



Notice is hereby given that the **ANNUAL MEETING** of the **COUNCIL OF THE BOROUGH OF GOSPORT** will be held in the **BALLROOM** of the **THORNGATE HALLS, BURY ROAD, GOSPORT** on **WEDNESDAY NEXT** the **TWENTIETH DAY OF MAY 2015** at **11AM** AND **ALL MEMBERS OF THE COUNCIL ARE HEREBY SUMMONED TO ATTEND TO CONSIDER AND RESOLVE THE FOLLOWING BUSINESS –**

1. To receive apologies from Members for their inability to attend the Meeting.
2. To elect from among the Councillors of the Borough a Mayor of the Borough of Gosport to serve for the Municipal Year 2015/2016.
3. To award Citizen of the Year and Youth Award Certificates to persons who have provided eminent services to the Borough.
4. Adjournment of Meeting

(Until 5pm on Thursday, 21 May 2015, at the Town Hall, Gosport).

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5. To confirm the Minutes of the Extraordinary Meeting of the Council held on 25 March 2015 and the Ordinary Meeting of the Council held on 25 March 2015 (copies herewith).
  6. To consider any Mayor's Communications.
  7. To receive Deputations in accordance with Standing Order No 3.5 and to answer Public Questions pursuant to Standing Order No 3.6, such questions to be answered orally during a time not exceeding 15 minutes.

**(NOTE: Standing Order No 3.5 requires that notice of a Deputation should be received by the Borough Solicitor NOT LATER THAN 12 O'CLOCK NOON ON MONDAY, 18 MAY 2015 and likewise Standing Order No 3.6 requires that notice of a Public Question should be received by the Borough Solicitor NOT LATER THAN 12 O'CLOCK NOON ON MONDAY, 18 MAY 2015).**

8. Questions (if any) Pursuant to Standing Order No 3.4

**(NOTE: Members are reminded that Standing Order No 3.4 requires that Notice of Question pursuant to that Standing Order must be**

received by the Borough Solicitor **NOT LATER THAN 12 O'CLOCK NOON ON TUESDAY, 19 MAY 2015**).

9. To elect from among the Councillors of the Borough a Deputy Mayor of the Borough of Gosport to serve for the Municipal Year 2015/2016.
10. Review of Council Boards and Committees and Determination of Allocation of Seats  
  
To consider the report of the Borough Solicitor and Deputy Chief Executive (copy herewith)
11. To appoint the Chairman of the Policy and Organisation Board pursuant to the Council's Standing Orders.
12. To appoint the Boards, Nominated Deputies for the Regulatory and Licensing Boards, Overview and Scrutiny Committee and Standards and Governance Committee and Panels and Outside Bodies.

**IAN LYCETT  
CHIEF EXECUTIVE**

**TOWN HALL  
GOSPORT**

12 May 2015

### **FIRE PRECAUTIONS**

(To be read by the Mayor if members of the public are present)

**In the event of the fire alarm being activated, please leave the Council Chamber and Public Gallery immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.**

**This meeting may be filmed or otherwise recorded. By attending this meeting, you are consenting to any broadcast of your image and being recorded.**

**MEMBERS ARE REQUESTED TO NOTE THAT:**

**(1) IF THE COUNCIL WISHES TO CONTINUE ITS BUSINESS BEYOND 9.30PM THEN THE MAYOR MUST MOVE SUCH A PROPOSITION IN ACCORDANCE WITH STANDING ORDER 4.11.18**

**(2) MOBILE PHONES SHOULD BE SWITCHED OFF OR SWITCHED TO SILENT FOR THE DURATION OF THE MEETING**

**GOSPORT BOROUGH COUNCIL**

<b>BOARD/COMMITTEE:</b>	<b>ADJOURNED ANNUAL COUNCIL</b>
<b>DATE OF MEETING:</b>	<b>21 MAY 2015</b>
<b>TITLE:</b>	<b>REVIEW OF COUNCIL BOARDS AND COMMITTEES AND DETERMINATION OF ALLOCATION OF SEATS</b>
<b>AUTHOR:</b>	<b>BOROUGH SOLICITOR AND DEPUTY CHIEF EXECUTIVE</b>
<b>STATUS:</b>	<b>FOR DECISION</b>

**PURPOSE**

To advise the Council of the balance of the seats on the Council and the position with regard to Political Groups and to undertake a review in accordance with the "Proportionality Rules" of the balance of seats on the Boards and Committees of the Council.

**RECOMMENDATIONS**

That the Council approve:

1. The allocation of seats on the Boards and Committees as set out in paragraph 3.1

**1.0 REVIEW OF COUNCIL BOARDS AND SUB-BOARDS**

- 1.1 The Council previously reviewed the allocation of seats and made a determination as to the allocation between the Political Groups at the Annual Council Meeting in June 2014.

**2.0 PROPORTIONALITY RULES**

- 2.1 Currently notices have been received from 3 Political Groups. There is a further member who is not a member of a political group, which under the Regulations must have 2 or more members.
- 2.2 Section 15 of the Local Government and Housing Act 1989 requires the Council to review the allocation of seats and when making allocation of seats to Political Groups allocations are made to give effect so far as reasonably practicable to the following principles:
  1. That not all the seats are allocated to the same Political Group;

2. That the majority of seats are allocated to the Political Group having a majority of seats on the Council;
3. That subject to 1 and 2 above the number of seats on the total of all Boards and Committees of the Council allocated to each Political Group bears the same proportion to the proportion on the Council;
4. That subject to all the above the number of seats on each Board and Committee allocated to each Political Group bears the same proportion to the proportion on the Council

The Council has five Boards and one Overview and Scrutiny Committee; there are 76 seats to be allocated as set out in paragraph 2.2 above.

	<b>Conservative</b>	<b>Labour</b>	<b>Liberal Democrats</b>	<b>TOTAL</b>
Members	21	6	6	33
Proportion	61.76%	17.65%	17.65%	97.06%
Seats	46.94	13.44	13.44	73.82

### **3.0 PROPOSED ALLOCATION – BOARDS, STANDARDS AND GOVERNANCE COMMITTEE AND OVERVIEW & SCRUTINY COMMITTEE**

3.1 The proposed allocation of seats is set out below.

	<b>Conservative</b>	<b>Labour</b>	<b>Liberal Democrats</b>	<b>TOTAL</b>
Policy and Organisation	6	2	2	10
Economic Development	6	2	2	10
Community	8	2	2	12
Regulatory	8	2	2	12
Licensing	8	2	2	12
Standards and Governance Committee	6	1	1	8
Overview and Scrutiny	8	2	2	12
<b>TOTAL</b>	<b>50</b>	<b>13</b>	<b>13</b>	<b>76</b>

3.2 This proposed allocation gives effect to the principles set out in paragraph 2.2 above

## SUPPORTING INFORMATION

<b>Financial Services Comments:</b>	Nil
<b>Legal Services Comments:</b>	As indicated in Section 2
<b>Crime and Disorder:</b>	Not applicable
<b>Equality and Diversity:</b>	Not applicable
<b>Service Improvement Plan implications:</b>	Nil
<b>Corporate Plan:</b>	Nil
<b>Risk Assessment:</b>	Nil
<b>Background Papers:</b>	Council Meeting 5 June 2014
<b>Appendices/Enclosures:</b>	None
<b>Report Author/Lead Officer:</b>	Linda Edwards, Borough Solicitor and Deputy Chief Executive