

**A MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE  
WAS HELD ON 24 FEBRUARY 2016**

*Subject to approval*

Councillors; Allen, Mrs Batty (P), Beavis (P), Forder (P), Mrs Forder (P), Foster-Reed ,  
Geddes, Gill (P), Hazel, Hylands (P), Scard (P) and Mrs Wright .

**30. APOLOGIES**

An apology for inability to attend the meeting was submitted on behalf of Councillor Mrs Wright.

**31. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**32. MINUTES OF THE MEETING HELD 9 DECEMBER 2015**

RESOLVED: That the minutes of the meeting of the Committee held on 9 December 2015 be approved and signed by the Chairman as a true and correct record.

**33. REPORTS TO BE RECEIVED**

**i. Chairman's Annual report**

The Chairman presented his annual end of year report

The Committee reflected on the work of the Committee for the year. They welcomed the success of the improvements to the Grounds Maintenance Contract and the informative presentations received on both educational attainment and the use of agency staff.

The Chairman advised on the progress of the Interpretation Boards. The Committee were advised that quotes had been received for the Boards and a sample of the most competitive quote was being fabricated.

**34. DEVELOPMENT OF A WORK PROGRAMME**

**A. Requests for Scrutiny**

The Committee acknowledged that there were changes proposed to the Overview and Scrutiny Committee. The Chairman advised that should the proposed changes be agreed, it was anticipated that Scrutiny would be undertaken through the Service Boards.

**B. Work Programme**

The Chairman highlighted the work programme attached to the agenda for the meeting and asked for comments. It was agreed that the work programme was fit for purpose.

It was acknowledged that a representative from English Heritage would be meeting with the Working Group on 3 March.

**35. ANY OTHER BUSINESS**

There was no other business.

The meeting concluded 18.26

**CHAIRMAN**