

**A MEETING OF THE POLICY AND ORGANISATION BOARD  
WAS HELD ON 22 MARCH 2017  
Subject to Approval**

The Mayor (Councillor Mrs Hook) (ex-officio), Councillors Allen (P), Bateman (P), Burgess (P), Carter (P), Chegwyn (P), Mrs Cully (P) Edgar (P), Foster-Reed, Hook (Chairman) (P), Hicks (P), Hylands , Jessop (P), Murphy, Philpott (P)

It was reported that in accordance with Standing Order 2.3.6 Councillor Earle had been nominated to replace Councillor Hylands for this meeting.

**32. APOLOGIES**

An apology for inability to attend the meeting was received from The Mayor, Councillor Hylands and Councillor Foster-Reed.

**33. MINUTES**

RESOLVED: That the minutes of the meeting of the Board held on 7 February 2017 be signed as a true and correct record.

**34. DECLARATIONS OF INTEREST**

Councillor Jessop declared a personal interest in that his employers were a training provider which undertook work with the apprenticeship levy.

**35. DEPUTATIONS**

There were no deputations.

**36. PUBLIC QUESTIONS**

There were no public questions.

**PART II**

**37. SERVICE REVIEWS**

Consideration was given to a report of the Borough Solicitor and Deputy Chief Executive updating members on the introduction of the Apprenticeship Levy, the implications for the Council and the plan to maximise its Levy allocation. .

**RESOLVED:** That the contents of the report and the plan to maximise the Council's Apprenticeship levy allocation be noted and a Grade 1 Spinal Column Point 6 as an apprenticeship pay rate for new starters undertaking a level 2 apprenticeship be agreed.

**CHAIRMAN**

Concluded at 18.02