



Notice is hereby given that the **ANNUAL MEETING** of the **COUNCIL OF THE BOROUGH OF GOSPORT** will be held in the **BALLROOM** of the **THORNGATE HALLS, BURY ROAD, GOSPORT** on **WEDNESDAY NEXT** the **FOURTH OF JUNE 2014** at **11AM** AND **ALL MEMBERS OF THE COUNCIL ARE HEREBY SUMMONED TO ATTEND TO CONSIDER AND RESOLVE THE FOLLOWING BUSINESS –**

1. To receive apologies from Members for their inability to attend the Meeting.
2. Introduction of newly elected Councillors.
3. To elect from among the Councillors of the Borough a Mayor of the Borough of Gosport to serve for the Municipal Year 2014/2015.
4. The best thanks of the Council be accorded to the retiring Mayor and Mayoress for their services during the past Municipal Year.
5. To award Citizen of the Year and Youth Award Certificates to persons who have provided eminent services to the Borough.
6. Adjournment of Meeting

(Until 5pm on Thursday, 5 June 2014, at the Town Hall, Gosport).

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7. To confirm the Minutes of the Ordinary Meeting of the Council held on 26 March 2014 (copies herewith).
  8. To consider any Mayor's Communications.
  9. To receive Deputations in accordance with Standing Order No 3.5 and to answer Public Questions pursuant to Standing Order No 3.6, such questions to be answered orally during a time not exceeding 15 minutes.

**(NOTE: Standing Order No 3.5 requires that notice of a Deputation should be received by the Borough Solicitor NOT LATER THAN 12 O'CLOCK NOON ON MONDAY, 2 JUNE 2014 and likewise Standing Order No 3.6 requires that notice of a Public Question should be received by the Borough Solicitor NOT LATER THAN 12 O'CLOCK NOON ON MONDAY, 2 JUNE 2014.**

10. Questions (if any) Pursuant to Standing Order No 3.4

**(NOTE: Members are reminded that Standing Order No 3.4 requires that Notice of Question pursuant to that Standing Order must be received by the Borough Solicitor NOT LATER THAN 12 O'CLOCK NOON ON TUESDAY, 3 JUNE 2014).**

11. To elect from among the Councillors of the Borough a Deputy Mayor of the Borough of Gosport to serve for the Municipal Year 2014/2015.
12. To receive the report of the Returning Officer on the Elections held on 22 May 2014.
13. Review of Council Boards and Committees and Determination of Allocation of Seats
- To consider the report of the Borough Solicitor and Deputy Chief Executive (copy herewith)
14. To appoint the Chairman of the Policy and Organisation Board pursuant to the Council's Standing Orders.
15. Annual Report of the Chairman of the Overview and Scrutiny Committee 2013/14
16. To appoint the Boards, Nominated Deputies for the Regulatory and Licensing Boards, Overview and Scrutiny Committee and Standards and Governance Committee and Panels and Outside Bodies.

**IAN LYCETT  
CHIEF EXECUTIVE**

**TOWN HALL  
GOSPORT**

27 May 2014

### **FIRE PRECAUTIONS**

(To be read from the Mayor if members of the public are present)

**In the event of the fire alarm being activated, please leave the Council Chamber and Public Gallery immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.**

**MEMBERS ARE REQUESTED TO NOTE THAT:**

**(1) IF THE COUNCIL WISHES TO CONTINUE ITS BUSINESS BEYOND  
9.30PM THEN THE MAYOR MUST MOVE SUCH A PROPOSITION IN  
ACCORDANCE WITH STANDING ORDER 4.11.18**

**(2) MOBILE PHONES SHOULD BE SWITCHED OFF FOR THE DURATION  
OF THE MEETING**

**GOSPORT BOROUGH COUNCIL****RETURNING OFFICER'S REPORT ON BOROUGH COUNCIL ELECTIONS****22 MAY 2014**

1. I have to report that, whereas the number of Candidates validly nominated in the election of Councillors for each of the Alverstoke, Anglesey, Bridgemary North, Bridgemary South, Brockhurst, Christchurch, Elson, Forton, Grange, Hardway, Lee East, Lee West, Leesland, Peel Common, Privett, Rowner and Holbrook and Town Wards of the Borough exceeded the number of Councillors to be elected for the respective Wards, a poll was taken on the 22<sup>nd</sup> day of May 2014, and the votes cast for the respective Candidates at each such election were as follows:-

<b>WARD</b>	<b>NAMES OF CANDIDATES</b>	<b>VOTES GIVEN FOR EACH CANDIDATE</b>
ALVERSTOKE	Jean Ann BATTERBURY	495
	Peter Robin EDGAR	1048
ANGLESEY	Belinda Dorothy BAKER	235
	Alan David SCARD	1059
BRIDGEMARY NORTH	Lara Louise GEDDES	331
	Dennis Frederick WRIGHT	829
BRIDGEMARY SOUTH	Linda Mary BATTY	563
	Christopher Keith CARTER	260
	Adrian Sean TOMLINSON	323
BROCKHURST	Alan Edward James DURRANT	111
	Dale FLETCHER	82
	Diane Hilda FURLONG	292
	Austin Richard HICKS	415
	Scott Roger MYERS	283
CHRISTCHURCH	Catherine Elizabeth ANDREWS	273
	Dawn Christina KELLY	407
	Charis Andrea NOAKES	137
	Wayne Lee RONAYNE	423

<b>WARD</b>	<b>NAMES OF CANDIDATES</b>	<b>VOTES GIVEN FOR EACH CANDIDATE</b>
ELSON	Susan Victoria BALLARD	662
	Peter BATTY	60
	Deborah Anne GRANT	273
	Megan Laverne PARKS	218
FORTON	Clive FOSTER-REED	334
	Philip Iain RAFFAELLI	208
	Andrew Julian RICE	251
	Luke SMITH	145
GRANGE	Eduardo Carlos Rocha de Figuereido GONCALVES	280
	Anthony John JESSOP	359
	David George William Gilbert SMITH	106
HARDWAY	Roger Patrick ALLEN	857
	Robin John Lawrence YOUNG	373
LEE EAST	Richard Piers BATEMAN	997
	James Llewellyn FOX	155
	Lavinia Irene SWYMOUR	362
	Graham SMITH	111
LEE WEST	Christopher Richard CARTER	1251
	John Anthony Stanley SEYMOUR	373
	Jill WHITCHER	222
LEESLAND	Peter John CHEGWYN	590
	Zoe HUGGINS	367
	Michael John MADGEWICK	133
PEEL COMMON	Martin Kevin DAVIS	224
	Lynn Maree HOOK	617
	Paul TOMLINSON	391
PRIVETT	Timothy Charles Seymour APPS	349
	Ingeborg FORDER	725
	Terrance Anthony Edward ROBBINS	196
ROWNER & HOLBROOK	Kyle Robert ALLEN	264
	Patrick BERGIN	320
	Natasha Georgina HOOK	317
TOWN	June Elizabeth Rita CULLY	792
	George MCALEESE	267
	David TINMAN	283

2. The undermentioned Candidates who received the greatest number of votes were therefore elected Councillors for a four-year period.

<b>WARD</b>	<b>COUNCILLOR</b>
ALVERSTOKE	Peter Robin EDGAR
ANGLESEY	Alan David SCARD
BRIDGEMARY NORTH	Dennis Frederick WRIGHT
BRIDGEMARY SOUTH	Linda Mary BATTY
BROCKHURST	Austin Richard HICKS
CHRISTCHURCH	Wayne Lee RONAYNE
ELSON	Susan Victoria BALLARD
FORTON	Clive FOSTER-REED
GRANGE	Anthony John JESSOP
HARDWAY	Roger Patrick ALLEN
LEE EAST	Richard Piers BATEMAN
LEE WEST	Christopher Richard CARTER
LEESLAND	Peter John CHEGWYN
PEEL COMMON	Lynn Maree HOOK
PRIVETT	Ingeborg FORDER
ROWNER & HOLBROOK	Patrick BERGIN
TOWN	June Elizabeth Rita CULLY

**GOSPORT BOROUGH COUNCIL**

<b>BOARD/COMMITTEE:</b>	<b>ADJOURNED ANNUAL COUNCIL</b>
<b>DATE OF MEETING:</b>	<b>5 JUNE 2014</b>
<b>TITLE:</b>	<b>REVIEW OF COUNCIL BOARDS AND COMMITTEES AND DETERMINATION OF ALLOCATION OF SEATS</b>
<b>AUTHOR:</b>	<b>BOROUGH SOLICITOR AND DEPUTY CHIEF EXECUTIVE</b>
<b>STATUS:</b>	<b>FOR DECISION</b>

**PURPOSE**

To advise the Council of the balance of the seats on the Council and the position with regard to Political Groups and to undertake a review in accordance with the "Proportionality Rules" of the balance of seats on the Boards and Committees of the Council.

**RECOMMENDATIONS**

That the Council approve:

1. The allocation of seats on the Boards and Committees as set out in paragraph 3.1

**1.0 REVIEW OF COUNCIL BOARDS AND SUB-BOARDS**

- 1.1 The Council previously reviewed the allocation of seats and made a determination as to the allocation between the Political Groups at the Annual Council Meeting in May 2013.

**2.0 PROPORTIONALITY RULES**

- 2.1 Currently notices have been received from 3 Political Groups. There is a further member who is not a member of a political group, which under the Regulations must have 2 or more members.
- 2.2 Section 15 of the Local Government and Housing Act 1989 requires the Council to review the allocation of seats and when making allocation of seats to Political Groups allocations are made to give effect so far as reasonably practicable to the following principles:
  1. That not all the seats are allocated to the same Political Group;

2. That the majority of seats are allocated to the Political Group having a majority of seats on the Council;
3. That subject to 1 and 2 above the number of seats on the total of all Boards and Committees of the Council allocated to each Political Group bears the same proportion to the proportion on the Council;
4. That subject to all the above the number of seats on each Board and Committee allocated to each Political Group bears the same proportion to the proportion on the Council

The Council has five Boards and one Overview and Scrutiny Committee; there are 76 seats to be allocated as set out in paragraph 2.2 above.

	<b>Conservative</b>	<b>Labour</b>	<b>Liberal Democrats</b>	<b>TOTAL</b>
Members	21	6	6	33
Proportion	61.76%	17.65%	17.65%	97.06%
Seats	46.94	13.44	13.44	73.82

### **3.0 PROPOSED ALLOCATION – BOARDS, STANDARDS AND GOVERNANCE COMMITTEE AND OVERVIEW & SCRUTINY COMMITTEE**

3.1 The proposed allocation of seats is set out below.

	<b>Conservative</b>	<b>Labour</b>	<b>Liberal Democrats</b>	<b>TOTAL</b>
Policy and Organisation	6	2	2	10
Economic Development	6	2	2	10
Community	8	2	2	12
Regulatory	8	2	2	12
Licensing	8	2	2	12
Standards and Governance Committee	6	1	1	8
Overview and Scrutiny	8	2	2	12
<b>TOTAL</b>	<b>50</b>	<b>13</b>	<b>13</b>	<b>76</b>

3.2 This proposed allocation gives effect to the principles set out in paragraph 2.2 above



## SUPPORTING INFORMATION

<b>Financial Services Comments:</b>	Nil
<b>Legal Services Comments:</b>	As indicated in Section 2
<b>Crime and Disorder:</b>	Not applicable
<b>Equality and Diversity:</b>	Not applicable
<b>Service Improvement Plan implications:</b>	Nil
<b>Corporate Plan:</b>	Nil
<b>Risk Assessment:</b>	Nil
<b>Background Papers:</b>	Council Meeting 16 May 2013
<b>Appendices/Enclosures:</b>	None
<b>Report Author/Lead Officer:</b>	Linda Edwards, Borough Solicitor and Deputy Chief Executive

<b>Board/Committee:</b>	COUNCIL
<b>Date of Meeting:</b>	5 JUNE 2014
<b>Title:</b>	ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE FOR THE MUNICIPAL YEAR 2013-2014
<b>Author:</b>	CHAIRMAN OF THE OVERVIEW AND SCRUTINY COMMITTEE 2013-2014 (COUNCILLOR MRS CULLY)
<b>Status:</b>	FOR NOTING

**Introduction**

Five meetings of the full committee were called during the course of the municipal year, including one extraordinary meeting. There were also several meetings of a number of working groups.

**Report**

The Committee carried out scrutiny on the following matters:

**1.0 Single Equality Scheme Annual Report**

- 1.1 The Committee received the Council's Single Equality Scheme and Action Plan.
- 1.2 The Committee received updates on the Council's corporate equality work in response to recent statutory changes.

**2.0 Visit of Portchester Crematorium**

- 2.1 Following the visit by the Committee to Portchester Crematorium on the 17<sup>th</sup> July 2013, the Committee received a report and presentation identifying the makeup of the facility and services that were available.
- 2.2 In relation to the opening of the new Co-operative Crematorium at Havant, it was agreed by the Committee that a review take place in June 2014 to identify any specific impacts from this new facility.

**3.0 Disabled Facilities Grant Process**

- 3.1 A working group chaired by Councillor Hylands sought clarification of Portsmouth City Council's tender process for Disabled Facilities Grant applications.
- 3.2 The working group met on 2 separate occasions with the Head of Environmental Health to find out about the grant process and the agency fee charged by Portsmouth City Council for this service.
- 3.3 The working group reported to the Committee that Portsmouth City Council held a preferred builders list and that the tender process was fully comprehensive to achieve the best possible outcome.
- 3.4 The findings of the Report concluded that the current arrangements in place

with Portsmouth City Council work well and offer the best value for money for both GBC and the customer.

#### **4.0 Grounds Maintenance Contract**

- 4.1 The Chief Executive provided Members with an overview of the landscape management contract with Sodexo who had been appointed as the Council's Landscape Management Contractor since April 2011. Members questioned the specifications and effect of monitoring and if penalties could be applied. We were advised that the contract was performance based with key indicators and if these were not realised then Sodexo would not achieve their full profit. Contract reviews have resulted in improvements including the introduction of rotary mowers to improve grass cutting plus an extra team. This will be funded from innovation and changes in green waste disposal. The shrub bed maintenance programme has been revised and since October 2013 this is being carried out on a ward by ward basis. Following the update to the maps of the Borough via the GGP system the computerised overlay system is used to identify all areas that the Council is responsible for maintenance and land registry is checked the anomalies have significantly reduced. We have been assured that Sodexo are fully committed to the contract and redesigning of the services to improve performance.
- 4.2 Weekly reports were being submitted by Sodexo to Gosport Borough Council. Joint inspections and monitoring of data was being undertaken to ensure performance targets were being met.
- 4.3 The Committee agreed to review this matter in September 2014.

#### **5.0 Promotion of the Borough (Social Media)**

- 5.1 Gosport Borough Council currently has 13 social media accounts. We received a comprehensive report and members were satisfied with the safeguards in place whilst welcoming the potential for improving communication.
- 5.2 The responsibility for social media networks are under the control of one Officer at Gosport Borough Council to ensure consistency of message and technological advice.
- 5.3 Procedures are in place to monitor and authorise activities.

#### **6.0 Gosport Taxi Rank**

- 6.1 The Committee were advised that at peak commuting times between 1600 and 1800 hours there were competing demands to use the limited public highway area from queuing taxis waiting to enter the taxi rank, Private Hire Vehicles and members of the public driving private vehicles using the designated "drop off" area, members of the public driving private vehicles accessing and leaving the restricted time parking bays and employees vehicles leaving Endeavour Quay private car park.

## 6.2 The main issues included:

- a) Taxi's double queuing back out onto Mumby Road.
- b) Members of the public driving into the "time limited" parking bays.
- c) Public vehicles users and private hire vehicles using the "drop off" area.
- d) Staff employed at Endeavour Quay exiting from their car-park and being blocked

6.3 It was agreed that monitoring will continue to be carried out by Licensing Officers and the Gosport Traffic Warden. It was appreciated that this is a very restricted area and the Ward Councillors had worked with the Licensing Officer to identify additional areas for the taxis in Minnitt Road and by Morrisons as well as looking at an area in Mumby Road.

## 7.0 Vascular Surgery

Following the past work carried out by this committee we have kept a keen interest in the progress of the future of this service at Queen Alexander hospital. We held an extraordinary meeting on 8<sup>th</sup> October 2013 when we held a question and answer session with Simon Holmes Medical Director at QA to which all members were invited. Members were grateful for the clarity of information and the current position and were unanimous in their view that we would support the retention of this service in QA.

7.1 It was agreed to send a letter from the Chief Executive outlining the risks and effect on Gosport residents to the Area Director Wessex NHS England and to request any significant updates on timescales from the consultation periods. As chairman I have asked that when we receive updates on this matter that all members receive a copy of the correspondence.

7.2 The motion approved by Full Council on 18 December 2013 strengthened our position. I was approached by the Portsmouth overview and scrutiny chairman to set up a District Health Group on this issue but this has been postponed whilst positive discussions are taking place regarding both QA and Southampton hospitals sharing this vital service.

## 8.0 Textile Recycling

8.1 At a Committee meeting on 11<sup>th</sup> September 2013 the Committee decided to examine a proposal for Gosport Borough Council to join a Textile Framework set up by Fareham Borough Council.

8.2 A working group chaired by Councillor Kimber was set up and have met on the following occasions:

20 <sup>th</sup> November	Scoping Meeting
17 <sup>th</sup> December	Progress Meeting
20 <sup>th</sup> January 2014	Interviews with European Recycling & Fareham BC representatives
26 <sup>th</sup> February	Interviews with Air Ambulance, Salvation Army, Dreams Come True, representatives

- 8.3 The Working Group recommended and the Committee agreed that the Council do not enter into the framework agreement and that advice be given to the Charities interviewed.
- 8.4 The Community Board at its meeting on 9 April 2014 accepted the recommendation from the Committee that the Council do not enter into the framework at this time and retain the status quo and that the charities interviewed be advised to engage and discuss mutual benefits in combining textile operations
- 8.5 Chairman's thanks to Councillor Kimber for the way he has led on this item.

## **9.0 Housing Allocations Policy**

- 9.1 The Committee received a presentation from the Housing Services Manager on the impact of changes to the Housing Allocations Policy made by the Council in March 2012. She reported that:-
- a) Armed Services- little impact had been seen from the changes with a small number of applications being received;
  - b) Demand for 3 bedroom housing posed no immediate concern however, it remained under review
  - c) Higher priority was being given to those who were impacted by the Social Rent Restriction
  - d) Higher demands of mutual exchanges were being processed

## **10 Education**

- 10.1 Members had completed the last of the visits to Bridgemary School which they had found beneficial.
- 10.2 Cllr Gill had provided updates on the exam results and was pleased to report Brune Park had shown significant improvement and Bridgemary School had appointed a new Head Teacher Mrs Thackeray.
- 10.3 Our thanks to be sent to Di Lloyd Principal St Vincent College on her retirement in April 2014 she has raised the status of the college and long may her ethos of a caring college continue. The future looks bright with the new partnership agreed with Bay House sixth form offering the best of both for our students and we wish Mr Potter every success in his new role.

## **11 Future work**

- 11.1 It has been agreed that the Committee will review the following:
- a) Changes to the waste collection policy in May/June 2014,
  - b) The Portchester Crematorium June 2014
  - c) Single Equality Bill June 2014
  - d) The Grounds maintenance contract in September 2014

## **12 Bus Services in the Borough**

- 12.1 The Committee received presentations from Representatives of the Older Person's Forum and St Vincent College on the implications of recent and proposed changes by First Bus to bus services in the Borough.
- 12.2 The Committee agreed that a scoping exercise for a scrutiny of Bus Services in the Borough is undertaken at the next meeting of the Committee and that the Chief Executive responds to Hampshire County Council's Review of Local Bus and Community Transport Services.

## **13 Chairman's comments**

- 13.1 The Chairman remains indebted to those Members who have served on the Committee, particularly those who have given up substantial time to serve or lead working groups. It has been a pleasure to seek improvements on behalf of Gosport residents.
- 13.2 She is also grateful to those officers who have worked hard to ensure the success of the Committee.