

**A MEETING OF THE HOUSING BOARD
WAS HELD ON 20 JANUARY 2010**

The Mayor (Councillor Mrs Searle) (ex-officio), Chairman of Policy and Organisation Board (Councillor Hook) (ex-officio) (P), Councillors Allen (P), Beavis, Mrs Cully (P), Edwards (P), Geddes (P), Gill (P), Hylands (P), Mrs Mitchell-Smith, Mrs Mudie (P), and Philpott (Chairman) (P).

It was reported that, in accordance with Standing Orders, Councillor Kimber had been nominated to replace Councillor Beavis for this meeting.

Also in attendance: Tenant Representative – Mrs Annie Barnes

32 APOLOGIES

Apologies for inability to attend the meeting were submitted on behalf of The Mayor (Councillor Mrs Searle), Councillor Beavis and Councillor Mrs Mitchell-Smith.

33 DECLARATIONS OF INTEREST

There were no declarations of interest.

34 MINUTES

RESOLVED: That the Minutes of the meeting held on 4 November 2009 be approved and signed by the Chairman as a true and correct record.

35 DEPUTATIONS

There were no deputations.

36 PUBLIC QUESTIONS

There were no public questions.

PART II

37 TENANCY AGREEMENT REVIEW

Consideration was given to a report of the Housing Services Manager which outlined progress on updating the current Tenancy Agreement and the results of the consultation process. The report sought approval for the proposed changes to that agreement.

Concerns were raised regarding the possible situation where a joint tenant may surrender a tenancy without the knowledge of the other tenant or tenants. Members agreed that, in order to protect those other tenants as much as possible, a further recommendation to the report should be made that internal procedures dealing with the ending of a joint tenancy by one of the joint tenants be reviewed and amended.

Members were advised that existing internal procedures ensured that officers discussed

the tenancy agreement with new tenants during the signing up process and that those new tenants requiring support received additional help as necessary.

RESOLVED: That:

- a) the changes to the tenancy agreement set out in paragraph 2.2. of the Housing Services Manager's report be approved;
- b) approval be given for a formal Notice of Variation to be served on all applicable tenants;
- c) the inclusion of the changes in the revised secure Tenancy Agreement terms and conditions in the ancillary Introductory Tenancy Agreement be approved;
- d) delegated authority be given to the Housing Service Manager to make minor changes to the proposed Tenancy Agreement that arise as a result of the Notice of Variation; and
- e) internal procedures dealing with the ending of a joint tenancy by one of the joint tenants be reviewed and amended.

The meeting commenced at 6.00 pm and concluded at 6.29 pm.

CHAIRMAN