

Please ask for:

Lisa Reade

Direct dial:

(023) 9254 5651

Fax:

(023) 9254 5587

E-mail:

lisa.reade@gosport.gov.uk

10 February 2009

S U M M O N S

MEETING: Grants Sub-Board
DATE: 18 February 2009
TIME: 6.00pm
PLACE: Council Chamber, Town Hall, Gosport
Democratic Services contact: Lisa Reade

LINDA EDWARDS
BOROUGH SOLICITOR

MEMBERS OF THE SUB-BOARD

The Mayor (Councillor Kimber) (ex-officio)
Chairman of the Policy and Organisation Board (Councillor Smith) (ex-officio)

Councillor Chegwyn (Chairman)
Councillor Mrs Mudie (Vice Chairman)

Councillor Dickson	Councillor Mrs Salter
Councillor Geddes	Councillor Wright

FIRE PRECAUTIONS

(To be read from the Chair if members of the public are present)

In the event of the fire alarm (single continuous sound) being activated, please leave the room immediately.

Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE:

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

NOTE:

- i. Members are requested to note that if any Member wishes to speak at the Sub-Board meeting then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off for the duration of the meeting.

AGENDA

RECOMMENDED
MINUTE FORMAT

PART A ITEMS

1 APOLOGIES FOR NON-ATTENDANCE

2 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter, any personal or personal and prejudicial interest in any item(s) being considered at this meeting.

3 MINUTES OF THE MEETING OF THE SUB-BOARD HELD ON
19 NOVEMBER 2008

To approve as a correct record the Minutes of the meeting of the Grants Sub-Board held on 19 November 2008 (copy herewith).

4 DEPUTATIONS – STANDING ORDER 3.5

(NOTE: The Sub-Board is required to receive a deputation(s) on a matter which is before the meeting of the Sub-Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Monday 16 February 2009. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).

5 PUBLIC QUESTIONS – STANDING ORDER 3.6

(NOTE: The Sub-Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Sub-Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Monday 16 February 2009).

Continued overleaf...

6 REVENUE GRANT AID APPLICATIONS

To consider applications from the following organisations:

- The Nautical Archaeology Society
- The Saturday Venture Association
- St Johns Church of England Primary School
- 7th Gosport Scout Group
- Gosport Discovery Centre

Part II
Stella Byrne
Ext 5319
Glen Wilkinson
Ext 5720

7 CAPITAL GRANT AID APPLICATIONS

To consider an application from the following organisations:

- Hardway District Guiding

Part II
Stella Byrne
Ext 5319
Glen Wilkinson
Ext 5720

8 ANY OTHER ITEMS

- which by reason of special circumstances the Chairman considers should be considered as a matter of urgency

**A MEETING OF THE GRANTS SUB-BOARD
WAS HELD ON 19 NOVEMBER 2008**

The Mayor (Councillor Kimber)(ex-officio), Chairman of Policy and Organisation Board (Councillor Smith)(ex-officio), Councillors Chegwyn (P), Dickson (P), Geddes, Mrs Mudie , Mrs Salter and Wright (P).

It was reported that, in accordance with Standing Orders Councillors Ms Ballard and Hicks had been nominated to replace Councillors Mrs Mudie and Mrs Salter for this meeting.

17 APOLOGIES

Apologies for inability to attend the meeting were submitted on behalf of The Mayor (Councillor Kimber) and Councillors Mrs Mudie and Mrs Salter.

18 DECLARATIONS OF INTEREST

- Councillor Hicks declared a personal and prejudicial interest in agenda item 7(i) - Gosport Living History Society.

19 MINUTES

RESOLVED: That the Minutes of the meeting held on 24 September 2008 be approved and signed by the Chairman as a true and correct record.

20 DEPUTATIONS

There were no deputations.

21 PUBLIC QUESTIONS

There were no public questions.

PART II

22 REVENUE GRANT AID APPLICATIONS

The Sub-Board considered the report of the Financial Services Manager and Leisure & Cultural Services Manager (a copy of which is attached in the Minute Book as Appendix 'A') concerning a number of applications for Revenue Grant Aid.

(i) Gosport Aviation Society

Consideration was given to an application for £250.00 towards the cost of the

transportation of display items to a new storage facility and additional premises rental. A grant of £250 had previously been awarded in October 2000.

The Society was represented by Mr Bob Wealthy who advised Members that a new storage facility had been found at HMS Daedalus which was equipped with both lighting and heating. This new facility would enable effective cataloguing and archiving of items. Mr Wealthy advised Members that the Society had recently presented an exhibition of their items at the Discovery Centre and would like to continue to do so to stimulate local interest in aviation history.

Members agreed to award the full amount requested.

(ii) Home Start Gosport and Fareham

Consideration was given to an application for £450 in grant aid towards the cost of 4 new advertising stands and the design of new artwork. Home Start had previously been awarded £500 in September 2007.

Home Start Gosport and Fareham was represented by Jackie Morris who advised that the equipment currently being used by volunteers was bulky and cumbersome. Members were advised that new display stands would make it easier for volunteers to transport equipment and that the new artwork would help attract additional volunteers to the group to enable them to provide a service for the community.

Members agreed to award the full amount requested.

(iii) Vitalise

Consideration was given to an application for £2561.50 to help provide holiday breaks for disabled people and to help cover the cost for the volunteers that also attended.

Members understood that the group provided a worthwhile service that was clearly a benefit to residents of Gosport. However it was noted that grant aid had been awarded on eight occasions since August 1996, the latest being in February 2008.

Members agreed that no grant be awarded to 'Vitalise' at this time as a grant had already been awarded during the current calendar year. Members requested that Vitalise be advised of the reason for this decision.

(iv) Big Noise Community Samba Band

Consideration was given to an application for £1,100 in grant aid towards the

overall cost of £2,193 for new instruments and the purchase of T-Shirts for the band.

The organisation was represented by Mr Searle who advised that the band had originally been set up as part of the Carnival Factory initiative. Members were advised that funding from this source had now ceased but the band had decided to continue playing and performing. Members were advised that the group was currently renting a number of instruments but this arrangement could not continue beyond April 2009

Members noted that the band had performed recently at a number of local events including Bridgemary Carnival and that they were booked to play at the forthcoming switch-on of the Christmas lights.

Members agreed to award the full amount requested.

(v) C J Glass Football Club (Individual Member)

Consideration was given to an application for £1,000 in grant aid towards the overall cost of £6,200 for a scholarship at a First Point USA Division One College. The cost of the four year scholarship included flights, registration fees medical insurance clothing and training equipment. The applicant has agreed to return each summer and coach for free in return for any help given.

The individual concerned advised Members that he had been awarded a four year scholarship in America to play football and study for a Sports Science degree. He explained that he was considered too old to start developing his football career in England as it was the usual practice to sign individuals at around the age of 10 years.

Members were advised that the individual had applied for a grant of £1000 from Hampshire County Council and that he was currently awaiting a decision. Members felt they could not match the request made to Hampshire County Council, a grant of £750 was proposed.

Members agreed to award £750.

(vi) Gosport BMX Club (Individual Member)

Consideration was given to an application for grant aid towards the cost of equipment and fees for an individual member to attend Olympic Talent Team Camps and competitions with a view to competing at the 2012 Olympic Games.

The individual was represented by Mr James Christie, Chairman of the BMX Club, who provided Members with copies of a letter from Jeremy Hayes, the National Olympic Talent Coach for British Cycling, recognising that the individual

had the ability and skill that put her as one of the top three in the country.

Mr Christie acknowledged that the training facilities available to the individual were now of a high standard and advised Members that she now only lacked a race bike to progress.

Members agreed that talent of this level should be encouraged and proposed a grant of £1000.

Members agreed to award a grant of £1000.

RESOLVED: That:

- (i) A grant of £250 be paid to Gosport Aviation Society;
- (ii) A grant of £450 be paid to Home Start Gosport and Fareham;
- (iii) No grant be paid to Vitalise;
- (iv) A grant of £1,100 be paid to Big Noise Community Samba Band;
- (v) A grant £750 be paid to C J Glass Football Club (Individual); and
- (vi) A grant of £1,000 be paid to Gosport BMX Club (Individual);

23 CAPITAL GRANT AID APPLICATION

The Sub-Board considered the report of the Financial Services Manager and Leisure & Cultural Services Manager (a copy of which is attached in the Minute Book as Appendix 'B') concerning an application for Capital Grant Aid.

(i) Gosport Living History Society

Note: Councillor Hicks declared a personal and prejudicial interest in this item, left the meeting room and took no part in the discussion or voting thereon.

Consideration was given to an application for £5,350 towards the total cost of £12,000 to thatch a roof for the 17th Century ale house currently under construction.

Mr Roberts represented the organisation and provided Members with a letter containing the quotation for the thatched roof. Mr Roberts advised Members that the Society had purchased the green oak to construct the ale house and that if funding were secured to thatch the roof, it was hoped the building would be finished within a year.

Members were advised that although the Village was run by volunteers, last year had been open for 55 days with visitor figures increasing from 4664 to 5436. In addition 30 schools had visited the site.

It was noted that the Village had been voted Gosport tourist attraction of the year last year and had subsequently been nominated for additional tourism awards.

Members proposed that the 17th Century Village was a tremendous asset to the Borough and considered that the cost of the whole project was considerably greater than the Society would be able to finance themselves. Members agreed that they would like to support the project to a greater extent than requested but were presently unable to do so due to budget constraints.

Members also noted that there was currently an outstanding issue in regard to the lease of the land and requested that Legal Services investigate this.

Members proposed that no grant be paid to the Society at this point, but expressed the view that the Council would look favourably at awarding a contribution to the project from the Capital Grant Programme in the next Municipal Year.

RESOLVED: That:

- (i) No grant be paid to Gosport Living History Society.

The meeting concluded at 6.55pm.

AGENDA ITEM NO. 06

Board/Committee:	GRANTS SUB-BOARD
Date of meeting:	WEDNESDAY 18 FEBRUARY 2009
Title:	REVENUE GRANT AID APPLICATIONS
Author:	FINANCIAL SERVICES MANAGER AND LEISURE & CULTURAL SERVICES MANAGER
Status:	FOR DECISION

Purpose

The amount currently available for allocation is **£3,800**. Members are asked to consider the following applications that have been received:

The Nautical Archaeology Society	£7,800
The Saturday Venture Association	£2,000
St Johns Church of England Primary School	£ 250
7 th Gosport Scout Group	£ 779
Gosport Discovery Centre	£2,200

Recommendation

That the Members consider the applications outlined in the Report.

1. BACKGROUND

- 1.1 Voluntary and Community Groups are able to apply for grants from the annual revenue budget available to the Grants Sub Board.

2. THE NAUTICAL ARCHAEOLOGY SOCIETY

- 2.1 The Nautical Archaeology Society formed in 1972 is a national registered charity based at Fort Cumberland, Eastney, Portsmouth. The Society has a total of 600 members with 50% living overseas and 16 members living in Gosport.
- 2.2 The Society is dedicated to advancing education in nautical archaeology at all levels through talks, events, exhibitions, newsletters, publications and the internet.
- 2.3 The current project being undertaken by the Society is a volunteer based heritage initiative centred on Forton Lake. The project has been ongoing since 2006 allowing residents of Gosport to research, record and display their heritage (handouts will be provided at the meeting).

2.4 The Society request a grant of **£7,800** towards the cost of:

History & Archaeology of Forton Booklet	£ 7,350
Exhibition	£ 1,950
Interpretation Panel	£ 2,450
Website	£ 500
Archaeological Monograph Publication	£ 8,600
Total	£20,850

2.5 No Grants have previously been requested from this Sub Board.

2.6 Other Grants awarded towards this project:

Local Heritage Initiative June 2006	£23,854
Nationwide Building Society June 2006	£ 3,900
Crown Estate April 2008	£12,000

2.7 Other Grants requested towards this project:

Crown Estate April 2009	£12,000
CBA Challenge Funding March 2009	£ 750

2.8 Accounting information for the year ended 31 March 2008:

Income	£222,918
Expenditure	£232,732
Balance at year end	£ 64,353

3. THE SATURDAY VENTURE ASSOCIATION

3.1 The Saturday Venture Association formed in 1964 is based in Emsworth.

3.2 The Association aims to help disabled / disadvantaged young people to reach their potential and where possible find employment, to provide the necessary training to achieve these aims, and to increase disability awareness in the community.

3.3 The Association are currently planning to replace their outreach worker. The current worker who is a volunteer is unable to continue in the post and funding has not been allowed for within the current budget.

3.4 The outreach worker helps to recruit volunteers, initiates awareness weeks in different locations, promotes drama workshops and works with other voluntary organisations.

3.5 A grant of **£2,000** is requested towards the cost of:

Salary	£13,000
Employers National Insurance	£ 1,100
Total cost	£14,000

3.6 Grants previously awarded by this Sub Board:

November 2004	£500
September 2006	£100

3.7 Other Grants awarded towards this project:

Lynn Foundation December 2008	£500
Coutts & Co	£750

3.8 Other Grants have also been requested towards this project from:

Eastleigh Borough Council
Portsmouth City Council
Fareham Borough Council
Hampshire County Council
Amounts of requests not available

3.9 Accounts for the year ended 31 December 2007:

Income	£17,815
Expenditure	£19,681
Balance as per balance sheet	£ 659

4. ST JOHNS CHURCH OF ENGLAND (AIDED) PRIMARY SCHOOL

4.1 St Johns School situated on Grove Road, this year celebrates its centenary.

4.2 The school, formerly known as Grove Road School from 1909 to 1967 was merged with St Johns School, Forton when it was closed in 1967.

4.3 The School will be arranging a number of events to celebrate the centenary including:

A street party for the children in the school playground
A raffle with 100 prizes
100 shoe boxes for charity
An open day when invited guests will be shown around the school by the children
Commemorative tree planting
Balloon Launch

4.4 St Johns Church of England Primary School request a grant of **£250** towards a cost of £575 for the funding of the Balloon Launch.

4.5 No Grants have previously been requested from this Sub Board.

4.6 Accounting information for the year ended 31 March 2008:

Income	£ 8,763
Expenditure	£ 4,327
Balances held – Governing Body Ac	£23,436
- Devolved Capital Ac	£45,000

5. 7TH GOSPORT SCOUT GROUP

5.1 The 7th Gosport Scout Group was formed in 1915. The group currently has 72 members, with the majority residing in Gosport.

5.2 The group meet at Wilson Grinaway Scouting Centre four days a week in the evenings and pupils pay £3 per session.

5.3 The group would like to provide new chairs and tables for their headquarters. The current furniture has become a health & safety issue breaking on a frequent basis because it is second hand and was acquired 15 years ago.

5.4 If the application is successful the membership can potentially increase as more furniture and seating will allow for a larger capacity and opportunity to use the hall for future fundraising activities. Activities offered to children aged between 6 – 15 years are camping and learning traditional scouting skills e.g. fire lighting and knot work.

5.5 A grant of **£779** is requested towards an overall estimated total cost of £1,557 to purchase furniture.

5.6 The breakdown of costs includes:

55 x chairs from Go Pak Ltd	£ 623
8 x tables from Go Pak Ltd	£ 934
Total	£1,557

5.7 The group will be contributing £780 and they have raised £650 so far.

5.8 No grants have previously been requested from this Sub-Board.

5.9 They have not applied to any other organisation for support.

5.10 Accounting information received for the year ending 31 March 2008 shows:

Income	£10,014
--------	---------

Expenditure	£7,136
Balance as at 24/12/08	£5,195

6. GOSPORT DISCOVERY CENTRE

- 6.1 Gosport Discovery Centre was set up in March 2005 and has an average of 420,000 visitors a year.
- 6.2 The centre is open Monday to Saturday and has four floors and three sites with books, information, film, local history, art, music, museum displays, events, classes and workshops.
- 6.3 Gosport Discovery Centre and Search would like to apply for funding to offer entertainment/activities in support of Gosport Borough Council's 'Big Day Out' on Sunday 14th June.
- 6.4 The centre proposes to open from 11 am to 3 pm and call it 'wish you were here - a day by the seaside inside!' There will be partnership working with Gosport youngsters from the Edge Project, local volunteers and refreshments provided by special offers/menus available from the café.
- 6.5 A grant of **£2,200** is requested and will enable the centre to make it a cultural offer and will also provide search/in house activities.
- 6.6 A breakdown of costs includes:
- | | |
|--------------------------------|--------|
| Jazz Band | £ 400 |
| Samba Band | £ 300 |
| Live Keyboard | £ 200 |
| Indie | £ 200 |
| Circus Clown | £ 200 |
| Oranges & Apples Story Tellers | £ 400 |
| 15 x Seaside Themed Costumes | £ 300 |
| Punch & Judy | £ 200 |
| Total | £2,200 |
- 6.7 As the Centre has no funding for the event they will be reliant upon this funding to book the entertainers.
- 6.8 No grants have previously been requested from this Sub-Board.
- 6.9 They have not applied to any other organisation for support.
- 6.10 The Discovery Centre's financial information is held within Hampshire County Council's overall library services budget and as such specific accounts for the Discovery Centre are not available.

Financial implications:	The budget available for allocation is £3,800
Legal implications:	The Council has the statutory power to make grants to promote the social, environmental or economic wellbeing of the Borough. The Council has adopted policies to assist them in assessing applications for grants in a fair and consistent manner.
Service Improvement Plan implications:	Nil.
Corporate Plan	The applications meet the Strategic Priorities of People - better leisure facilities and usage.
Risk Assessment	Nil.
Background papers:	Completed application forms (and accounts) including policy guidelines in respect of the awards of grants.
Appendices/Enclosures:	Nil.
Report author/Lead Officer:	Glen Wilkinson / Stella Byrne

AGENDA ITEM NO. 07

Board/Committee:	GRANTS SUB-BOARD
Date of meeting:	WEDNESDAY 18 FEBRUARY 2009
Title:	CAPITAL GRANT AID APPLICATIONS
Author:	FINANCIAL SERVICES MANAGER AND LEISURE & CULTURAL SERVICES MANAGER
Status:	FOR DECISION

Purpose

The amount currently available for allocation is **£3,894**. Members are asked to consider the following application that has been received:

Hardway District Guiding	£1,000
--------------------------	--------

Recommendation

That the Members consider the application outlined in the Report.

1. BACKGROUND

- 1.1 Voluntary and Community Groups are able to apply for grants from the annual capital budget available to the Grants Sub Board.

2. HARDWAY DISTRICT GUIDING

- 2.1 Hardway District Guiding, based at GADSAD, Elson Road, Gosport has a total of 126 members under the age of 18, the majority being in the 6 – 12 years age group. 100% of the members live in the Borough. Members consist of Rainbows, Brownies, Guides and young leaders.
- 2.2 The District has weekly meetings for each group and members take part in craft, canoeing, climbing, games, badges etc. There is also the opportunity to attend a sleepover, camp or holiday each year.
- 2.3 The District has a camp store within the grounds of Elson School that is hired on a ten year lease; this is currently due for renewal. The store doesn't have lighting and is virtually inaccessible during the winter months.
- 2.4 Hardway District Guiding request a grant of **£1,000** towards the cost of providing a new double garage with lighting at the GADSAD site that will be used for storage in place of the Elson School store. Total cost:
- | | |
|---|--------|
| Large double garage | £2,500 |
| Laying of base, planning permission etc | £1,500 |
| Total cost | £4,000 |

- 2.5 Grants previously awarded by this Sub Board;
May 2006 £1,250
- 2.6 Accounting information for the year ended 31 March 2008
- | | |
|---------------------|--------|
| Income | £6,964 |
| Expenditure | £6,222 |
| Balance at year end | £1,519 |

Financial implications:	The budget available for allocation is £3,894
Legal implications:	The Council has the statutory power to make grants to promote the social, environmental or economic wellbeing of the Borough. The Council has adopted policies to assist them in assessing applications for grants in a fair and consistent manner.
Service Improvement Plan implications:	NIL
Corporate Plan	The applications meet the Strategic Priorities of People - better leisure facilities and usage.
Risk Assessment	NIL
Background papers:	Completed application forms (and accounts) including policy guidelines in respect of the awards of grants.
Appendices/Enclosures:	NIL
Report author/Lead Officer:	Stella Byrne