

27 07 2006

AGENDA

RECOMMENDED
MINUTE
FORMAT

PART A ITEMS

- 1. ELECTION OF CHAIRMAN FOR THE MUNICIPAL YEAR 2006/07**
- 2. ELECTION OF VICE-CHAIRMAN FOR THE MUNICIPAL YEAR 2006/07**
- 3. APOLOGIES FOR NON-ATTENDANCE**
- 4. DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter, any personal or personal and prejudicial interest in any item(s) being considered at this meeting.

5. MINUTES

To approve as a correct record the Minutes of the Conduct and Standards Committee meeting held on [2 February 2006](#) (copy attached)

6. DEPUTATIONS – STANDING ORDER 3.5

(NOTE: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Tuesday 25 July 2006. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).

7. PUBLIC QUESTIONS – STANDING ORDER 3.6

(NOTE: The Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Tuesday 25 July 2006).

8. TERMS OF REFERENCE

To receive and note the revised terms of reference for the Committee, agreed by Council on 12 July 2006.

Part II
Linda Edwards
Ext 5401

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| <p>9. INTERNAL AUDIT OPINION –YEAR END REPORT
2005/2006
<i>To provide Members of the Committee with an opinion on the Council's overall control environment</i></p> | <p>Part II

Chris Davis
Ext 5306</p> |
| <p>10. INTERNAL AUDIT –3 MONTH POSITION STATEMENT
<i>To table the performance of the Internal Audit section in the first period of 2006/07 (April – June 2006) against the annual audit plan to the Members with responsibility for governance</i></p> | <p>Part II
Chris Davis
Ext 5306</p> |
| <p>11. LOCAL GOVERNMENT OMBUDSMAN ANNUAL LETTER
2005/06
<i>To receive and note the annual letter from the Local Government Ombudsman</i></p> | <p>Part II

Linda
Edwards
Ext 5401</p> |
| <p>12. ANY OTHER ITEMS
<i>-which by reason of special circumstances the Chairman considers should be considered as a matter of urgency</i></p> | |