

**Town Hall, High Street,
Gosport, Hampshire
PO12 1EB**

Telephone: (023) 9258 4242
Fax: (023) 9254 5587
Please ask for: Chris Wrein
Direct line: (023) 9254 5288
e-mail: chris.wrein@gosport.gov.uk

13 February 2007

S U M M O N S

MEETING: Grants Sub - Board
DATE: 21 February 2007
TIME: 6.00 p.m.
PLACE: Committee Room 1, Town Hall, Gosport
Democratic Services contact: Chris Wrein

LINDA EDWARDS
BOROUGH SOLICITOR

MEMBERS OF THE SUB-BOARD

The Mayor (Councillor Mrs Cully) (ex-officio)

Chairman of Policy and Organisation Board (Councillor Cully) (ex-officio)

Councillor Mrs Champion
Councillor Chegwyn
Councillor Dickson

Councillor Mrs Salter
Councillor Taylor
Councillor Wright

FIRE PRECAUTIONS

(To be read from the Chair if members of the public are present)

In the event of the fire alarm (continuous ringing) or bomb alert (intermittent ringing) sounding, please leave the room immediately.

Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE

- **The Summons, Agenda and accompanying Reports can be provided in large print, on tape, in Braille or in other languages on request**
- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

AGENDA

RECOMMENDED
MINUTE FORMAT

PART A ITEMS

1. APOLOGIES FOR NON-ATTENDANCE

2. ELECTION OF CHAIRMAN

To appoint a Chairman of the Sub-Board for the remainder of the Municipal Year 2006/07

3. ELECTION OF VICE-CHAIRMAN

To appoint a Vice-Chairman of the Sub-Board for the remainder of the Municipal Year 2006/07

4. DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter, any personal or personal and prejudicial interest in any item(s) being considered at this meeting.

5. MINUTES OF THE MEETING OF THE SUB - BOARD HELD ON 22 NOVEMBER 2007

To approve as a correct record the Minutes of the meeting of the Grants Sub-Board held on 22 November 2007 (copy herewith).

6. DEPUTATIONS – STANDING ORDER 3.5

(NOTE: The Sub-Board is required to receive a deputation(s) on a matter which is before the meeting of the Sub-Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Monday, 19 February 2007. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).

7. PUBLIC QUESTIONS – STANDING ORDER 3.6

(NOTE: The Sub-Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Sub-Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Monday, 19 February 2007).

8. REPORT OF THE FINANCIAL SERVICES MANAGER AND
LEISURE AND CULTURAL SERVICES MANAGER: REVENUE
GRANT AID APPLICATIONS (Copy herewith)

Part II
Stella Byrne
Ext 5319
Glen Wilkinson
Ext 5720

To consider applications from the following organisations:

- *Gosport Football Club*
- *Let Us Play – LUPS*
- *Champions Clubs – Royal Sailors Rest*
- *Gosport and Fareham Easter Folk Festival*

9. REPORT OF THE FINANCIAL SERVICES MANAGER AND
LEISURE AND CULTURAL SERVICES MANAGER: CAPITAL
GRANT AID APPLICATIONS (Copy herewith)

Part II
Stella Byrne
Ext 5319
Glen Wilkinson
Ext 5720

To consider an application from the following organisation:

- *Royal Naval Association Club Ltd*

10. ANY OTHER ITEMS

*- which by reason of special circumstances the Chairman
considers should be considered as a matter of urgency*

**A MEETING OF THE GRANTS SUB-BOARD
WAS HELD ON 22 NOVEMBER 2006**

The Mayor (Councillor Mrs Cully)(ex-officio), Chairman of the Policy and Organisation Board (Councillor Hook) (P), Councillors Mrs Champion, Chegwyn (P), Dickson, Mrs Salter, Taylor (P) and Wright (P)

It was reported that, in accordance with Standing Orders, Councillors Burgess, Hook and Smith had been nominated to attend this meeting in place of Councillors Mrs Champion, Dickson and Mrs Salter respectively.

In the absence of the Chairman and Vice Chairman, Councillor Taylor was elected Chairman for the duration of this meeting.

12. APOLOGIES

Apologies for inability to attend the meeting were submitted on behalf of the Mayor and Councillors Mrs Champion, Dickson and Mrs Salter.

13. DECLARATIONS OF INTEREST

Councillor Wright declared a personal and prejudicial interest in Agenda Item 7 (4) St Mary the Virgin Church.

14. MINUTES

RESOLVED: That the Minutes of the meeting of the Sub-Board held on 14 September 2006 be approved and signed by the Chairman of the meeting as a true and correct record.

PART II

15. REPORT OF THE FINANCIAL SERVICES MANAGER AND LEISURE AND CULTURAL SERVICES MANAGER: REVENUE GRANT AID APPLICATIONS

Consideration was given to a joint report of the Financial Services Manager and the Leisure and Cultural Services Manager (a copy of which is affixed in the Minute Book as Appendix 'A') concerning a number of applications for Revenue Grant Aid.

(i) Gosport Netball Club

Emily Evans, representing the Club, advised Members that a grant was being requested to assist with the purchase of kit for players between the ages of 9 – 16 years of age. The players each paid a membership subscription which went towards the cost of court fees, umpires and travel expenses, as well as the purchase of kit. The kit remained in the ownership of the Club and was passed down from player to player. Two teams had managed to attract sponsorship and other teams were seeking sponsorship.

Members were keen to offer support for a club that provided sporting activities for young people in the Borough and offered advice on further avenues of grant funding that could be pursued. Members agreed that a grant of £630 be paid for the purchase of kit for one team.

(ii) Lee-on-the-Solent Tennis Squash & Fitness Club (Junior Squash Player)

The Head of Leisure/Recreation & Development, representing the Leisure and Cultural Services Manager at this meeting, declared a personal and prejudicial interest in this item, left the room and took no part in the discussion thereon.

Members considered it important to encourage talented players and assist in enabling them to reach their potential and gain national ranking. It was proposed and agreed that a grant of £500 be given to the Club in support of a Junior Squash player.

(iii) Lee Singers

Consideration was given to an application for a grant of £500 towards the cost of providing two public concerts. Members were advised that the cost of hiring soloists and orchestras could not be covered by ticket sales alone unless ticket prices were raised to a level that would be beyond the range of local audiences. Members were also informed that a grant of £200 had recently been awarded by Hampshire County Council.

Although pointing out that grants were not given for the payment of wages, it was proposed and agreed to award a grant of £200 toward the cost of two public concerts.

(iv) The Bivol Trust

Jackie Jordan, representing the Trust, outlined the work carried out by the Trust in support of both children and adults with special needs. A grant of £3,000 was sought towards the cost of equipment for activities including art, craft and IT.

Funds were also needed towards the provision of outings as many of the members were unable to provide the full cost themselves.

After carefully considering the needs of the Trust and the fact that 75% of the members catered for were from Gosport, it was proposed and agreed that a grant of £1,000 be made towards the provision of equipment.

(v) The Quake Games After School Club

Shane Buckland outlined his reasons for forming this After School Club based at Brune Park School and explained that, following a test children's birthday party where he provided games for entertainment, he had decided some games and equipment were not suitable and had adjusted his list of requirements accordingly. Therefore, the grant now being requested was £1,280 and not £1,400 as stated in the report.

Members expressed their support for the creation of this Club that would provide after school activities for children who otherwise might become involved in anti social behaviour. In answer to a Member's question, it was confirmed that the Club equipment would be stored at Mr Buckland's home and therefore covered by his home insurance.

After considering the revised list of outstanding equipment required, it was proposed and agreed to a grant of £580 for the purchase of Wii games and equipment.

(vi) Solent Kestrels Basketball – (Individual Member)

Beverley Guyman, representing Solent Kestrels Basketball, explained that they had a very talented player in their Under 14 Team who was expected to make the County Squad and, potentially, could play for the England Team. The Club held fundraising events and the players each paid a subscription to the Club but further funds were needed to pay for travel to training sessions in Southampton, the cost of area performance camps and County training sessions.

Members recognised the importance of supporting talented youngsters from the Borough and it was proposed and agreed to make a grant of £500 towards the training costs for this young player.

(vii) Hampshire County Youth Band Association

Jill Larnar, representing the Hampshire County Youth Band Association, explained that a grant was being requested towards the cost of new musical instruments that would remain the property of the Band but would be loaned to children whose parents were unable to afford to purchase them. For example a new Euphonium was required at a cost of £3,000 and a new Vibraphone costing

£1,900. The reserves currently held in the Association's account were required to cover the expenses involved in staging a number of events in the coming year, including renting venues. Plans had been made for the Band to visit Poland in the summer and a residential training weekend would also be held. Parents paid part of the cost of their children attending visits and training sessions.

Members commended the Youth Band on their high standards and the evident pride in their achievements seen by those who had attended their concerts. The importance of forging international relationships through music was also recognised. It was proposed and agreed to award a grant of £500 towards the purchase of new musical instruments.

(viii) Volunteer Reading Help

Members were concerned that no information was provided as to how many children resident in Gosport were assisted by this scheme.

It was proposed and agreed that no grant be made at this time.

(ix) Vitalise

Members noted that the national balance in the accounts of this organisation was £2,088,000. No representative was in attendance to answer questions as to how the requested grant would benefit disabled people and their carers from Gosport.

It was proposed and agreed that no grant be made at this time but that it be suggested to Vitalise that should they wish to make an application in the future, a representative attend to answer questions.

RESOLVED: That:

- (i) a grant of £630 be paid to Gosport Borough Netball Club;
- (ii) a grant of £500 be paid to Lee-on-the-Solent Tennis Squash & Fitness Club (Junior Squash Player);
- (iii) a grant of £200 be paid to Lee Singers;
- (iv) a grant of £1,000 be paid to the Bivol Trust;
- (v) a grant of £580 be paid to the Quake Games After School Club;
- (vi) a grant of £500 be paid to Solent Kestrels Basketball (Individual Member);
- (vii) a grant of £500 be paid to the Hampshire County Youth Band Association;

- (viii) no grant be made to Volunteer Reading Help; and
- (ix) no grant be made to Vitalise but it be suggested that a representative attend to answer questions should they make an application in the future.

16. REPORT OF THE FINANCIAL SERVICES MANAGER: CAPITAL GRANT AID APPLICATIONS

Consideration was given to a report of the Financial Services Manager (a copy of which is affixed in the Minute Book as Appendix 'B') concerning a number of applications for Capital Grant Aid.

(i) Bridgemaury Centre

Rosellen Lambert, on behalf of the Bridgemaury Centre, explained to Members that the Centre was based at Nobes Hall which was owned by Gosport Borough Council but run by the Centre on the Council's behalf. RL considered that it was a nice building but the floor that had been installed was non-slip and therefore not suitable for dance or fitness activities. In order to maximise the potential for bookings at Nobes Hall, an alternative floor was needed. A multi-purpose semi permanent flooring had been identified that could be laid on top of the existing floor but could be removed at a later date without damage to the original floor if necessary.

Whilst acknowledging that it was usual to only make grants of up to 50% of the amount required by an applicant for any one project, Members agreed that, as Nobes Hall was owned by the Council, an exception could be made in this case. Therefore, it was proposed and agreed that a grant of £3,000 should be made.

(ii) Hardway, Elson & Districts Community Association

Debbie Utley, representing Hardway, Elson & Districts Community Association (HEDCA), explained how the Hedca Centre at Coombe Road, Elson, was formed in 1957. The floor of the hall was made from wood mosaic strips that had become thin and worn and were now lifting, causing trip hazards. Repeated sanding over the years had made the original pieces very thin and attempts to replace individual tiles had been unsuccessful. The hall was in use for approximately 75% of the year for a wide variety of functions and activities. The Association requested a grant towards the cost of replacing the floor for which an estimate of £18,899 had been obtained.

In answer to Members questions it was confirmed that the hall was owned by Hampshire County Council and an application for a grant had also been made to Hampshire County Council. Members expressed the view that this was an extremely well used hall, providing important facilities to the community. It was proposed and agreed that a grant of £7,000 be awarded.

(iii) St Mary the Virgin Church

Councillor Wright declared a personal and prejudicial interest in this item, left the room and took no part in the discussion or voting thereon.

The Reverend John Draper, on behalf of St Mary the Virgin Church, addressed the Sub Board. He confirmed that accounts to the year end 2005 had been presented to the Council. He explained that the Churchyard at St Mary the Virgin was unique in being the only open churchyard in the Borough and it had been used for burials since Roman times. He said that maintenance of the Churchyard was expensive, especially in view of the need to comply with Health and Safety Regulations.

After giving consideration to the type of work that was required in this historic Churchyard, it was proposed and agreed to award a grant of £9,466.

RESOLVED: That:

- (i) a grant of £3,000 be paid to the Bridgemaury Centre;
- (ii) a grant of £7,000 be paid to the Hardway, Elson & Districts Community Association; and
- (iii) a grant of £9,466 be paid to St Mary the Virgin Church.

The meeting commenced at 6.00 p.m. and concluded at 8.05 p.m.

CHAIRMAN

AGENDA ITEM NO. 8

Board/Committee:	GRANTS SUB BOARD
Date of Meeting:	21 February 2007
Title:	Revenue Grant Aid Applications
Author:	Financial Services Manager & Leisure and Amenities Manager
Status:	FOR DECISION

Purpose

The amount currently available for allocation is **£5,040**

Gosport Football Club	£600
Let Us Play - LUPS	£4,000
Champions Clubs - Royal Sailors Rest	£1,350
Gosport and Fareham Easter Folk Festival	£500

Recommendation

That the Members consider the applications outlined in the report.

1 Background

- 1.1 Voluntary and Community Groups are able to apply for grants from the annual revenue budget available to the Grants-Sub Board.

2 GOSPORT FOOTBALL CLUB

- 2.1 This Club was formed in 1994, it currently has 168 junior members all of whom live in the Borough.
- 2.2 This Football Club is based at St Vincent Leisure Centre and trains children aged 6 to 18 years old to participate in competitive football leagues. They train on Tuesday, Wednesday and Thursdays, with matches held on the weekends. Members each pay £1.50 per session.
- 2.3 A grant of **£600** is requested toward an overall estimated total cost of £1,310 to purchase training equipment.
- 2.4 The breakdown of equipment required includes:
- | | |
|------------------|--------|
| Footballs | £500 |
| Bibs | £250 |
| Cones | £120 |
| Training Ladders | £150 |
| Gloves | £50 |
| Goals | £240 |
| Total | £1,310 |

2.5 Gosport Football Club have not applied to any other organisation for support for this project, nor have they previously applied to the Grant Sub Board for funding.

2.6 Accounting information on the application indicated:

Income	£3,800
Expenditure	£1,352
Balance	£1,582
Further accounting information	

3 LET US PLAY SCHEME (LUPS)

3.1 This parent led charity was formed in 1986, to provide playschemes for children with profound and complex disabilities. There are currently 90 participants aged under 18 years old, of which 45 live in the Borough.

3.2 The aim of these playschemes is to provide the children with fun activities to enable them to achieve at their own level. Each child needs at least 1:1 support, this service also provides the families with valuable respite.

3.3 A grant of **£4,000** is requested towards providing equipment. The total estimated cost of this project is £43,000.

3.4 The breakdown of costs includes:

Wages	£35,000
Replacement/upgrade of equipment	£5,000
Art & Craft materials	£600
Insurance/Registration	£200
Sensory equipment	£1,900
Sundries	£300
Total	£43,000

3.5 Playschemes are based at St Frances School in Fareham. Operating week days only in school holidays from 9 am to 4 pm each day. Parents contribute £7 per day per child.

3.6 LUPS have received funding, from Hampshire County Council (Social Services) of £16,000 and £7,000 from the Children's Fund.

3.7 They have applied to Fareham Council for £1,500, to Children In Need for £9,000 and to Lloyds TSB Foundation for £3,000 the outcome of these applications will be updated at the meeting.

3.8 LUPS have previously received grants from the Grant Sub Board

£500 in March 1994
£500 in April 1994
£500 in 1995
£1,000 in 1996
£1,120 in 2006

- 3.9 Accounting information for the year ending 29th June 2006 shows:
- | | |
|------------------|---------|
| Income | £34,980 |
| Expenditure | £33,197 |
| Balance sheet 06 | £22,604 |

4 CHAMPIONS CLUBS – ROYAL SAILORS REST

- 4.1 The Champions Clubs were formed in 1999, they currently have 78 participants aged under 18 years old, of these 75 live in Gosport.
- 4.2 The Champions Clubs are Christian based and operate from the Royal Sailors Rest, Grange Lane, Rowner. They provide a range of children's services to all local families. These include an after school club on Monday and Wednesdays, a youth club on Fridays, a beech = tree, beach = bucket + spade family day event in August, a residential holiday in April, school holiday activities and a toddler session every Tuesday.
- 4.3 A grant of **£1,350** is requested towards the total estimated cost of £2,700 to provide equipment and to subsidise the cost of the residential holiday.
- 4.4 The breakdown of costs includes:
- | | |
|---------------------|--------|
| Residential Holiday | £1,700 |
| Sports Equipment | £600 |
| Craft Materials | £400 |
| Total | £2,700 |
- 4.5 The Champions Clubs received £17,000 core funding in 2003 towards wages and on cost from the Children's Fund for three years. They also received £200 from the Rotary Club in Aug 2006.
- 4.6 They are making applications to Gosport Youth Concern for £200 and the Gosport Market Traders for £100.
- 4.7 Accounting information for the period ending March 2006 shows:
- | | |
|-------------------|---------|
| Income | £2,713 |
| Expenditure | £10,721 |
| Balance - Deficit | £8,007 |
- Finances are kept within the Royal Sailors Rest Accounts who cover the annual operating deficit.

5 GOSPORT & FAREHAM EASTER FOLK FESTIVAL

- 5.1 This festival is the biggest indoor folk festival in England, it has been held each Easter since 1992. It was originally based at Thorngate Halls until 1998 and has been based at Fernham Hall, Fareham since then.
- 5.2 There are 12 committee members, 30 volunteers and an estimated 10,000 members of the public who attend the events.

- 5.3 It is estimated at of those attending the festival approximately 35% live in Gosport, 35% in Fareham and 30% from elsewhere.
- 5.4 A grant of **£500** is requested towards an estimated total cost of £1,000 to support festival events in Gosport.
- 5.5 Events in Gosport include informal concerts and session at The Clarence Tavern and dance displays in the Town Centre.
- 5.6 The breakdown of costs for Gosport events includes:
- | | |
|--|--------|
| Artist costs including travel and expenses | £300 |
| Hire of venues | £100 |
| Hire of equipment | £250 |
| Advertising and marketing | £250 |
| Insurance and miscellaneous expenses | £100 |
| Total | £1,000 |
- 5.7 The folk festival has received £5,000 from Hampshire County Council towards the cost of the festival events in Fareham.
- 5.8 They have previously received a grant from the Grants Sub Board
- Nil Feb 1999
£5,000 Feb 2007
Nil Nov 2001
Nil Feb 2003
- 5.9 Financial statements for the year ending November 2006 show:
- | | |
|----------------------|---------|
| Income | £55,621 |
| Expenditure | £56,115 |
| Balance as of Dec 06 | £4,384 |

Financial Services comments:	The budget available for allocation is £5,040
Legal Services comments:	The Council has the statutory power to make grants to promote the social, environmental or economic wellbeing of the Borough. The Council has adopted policies to assist them in assessing applications for grants in a fair and consistent manner.
Service Improvement Plan implications:	Nil
Corporate Plan:	Active and Healthy Lifestyles and Safer Communities
Risk Assessment:	Nil
Background papers:	Completed application forms (and accounts) including policy guidelines in respect of the awards of grants
Appendices/Enclosures:	Nil
Report author/ Lead Officer:	Glen Wilkinson / Stella Byrne

AGENDA ITEM NO. 9

Board/Committee:	GRANTS SUB BOARD
Date of Meeting:	21 February 2007
Title:	Capital Grant Aid Applications
Author:	Financial Services Manager & Leisure and Amenities Manager
Status:	FOR DECISION

Purpose

The amount currently available for allocation is **£8,194**

Royal Naval Association Club Ltd £3,475

Recommendation

That the Members consider the applications outlined in the report.

1 Background

- 1.1 Voluntary and Community Groups are able to apply for grants from the annual capital budget available to the Grants Sub Board.

2 Report

2.0 Royal Naval Association Club Ltd

- 2.1 The Royal Naval Association Club based in Fareham Road, Gosport was set up in 1954 to provide social and recreational activities and encourage comradeship, mental and moral improvement.
- 2.2 The Association has approximately 600 members who enjoy a variety of activities including; line dancing, skittles, darts, crib, fellowship/prayers and an ex-service club.
- 2.3 A Grant Aid request has been received from the Association for the provision of a disabled toilet. The estimated cost of altering the existing toilets to provide a separate unisex disabled toilet with nappy changing facilities is £6,950. The Association request a grant of **£3,475**.
- 2.4 No grants have been requested previously from the Association.

2.5 Accounts for the year ended 31 December 2005

Income	£293,481
Expenditure	£279,274
Balances held at year end	£56,8 57

Financial Services comments:	The budget available for allocation is £8,194
Legal Services comments:	The Council has the statutory power to make grants to promote the social, environmental or economic wellbeing of the Borough. The Council has adopted policies to assist them in assessing applications for grants in a fair and consistent manner.
Service Improvement Plan implications:	Nil
Corporate Plan:	Active and Healthy Lifestyles and Safer Communities
Risk Assessment:	Nil
Background papers:	Completed application forms (and accounts) including policy guidelines in respect of the awards of grants
Appendices/Enclosures:	Nil
Report author/ Lead Officer:	Stella Byrne