</b>	The applications meet the Strategic Priorities of People - better leisure facilities and usage
<b>Risk Assessment</b>	Nil
<b>Background papers:</b>	Completed application forms (and accounts) including policy guidelines in respect of the awards of grants
<b>Appendices/Enclosures:</b>	Nil
<b>Report author/Lead Officer:</b>	Glen Wilkinson / Stella Byrne