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15 September 2009

## **S U M M O N S**

**MEETING:** Grants Sub-Board  
**DATE:** 23 September 2009  
**TIME:** 6.00pm  
**PLACE:** Council Chamber, Town Hall, Gosport  
**Democratic Services contact:** Lisa Reade

LINDA EDWARDS  
BOROUGH SOLICITOR

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### **MEMBERS OF THE SUB-BOARD**

The Mayor (Councillor Mrs Searle) (ex-officio)

Councillor Hook (Chairman)  
Councillor Dickson (Vice-Chairman)

Councillor Chegwyn	Councillor Geddes
Councillor Mrs Cully	Councillor Mrs Mudie

### **FIRE PRECAUTIONS**

(To be read from the Chair if members of the public are present)

**In the event of the fire alarm (single continuous sound) being activated, please leave the room immediately.**

**Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.**

**IMPORTANT NOTICE:**

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

**NOTE:**

- i. Members are requested to note that if any Member wishes to speak at the Sub-Board meeting then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off for the duration of the meeting.

## AGENDA

RECOMMENDED  
MINUTE FORMAT

### PART A ITEMS

1 APOLOGIES FOR NON-ATTENDANCE

2 DECLARATIONS OF INTEREST

*All Members present are required to declare, at this point in the meeting or as soon as possible thereafter, any personal or personal and prejudicial interest in any item(s) being considered at this meeting.*

3 MINUTES OF THE MEETING OF THE SUB-BOARD HELD ON 18 JUNE 2009

*To approve as a correct record the Minutes of the meeting of the Grants Sub-Board held on 18 June 2009 (copy herewith).*

4 DEPUTATIONS – STANDING ORDER 3.5

*(NOTE: The Sub-Board is required to receive a deputation(s) on a matter which is before the meeting of the Sub-Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Monday 21<sup>st</sup> September 2009. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).*

5 PUBLIC QUESTIONS – STANDING ORDER 3.6

*(NOTE: The Sub-Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Sub-Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Monday 21<sup>st</sup> September 2009).*

**Continued overleaf...**

6 REVENUE GRANT AID APPLICATIONS

Part II  
Stella Byrne  
Ext 5319  
Glen Wilkinson  
Ext 5720

*To consider an application from the following organisations:*

- *Bridgemaury Methodist Church*
- *Children's Safety Education Foundation*
- *Nautical Archaeological Society*
- *Little Shipmates Pre-School*
- *Spartan Colts Football Club*
- *Coastal Forces Heritage Trust*

7 CAPITAL GRANT AID APPLICATIONS

Part II  
Stella Byrne  
Ext 5319  
Glen Wilkinson  
Ext 5720

*No applications for Capital Grant Aid have been received.*

8 ANY OTHER ITEMS

*- which by reason of special circumstances the Chairman considers should be considered as a matter of urgency*

**A MEETING OF THE GRANTS SUB-BOARD**

**WAS HELD ON 18 JUNE 2009**

The Mayor (Councillor Mrs Searle) (ex-officio), Councillors Chegwyn (P), Mrs Cully, Dickson (P), Geddes (P), Hook (P) and Mrs Mudie.

It was reported that in accordance with Standing Orders, Councillor Wright had been nominated to replace Councillor Mrs Cully for this meeting.

**1. APOLOGIES**

Apologies for inability to attend the meeting were submitted on behalf of The Mayor (Councillor Mrs Searle), Councillor Mrs Cully and Councillor Mrs Mudie.

**2. ELECTION OF CHAIRMAN**

RESOLVED: That Councillor Hook be appointed as Chairman of the Sub-Board for the Municipal Year 2009-2010.

**3. ELECTION OF VICE CHAIRMAN**

RESOLVED: That Councillor Dickson be appointed as Vice-Chairman of the Sub-Board for the Municipal Year 2009-2010.

**4. DECLARATIONS OF INTEREST**

- Councillor Dickson declared a personal and prejudicial interest in item Gosport Allotment Holders and Gardeners Association.

**5. MINUTES**

RESOLVED: That the Minutes of the meeting held on 22 April 2009 be approved and signed by the Chairman as a true and correct record.

**6. DEPUTATIONS**

There were no deputations.

**7. PUBLIC QUESTIONS**

There were no public questions.

## **PART II**

### **8. REVENUE GRANT AID APPLICATIONS**

The Sub-Board considered the report of the Financial Services Manager and Leisure & Cultural Services Manager (a copy of which is attached in the Minute Book as Appendix 'A') concerning a number of applications for Revenue Grant Aid.

#### **(i) Relate Portsmouth and District**

Consideration was given to an application for £5000 in grant aid towards the cost of the running 250 counselling sessions at £45 a session.

Relate was represented by Jackie Buckley who advised Members that the service was expanding and had seen 98 clients in Gosport in a total of 504 counselling sessions.

Members were advised that the service had received money from other funding sources, but that it was restricted to use on other projects, mainly the work it undertook in 16 schools.

The service was applying for a grant to allow sessions to be more widely available to those who could not otherwise afford counselling.

Members agreed to award the service £5000.

#### **(ii) Vitalise**

Consideration was given to an application for £2575 in grant aid towards the cost of subsidising care and volunteer breaks

Members acknowledged that the work undertaken by the group was extremely beneficial and that the running costs of the project were considerable.

It was proposed and agreed to award £500.

#### **(iii) Stoke Road Baptist Church**

Consideration was given to an application for £500 in grant aid towards repairs to the rendering on the front elevation of the building.

The Church was represented by their secretary Ann Scrivens who advised the Board that they were hoping to become a community Church and serve Gosport residents.

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18 June 2009

Members were advised that the long-term aim of the Church was to replace the current facilities but as it was self-sufficient, this would not be completed for some time.

Repairs needed to be undertaken to the building to ensure that it would continue to be usable.

Members expressed concern that the application had been made to cover the cost of scaffolding. They were keen to support the Church but requested that any award be put towards the cost of the renovations.

Members agreed that the Stoke Road Baptist Church was a very well used and valuable facility in Gosport and agreed to award £500 towards the cost of renovations.

**(iv) Fareham and Gosport Mind**

Consideration was given to an application by Fareham and Gosport Mind for £1410 in grant aid towards the total cost of providing a drama group for its Gosport members.

Members were advised that the group aimed to provide social activities and support to those with mental health issues. In addition it was advised that the support provided by the group was no longer available from Social Services.

Caroline Payne represented the group and advised that they were required to keep 6 months funds in reserve to cover the cost of closure in the event the group should cease to operate.

In answer to a Member's question, it was advised that £20 was the average cost of hall hire, should a higher fee be charged then it would not be used.

The group were currently undertaking their own fundraising to help start the new drama group and had raised £850 to date.

Members agreed that the work of the group should be commended and it was proposed and agreed to award £1000.

**(v) The Grove Community Group**

Consideration was given to an application for £350 grant aid towards the cost holding a summer fete.

Trevor Jones advised Members that he was aware that the fee to hold the event on Council Leisure land had been waived but that the group would still like to

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request the original amount applied for; this was due to the receipt of a recent quote for the treatment of infected grass being £188.

The group advised that they were using the event to promote awareness of the facility in the hope it would attract new volunteers.

Members commended the group for the work it undertook and acknowledged that the facility was popular.

Members agreed to award the full amount requested.

**(vi) The Friends of Leesland Park**

Consideration was given to an application for £400 towards the cost holding a 'Party in the Park'

Members were advised that the group had been running for eleven years and aimed to hold an event annually for local residents.

Members acknowledged that the group were very hard working and provided a worthwhile event for the benefit of local residents.

Members agreed to award the group £400 as requested.

**(vii) Lee on the Solent Tennis, Squash and Fitness Club (Junior Squash Player)**

Consideration was given to an application for £850 towards the total annual costs of £2750 for coaching and training, competition entry fees, equipment costs and travel and accommodation.

Members were advised that the player had represented Hampshire, South East England and most recently England as a Junior international and that he was currently ranked fourth out of 110 in the under thirteen category; it was hoped that this would improve to third in July 2009.

The player advised that his school were very supportive and, when needed, allowed additional time to complete work.

Members acknowledged the need to support young sports players and agreed to award the full amount requested.

**(viii) Area Performance Centre South West (Junior Basketball Player)**

Consideration was given to an application for £800 towards the overall estimated cost of £1770 to attend coaching sessions and international events.

Members were advised that the player had represented Southern England at a National Selection event and that she had now been invited to play at international events in Prague, Holland and Poland.

Members were also advised that the player was close to being selected for the England squad.

Members reiterated the importance of supporting young athletes and agreed to award the full amount requested.

**(ix) Gosport Borough Netball Club**

Consideration was given to an application for £710 towards the cost of £1420 of coaching and umpiring courses.

Members were advised that the team had to provide qualified umpires for every match or tournament they attended. If an umpire was not provided then there was a charge to the team.

The members of the team were all volunteers and could only offer training to other team members based on existing experience. The volunteers needed to achieve training qualifications to enable the club to progress and develop into a competitive team.

The club currently ran their own fund raising events including raffles and fun days.

Members welcomed the opportunities the club gave local children and agreed to award the amount requested.

**(x) Rowner Carnival**

Consideration was given to an application for £1200 grant aid towards the costs of holding the Annual Rowner Carnival.

Members were advised that the aim of the carnival was to bring the local community together with an event that promoted self esteem amongst residents.

Local children were engaged by being provided with the opportunity to make their own costumes; this enabled them to feel they were contributing to the event.

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Members agreed that the event was vital for the community and agreed to award the full amount requested.

**(xi) Little Shipmates Pre-School**

Members requested that this item be deferred. It was requested that a letter be sent to the Pre-School advising them of this and to request that a representative attend the next Sub-Board meeting to represent them.

**(xii) Hampshire County Youth Band Association**

Consideration was given to an application for £1800 in grant aid towards the total cost of £3600 to purchase two soprano cornets.

Bram Carter addressed Members and advised that the Hampshire County Youth Band Association were a group of parents and volunteers attached to the youth band that provided extra financial support to supplement funding provided by Hampshire County Council. This included replacement instruments and funding for foreign trips and concert tours,

Members were advised that the band had been the 'National Youth Brass Band Champions' for two of the previous three years.

Members questioned why the Association had applied for a large grant from Gosport Borough Council as only 10 members of the band were residents.

It was advised an application had also been submitted to the County Council to requesting the same amount of grant aid.

It was proposed and agreed that an award of £500 in grant aid be paid.

**(xiii) The Provincial Society**

By reason of special circumstances, the Chairman determined that this item be considered at this meeting notwithstanding the fact that it had not been available for public inspection in accordance with the provisions of Section 100(4)(a) of the Local Government Act 1985.

The special circumstances were created by the need to urgently consider the application.

Consideration was given to an application for £500 towards staging the Provincial Bus Rally 2009.

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John Sherwin represented the Society and advised that it had been formed in 2003 and attended events to promote the buses and educate people about war time vehicles.

Members were advised that the Society was aiming to be self sufficient and that the proceeds of the bus rally would help achieve this.

Mr Sherwin advised the Board that there was a large demand for the buses at events and that it was difficult to meet every request for attendance.

Members requested that the potential for the storage of vehicles in the Borough be explored.

Members agreed to award the Society £500 as requested .

RESOLVED: That:

- (i) A grant of £5000 be paid to Relate Portsmouth and District;
- (ii) A grant of £500 to Vitalise;
- (iii) A grant of £500 be paid to Stoke Road Baptist Church ;
- (iv) A grant of £1000 be paid to the Fareham and Gosport Mind ;
- (v) A grant of £350 be paid to the Grove Community Group;
- (vi) A grant of £400 be paid to the friends of Leesland Park;
- (vii) A grant of £850 be awarded to Lee on the Solent Tennis, Squash and Fitness Club;
- (viii) A grant of £800 be awarded to Area Performance Centre South West;
- (ix) A grant of £710 be awarded to Gosport Borough Netball Club;
- (x) A grant of £1200 be awarded to Rowner Carnival;
- (xi) The application from Little Shipmates Pre-School, be deferred and the Pre-School be written requesting representation at the next meeting of the Sub-Board ;
- (xii) A grant of £500 be awarded to Hampshire County Youth Band Association; and
- (xiii) A grant of £500 be awarded to The Provincial Society.

## **9. CAPITAL GRANT AID APPLICATION**

The Sub-Board considered the report of the Financial Services Manager and Leisure & Cultural Services Manager (a copy of which is attached in the Minute Book as Appendix 'B') concerning an application for Capital Grant Aid.

### **(i) Hardway, Elson and District Community Association**

Consideration was given to an application for £5200 towards the cost of a replacement boiler.

Mr Penfold represented the Association and advised that there were currently two boilers in the facility, an analogue one and a digital one. The older of the two boilers was becoming unusable as it had been confirmed that spare parts were no longer available. He also advised that two of the rooms available for hire were in need of replacement flooring.

Members queried the large balance in the Association accounts. It was clarified that the funds were received from OFSTED to be used by the playgroup.

The playgroup was successful and essential to the local area; however due to the centre only having one set of toilets, the remaining rooms could not be hired out when the playgroup were using the facility.

Members were advised that, should the association be required to replace the boiler in an emergency, the Association would have no remaining funds.

Mr Penfold advised the Board that he had also applied to Hampshire County Council for grant aid. Members acknowledged that any grant from the County Council would be a proportion of any grant from the Borough Council.

It was proposed that the Sub-Board award £3400 to the association and that, should the County Council award £2700, the association would have enough funding to install a new boiler.

It was also requested that the details of the application be kept on file to be reconsidered again should the Sub-Board be in a position to provide funding for the replacement floors.

Members agreed to award £3400.

**(ii) Gosport and District Sports Association for the Disabled (GADSAD)**

Consideration was given to an application for £5000 towards the cost of flooring for the Association's newly built sports hall.

Mr Clark represented the group and advised that a considerable amount of fundraising had taken place to help finance the hall and that the floor was required to prevent wheelchairs damaging the temporary floor.

He advised that to be able to finish the floor, the group would need £4000.

Members acknowledged that when completed the facility would be well used, by other organisations as well as GADSAD.

It was proposed and agreed to award £4000.

**(iii) Gosport Allotment Holders and Gardeners Association**

**Note: Councillor Dickson declared a personal and prejudicial interest in this item, left the meeting room and took no part in the discussion and voting thereon.**

Consideration was given to an application for £2225 towards the cost of a replacement hut at Middlecroft allotments.

Mr Jim More represented the Association and advised that the hut was now unsafe and needed replacing. He advised that the hut was the focal point for the users of the site and it was hoped that a concrete garage could be built as a replacement.

Members queried whether there were any proceeds remaining from the sale of land at Camden Allotments. Mr More believed that the use of the money was restricted by the section 106 agreement and could not be used to fund the new store.

Members requested that the application be presented to the Allotment Stakeholders Consultative Group for consideration and that an award of £1675 be provisional, dependant on the outcome of any recommendation by the Allotment Stakeholders Consultative Group.

RESOLVED: That:

- (i) A grant of £3400 be awarded to Hardway, Elson and District Community Association;
- (ii) A grant of £4000 be awarded to Gosport and District Sports Association for the Disabled; and

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- (iii) A grant of £1675 be provisionally awarded to Gosport Allotment Holders and Gardeners Association, dependant on the outcome of any recommendation by the Allotment Stakeholders Consultative Group.

The meeting concluded at 7.33pm.

**CHAIRMAN**

## AGENDA ITEM NO. 06

<b>Board/Committee:</b>	<b>GRANTS SUB-BOARD</b>
<b>Date of meeting:</b>	<b>WEDNESDAY 23 SEPTEMBER 2009</b>
<b>Title:</b>	<b>REVENUE GRANT AID APPLICATIONS</b>
<b>Author:</b>	<b>FINANCIAL SERVICES MANAGER AND LEISURE &amp; CULTURAL SERVICES MANAGER</b>
<b>Status:</b>	<b>FOR DECISION</b>

### **Purpose**

The amount currently available for allocation is £18,928

Members are asked to consider the following applications that have been received:

Bridgemary Methodist Church	£388
Children's Safety Education Foundation	£2,000
Nautical Archaeology Society	£1,689
Little Shipmates Pre-School	£3,459
Spartan Colts Football Club	£1,000
Coastal Forces Heritage Trust	£2,200

### **Recommendation**

That the Members consider the applications outlined in the Report.

## **1. BACKGROUND**

- 1.1 Voluntary and Community Groups are able to apply for grants from the annual revenue budget available to the Grants Sub Board.

## **2.0 BRIDGEMARY METHODIST CHURCH**

- 2.1 Bridgemary Methodist Church situated on Prideaux Brune Avenue, has a total of 160 members that use the hall on a regular basis with the majority living within the Borough.
- 2.2 The Church Hall is used by groups for a variety of activities including; bowls, dancing school, craft classes, keep fit, women's clubs, children's clubs, coffee mornings etc
- 2.3 The hot water supply to the cloakroom facility is no longer in working order and the system has had to be disconnected.
- 2.4 Bridgemary Methodist Church requests a grant of **£388** towards the cost of;
- |   |      |
|---|------|
| Supply & install under basin water heater | £738 |
| Making good after works                   | £50  |

	Total cost of project	£788
2.5	Accounting Information for the year ended 31 August 2008	
	Income	£25,499
	Expenditure	£30,762
	Bank balance at 7 May 2009	£7,460
2.6	Grants previously awarded by this Sub Board	
	November 2002	£2,000
	May 2006	£1,500
<b>3.0</b>	<b>CHILDREN'S SAFETY EDUCATION FOUNDATION</b>	
3.1	The Children's Safety Education Foundation was set up in 2004 to provide all children aged between 4 and 14 with information on personal safety and health.	
3.2	The Foundation has launched a nationwide campaign to raise awareness of child safety in gardens. Approximately 500,000 accidents occur in the garden every year, with 20% of all child accidents happening in the garden.	
3.3	The main causes of garden related accidents are; unattended lawn mowers, poisonous plants, drowning in paddling pools and ponds, burns, greenhouse injuries, uneven paths, poor garden maintenance and pesticide poisoning.	
3.4	Distribution of garden safety advice and information is planned for all of the 16 primary schools in Gosport. A leaflet has been produced to help highlight to parents garden related hazards as well as safety tips to keep children safe.	
3.5	The Children's Safety Education Foundation request a grant of <b>£2,000</b> towards the total estimated cost of;	
	30,000 Take care of children in the garden leaflets	£4,000
3.6	Accounts for the year ended 31 August 2008	
	Income	£2,803,850
	Expenditure	£2,599,373
	Cash at bank	£82,059
3.7	No grants have previously been requested from this Sub Board.	

#### **4.0 NAUTICAL ARCHAEOLOGY SOCIETY**

- 4.1 The Nautical Archaeology Society, a national registered charity, was formed in 1972 to preserve our nautical heritage by providing; training and information for improving techniques of excavation; recording and conservation; producing publications and education.

- 4.2 The Society has approximately 680 members world-wide, with 17 living in Gosport.
- 4.3 The Forton Lake Archaeology Project has worked with local schools to ensure the next generation is engaged and enthused with the maritime heritage of the area.
- 4.4 The Society's current project is the production of a 32 page booklet entitled 'Forton's Forgotten Fleet' which will focus on the history and archaeology of the lake, including photographs and information about findings on the site.
- 4.6 The Nautical Archaeology Society requests a grant of **£1,689** towards the cost of;
- |   |        |
|---|--------|
| Design/writing of local history booklet | £2,500 |
| Printing 1,000 copies                   | £2,689 |
| Total cost                              | £5,189 |
- 4.7 Accounts for the year ended 31 March 2008
- |                          |          |
|--------------------------|----------|
| Income                   | £222,918 |
| Expenditure              | £232,732 |
| Balance at 31 March 2008 | £56,971  |
- 4.8 Grants previously awarded by this Sub Board  
February 2009 £1,000  
The Society was invited to apply for further funding when the booklet was ready for printing and for a draft document to be provided for the Board to examine.
- 4.9 A grant of £12,000 has been received from the Crown Estate, with £2,500 being towards this part of the project.

## **5.0 LITTLE SHIPMATES PRE-SCHOOL**

- 5.1 Little Shipmates Pre-School was formed in 2004. The Pre-School currently has 57 members, all of whom are under 5 years of age and live in Gosport.
- 5.2 Little Shipmates are based at Lee Community Centre and operate on Weekday mornings plus Monday and Wednesday afternoons. Members who are under 3 years old are charged £7.50 per session when they become eligible for the Nursery Education Grant.
- 5.3 The organisation is a voluntary sector Pre-School for children from 2 years 9 months upwards (although this will change to 2 years shortly to meet Government guidelines) and they follow the Early Years Foundation Stage Curriculum.

- 5.4 Outside the Community Centre is a hard-surfaced area on which the children play. In order to introduce more challenging apparatus, they require safety surfacing.
- 5.5 A grant of **£3,459** is requested towards an overall estimated total cost of £6,919 to purchase safety surfacing and a climbing frame. The breakdown of costs includes:
- |  |        |
|--|--------|
| Play Matta Tiles (70sqm for complete area) | £4,550 |
| Solenna Midiline Maxiplay Climbing Frame   | £2,369 |
| Total Cost                                 | £6,919 |
- 5.6 The Pre-School will be contributing £3,459 towards the project and have raised £1,700 so far via fundraising.
- 5.7 Little Shipmates have a fundraising committee that was established a few months ago. Events that have been held this year include a Summer Fair at the Community Centre on Sunday 7 June, a School Fair on 27 June, and stalls at the St. Faiths Fair on 13 June.
- 5.8 Accounting information for the year ending 31 August 2008:
- |                            |         |
|----------------------------|---------|
| Income                     | £31,711 |
| Expenditure                | £31,345 |
| Balance as of 21 July 2009 | £11,024 |
- 5.9 The Pre-School has not previously received a grant from this Sub-Board nor have they applied to any other organisation for support.

## **6.0 SPARTAN COLTS FOOTBALL CLUB**

- 6.1 Spartan Colts Football Club was formed in 1982. The team currently has 99 members with the vast majority living in Gosport. Membership is expected to increase over the next year.
- 6.2 The Club aims to provide football for young people in the Borough. Matches and training take place on Tuesdays, Wednesdays, Saturdays and Sundays at the Civil Service Ground, HMS Sultan, Elson, Holbrook Recreation Centre and Bridgemary Community Sports College.
- 6.3 Sponsorship is becoming more difficult to obtain and with ever-increasing equipment costs, financial support is very much needed.
- 6.4 A grant of **£1,000** is requested towards an overall estimated total cost of £8,200 to purchase equipment. The breakdown of costs includes:
- |                          |        |
|--------------------------|--------|
| 2 x sets of goals        | £200   |
| 8 x full kit (£750 each) | £6,000 |
| 200 Footballs            | £2,000 |
| Total                    | £8,200 |
- 6.5 Spartan Colts Football Club will be contributing £3,000 towards the project and have raised £1,700 so far. The remaining project costs will

be raised within the next 3 months, and is anticipated to be from sponsorship. If the Club does not raise sufficient funds, then the old football kits will continue to be used.

6.6	Accounting information for the year ending 30 April 2009 shows:	
	Income	£6,472
	Expenditure	£7,940
	Balance as of 5 August 2009	£520

6.7	Grants previously awarded by this Sub-Board:	
	August 1996	£250
	September 1997	£250
	The Club have not applied to any other organisation for support	

## **7.0 COASTAL FORCES HERITAGE TRUST**

7.1 The Coastal Forces Heritage Trust based at the Royal Naval Museum in Portsmouth Naval Base was set up in 1994, and has in excess of 400 members, 8% of whom live within the Borough.

7.2 The Trust aims to educate the public in the history of the Royal Naval Coastal Forces activity from the beginning of WWII until the requirement for this sort of operation ceased.

7.3 The aims of the Trust are met through exhibitions, conferences, presentations and the placement of commemorative plaques at the sites of former coastal forces bases. A plaque is due to be unveiled at the former HMS Hornet in November 2009.

7.4 The Trust's project is to produce a 50 minute DVD in documentary format, finished to a professional quality, on the history of coastal forces. The DVD will be available for sale and equally suitable for televising.

7.5 The Coastal Forces Heritage Trust requests a grant of **£2,200** towards the cost of;

Production of script & research	£2,500
Use of film & copyright material	£2,500
Editing, compiling & interviewing	£12,000
DVD production & marketing	£5,000
Contingency	£3,000
Administration	£500
VAT	£4,500
Total cost	£30,000

7.6	Accounts for the year ended 31 October 2008	
	Income	£52,372
	Expenditure	£33,227
	Balance as at 31 October 2008	£40,721

7.7 No grants have previously been awarded by this Sub Board.

7.8 Grants received from other sources towards this project;

December 2008 Awards for all	£10,000
April 2009 Private donation from a Trust supporter	£10,000
June 2009 Hampshire County Council	£5,000
Inland Revenue Gift Aid	£2,800

<b>Financial implications:</b>	The budget available for allocation is £18,928
<b>Legal implications:</b>	The Council has the statutory power to make grants to promote the social, environmental or economic wellbeing of the Borough. The Council has adopted policies to assist them in assessing applications for grants in a fair and consistent manner.
<b>Service Improvement Plan implications:</b>	Nil
<b>Corporate Plan</b>	The applications meet the Strategic Priorities of People - better leisure facilities and usage
<b>Risk Assessment</b>	Nil
<b>Background papers:</b>	Completed application forms (and accounts) including policy guidelines in respect of the awards of grants
<b>Appendices/Enclosures:</b>	Nil
<b>Report author/Lead Officer:</b>	Glen Wilkinson / Stella Byrne

## AGENDA ITEM NO. 07

<b>Board/Committee:</b>	<b>GRANTS SUB-BOARD</b>
<b>Date of meeting:</b>	<b>WEDNESDAY 23 SEPTEMBER 2009</b>
<b>Title:</b>	<b>CAPITAL GRANT AID APPLICATIONS</b>
<b>Author:</b>	<b>FINANCIAL SERVICES MANAGER AND LEISURE &amp; CULTURAL SERVICES MANAGER</b>
<b>Status:</b>	<b>FOR DECISION</b>

### **Purpose**

The amount currently available for allocation is **£1,134**  
No applications for Capital Grant have been received.

### **1. BACKGROUND**

- 1.1 Voluntary and Community Groups are able to apply for grants from the annual capital budget available to the Grants Sub Board.

<b>Financial implications:</b>	The budget available for allocation is £1,134
<b>Legal implications:</b>	The Council has the statutory power to make grants to promote the social, environmental or economic wellbeing of the Borough. The Council has adopted policies to assist them in assessing applications for grants in a fair and consistent manner.
<b>Service Improvement Plan implications:</b>	Nil
<b>Corporate Plan</b>	The applications meet the Strategic Priorities of People - better leisure facilities and usage
<b>Risk Assessment</b>	Nil
<b>Background papers:</b>	Completed application forms (and accounts) including policy guidelines in respect of the awards of grants
<b>Appendices/Enclosures:</b>	Nil
<b>Report author/Lead Officer:</b>	Glen Wilkinson / Stella Byrne

