

Notice is hereby given that a **MEETING** of the **COUNCIL OF THE BOROUGH OF GOSPORT** will be held in the **TOWN HALL, GOSPORT** on **WEDNESDAY** the **FIFTEENTH** of **JULY 2015 AT 6.00PM** AND ALL MEMBERS OF THE COUNCIL ARE HEREBY SUMMONED TO ATTEND TO CONSIDER AND RESOLVE THE FOLLOWING BUSINESS –

1. To receive apologies from Members for their inability to attend the Meeting.
2. To confirm the Minutes of the Annual and Adjourned Meetings of the Council held on 20 and 21 May 2015 (copy herewith).
3. To consider any Mayor's Communications.
4. To receive Deputations in accordance with Standing Order No 3.5 and to answer Public Questions pursuant to Standing Order No 3.6, such questions to be answered orally during a time not exceeding 15 minutes.

(**NOTE:** Standing Order No 3.5 requires that notice of a Deputation should be received by the Borough Solicitor **NOT LATER THAN 12 O'CLOCK NOON ON MONDAY, 13 JULY 2015** and likewise Standing Order No 3.6 requires that notice of a Public Question should be received by the Borough Solicitor **NOT LATER THAN 12 O'CLOCK NOON ON MONDAY, 13 JULY 2015**).

5. Questions (if any) pursuant to Standing Order No 3.4.

(**NOTE:** Members are reminded that Standing Order No 3.4 requires that Notice of Question pursuant to that Standing Order must be received by the Borough Solicitor **NOT LATER THAN 12 O'CLOCK NOON ON TUESDAY, 14 JULY 2015**).

6. To receive the following Part II minutes of the Boards of the Council:

- Community Board: 21 May and 22 June 2015
- Economic Development Board 21 May and 24 June 2015
- Policy & Organisation Board: 21 May and 1 July 2015

7. **DEVOLUTION – DEVELOPING PROPOSALS FOR DEVOLVED POWERS & RESPONSIBILITIES**

To obtain approval to develop a proposal, with the other Hampshire and Isle of Wight Councils, to bring about devolution of powers and responsibilities from Central Government to the wider Hampshire and Isle of Wight area and as part of this create an appropriate governance structure that will provide for binding

decisions to be made at this level.

8. OFFICER EMPLOYMENT PROCEDURE STANDING ORDERS

To advise the Council of recent legislation and to propose changes to the Constitution to accord with the legislation.

9. INDEPENDENT REMUNERATION PANEL

To advise the Council of progress on the recruitment to the Independent Remuneration Panel.

**IAN LYCETT
CHIEF EXECUTIVE**

**TOWN HALL
GOSPORT**

07 July 2015

FIRE PRECAUTIONS

(To be read by the Mayor if members of the public are present)

In the event of the fire alarm being activated, please leave the Council Chamber and Public Gallery immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

This meeting may be filmed or otherwise recorded. By attending this meeting, you are consenting to any broadcast of your image and being recorded.

MEMBERS ARE REQUESTED TO NOTE THAT:

(1) IF THE COUNCIL WISHES TO CONTINUE ITS BUSINESS BEYOND 9.30PM THEN THE MAYOR MUST MOVE SUCH A PROPOSITION IN ACCORDANCE WITH STANDING ORDER 4.11.18

(2) MOBILE PHONES SHOULD BE SWITCHED OFF OR SWITCHED TO SILENT FOR THE DURATION OF THE MEETING

THE ANNUAL MEETING of the **COUNCIL OF THE BOROUGH OF GOSPORT**
was held in the Ballroom of the **THORNGATE HALLS, BURY ROAD,**
GOSPORT on **WEDNESDAY**, the **TWENTIETH** day of **MAY 2015** at **11.00AM**.

Attendance:

The Mayor (Councillor Gill) (P) (in the Chair);

Councillors Allen (P), Ms Ballard, Bateman (P), Mrs Batty (P), Beavis (P), Burgess (P), Bergin (P), Carter CR, Chegwyn, Mrs Cully, Dickson (P), Ms Diffey, Edgar (P), Farr (P), Mrs Forder (P), Forder (P), Foster-Reed, Geddes, Hazel (P), Hicks, (P), Mrs Hook (P), Hook (P), Hylands, Jessop (P), Langdon (P), Mrs Morgan (P), Murphy, Philpott (P), Ronayne, Scard (P), Mrs Searle (P), Mrs Wright (P) and Wright (P).

Also in attendance: Honorary Aldermen Foster, Hayward, Kimber, Miles, Rushton Searle, Snaith-Tempia, Honorary Freeman Hewitt, and O'Neill.

ONE MINUTES SILENCE

In order to express their sympathy regarding the recent death of Honorary Alderman, Mrs Bailey a former Mayor of the Borough and Councillor a one minute silence was held.

APOLOGIES

Apologies for inability to attend the meeting were submitted on behalf of Honorary Alderman Train, Councillors Ms Ballard, Carter, Chegwyn, Mrs Cully, Ms Diffey, Foster-Reed, Geddes, Hicks, Hylands, Murphy and Ronayne.

ELECTION OF MAYOR

PROPOSED BY COUNCILLOR WRIGHT
SECONDED BY COUNCILLOR MRS BATTY

That Councillor Keith Cyril Farr be elected Mayor of the Borough of Gosport for the Municipal Year ending May 2016.

CARRIED UNANIMOUSLY

The Retiring Mayor thereupon vacated the Chair, which was taken by the newly elected Mayor, who made the statutory Declaration of Acceptance of Office.

REPLY BY HIS WORSHIP THE MAYOR

The new Mayor replied to the Council's resolution and returned thanks for his election.

GOSPORT CITIZEN OF THE YEAR AND YOUTH AWARDS

The Mayor awarded a Citizen of the Year Certificate and medallion to Mr Richard Mackay for his eminent services to the Borough. The Mayor also awarded a Youth Award Certificate and voucher to Lacey-Love Kent.

ADJOURNMENT OF COUNCIL

PROPOSED BY THE MAYOR
SECONDED BY COUNCILLOR WRIGHT

That the Council do now adjourn until 5.00pm on Thursday, 21st May 2015 at the Town Hall, Gosport.

CARRIED

The meeting ended at 12.20pm

THE ADJOURNED ANNUAL MEETING of the COUNCIL OF THE BOROUGH OF GOSPORT was held in the Council Chamber at the **TOWN HALL, GOSPORT on THURSDAY, the TWENTY FIRST day of MAY 2015 at 5.00PM.**

Attendance:

The Mayor (Councillor Farr) (P) (in the Chair);

Councillors Allen (P), Ms Ballard (P), Bateman (P), Mrs Batty (P), Beavis, Bergin (P) , Burgess (P), Carter CR (P), Chegwyn (P), Mrs Cully, Dickson, Ms Diffey (P), Edgar (P), Mrs Forder (P), Forder (P), Foster-Reed (P), Geddes, Gill (P), Hazel (P), Hicks (P), Mrs Hook (P), Hook (P), Hylands, Jessop (P), Langdon (P), Mrs Morgan (P), Murphy (P), Philpott (P), Scard (P), Mrs Searle (P), Mrs Wright (P) and Wright (P).

Also in attendance: Honorary Alderman Kimber.

APOLOGIES

Apologies for inability to attend the meeting were submitted on behalf of Councillors Beavis, Mrs Cully, Dickson and Hylands, Honorary Freeman O'Neill and Honorary Alderman Foster, Searle and Train.

MINUTES

COUNCIL RESOLVED: That the Minutes of the Extraordinary meeting of the Council and the Ordinary Meeting of the Council held on 25 March 2015 be confirmed and signed.

MAYOR'S COMMUNICATIONS

There were none.

ELECTION OF DEPUTY MAYOR

Councillor Philpott proposed and Councillor Burgess seconded the Motion that Councillor Mrs Hook be elected Deputy Mayor of the Borough of Gosport for the Municipal Year ending May 2016.

COUNCIL RESOLVED: That Councillor Mrs Hook be elected Deputy Mayor of the Borough of Gosport for the Municipal Year ending May 2016.

The Deputy Mayor made the Statutory Declaration of Acceptance of Office and returned thanks for her election.

REVIEW OF COUNCIL BOARDS AND COMMITTEES AND DETERMINATION OF ALLOCATION OF SEATS

The Borough Solicitor and Deputy Chief Executive had submitted a report to Members of the Council in connection with the above.

The report advised the balance of the seats on the Council and the position with regard to Political Groups and to undertake a review in accordance with the "Proportionality Rules" of the balance of seats on the Boards and Committees of the Council.

RECOMMENDED: That the Council approve:

- (i) the allocation of seats on the Boards and Committee as set out in paragraph 3.1 of the report;

APPOINTMENT OF CHAIRMAN OF POLICY AND ORGANISATION BOARD

COUNCIL RESOLVED: That Councillor Hook be appointed Chairman of the Policy and Organisation Board for the 2015/2016 Municipal Year.

APPOINTMENT OF BOARDS, NOMINATED DEPUTIES FOR THE REGULATORY AND LICENSING BOARDS, OVERVIEW AND SCRUTINY COMMITTEE AND STANDARDS AND GOVERNANCE COMMITTEE AND PANELS AND OUTSIDE BODIES

Members considered a provisional list (a copy of which is attached hereto as Appendix "C1") of appointments to vacancies listed above for the Municipal Year 2015/16.

COUNCIL RESOLVED: That the provisional list of appointments to vacancies listed above for the Municipal Year 2015/2016 as amended be approved and adopted.

ADJOURNMENT

The Mayor adjourned the Council meeting at 5.17pm so that new Board and Committee members could elect their respective Chairmen and Vice-Chairmen. The meeting re-convened at 5.32pm.

The meeting ended at 5.34pm

BOARD/COMMITTEE MEMBERSHIP FOR 2015/16 MUNICIPAL YEAR

POLICY & ORGANISATION BOARD

Councillor Burgess (Vice Chairman)
Councillor Chegwyn
Councillor Mrs Cully
Councillor Hicks
Councillor Hook (Chairman)
Councillor Jessop
Councillor Langdon
Councillor Philpott
Councillor Ronayne
Councillor Mrs Wright

COMMUNITY BOARD

Councillor Bateman
Councillor Burgess (Chairman)
Councillor Dickson (Vice Chairman)
Councillor Edgar
Councillor Foster-Reed
Councillor Hazel
Councillor Mrs Hook
Councillor Hylands
Councillor Mrs Morgan
Councillor Murphy
Councillor Searle
Councillor Wright

ECONOMIC DEVELOPMENT BOARD

Councillor Ms Ballard
Councillor Mrs Batty
Councillor Beavis
Councillor Mrs Cully
Councillor Edgar
Councillor Geddes
Councillor Hylands
Councillor Langdon
Councillor Philpott (Chairman)
Councillor Ronayne (Vice Chairman)

REGULATORY BOARD

Councillor Allen
Councillor Bateman
Councillor Carter,
Councillor Dickson
Councillor Ms Diffey
Councillor Hicks
Councillor Hazel
Councillor Mrs Hook (Chairman)
Councillor Jessop (Vice Chairman)
Councillor Langdon
Councillor Mrs Wright
Councillor Wright

LICENSING BOARD

Councillor Allen (Chairman)
Councillor Ms Ballard
Councillor Mrs Batty
Councillor Beavis
Councillor Ms Diffey
Councillor Mrs Forder
Councillor Geddes
Councillor Mrs Morgan (Vice Chairman)
Councillor Murphy
Councillor Ronayne
Councillor Scard
Councillor Mrs Searle

OVERVIEW & SCRUTINY COMMITTEE

Councillor Beavis (Chairman)

Councillor Mrs Cully
Councillor Farr
Councillor Mrs Forder
Councillor Forder (Vice Chairman)
Councillor Foster-Reed
Councillor Geddes
Councillor Gill
Councillor Hazel
Councillor Hylands
Councillor Jessop
Councillor Scard

STANDARDS & GOVERNANCE COMMITTEE

Councillor Bateman
Councillor Carter (Chairman)
Councillor Chegwyn
Councillor Mrs Cully
Councillor Dickson
Councillor Forder
Councillor Gill
Councillor Scard (Vice Chairman)

***The Mayor (Councillor Farr) & Chairman of the Policy & Organisation Board (Councillor Hook) are ex-officio Members of all Boards unless named in the membership of the respective Board.**

REGULATORY BOARD

PROVISIONAL NOMINATED DEPUTIES FOR 2015/2016 MUNICIPAL YEAR

Conservative Group

Councillor Beavis
Councillor Burgess
Councillor Edgar
Councillor Geddes
Councillor Gill
Councillor Forder
Councillor Mrs Forder
Councillor Hook
Councillor Mrs Morgan
Councillor Murphy
Councillor Philpott
Councillor Ronayne
Councillor Scard

Labour Group

Councillor Mrs Batty
Councillor Mrs Cully
Councillor Farr
Councillor Mrs Searle

Liberal Democrat Group

Councillor Ballard
Councillor Chegwyn
Councillor Foster-Reed

LICENSING BOARD

PROVISIONAL NOMINATED DEPUTIES FOR 2014/2015 MUNICIPAL YEAR

Conservative Group

Councillor Bateman
Councillor Burgess
Councillor Carter
Councillor Dickson
Councillor Edgar
Councillor Forder
Councillor Gill
Councillor Hazel
Councillor Hook
Councillor Mrs Hook
Councillor Jessop
Councillor Langdon
Councillor Philpott

Labour Group

Councillor Mrs Cully
Councillor Farr
Councillor Wright
Councillor Mrs Wright

Liberal Democrat Group

Councillor Chegwyn
Councillor Foster-Reed
Councillor Hicks

PANEL & OUTSIDE BODIES MEMBERSHIP FOR THE 2014/2015 MUNICIPAL YEAR**POLICY AND ORGANISATION BOARD OTHER PANELS & OUTSIDE BODIES****CCTV PARTNERSHIP PANEL**

Councillor Jessop Standing Deputy Councillor Burgess

CUSTOMER COMPLAINTS PANEL

Panels to comprise 3 members to be selected from:

Councillors Allen, Forder, Langdon, Scard and Wright

GOSPORT ROYAN TWINNING FORUM

Deputy Mayor (Councillor Mrs Hook) and Councillors Allen, Dickson, Farr, Hicks, Philpott, Ronayne

LOCAL JOINT STAFF COMMITTEE

Councillors Carter, Chegwyn and Mrs Cully

CITIZENS ADVICE BUREAU

The Mayor (Councillor Farr)

GOSPORT BOROUGH EDUCATIONAL TRUST

Councillors Edgar & Forder and Borough Treasurer

GOSPORT SOCIETY

The Mayor (Councillor Farr) (ex-officio) and Councillor Scard

GOSPORT VOLUNTARY ACTION

Councillors Mrs Searle, Forder, Mrs Hook and Hylands

HANTS & IOW LOCAL GOVERNMENT ASSOCIATION

Councillors Allen & Langdon

HANTS SENATE

Councillor Langdon

LOCAL GOVERNMENT ASSOCIATION

Councillor Hook

LOCAL GOVERNMENT ASSOCIATION – COASTAL ISSUES SPECIAL INTEREST GROUP (SIG)

Councillor Mrs Forder

RELATE

Councillor Mrs Forder

SOUTH EAST EMPLOYERS

Councillor Carter Standing Deputy Councillor Hook

SURESTART

Councillor Mrs Batty

COMMUNITY BOARD

OTHER PANELS & OUTSIDE BODIES

ALLOTMENTS STAKEHOLDERS CONSULTATIVE GROUP

Councillors Allen, Dickson, Mrs Cully and Hylands

COASTAL PANEL

Councillors Burgess, Mrs Forder Mrs Cully and Hylands

GOSPORT COMMUNITY SAFETY PARTNERSHIP STRATEGIC BOARD

Councillor Beavis (Standing Deputy: Mrs J Petty, Head of Corporate Policy and Community Safety)

GOSPORT OVERVIEW AND SCRUTINY COMMUNITY SAFETY PANEL

Councillors Geddes, Gill, Hazel, Hylands and Mrs Searle

HAMPSHIRE POLICE AND CRIME PANEL

Appointed Member: Councillor Beavis
(Deputy Member: Councillor Scard)

AGAMEMNON HOUSING SOCIETY LIMITED

Councillor Geddes

AIR TRAINING CORPS – 1098 (GOSPORT) SQUADRON COMMITTEE

Councillor Beavis

ALVERSTOKE TRUST

(2 representatives) Surgeon Captain T Hall appointed until September 2015.
Honorary Alderman Hayward appointed until February 2017.

BRIDGEMARY, ROWNER AND WOODCOT COMMUNITY ASSOCIATION

Councillor Geddes

BRUNE PARK COMMUNITY MANAGEMENT COMMITTEE

Councillor Hicks

FAREHAM AND GOSPORT MIND

Councillor Mrs Batty

FAREHAM AND GOSPORT CLINICAL COMMISSIONING GROUP

Councillor Allen

GOD'S PORT HOUSING SOCIETY

The Mayor (Councillor Farr)

GOSPORT AVIATION SOCIETY

Councillor Ronayne

GOSPORT COMMUNITY ASSOCIATION – MANAGEMENT COMMITTEE

Councillor Carter

GOSPORT/FAREHAM JOINT ENVIRONMENTAL HEALTH PANEL

Councillor Burgess

GOSPORT HEALTH & WELL BEING PARTNERSHIP

Councillors Allen & Edgar

SOUTH HAMPSHIRE ROAD SAFETY COUNCIL

Councillor Scard

HEDCA GENERAL MANAGEMENT COMMITTEE

Councillor Mrs Hook

HOMESTART – GOSPORT & FAREHAM MANAGEMENT COMMITTEE

Councillor Bateman Standing Deputy Allen

JOINT AUTHORITIES GYPSIES & TRAVELLERS PANEL

Councillors Langdon, Mrs Searle and vacancy

LEE-ON-THE-SOLENT COMMUNITY ASSOCIATION

Burgess

PORTCHESTER CREMATORIUM JOINT COMMITTEE

Councillors Scard and Wright
(Standing Deputy: Gill and Mrs Wright)

**PORTSMOUTH CITY COUNCIL HEALTH OVERVIEW AND SCRUTINY
PANEL**

Councillor Edgar

PORTSMOUTH WATER CUSTOMER FORUM

Councillor Bateman

PROJECT INTEGRA STRATEGIC BOARD

Councillor Bateman S/D Burgess

SOLENT SEA RESCUE ORGANISATION

Councillor Beavis

STANDING CONFERENCE ON COASTLINE PROBLEMS

Councillor Mrs Forder

ECONOMIC DEVELOPMENT BOARD

OTHER PANELS & OUTSIDE BODIES

GOSPORT MUSEUM JOINT MANAGEMENT COMMITTEE

Councillors Mrs Batty Dickson and Mrs Hook

ENTERPRISE FIRST

Councillor Edgar

PARTNERSHIP FOR URBAN SOUTH HAMPSHIRE (PUSH) JOINT COMMITTEE

Councillor Hook
(Standing Deputy: Councillor Philpott)

PARTNERSHIP FOR URBAN SOUTH HAMPSHIRE (PUSH) JOINT OVERVIEW AND SCRUTINY COMMITTEE

Councillor Forder Standing Deputy Councillor Gill

ROYAL NAVY SUBMARINE MUSEUM

Councillor Burgess

SOLENT TRANSPORT

Councillor Langdon

TOURISM SOUTH EAST

Councillor Philpott

REGULATORY BOARD

OTHER PANELS & OUTSIDE BODIES

GOSPORT/FAREHAM JOINT BUILDING CONTROL PANEL

Councillor Mrs Hook

GBC 'Champions'

Champion	Name	Contact Details
Youth (appointed by Youth Council)	Councillor Mrs Morgan	Home address: 68 Rowner Lane Gosport Home Tel No: 01329 516766 E-mail: Margaret.morgan@ gosport.gov.uk
Heritage	Councillor Alan Scard	Home address: 14 Long Water Drive Gosport PO12 2UP Home Tel No: 023 9252 3095 E-mail: alan.scard@gosport.gov.uk
Compact	Councillor Lynn Hook	Home address: 25 Parker Close Gosport PO12 4BD Home Tel No: 023 9264 5790 E-mail: lynn.hook@gosport.gov.uk
Procurement	Councillor Stephen Philpott	Home address: 108 Long Drive Gosport PO13 0QX Home Tel No: 01329 310781 E-mail: stephen.philpott@gosport.gov.uk
Efficiency	Councillor Mark Hook	Home address: 25 Parker Close Gosport PO12 4BD Home Tel No: 023 9264 5790 E-mail: mark.hook@gosport.gov.uk
Community Safety	Councillor John Beavis	Home address: 28 Kings Road Lee-on-the-Solent Gosport Home Tel No: 02392793063 John.beavis@gosport.gov.uk

Older Persons Champion	Councillor John Beavis	Home address: 28 Kings Road Lee-on-the-Solent Gosport Home Tel No: 02392793063 John.beavis@gosport.gov.uk
Armed Forces Champion	Councillor Allen	Home address 11 Moat Walk, Gosport Home Tel No: 02392 347979 Roger.allen@gosport.gov.uk

**A MEETING OF THE COMMUNITY BOARD
WAS HELD ON 21 MAY 2015**

The Mayor (Councillor Farr) (ex-officio) (P), Chairman of the Policy and Organisation Board (Councillor Hook) (ex-officio) (P); Councillors Bateman (P), Burgess (P), Dickson, Edgar (P), Foster-Reed (P), Hazel (P), Mrs Hook (P), Hylands (P), Mrs Morgan (P), Murphy (P), Mrs Searle (P), Wright (P)

PART II

5. ELECTION OF CHAIRMAN

RESOLVED: That Councillor Burgess be appointed as Chairman of the Community Board for the Municipal Year 2015-2016.

6. ELECTION OF VICE-CHAIRMAN

RESOLVED: That Councillor Dickson be appointed as Vice-Chairman of the Community Board for the Municipal Year 2015-2016.

The meeting concluded at 5.20pm

CHAIRMAN

**A MEETING OF THE COMMUNITY BOARD
WAS HELD ON 22 JUNE 2015 AT 6PM**

The Mayor (Councillor Farr) (ex-officio) (P), Chairman of the Policy and Organisation Board (Councillor Hook) (P), Bateman (P), Burgess (P), Dickson (P), Edgar (P), Foster-Reed (P), Hazel (P), Mrs Hook (P), Hylands (P), Mrs Morgan (P), Murphy (P), Searle (P), Wright (P)

PART II

12. ENVIRONMENTAL HEALTH (COMMERCIAL) SERVICE PLAN 2015/2016

Councillor Hylands declared a personal interest in this item he remained in the meeting room and took part in the discussion and voting thereon.

Consideration was given to a report by the Housing Services Manager which advised Members of the requirement of the Food Standards Agency and the Health and Safety Executive respectively and that the work undertaken in the fields of Food Safety and Health and Safety at work by and on behalf of the Council were adequately resourced and formally endorsed by the Council.

The report identified the work programme of the Environmental Health (Commercial) Team for the year 2015/2016 in relation to these services, to meet the above requirements and to satisfy agencies that adequate arrangements were in place at Gosport Borough Council.

A Member queried whether the Council had enough resources to fulfil their statutory requirements due to resource and staff reductions. It was explained that joint working with Fareham Borough Council meant that the partnership was working successfully in delivering quality of service.

In answer to a Member's question in relation to no sampling being planned in August and December 2015 it was advised that this was mainly due to busy periods in the Laboratory and staffing resources. The Head of Environmental Health confirmed that if sampling was required in these months, this would be carried out.

Following a Member's question in relation to how many food complaints had been received in comparison to last year, it was suggested that an email be circulated to Members with this information.

A Member sought clarification on premises that were repeat offenders of poor food hygiene scores and the Head of Environmental Health advised that although food outlets had been encouraged to display certificates and stickers showing food hygiene ratings there was currently no control under national legislation and no requirement for food businesses to display poor performance where consumers could easily view them. It was reported that food business ratings were published online.

RESOLVED: That the Community Board approve:

- a) the Food Safety Service Plan 2015/16 as set out at Appendix A; and
- b) the Health and Safety Service Plan 2015/16 set out at Appendix B of the report.

13. PROJECT INTEGRA CONSTITUTION AND DRAFT ACTION PLAN 2015-2018

Consideration was given to a report from the Chief Executive seeking approval for the adoption of the amended Project Integra Constitution and the Project Integra Draft Action

Members were advised that to implement the requirements of Hampshire's Joint Municipal Waste Management Strategy (JMWMS) a draft action plan was prepared annually by Project Integra (PI) Strategy Officers and presented for agreement to the Project Integra Strategic Board (PISB), once approved by the PISB, the action plan would then be presented for approval by each authority.

It was reported that the Project Integra Constitution was proposed to be amended to allow for a draft action plan to be approved by the PISB and individual partner authorities only once in three years. Progress reports were still to be delivered annually, with amendments permitted to the Plan during the three year period.

A Member sought clarification to the withdrawal of a number of partner authorities from the Recycle for Hampshire promotional activities and it was advised that this had been due to budget issues.

A Member raised concerns with the proposed fines being implemented if recycling targets were not met and it was advised that Gosport continued to be stable and it was envisioned that targets would be successfully met. It was further reported that investigations were continuing for the introduction of a glass recycling collection service.

A Member raised concerns in relation to neighbouring Authorities not contributing to School Education and it was clarified by the Head of Streetscene that it was decided by each authority individually as to whether they wished to contribute.

RESOLVED: That the Community Board approve the amendment to the Project Integra Constitution and the adoption of the Project Integra Draft Action Plan 2015/2018.

14. ANY OTHER BUSINESS

There was no other business

15. EXCLUSION OF THE PUBLIC

RESOLVED: That in relation to the following items the public be excluded from the meeting, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be disclosure to them of exempt information within Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all circumstances of the case, the public interest in maintaining the exemptions outweighs the public interest in disclosing the information, for the reasons set out in the reports.

16. TV AERIAL LEASE & MAINTENANCE CONTRACT EXTENSION/RENEWAL

Consideration was given to an exempt report of the Housing Services Manager to seek approval for the extension of an existing lease agreement incorporating reactive and planned maintenance to the Communal TV Aerial Installations serving approximately 1300 Council properties (including leasehold)

RESOLVED: That the Board:

- a) extend the existing contract for a period of four years, incorporating the raised terms set out in the report; and
- b) under Paragraph 3.1 of the Council's Contracts Procedure Rules, waive the requirements as set out in the Contract Procedure Rules Part 4, Schedule 13, Section 3, (8.1.1).

17. CCTV MONITORING CONTRACT

Consideration was given to an exempt report of the Chief Executive to advise to the Community Board of the procurement process outcomes for the CCTV Monitoring Contract.

RESOLVED: That the Board recommend to:

- a) accept the tender of Enigma Security Solutions Ltd for the CCTV Monitoring Contract; and
- b) approve the Borough Solicitor entering into a legal agreement with Fareham Borough Council and Hampshire County Council to meet their share of the costs of the contract.

The Meeting concluded at 6.22pm

CHAIRMAN

**A MEETING OF THE ECONOMIC DEVELOPMENT BOARD
WAS HELD ON 21 MAY 2015**

The Mayor (Councillor Farr) (ex-officio) (P), Chairman of the Policy and Organisation Board (Councillor Hook) (ex-officio) (P); Councillors Ms Ballard (P), Mrs Batty (P), Beavis, Mrs Cully, Edgar (P), Geddes, Hylands, Langdon (P), Philpott (P), Ronayne (P)

It was reported that in accordance with Standing Order 2.3.6, Councillor Wright had been nominated to replace Councillor Mrs Cully for this meeting.

PART II

5. ELECTION OF CHAIRMAN

RESOLVED: That Councillor Philpott be appointed as Chairman of the Economic Development Board for the Municipal Year 2015-16.

6. ELECTION OF VICE-CHAIRMAN

RESOLVED: That Councillor Ronayne be appointed as Vice-Chairman of the Economic Development Board for the Municipal Year 2015-16.

The meeting concluded at 5.22pm

CHAIRMAN

**A MEETING OF THE ECONOMIC DEVELOPMENT BOARD
WAS HELD ON 24 JUNE 2015**

The Mayor (Councillor Farr) (ex-officio), Chairman of the Policy and Organisation Board (Councillor Hook) (ex-officio) (P); Councillors Ms Ballard (P), Mrs Batty (P), Beavis (P), Mrs Cully, Edgar, Geddes, Hylands (P), Langdon (P), Philpott (P), Ronayne (P).

It was reported that in accordance with Standing Order 2.3.6 Councillors Burgess, Mrs Hook and Mrs Searle had been nominated to replace Councillors Edgar, Geddes and Mrs Cully respectively for this meeting.

PART II

12. RENEWAL OF LEASE FOR L4 SLIPWAY AT ELMORE, LEE-ON-THE-SOLENT

Councillor Beavis declared a personal interest as he was a member of Lee-on –the-Solent sailing club he remained in the room and took part in the discussion and voting thereon.

Consideration was given to a report of the Housing Services Manager advising the Board of the proposal to renew the lease with The Crown Estate of the public slipway situated between the Lee Sailing Club and the Elmore Angling Club boat compounds, Lee-on-the-Solent.

In answer to a Member's question, the Board were advised that the increase in rent was acceptable and was in line with the terms recently agreed for the L5 slipway.

RESOLVED: That the renewal of the lease for slipway L4 as set out in the report and authorise the Housing Services Manager in consultation with the Borough Solicitor to complete the negotiations and lease be approved.

13. RENEWAL OF LEASE FOR L4 SLIPWAY AT ELMORE, LEE-ON-THE-SOLENT

Consideration was given to a report of the Housing Services Manager advising the Board of the proposal to repair and remodel the lower end of the GAFIRS slipway (Stokes Bay), which required approval to lease-in additional land from the Crown Estate

In answer to a Member's question regarding the payment to the Crown Estate, the Board were advised that the proposed figure was an estimate and acceptable.

Members recognised the essential service that GAFIR's provided for the whole Solent area.

RESOLVED: That the new lease of the land and authority for the Housing Services Manager in consultation with the Borough Solicitor to complete the negotiations and lease be approved.

14. ANY OTHER BUSINESS

The Chairman requested that thanks be recorded to the Housing Services Manager as it was her last board meeting before leaving the Council.

The meeting concluded at 6:11pm

CHAIRMAN

**A MEETING OF THE POLICY AND ORGANISATION BOARD
WAS HELD ON 21 MAY 2015**

The Mayor (Councillor Farr) (ex-officio) (P); Councillors Hook (Chair) (P), Burgess (P), Chegwyn (P), Mrs Cully, Hicks (P), Jessop (P), Langdon (P), Philpott (P), Ronayne (P), Mrs Wright (P)

It was reported that in accordance with Standing Order 2.3.6 Councillor Wright had been nominated to replace Councillor Mrs Cully for this meeting.

PART II

5. ELECTION OF VICE-CHAIRMAN

RESOLVED: That Councillor Burgess be appointed Vice-Chairman of the Policy and Organisation Board for the Municipal Year 2015-16.

The meeting concluded at 5.17pm

CHAIRMAN

**A MEETING OF THE POLICY AND ORGANISATION BOARD
WAS HELD ON 1 JULY 2015**

The Mayor (Councillor Farr) (ex-officio), Burgess (P), Chegwyn (P), Mrs Cully (P), Hicks, Hook (Chairman) (P), Jessop, Langdon (P), Philpott (P), Ronayne, Mrs Wright (P)

It was reported that in accordance with Standing Order 2.3.6 Councillors Mrs Hook and Allen had been nominated to replace Councillor Ronayne and Jessop for this meeting.

PART II

11. MEDIUM TERM FINANCIAL STRATEGY AND CAPITAL STRATEGY

Consideration was given to a report of the Borough Treasurer detailing the updated Medium Term Financial Strategy and the Capital Strategy.

Members were advised that there was an emergency budget within the next week and that the likelihood was a reduction in the grant.

There was also some uncertainty regarding the business rate appeals.

In answer to a Member's question, the Board were advised that an appointment had been made to the vacant role in the Council Tax department and that progress was being made with the backlog of work. Once the backlog had been cleared, work would be undertaken on the collection of unpaid rates.

Members congratulated the Borough Treasurer on the work undertaken to secure the future of the Council and producing a clear document that was simple to read and understand.

The Board were advised that a report would be taken to Council on 15th July 2015 regarding devolution.

RESOLVED: That the Medium Term Financial Strategy and Capital Strategy set out in Appendix 1 and Appendix 2 respectively be approved.

12. CROSS REFERENCE FROM THE STANDARDS AND GOVERNANCE COMMITTEE – EY AUDIT PLANNING AND MEMORANDUM OF UNDERSTANDING

Consideration was given to a cross reference from the Standards and Governance Committee setting out the work that was planned to be undertaken to enable Ernst and Young to issue an opinion on the Council's financial statement and the value for money conclusion for 2014/15.

Policy and Organisation Board
1 July 2015

Members were advised that the consideration had been given to the report at the Standards and Governance Committee and that challenge had been received from members of that Committee and this was welcomed.

RESOLVED That the Audit Plan for 2014/15 be agreed by the Policy and Organisation Board.

13. ANY OTHER BUSINESS

There was none.

14. EXCLUSION OF THE PUBLIC

RESOLVED: That in relation to the following items the public be excluded from the meeting, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be disclosure to them of exempt information within Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all circumstances of the case, the public interest in maintaining the exemptions outweighs the public interest in disclosing the information, for the reasons set out in the reports.

15. REQUEST FOR EARLY PAYMENT OF PENSION ON COMPASSIONATE GROUNDS

Consideration was given to the exempt report of the Head of Personnel, seeking a decision on an application from a former employee for the early payment of pension on compassionate grounds.

RESOLVED: That the Policy and Organisation Board approve the early payment of pension of a former employee on compassionate grounds due to exceptional circumstances from 1st April 2015, when the request was received.

The meeting ended at 18.16

CHAIRMAN

AGENDA ITEM NO. 7

Board/Committee:	FULL COUNCIL
Date of Meeting:	WEDNESDAY 15 TH JULY 2015
Title:	DEVOLUTION – DEVELOPING PROPOSALS FOR DEVOLVED POWERS & RESPONSIBILITIES
Author:	CHIEF EXECUTIVE
Status:	FOR DECISION

Purpose

To obtain approval to develop a proposal, with the other Hampshire and Isle of Wight Councils, to bring about devolution of powers and responsibilities from Central Government to the wider Hampshire and Isle of Wight area and as part of this create an appropriate governance structure that will provide for binding decisions to be made at this level.

Recommendation

It is recommended that Full Council:

- a) Approve the Leader and Chief Executive continuing to work with other Authorities in Hampshire and the Isle of Wight to develop a proposal for submission to Government to achieve devolved powers and responsibilities from Central Government that will lead to better outcomes for local people.

1 Background

- 1.1 The concept of devolution, whether to the Nations of the UK or to local authorities, has attracted much debate in recent months, within local government circles and in the national press. The Coalition Government took steps to devolve powers, responsibilities and control over funding to the Scottish and Welsh Assemblies, and to some of England's larger cities. The new Conservative Government has shown renewed enthusiasm for devolution within the English regions, with the Minister for the Department of Communities & Local Government providing added impetus in the last month.
- 1.2 The Manchester City Region, made up of ten unitary councils, has been the flagship for devolution to English regions. Those authorities made a formal commitment to closer working, underpinned by a joint governance and decision making structure and, at the Government's insistence, an Elected Mayor. In return, they have been given direct control over aspects of local transport, skills and economic development, including funding streams previously managed from

Whitehall. Most notably, and building on a strong partnership with the NHS in the region, they have been given direct control over significant health budgets, facilitating greater integration between health and all aspects of social care.

- 1.3 This model, termed a Combined Authority, sets up new governance arrangements whereby certain local authority responsibilities are taken on by a joint body, with councils working together. It is not, however, an additional tier of government, it is simply a vehicle for taking decisions on certain matters in partnership. It also offers a mechanism by which the Government are comfortable in devolving powers and funding.
- 1.4 Combined Authorities have a statutory basis in the Local Democracy, Economic Development & Construction Act 2009. The Coalition Government also developed City Deals, which provide a basis for enhanced powers for urban areas, with those areas in return making a commitment to Government to deliver certain outcomes. Portsmouth and Southampton, for example, have a City Deal which focuses on skills and economic development. A key element of all these arrangements is the two-way commitment from central to local and vice-versa.
- 1.5 Whilst there are a variety of approaches to devolution, the notion of a Combined Authority is becoming the preferred option for many, and the approach which the Government is committed to. The Cities & Local Government Devolution Bill, one of the first pieces of legislation brought before the new Parliament, strengthens the basis for this form of devolution, including, for example, provisions on Elected Mayors. Others across the Country are following the example of Manchester in establishing new arrangements, and there are already combined authorities for the Sheffield and Leeds City Regions.
- 1.6 Whilst much of the press and political coverage has focused on the idea of these authorities creating a 'Northern Powerhouse', the Bill and the political rhetoric behind it make clear that this opportunity is open to all areas who wish to have access to wider powers. Cornwall, for example, seems likely to become a model of a largely rural unitary which goes down this route, and Derbyshire and Suffolk are exploring how the approach can work for counties and districts in two-tier areas.
- 1.7 Each solution will entail some form of pooled resources, shared governance and decision-making, and some surrender of sovereignty. The extent to which that happens is, of course, a judgement to be made locally. However, as the Bill makes clear, this will be the minimum the Government will expect if there is to be a meaningful devolution of powers and funding.

2 A Combined Authority for Hampshire, Southampton, Portsmouth and

the Isle of Wight?

- 2.1 The area covered by the Hampshire and Isle of Wight Local Government Association (HIOWA) is complex in governance terms, with one County, eleven Borough/District Councils, two Unitary Cities and the Isle of Wight – a unitary County Council. We have a good track record of joint working, ranging from all parties working on waste management through Project Integra through to bi-, tri- or multi-lateral partnerships to deliver a range of services. The area includes exemplary partnerships such as the Partnership for Urban South Hampshire (PUSH) and many examples of our local Councils working jointly with colleagues in other parts of the public and private sectors.
- 2.2 Notwithstanding that co-operation, the diversity of Hampshire and the Isle of Wight is recognised, and the proposal will not seek to impose a “one-size-fits-all” model where different solutions would better serve a diversity of need. Councils are also anxious to protect individual democratic identity and ensure a genuinely local voice is heard.
- 2.3 There is no doubt that the Government’s commitment to devolution offers an opportunity for the HIOWA Councils to gain greater local control over services and, potentially, budgets in a number of key areas. The Cities & Local Government Devolution Bill outlines a menu of options, with wider powers available to areas who opt for an Elected Mayor – although it is for the area to decide whether they wish to adopt a mayoral form of governance. There does appear to be a good deal of flexibility and local choice in the governance model brought forward, and the devolution package sought. It is, however, crucial that any proposal put to Government is supported by all Councils in the area.

3 Developing a Combined Authority

- 3.1 HIOWA’s Leaders (or their representatives) discussed the question of whether they should together make a formal proposal for a Hampshire wide Combined Authority to the Government, and have written to the Secretary of State advising him they propose to do so – see Appendix 1.
- 3.2 Whilst much of the debate has focused to date on structure, it is crucial that consideration be given to how revised governance arrangements could deliver improvements for communities. There are a broad range of matters which may be included in the “ask” that is made of Government:
 - Local control over funding for skills, post-sixteen education, apprenticeships and lifelong learning;

- More local control over national infrastructure spending on transport and housing;
- A HIOWA wide “Better Care Fund” to better integrate social care across local government and the NHS;
- Freedom to borrow against the forecast proceeds of local growth (to support enabling infrastructure);
- A comprehensive public sector land bank, making surplus NHS and MOD land available for development;
- Ability to use public procurement and national business support budgets to support local business growth; and
- 100% retention of growth in business rates.

3.3 In return there will be commitments the Government will expect a Combined Authority to deliver, for example around skills, economic growth and housing delivery. These are matters that will need to be discussed with Whitehall.

3.4 Leaders made clear that they will not just seek to see responsibilities and funding devolved to upper tier authorities. Their letter to the Secretary of State indicates they would expect to see further devolution and delegation where matters are better addressed by Borough/District Councils and/or at a more local level. County colleagues have made clear they are open to exploring greater integration and the potential for devolution in all areas of their responsibility.

4 Developing Joint Working

4.1 There is already a rich mix of partnerships across the HIOWA area, and the formal governance structures which come with a Combined Authority will provide an umbrella for those partnerships to grow and develop.

4.2 A central feature of HIOWA has been its willingness to work alongside non-council partners: from the Police and the PCC through parishes, the voluntary and community sector to the business community and Armed Forces. It is clear that Leaders do not want to see a Combined Authority lead to the loss of those relationships. It will be important to also determine how the two LEPs which cover the HIOWA area can be part of this evolving partnership.

5 Risk Assessment

5.1 The risks of any form of Combined Authority lie in the potential loss of control. They will need to be explored as options develop. There is an

equal risk of the Council missing the opportunities devolution may give rise to if we do not play a part in the ongoing debate.

6 Financial Implications

- 6.1 At present there are no financial or resource implications beyond officer time.

7 Conclusion

- 7.1 There is no doubt that the Government are seeking to use the Combined Authority model to devolve power and responsibilities. Whilst this comes with strings, and of course a recognition that accountability would also lie locally, it is nevertheless an opportunity. There are real opportunities for devolution to a local level of funding which would support priorities on skills and the economy, and the potential for our closer involvement in matters such as health and social care.
- 7.2 Over the next few weeks Leaders and Chief Executives will be developing a model for devolution under the umbrella of a Combined Authority across the HIOWA area, and ensuring that is seen as a basis for wider co-operation and collaboration. Leaders have committed to a formal submission of proposals to the Government by the end of July. Beyond that a clear timetable will be established as negotiations with Government commence.

Financial Services comments:	As Section 6.0 above
Legal Services comments:	Contained within the report
Crime and Disorder:	None
Equality and Diversity:	Any Combined Authority structure will consider this
Service Improvement Plan implications:	None
Corporate Plan:	None
Risk Assessment:	See Section 5.0
Background papers:	Nil
Appendices/Enclosures:	
Appendix '1'	Letter from Rt Hon Greg Clark MP
Report author/ Lead Officer:	Ian Lycett, Chief Executive

D1.1/pf/0268

24 June 2015

The Rt Hon Greg Clark MP
 Secretary of State for
 Communities and Local Government
 Eland House
 Bressenden Place
 LONDON SW13 5DU



Hampshire
 County Council

Councillor Roy Perry
 Leader of the Council

The Castle, Winchester
 Hampshire SO23 8UJ
 Telephone 01962 847750
 Fax 01962 845969
 www.hants.gov.uk

Dear Greg

I am pleased to tell you that The Hampshire and Isle of Wight Local Government Association (HIOWLGA) unanimously agreed at its meeting on the 19 June to support a proposal for a Hampshire-wide Combined Authority covering the County Council, the 11 Districts and the three Unitary Councils of Portsmouth, Southampton, and the Isle of Wight as the basis for developing a devolution deal for this area. Whilst we are predominantly Conservative Councils this had support from the Labour, Liberal Democrat and Independent Council Leaders who were all present or represented. Our intention would be that the two Local Enterprise Partnerships (Solent and M3) for the area will form integral parts of the arrangements.

At the same time it was agreed that future governance arrangements would be designed to take account of the functional responsibilities of the Combined Authority and reflect the economic, social, and environmental variations across the area. In addition, the County Council committed itself to "double devolution" with district councils, where they wished and where appropriate, for such functions to be delegated from the County Council.

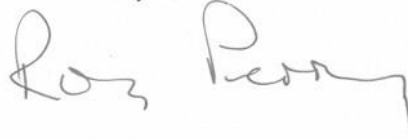
We agreed the broad outline of our offer to Government, to achieve administrative efficiencies and economies for the public sector and drive economic growth in line with the areas key sectoral strengths. We will now work on this and consider how this can be achieved with a view to submitting devolution proposals to you by the end of July 2015. These proposals would be built upon the existing powers and responsibilities and current boundaries of the local authorities. I believe this to be a very significant set of decisions for the economic wellbeing of the people who live in this key area in Southern England, and offers potentially enormous benefits to Government and the authorities over how public services are run and transformed. I hope in due course you will support our proposals when we have fleshed out more of the detail.

/continued.....

Each of the local authorities committed to put to their Councils a resolution to this effect so that we have each Council's full agreement to the above proposals. On this occasion as Chairman of HIOWLGA I have written to you on behalf of the local authorities and with the full agreement of each Leader, namely:

Councillor Simon Letts	Leader Southampton City Council
Councillor Stephen Godfrey	Leader Winchester City Council
Councillor Ferris Cowper	Leader East Hampshire District Council
Councillor Clive Saunders	Leader Basingstoke & Deane Borough Council
Councillor Peter Moyle	Leader Rushmoor Borough Council
Councillor Sean Woodward	Leader Fareham Borough Council
Councillor Donna Jones	Leader Portsmouth City Council
Councillor Barry Rickman	Leader New Forest District Council
Councillor Stephen Parker	Leader Hart District Council
Councillor Mark Hook	Leader Gosport Borough Council
Councillor Jonathan Bacon	Leader Isle of Wight Council
Councillor Ian Carr	Leader Test Valley Borough Council
Councillor Michael Cheshire	Leader Havant Borough Council
Councillor Keith House	Leader Eastleigh Borough Council

Yours sincerely



Councillor Roy Perry
Leader of Hampshire County Council
Chairman of Hampshire and Isle of Wight Local Government Association

AGENDA ITEM NO. 8

Board/Committee:	COUNCIL
Date of Meeting:	15 JULY 2015
Title:	OFFICER EMPLOYMENT PROCEDURE STANDING ORDERS
Author:	BOROUGH SOLICITOR AND DEPUTY CHIEF EXECUTIVE
Status:	FOR DECISION

Purpose

To advise the Council of recent legislation and to propose changes to the Constitution to accord with the legislation.

Recommendation

That Council agree the changes to the Constitution set out in Appendix 1.

1. Background

1.1 On 11 May 2015 the Local Authorities (Standing Orders) (England) (Amendment) Regulations, which amend earlier 2001 Regulations came into force.

1.2 The Council is required to change its standing orders relating to staff and in particular the appointment and dismissal of its Head of Paid Service and the dismissal of its Chief Finance Officer and Monitoring Officer at the first ordinary meeting of the Council after the 2015 Regulations come into force.

2. Report

2.1 The 2015 Regulations change the procedure for the dismissal of the Head of Paid Service, Chief Finance Officer and Monitoring Officer (‘Relevant Officer’) and in respect of the latter 2 posts now provide that the dismissal must be approved by Council.

2.2 The 2001 Regulations required the Council to appoint a Designated Independent Person to investigate allegations of misconduct by a Relevant Officer and to make recommendations to it. The 2015 Regulations now requires the Council when considering dismissal of a Relevant Officer to set up a Panel which includes at least 2 independent persons to advise the Council on matters relating to the dismissal. These independent persons are those appointed by the Council to assist with investigations into allegations of breach of the Council’s Code of Conduct for Councillors.

- 2.3 There are a number of prescribed standing orders which are incorporated into the Officer Employment Procedure Standing Orders attached as Appendix A. These standing orders also reflect the Council's existing procedures.

3. Risk Assessment

- 3.1 The Council must comply with the requirements of the legislation. The regulations will require a review of Chief Officers terms and conditions which had incorporated the previous requirements in relations to allegations of misconduct.

Financial Services comments:	None
Legal Services comments:	Contained in the report
Crime and Disorder:	None
Equality and Diversity:	None
Service Improvement Plan implications:	None
Corporate Plan:	None
Risk Assessment:	See Section 3
Background papers:	Local Authorities (Standing Order) (England) Regulations 2001 and the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015
Appendices/Enclosures:	
Appendix '1'	Officer Employment Procedure Standing Orders
Report author/ Lead Officer:	Linda Edwards

OFFICER EMPLOYMENT PROCEDURE STANDING ORDERS

1.0 Appointment of Chief Officers- Advertising, Shortlist and Interview

1.1. Where the Council proposes to appoint a Chief Officer¹ within the meaning of the Local Authorities (Standing Orders) Regulations 1993, and it is not proposed that the appointment shall be made exclusively from among the existing officers of the Council, it shall:-

(a) Draw up a statement specifying:-

(i) The duties of the post concerned, and

(ii) Any qualifications or qualities to be sought in the person to be appointed.

(b) Make arrangements for the post to be advertised in such a way as is likely to bring it to the attention of persons who are qualified to apply for it; and

(c) Make arrangements for a copy of the statement mentioned in paragraph (a) to be sent to any person on request.

For the purposes of this Standing Order the Policy and Organisation Board shall take action where the Chief Executive is to be appointed. The Chief Executive shall take the action where any other Chief Officer is to be appointed.

1.2 Subject to the provisions of Standing Order 1.4, where a post has been advertised as provided for in Standing Order 1.1(b) the Policy and Organisation Board shall either: -

(a) Interview all qualified applicants for the post; or

(b) Select a short list of qualified applicants and interview those included on the short list.

1.3 Where no qualified person has applied, further arrangements shall be made for advertisement in accordance with Standing Order 1.1 (b).

1.4 For the purposes of Standing Orders 1.2 and 1.3 and subject to Standing Order 3 relating to the appointment of the Head of the Paid Service;

¹ In accordance with S.I.1993/202 (as amended) the Council has decided that Standing Order 1.0 does not apply to non-statutory Chief Officers other than Service Unit Managers

which may not be varied; and except where the Council determines otherwise; the Policy and Organisation Board may appoint a Chief Officer or an Appointment Sub-Board with power to act on its behalf on appointments.

2.0 Procedure for Disciplinary action against Head of Paid Service, Monitoring Officer and Chief Finance Officer.

2.1. In this Standing Order:-

- a. “the 2011 Act” means the Localism Act 2011
 - b. “chief finance officer” , “disciplinary action”, “head of the authority’s paid service” and “monitoring officer”, have the same meaning as in regulation 2 of the Local Authorities (Standing Orders) (England) Regulations 2001
 - c. “independent person” means a person appointed under Section 28(7) of the 2011 Act
 - d. “local government elector” means a person registered as a local government elector in the register of electors in the Council’s area in accordance with the Representation of the People Acts
 - e. “the Panel” means a committee appointed by the Council under Section 102(4) of the Local Government Act 1972 for the purposes of advising the Council on matters relating to the dismissal of relevant officers of an Council
 - f. “relevant meeting” means a meeting of the Council to consider whether or not to approve the proposal to dismiss a relevant officer
 - g. “relevant officer” means the chief finance officer, head of the authority’s paid service or monitoring officer, as the case may be
- 2.2 A relevant officer may not be dismissed by the Council unless the procedure set out in this standing order is complied with
- 2.3 The Council must invite relevant independent persons to be considered for appointment to the Panel, with a view to appointing at least two such persons to the Panel
- 2.4 In Standing Order 2.3 “relevant independent person” means any independent person who has been appointed by the Council or, where there are fewer than two such persons, such independent persons as have been appointed by another authority or authorities as the Council considers appropriate.
- 2.5 Subject to Standing Order 2.6, the Council must appoint to the Panel such relevant independent persons who have accepted an invitation issued in accordance with Standing Order 2.3 in accordance with the following priority order-
- a. a relevant independent person who has been appointed by the Council and who is a local government elector;

- b. any other relevant independent person who has been appointed by the Council;
 - c. a relevant independent person who has been appointed by another authority or authorities.
- 2.6 The Council is not required to appoint more than two relevant independent persons in accordance with Standing Order 2.5 but may do so.
- 2.7 The Council must appoint the Panel at least 20 working days before the relevant meeting.
- 2.8 Before the taking of a vote at the relevant meeting on whether or not to approve such a dismissal, the authority must take into account, in particular-
 - a. any advice, views or recommendations of the Panel;
 - b. the conclusions of any investigation into the proposed dismissal; and
 - c. any representations from the relevant officer.
- 2.9 Any remuneration, allowances or fees paid by the Council to an independent person appointed to the Panel must not exceed the level of remuneration, allowances or fees payable to that independent person in respect of that person's role as independent person under the 2011 Act.

3.0 Head of Paid Service, Chief Finance Officer and Monitoring Officer

- 3.1 Where a Board, Sub-Board, Committee, Sub-Committee or officer is discharging, on behalf of the Council, the function of the appointment of an officer designated as the Head of the Authority's Paid Service, the Council must approve that appointment before an offer of appointment is made to that person.
- 3.2 Where a Board, Sub-Board, Committee, Sub-Committee or officer is discharging, on behalf of the Council, the function of the dismissal of an officer designated as the head of the authority's paid service, as the authority's chief finance officer, or as the authority's monitoring officer, the Council must approve that dismissal before notice of dismissal is given to that person.

4.0 Staff other than Statutory and Non-Statutory Chief Officers

- 4.1 Subject to Standing Orders 5 and 6 and the Scheme of Delegation to Officers (Part 4-Schedule10), the functions of appointment, dismissal and taking disciplinary action for all employees below the level of Chief Officer must be discharged, on behalf of the authority, by the officer designated under section 4(1) of the 1989 Act (designation and reports of head of paid service) as the head of the authority's paid service or by an officer nominated by him.
- 4.2 For the purposes of Standing Order 4.1 the functions of appointment, dismissal and taking disciplinary action for all employees below Chief Officer level shall be dealt with by the Chief Executive and Chief Officers (or such other employees as they may authorise from time to time).
- 4.3 In undertaking the functions delegated Chief Officers and officers authorised by them shall comply with any policies and procedures approved by the Head of Paid Service.

5.0 Chief Officers and Deputy Chief Officers

- 5.1 Standing Order 4 shall not apply to the appointment or dismissal of, or disciplinary action against –
- (a) the officer designated as the Head of the Authority's Paid Service;
 - (b) a statutory chief officer within the meaning of section 2(6) of the 1989 Act (politically restricted posts);
 - (c) a non-statutory chief officer within the meaning of section 2(7) of the 1989 Act;
 - (d) a deputy chief officer within the meaning of section 2(8) of the 1989 Act; or
 - (e) a person appointed in pursuance of section 9 of the 1989 Act (assistants for political groups).

5.2 In relation to the posts identified in Standing Order 5.1 above the following shall apply

Post	Function	
Head of Paid Service	Appointment, Dismissal, Disciplinary	Standing Order 3.0
Chief Finance Officer and Monitoring Officer	Appointment	Standing Order 1.0
	Dismissal, disciplinary	Standing Order 3.0
Service Unit Manager	Appointment	Standing Order 1.0
	Dismissal, disciplinary	Policy and

		Organisation Board
Others	Appointment, dismissal, disciplinary	Chief Officer ² or officers authorised by them

5.3 In undertaking the functions delegated Chief Officers and officers authorised by them shall comply with any policies and procedures approved by the Head of Paid Service.

60 Nothing in Standing Order 4 shall prevent a person from serving as a member of any Committee or Sub-Committee or other Body established by the authority to consider an appeal by –

- (a) another person against any decision relating to the appointment of that other person as a member of staff of the Authority; or
- (b) a member of staff of the Authority against any decision relating to the dismissal of, or taking disciplinary action against, that member of staff.

7.0 Interpretation

In these Standing Orders –

“the 1989 Act” means the Local Government and Housing Act 1989;

“disciplinary action” has the same meaning as in the Local Authorities (Standing Orders) (England) Regulations 2001; and

“member of staff” means a person appointed to or holding a paid office or employment under the authority.

² Chief Officer as defined in Section 1.0 of Part 4- Schedule 11

AGENDA ITEM NO. 9

Board/Committee:	COUNCIL
Date of Meeting:	15 JULY 2015
Title:	INDEPENDENT REMUNERATION PANEL
Author:	BOROUGH SOLICITOR AND DEPUTY CHIEF EXECUTIVE
Status:	FOR DECISION

Purpose

To advise the Council of progress on the recruitment to the Independent Remuneration Panel.

Recommendation

That the Council agree that the composition of the Independent Remuneration Panel should include a second member representing Residents.

1. Background

- 1.1 On 11 February 2015 the Council agreed that the composition of the Independent Remuneration Panel (IRP) should be the same as agreed by Council in July 2010 that is:-
- One member from the Education Sector
 - One member from the Voluntary/Community Sector
 - Two members from the Business Community
 - One member representing the Residents

2. Report

- 2.1 The members of the IRP from the Education and Voluntary Sectors have been appointed. Despite advertising the role in the 'Invest in Gosport' bulletin, no nomination has been forthcoming from the Business Sector.
- 2.2 In response to the public advertisement to recruit a member representing residents, 2 applications were received. Both applicants have been interviewed by the 2 members of the IRP in accordance with the Council's decision in February this year. The members of the IRP would wish to appoint both of the residents to the IRP, however this will require the Council's agreement
- 2.3 The IRP must have 3 members and appointing an additional resident will mean that the IRP would have 4 members, which would assist in sharing the workload, and could start work over the Summer. Officers will continue to try to recruit members from the Business Sector.

3. Risk Assessment

3.1 The Council must comply with the requirements of the legislation.

Financial Services comments:	None
Legal Services comments:	Contained in the report
Crime and Disorder:	None
Equality and Diversity:	None
Service Improvement Plan implications:	None
Corporate Plan:	None
Risk Assessment:	See Section 3
Background papers:	Report Council Budget 2015/16 11 February 2015
Appendices/Enclosures:	None
Report author/ Lead Officer:	Linda Edwards