



Notice is hereby given that a **MEETING** of the **COUNCIL OF THE BOROUGH OF GOSPORT** will be held in the **TOWN HALL, GOSPORT** on **WEDNESDAY the TWENTY NINTH DAY of SEPTEMBER 2010 at 6.00pm** AND ALL MEMBERS OF THE COUNCIL ARE HEREBY SUMMONED TO ATTEND TO CONSIDER AND RESOLVE THE FOLLOWING BUSINESS –

1. To receive apologies from Members for their inability to attend the Meeting.
2. To confirm the Minutes of the Ordinary Meeting of the Council held on 14 July 2010 (copy herewith).
3. To consider any Mayor's Communications.
4. To receive Deputations in accordance with Standing Order No 3.5 and to answer Public Questions pursuant to Standing Order No 3.6, such questions to be answered orally during a time not exceeding 15 minutes.

(**NOTE:** Standing Order No 3.5 requires that notice of a Deputation should be received by the Borough Solicitor **NOT LATER THAN 12 O'CLOCK NOON ON MONDAY, 27 SEPTEMBER 2010** and likewise Standing Order No 3.6 requires that notice of a Public Question should be received by the Borough Solicitor **NOT LATER THAN 12 O'CLOCK NOON ON MONDAY, 27 SEPTEMBER 2010**).

5. Questions (if any) pursuant to Standing Order No 3.4.

(**NOTE:** Members are reminded that Standing Order No 3.4 requires that Notice of Question pursuant to that Standing Order must be received by the Borough Solicitor **NOT LATER THAN 12 O'CLOCK NOON ON TUESDAY, 28 SEPTEMBER 2010**).

6. Consideration of recommendations by the Boards of the Council:-

BOARD

DATE

Policy & Organisation Board

15 September 2010

7. To receive the following Part II minutes of the Boards of the Council:
- Policy and Organisation Board: 26 July and 15 September 2010
 - Community and Environment Board: 6 September 2010
8. Appointment of Sub-Board / Review of Customer Complaints Panel
- To consider the report of the Borough Solicitor (copy herewith).
9. Fees and Charges
- To consider the report of the Deputy Chief Executive and Borough Treasurer (copy herewith)

**IAN LYCETT
CHIEF EXECUTIVE**

**TOWN HALL
GOSPORT**

21 September 2010

FIRE PRECAUTIONS

(To be read from the Chair if members of the public are present)

In the event of the fire alarm (single continuous sound) being activated, please leave the Council Chamber and Public Gallery immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

MEMBERS ARE REQUESTED TO NOTE THAT:

(1) IF THE COUNCIL WISHES TO CONTINUE ITS BUSINESS BEYOND 9.30PM THEN THE MAYOR MUST MOVE SUCH A PROPOSITION IN ACCORDANCE WITH STANDING ORDER 4.11.18

(2) MOBILE PHONES SHOULD BE SWITCHED OFF FOR THE DURATION OF THE MEETING

AGENDA ITEM NO. 6 (i)

REPORT TO: COUNCIL

DATE OF MEETING: 29 SEPTEMBER 2010

REPORT BY: COUNCILLOR HOOK (CHAIRMAN OF THE POLICY AND ORGANISATION BOARD)

At its meeting on 15 September 2010, the Policy and Organisation Board considered a report on the following item and made the following recommendation to Full Council.

ADOPTION OF REVISED SCHEDULE 3 LOCAL GOVERNMENT (MISCELLANEOUS) PROVISIONS ACT 1982 AND COUNCIL POLICY TO INCORPORATE LICENSING OF SEXUAL ENTERTAINMENT VENUES (APPENDIX PO1)

RECOMMENDATION: That:

- a) the revised Schedule 3 of the Local Government (Miscellaneous) Provisions Act 1982 be adopted; and
- b) the Council's existing policy on Sex Establishments to incorporate Sexual Entertainment Venues as Sex Establishments be amended.

GOSPORT BOROUGH COUNCIL

REFERENCE

**TO: POLICY AND ORGANISATION BOARD –
15 SEPTEMBER 2010**

FROM: LICENSING BOARD – 20 JULY 2010

**TITLE: ADOPTION OF REVISED SCHEDULE 3 LOCAL
GOVERNMENT (MISCELLANEOUS) PROVISIONS ACT
1982 AND COUNCIL POLICY TO INCORPORATE
LICENSING OF SEXUAL ENTERTAINMENT VENUES**

AUTHOR: BOROUGH SOLICITOR

Attached is a copy of the report that was considered by the Licensing Board on the 20 July 2010 (Appendix 'B'), together with the Minute extract and Board Resolution (Appendix 'A').

RECOMMENDATION:

That:

- i) the Council adopts the revised Schedule 3 of the Local Government (Miscellaneous) Provisions Act 1982 and amends its existing policy on Sex Establishments to incorporate Sexual Entertainment Venues as Sex Establishments; and
- ii) authorisation be sought from the Policy and Organisation Board to proceed with the above resolution.

EXTRACT FROM THE MINUTES OF THE
LICENSING BOARD MEETING
20 JULY 2010

22. ADOPTION OF REVISED SCHEDULE 3 LOCAL GOVERNMENT (MISCELLANEOUS) PROVISIONS ACT 1982 AND COUNCIL POLICY TO INCORPORATE LICENSING OF SEXUAL ENTERTAINMENT VENUES.

Consideration was given to a joint report of the Environmental Services Manager recommending that the Council adopts the revised Schedule 3 of the Local Government (Miscellaneous) Provisions Act 1982 and amends its existing policy on Sex Establishments to incorporate Sexual Entertainment Venues as Sex Establishments (attached in the minute book as appendix a)

Members were advised of an amendment to paragraph 4.3 so that it would now read

As part of the process of re-adoption of Schedule 3 it is suggested that the Council should continue with its current policy of permitting no more than 2 sex establishments to operate in the Borough at any one time.

In answer to a Member's question, the Board were advised that the definition of criminal offences contained in appendix A of the report would be those related to the sex industry and not speeding offences.

RESOLVED: That:

- i) the Council adopts the revised Schedule 3 of the Local Government (Miscellaneous) Provisions Act 1982 and amends its existing policy on Sex Establishments to incorporate Sexual Entertainment Venues as Sex Establishments; and
- ii) authorisation be sought from the Policy and Organisation Board to proceed with the above resolution.

APPENDIX B

| | |
|-------------------------|---|
| Board/Committee: | Licensing Board |
| Date of Meeting: | 20 th July 2010 |
| Title: | Adoption of revised Schedule 3 Local Government (Miscellaneous) Provisions Act 1982 and Council policy to incorporate licensing of Sexual Entertainment Venues. |
| Author: | Environmental Services Manager |
| Status: | FOR RECOMMENDATION TO THE POLICY AND ORGANISATION BOARD |

Purpose

In order for the Council to have discretionary grounds to refuse applications, control the number, and impose conditions on the operation of premises used as Sexual Entertainment Venues it is necessary to adopt the revised Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 and Council policy to incorporate these premises as Sex Establishments.

Recommendation

That the Council adopts the revised Schedule 3 of the Local Government (Miscellaneous) Provisions Act 1982 and amends its existing policy on Sex Establishments to incorporate Sexual Entertainment Venues as Sex Establishments.

1 Background

- 1.1 Section 2, schedule 3 of the Local Government (Miscellaneous) Provisions Act 1982 introduced a system of controls for premises deemed to be "Sex Establishments" i.e. sex shops and sex cinemas. Local Authorities that have adopted the Schedule are able to impose a licensing regime on such premise.
- 1.2 In October 1982 this council adopted the schedule and began a system for the licensing of sex establishments that continues to the present.
- 1.3 Adoption of the schedule provides the licensing authority with powers to :
 1. Limit the number of Sex Establishments operating in their area
 2. Impose conditions on the licences issued.
 3. Consider the appropriateness of the locations such premises
 4. Reject applications

Licences are issued on an annual basis

- 1.4 The present adoption permits 2 sex establishments (of any kind) in the borough.

2 Report

- 2.1 The Police and Crime Act 2009 has identified a new type of entertainment venue, the Sexual Entertainment Venue [SEV]. These types of premises are defined as “any premises at which relevant entertainment is provided before a live audience for the financial gain of the organiser or the entertainer.

“relevant entertainment” means—

- (a) any live performance; or
- (b) any live display of nudity;

which is of such a nature that, ignoring financial gain, it must reasonably be assumed to be provided solely or principally for the purpose of sexually stimulating any member of the audience (whether by verbal or other means). Examples of activities covered includes lap dancing, pole dancing, table dancing, strip shows, peep shows and live sex shows. (Some exemptions exist for premises that provide such entertainment irregularly e.g. public houses).

- 2.2 In order that the operation of such premises can be regulated the Police and Crime Act has amended the Local Government (Miscellaneous) Provisions Act 1982 Schedule 3 to incorporate SEVs within the definition of Sex Establishments. Councils that have already adopted schedule 3 must, if they wish to incorporate SEVs as part of their licensing regime adopt the amended schedule. If the Council fails to do so by 6th April 2011 it will be required to carry out statutory consultation prior to making any resolution to adopt the revised schedule and policy.
- 2.3 In the absence of a system of control, SEVs may still open in an uncontrolled manner. Failure to adopt schedule 3 by the licensing authority does not prevent this type of premises from opening. The specific activity undertaken would not be licensable under the Licensing Act 2003 (although other activities such as the sale of alcohol would).
- 2.4 If the Licensing Board is minded to support adoption of the revised schedule 3 and Council policy, it must be formally approved by the Full Council.. The earliest opportunity for this will be the Council meeting on the 29th September 2010. The revised policy must be advertised by public notice, Appendix A in advance of implementation, the earliest date for implementation would be the 1st December 2010.

- 2.5 Human Rights Implications: The proposed restrictions on sex establishments may have a limited impact in respect of Article 8 – The Right to Respect for Private and Family Life. However, this is qualified by the Council's right to interfere on the grounds of protecting health and morals. No other issues have been identified.

3 Risk Assessment

- 3.1 Failure to adopt the revised schedule 3 prevents the council as the licensing authority from controlling SEVs operating in their area.

4 Conclusion

- 4.1 Control of sex establishments has to date been successfully managed via adoption of Schedule 3 provisions
- 4.2 SEVs are new type of sex establishment that can be controlled in a similar way if a revised schedule is adopted identifying SEVs as sex establishments.
- 4.3 As part of the process of re adoption of schedule 3 it is suggested that the Council should continue with its current policy of permitting no more than 2 sex establishments to operate in the Borough at any one time.
- 4.4 The revised schedule 3 could come into force with effect from 1st December 2010.

| | |
|---|---|
| Financial Services comments: | |
| Legal Services comments: | Contained in the report |
| Service Improvement Plan implications: | None |
| Corporate Plan: | Performance: adoption of transparent criteria for licensing of relevant premises |
| Risk Assessment: | Included in the report |
| Background papers: | Report to the Environmental Health Committee 12 th October 1982." Adoption of Schedule 3 Local Government (Miscellaneous) Provisions Act 1982. Report to Policy and Organisation Committee 26 th June 2003 " Gosport Borough Entertainment Policy" |
| Appendices/Enclosures: | |
| Appendix 'A' | Public Notice |
| Report author/ Lead Officer: | T Dagens 5516 tom.dagens@gosport.gov.uk |

***Borough Council of Gosport
Local Government (Miscellaneous Provisions) Act 1982
As amended by the Policing and Crime Act 2009.
Control of Sex Establishments.***

NOTICE IS HEREBY GIVEN under Section 2(2) of the Local Government (Miscellaneous Provisions) Act 1982 as amended by section 27 of the Policing and Crime Act 2009 ("The Act") that The Borough Council of Gosport on the 29th September 2010 resolved to bring into force from the 1st December 2010 Schedule 3 to the Act which provides for the control of sex shops, sex cinemas and sexual entertainment venues ("Sex Establishments"). The effect of Schedule 3 to the Act is summarised in the paragraph below.

From the 1st December it will be an offence punishable on summary conviction by a fine not exceeding £20,000 to use any premises, including any vehicle, vessel or stall in the Borough of Gosport as a Sex Establishment unless a licence is in force under schedule 3 to the Act in respect of the premises. Where premises are in use as a Sex Establishment (sexual entertainment venue only) before the date of the first publication of this Notice, and in respect of which an application for a licence is made before 1st December 2010 that use may continue until the application is determined.

A licence shall not be granted to :

- (a) a person under the age of 18;
 - (b) a person who has been disqualified from holding such a licence;
 - (c) a person, other than a body corporate, who is not resident in the United Kingdom, or was not so resident throughout the period of six months immediately preceding the date of the application;
- or
- (d) a body corporate which is not incorporated in the United Kingdom;

No appeal, other than on questions of fact, exists against refusal on any of these grounds.

An application may be refused if;

- (a) the applicant is unsuitable to hold the licence by reason of having been convicted of an offence or for any other reason;
- (b) the business to which the application relates would be managed by, or carried on for the benefit of a person, other than the applicant, who would be refused a licence if he/she made the application themselves;

(c) the number of Sex Establishments in the relevant locality at the time of the application is equal to or exceeds the number (which may be nil) which the Council consider is appropriate for that locality;

or

(d) it would be inappropriate to grant the application, having regard to ;

(i) the character of the relevant locality

(ii) the use to which any premises in the vicinity are put,

or

(iii) the lay-out, character or condition of the premises concerned.

An appeal lies to a Magistrates Court, and then to the Crown Court, against a refusal on ground (c) or (d).

Premises in use as Sex Establishments on the 30th November 2010, and in respect of which an application is required to be made before 1st December 2010, are to be given preference over other applicants by the Borough Council in deciding which (if any) of several applications the Council is prepared to grant.

Licences may be issued for not more than one year and may be subject to such terms, conditions and restrictions as may be specified. Provision is made in schedule 3 to the Act for the renewal, transfer, revocation and cancellation of licences and for the variation of terms, conditions and restrictions.

Licensed premises may be inspected at any reasonable time by a constable or an authorised officer of the Council.

The Council may waive the requirement of a licence in any case where they consider that to require such a licence would be unreasonable or inappropriate.

Application forms and copies of the form of notice to be given in respect of applications may be obtained at the address below

DATED

Linda Edwards
Borough Solicitor
Borough Council of Borough
Town Hall
High Street
Gosport, PO12 1EB

**A MEETING OF THE POLICY AND ORGANISATION BOARD
WAS HELD ON 26 JULY 2010**

The Mayor (Councillor Allen) (ex-officio) (P); Councillors Beavis, Burgess (P), Carter, C R (P), Chegwyn (P), Mrs Forder (P), Hook (Chairman) (P), Lane (P), Langdon (P), Philpott (P) and Wright (P).

It was reported that, in accordance with Standing Orders, Councillor Kimber had been nominated to replace Councillor Beavis for this meeting.

PART II

28. EXCLUSION OF PUBLIC

RESOLVED: That in relation to the following item the public be excluded from the meeting, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item there would be disclosure to them of exempt information within Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the report.

29. AWARD OF CONTRACT FOR THE REPLACEMENT LANDING STAGE

Consideration was given to an exempt report of the Leisure and Corporate Services Manager.

The report was exempt from publication as it contained details of the financial affairs of the Council and a third party at a time when negotiations were not finally concluded. These negotiations could be prejudiced if this information were made public which may have an adverse impact on the arrangement to the detriment of the Council tax payers. Therefore the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

When the recommendation in the exempt report was put to the meeting Councillor Chegwyn abstained from voting.

RESOLVED: That:

- (a) the contract for the construction and installation of the replacement landing stage be awarded to Trant Construction Ltd;
- (b) the details of the lease as set out in Section 3 of the exempt report be agreed; and
- (c) the Borough Solicitor be authorised to enter into agreements to give effect to the above decisions.

The meeting ended at 6.05 p.m.

A MEETING OF THE POLICY AND ORGANISATION BOARD WAS HELD

ON 15 SEPTEMBER 2010

The Mayor (Councillor Allen) (ex-officio); Councillors Beavis (P), Burgess (P), Carter, C R (P), Chegwyn (P), Mrs Forder (P), Hook (Chairman) (P), Lane (P), Langdon (P), Philpott (P) and Wright (P).

PART II

36. PRIVETT PARK: USE OF DEVELOPERS' CONTRIBUTIONS FOR SPORTS IMPROVEMENTS

Consideration was given to a cross reference from the Community and Environment Board which recommended the use of £62,000 from the Developers' Contributions 'Sports Pitches Fund'.

Approval was sought to use £47,000 of 'Sports Pitches' funding to provide 4.5m (15') high protective weld mesh fencing and support posts, to two sections of the perimeter fence line in Privett Park and to use £15,000 of 'Sports Pitches' funding to provide a Multi Use Games Area (MUGA).

The proposal to use £47,000 of 'Sports Pitches' funding to provide 4.5m (15') high protective weld mesh fencing and support posts to two sections of the perimeter fence line in Privett Park was put to the vote. Nine Members voted in favour of the proposal with Councillor Chegwyn abstaining.

The proposal to use £15,000 of 'Sports Pitches' funding to provide a Multi Use Games Area (MUGA) was agreed unanimously.

RESOLVED: That:

- a) the use of £47,000 of 'Sports Pitches' funding to provide 4.5m (15') high protective weld mesh fencing and support posts to two sections of the perimeter fence line in Privett Park be approved; and
- b) the use of £15,000 of 'Sports Pitches' funding to provide a Multi Use Games Area (MUGA) be approved.

37. PUSH DRAFT ECONOMIC DEVELOPMENT STRATEGY

Consideration was given to a report of the Head of Economic Prosperity, Tourism and Culture which provided a summary of the aims and content of the draft Partnership for Urban South Hampshire (PUSH) Economic Development Strategy and sought approval of the Council's consultation response.

Members were advised that there was no firm news regarding who would be taking responsibility for the HMS Daedalus site following the abolition of the South East England Development Agency. The Government was currently considering Local

Economic Partnerships but there was no certainty that they would take on sites such as this.

There were no firm details of how many jobs could be created on the site and it would depend on densities and mixes of use. There were opportunities for the private sector to become involved.

It was reported that the Council's Overview and Scrutiny Committee was still engaged in looking into post 16 vocational education. It was acknowledged that, although funding was no longer available for the Building Schools for the Future initiative, there was a need to ensure that post 16 academic and vocational education was adequately provided. This was not within the remit of PUSH but needed to be recognised.

The view was expressed that PUSH should be made aware of Gosport's vulnerability to the economic downturn. It was felt that the Borough Council had a role to play in the economic business of Gosport and that successes should be built upon. The business community should be made aware of the existing workforce in Gosport and the potential quality of life due to being located next to the Solent.

RESOLVED: That:

- a) the contents of the report and the summary of the Strategy attached at Appendix A to the report be noted; and
- b) the draft consultation response, attached at Appendix B of the report be approved.

38. WASTE RECYCLING CENTRE – GRANGE ROAD

Consideration was given to a cross reference from the Community and Environment Board which recommended that the Head of Property Services be authorised to agree Terms as set out in the report and that the Borough Solicitor be authorised to enter into such documentation as is necessary to effect the above decision in consultation with the Head of Property Services.

RESOLVED: That:

- a) the Head of Property Services be authorised to agree terms as set out in the report; and
- b) the Borough Solicitor be authorised to enter into such documentation as is necessary to effect the above decision in consultation with the Head of Property Services.

39. REPLACEMENT OF ELSON ALLOTMENT STORE AND REFURBISHMENT OF BROCKHURST ALLOTMENT STORE

Consideration was given to a cross reference from the Community and Environment Board which recommended approval of the grant of a lease of the

Council land (shown on plans 1 and 2 of the report of the Head of Property Services) on terms to be agreed by the Council's Head of Property Services and that the Borough Solicitor be authorised to enter into such documentation as is necessary to effect the above decision in consultation with the Head of Property Services.

RESOLVED: That:

- a) the grant of a lease of the Council land (shown on plans 1 and 2 of the report of the Head of Property Services) on terms to be agreed by the Council's Head of Property Services be approved; and
- b) the Borough Solicitor be authorised to enter into such documentation as is necessary to effect the above decision in consultation with the Head of Property Services.

40. APPOINTMENT OF HONORARY ALDERMAN

Consideration was given to a cross reference from the Civic and Commemorative Events Sub-Board which recommended that former Councillor Keith Laurence Gill be appointed an Honorary Alderman.

RESOLVED: That former Councillor Keith Laurence Gill be appointed as an Honorary Alderman at an extraordinary Council meeting on Wednesday, 29 September 2010.

41. TREASURY MANAGEMENT ANNUAL REVIEW 2009/10, PROGRESS REPORT 2010/11, & PRUDENTIAL INDICATORS

Consideration was given to a report of the Borough Treasurer which advised Members that the annual treasury report was a requirement of the Council's reporting procedures and covered the treasury activity for 2009/10 together with a review of 2010/11 to date. The report also included the Prudential Indicators for 2009/10 in accordance with the requirements of the Prudential Code.

The Chairman requested that nominations for awareness training be submitted to the Borough Treasurer within five working days.

RESOLVED: That:

- a) the Borough Treasurer's report be noted and the 2009/10 prudential indicators be approved; and
- b) Members be nominated for awareness training as suggested in section 5 of the Borough Treasurer's report.

42. BUDGET STRATEGY 2011/12

Consideration was given to a report of the Borough Treasurer which considered the strategy for the preparation of the General Fund budget for the next financial year.

This preparation would be in the light of the Medium Term Financial Strategy approved by the Board in June 2010 and the current national and local financial situation.

Attention was drawn to the need to seek suitable volunteers for flexible retirement, early retirement or voluntary redundancy, efficiency gains through partnership working and “spend to save” initiatives and it was noted that, given the seriousness of the challenges facing the Council, consideration should be given to introducing some budget measures in advance of next financial year in order to make inroads into the forecast deficit as soon as possible.

RESOLVED: That the Board note the financial situation facing the Council and the principles that will be used in the preparation of the budget for the 2011/12 financial year.

43. CONTRACT PROCUREMENT PROCESS AND TIMETABLE

Consideration was given to a report of the Borough Treasurer which updated the Board on the procurement process in respect of Grounds Maintenance, Street Cleansing, Public Toilet Cleansing and Maintenance, Refuse Collection and Housing Services and Council Asset Management contracts, sought nominations for representation on the evaluation panels and approval for the extension of some of the existing contracts to 31 March 2011 so that all contracts would be coterminous.

Members were advised that the process remained on course but the timescale was tight. There was a role to be played by Members in the selection process.

The new contracts would have a considerable bearing on the 2011/12 budget. They were likely to be costly but would need to be manageable.

With regard to membership of a new Sub-Board to oversee the evaluation panels, the following nominations were made:

Conservative: Councillors Burgess, CR Carter, Langdon and Philpott

Labour: Councillor Wright

Liberal Democrat: Councillor Chegwyn

Independent Liberal Democrat: Councillor Mrs Forder

RESOLVED: That:

- a) progress to date with the major contracts procurement process be noted;
- b) a Sub-Board be constituted to oversee the work of the evaluation panels;
- c) Councillors Burgess, CR Carter, Chegwyn, Mrs Forder, Langdon, Philpott and Wright be nominated to serve on the new Sub-Board; and
- d) the extension be approved of all relevant contracts due to finish on 16 March 2011 to 31 March 2011 so that all contracts are coterminous with the existing

Waste Collection contract.

44. STREET LIGHTING CONTRACT

By reason of special circumstances, the Chairman determined that the following item be considered at this meeting notwithstanding the fact that the item had not been available for public inspection in accordance with the provisions of Section 100B(4)(a) of the Local Government (Access to Information) Act 1985.

The special circumstances were created by the fact that final confirmation of the inventory of lighting columns within Gosport had only recently been completed and the new contract was about to start.

Consideration was given to a report of the Leisure and Corporate Services Manager which outlined the contract arrangements proposed between Gosport Borough Council and Hampshire County Council for the future maintenance of all lighting columns within the Borough.

RESOLVED: That:

- a) the details of the proposed contract between Gosport Borough Council and Hampshire County Council for provision and maintenance of the Borough Council's lighting columns be noted; and
- b) the Borough Solicitor be authorised to enter into agreements to give effect to the above proposed contract.

45. EXCLUSION OF THE PUBLIC

RESOLVED: That in relation to the following items the public be excluded from the meeting, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be disclosure to them of exempt information within Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the report.

46. REPLACEMENT LANDING STAGE UPDATE

By reason of special circumstances, the Chairman determined that the following item be considered at this meeting notwithstanding the fact that the item had not been available for public inspection in accordance with the provisions of Section 100B(4)(a) of the Local Government (Access to Information) Act 1985.

The special circumstances were created by the fact that it was necessary to secure the extra area of seabed required for the project to be implemented and the contract was about to start.

Consideration was given to an exempt report of the Leisure and Corporate Services

Manager.

The report was exempt from publication as it contained details of the financial affairs of the Council and a third party at a time when negotiations were not finally concluded. These negotiations could be prejudiced if this information was made public which may have an adverse impact on the arrangement to the detriment of the Council tax payers. Therefore the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

RESOLVED: That:

- a) the details of the proposed purchase of land from The Crown Estate, as set out in Section 1 of the Leisure and Corporate Manager's report, be approved; and
- b) the Borough Solicitor be authorised to enter into agreements to give effect to the above decision.

47. NEW GOSPORT LEISURE CENTRE

By reason of special circumstances, the Chairman determined that the following item be considered at this meeting notwithstanding the fact that the item had not been available for public inspection in accordance with the provisions of Section 100B(4)(a) of the Local Government (Access to Information) Act 1985.

The special circumstances were created by the fact that the evaluation process had only just been completed and, to maintain the programme, it was necessary to select and notify the shortlisted consortia as soon as possible.

Consideration was given to an exempt report of the Leisure and Corporate Services Manager.

The report was exempt from publication as it contained details of the financial affairs of the Council and a third party at a time when negotiations were not finally concluded. These negotiations could be prejudiced if this information was made public which may have an adverse impact on the arrangement to the detriment of the Council tax payers. Therefore the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

It was proposed and agreed that discussions be held with the Arena Group regarding the future of Gosport Ice Rink.

RESOLVED: That:

- a) the details of the procurement process to date be noted and ratified;
- b) DC Leisure and Serco be requested to submit detailed and final proposals; and
- c) discussions be held with the Arena Group regarding the future of Gosport Ice

Rink.

The meeting ended at 7.00 pm

**A MEETING OF THE COMMUNITY AND ENVIRONMENT BOARD
WAS HELD ON 6 SEPTEMBER 2010**

The Mayor (Councillor Allen) (ex-officio); Chairman of the Policy and Organisation Board (Councillor Hook) (ex-officio) ; Councillors Mrs Bailey (P), Burgess (Chairman) (P), Edgar (P), Mrs Forder (P), Henshaw (P), Mrs Hook (P), Kimber (P), Murphy (P), Ronayne (P) and Mrs Searle.

It was reported that, in accordance with Standing Orders, notice had been received that Councillor Wright would replace Councillor Mrs Searle for this meeting.

PART II

23. WASTE RECYCLING CENTRE - GRANGE ROAD

Councillor Edgar declared that any decision he made at this meeting would not affect any decision made as a Hampshire County Councillor.

Consideration was given to a report of the Chief Executive seeking Board approval for extending the area of land currently leased to Hampshire County Council for the purpose of improving safety and traffic management.

Members welcomed the proposal as it would help address the traffic congestion that frequently occurred on Grange Road.

RESOLVED: That:

- (i) the Head of Property Services be authorised to agree terms as set out in the report;
- (ii) the Borough Solicitor be authorised to enter into such documentation as is necessary to effect the above decision in consultation with the Head of Property Services; and
- (iii) authorisation be sought from the Policy and Organisation Board to proceed with the above resolutions.

24. ALVER VALLEY : NAMING OF NEW ALVER VALLEY SITES

Consideration was given to a report of the Head of Service Facilities seeking authorisation for the proposal of naming areas of land in the Alver Valley as identified in the report.

Members welcomed the research undertaken by officers into the naming of the sites, and felt it represented best practice for such decisions.

RESOLVED: That the Board approve the proposal to name areas of land in the Alver Valley as identified in the report of the Head of Service Facilities.

25. REPLACEMENT OF ELSON ALLOTMENT STORE AND REFURBISHMENT OF BROCKHURST ALLOTMENT STORE

Consideration was given to a report of the Chief Executive which sought approval for the grant of a lease of land to the Allotment Holders Association for the purpose of a replacement store at Elson Allotments and the refurbishment of Brockhurst Allotments as shown in the report.

RESOLVED: That

- (i) the grant of lease of the Council Land shown on plan 1 and 2 on terms to be agreed by Council's Head of Property Services be approved
- (ii) the Borough Solicitor be authorised to enter into such documentation as is necessary to effect the above decision in consultation with the Head of Property Services; and
- (iii) authorisation be sought from the Policy and Organisation Board to proceed with the above resolutions.

26. PRIVETT PARK USE OF DEVELOPERS CONTRIBUTIONS FOR SPORTS IMPROVEMENTS

Consideration was given to a report of the Head of Service Facilities which sought Board approval to use £47000 of 'Sports Pitches' funding to provide 4.5m (15') high protective weld mesh fencing and support posts, to two sections of the perimeter fence line in Privett Park and sought Board approval to use £15000 of Sports Pitches funding to provide a Multi Use Games Area (MUGA).

Members welcomed the improvements to Privett Park.

With regard to the provision for improvements to play equipment at other sites throughout the Borough, Members were advised that the sites most in need of repair and upgrade had been identified and funding options for those sites were being investigated.

Members appreciated the facilities that Privett Park provided, but acknowledged that the Pavilion was in need of updating.

RESOLVED: That

- (i) the use of £47000 of 'Sports Pitches' funding to provide 4.5m (15') high protective weld mesh fencing and support posts, to two sections of the perimeter fence line in Privett Park be approved; and
- (ii) the use of £15000 of 'Sports Pitches' funding to provide a Multi Use Games Area (MUGA) be approved.

The meeting commenced at 6.00 pm and concluded at 6.12 pm

GOSPORT BOROUGH COUNCIL

| | |
|-------------------------|---|
| BOARD/COMMITTEE: | COUNCIL |
| DATE OF MEETING: | 29 SEPTEMBER 2010 |
| TITLE: | APPOINTMENT OF SUB-BOARD / REVIEW OF CUSTOMER COMPLAINTS PANEL |
| AUTHOR: | BOROUGH SOLICITOR |
| STATUS: | FOR DECISION |

PURPOSE

To advise of the need to set up a sub-board and to allocate the seats to the political groups; and increase the number of members who may sit on a Customer complaints Panel.

RECOMMENDATIONS

That the Council approve:

1. The setting up of the Major Contract Sub-Board with the delegated powers set out in Appendix 1 with the seats allocated to the political groups 4:1:1:1
2. Increasing the number of members who may sit on the Customer Complaints Panel to 8 with the seats allocated to political groups 2:2:2:2 and appoint nominated Deputies from each group

1.0 REPORT

- 1.1 Policy and Organisation Board at its meeting on 15 September considered a report on Contract Procurement and recommended to Council that a Sub-Board be set up to deal with the evaluation stage of the procurement process.
- 1.2 The delegated powers for this Sub-Board are set out in Appendix 1 and it is suggested that seats are allocated to the Political groups 4:1:1:1.
- 1.3 The Council's Complaints process comprises 3 stages, the final stage being consideration by 3 members of the Customer Complaints Panel. There are currently 6 seats with 2 vacancies. It has become increasingly difficult to arrange Stage 3 hearings in a reasonable timescale which is frustrating for complainants. Therefore it is suggested the number of seats is increased to 8 with 2 seats being allocated to each political group. In addition it is proposed that each group may appoint nominated deputies to this panel.

SUPPORTING INFORMATION

| | |
|---|----------------------------------|
| Financial Services Comments: | Nil |
| Legal Services Comments: | As indicated in Section 1 |
| Service Improvement Plan implications: | Nil |
| Corporate Plan: | Nil |
| Risk Assessment: | Nil |
| Background Papers: | Council Meeting May 2010 |
| Appendices/Enclosures: | Appendix 1 |
| Report Author/Lead Officer: | Linda Edwards, Borough Solicitor |

MAJOR CONTRACTS SUB-BOARD

DELEGATED POWERS

1. To agree the arrangements for the evaluation of tenders in respect of the Asset Management; Environmental and Streetscene; Grounds Maintenance; Gas Repairs and Breakdowns Services ('the Services')
2. To make recommendations to Policy and Organisation Board on the award of contracts for the Services

AGENDA ITEM NO. 9

| | |
|-------------------------|---|
| Board/Committee: | COUNCIL |
| Date of Meeting: | 29 SEPTEMBER 2010 |
| Title: | FEES & CHARGES |
| Author: | DEPUTY CHIEF EXECUTIVE & BOROUGH TREASURER |
| Status: | FOR DECISION |

Purpose

To approve amended fees & charges for early implementation as an initial step towards addressing the forecast general fund deficit.

Recommendation

That the Council approve the fees & charges referred to in the report and as set out in the appendix and authorise officers to undertake any statutory or contractual processes in order to implement the Council's decision.

1 Background

- 1.1 Policy & Organisation Board received a report on Budget Strategy 2011/12 at the meeting on 15 September 2010 which detailed the grant losses suffered in the current financial year and the projected funding shortfall resulting from the comprehensive spending review currently being carried out by Government.
- 1.2 Given the serious financial situation facing the Council it was recognised that there was a need to introduce some budget measures in advance of next financial year in order to make inroads into the forecast deficit of over £700,000 as soon as possible.
- 1.3 This report begins the review process by seeking to ensure that amended fees & charges are implemented early in order to produce an improvement in income in the current year as well as a full year's benefit in 2011/12.

2 Report

- 2.1 Proposed fees & charges for the balance of this financial year and the next financial year are set out in the appendix to this report.
- 2.2 Generally the new charges are to be implemented as soon as possible after 29 September 2010. In practice this will mean that existing prepaid bookings for pitches etc will be honoured at current prices so implementation will be gradual for charges of this nature. The proposed changes to car parks will not be implemented until

after Christmas so that local businesses are not affected at this peak trading time. Subject to the statutory processes these changes will be implemented on 1 January 2011.

2.3 In summary the following changes are proposed to the car parks:

- 1.Charging hours for all car parks excluding Seafront long stay car parks will change from 8am - 6pm to 8am – 7pm
- 2.Charges for Motor Vehicles and Trailers in all Long Stay Car Parks excluding Mumby Road Bus Station Car Park will be 70p per hour, over 5 hours £4
- 3.Charges for Motor Vehicles in the Mumby Road Bus Station Car Park will be 80p per hour, over 5 hours £5 and trailers will not be allowed
- 4.The current Town Centre short stay car parks known as Mumby Road Bus Station Car Park and Minnitt Road North Car Park are to be redesignated Long Stay car parks with charges as set out above
- 5.The remaining Town Centre short stay car parks(subject to above), including Town Hall car park at weekends and Bank Holidays, charges for Motor Vehicles 20p for 1hour, 50p for 2 hours
- 6 Hardway Slipway Car Park Charging Hours 8am-7pm, charges for Motor Vehicles and Trailers 50p one hour, £1 for 3 hours, waiting limited to 3 hours no return within 2 hours
- 7.To ameliorate on street car parking problems in the vicinity of Bay House School it is proposed to restrict the use of No2 Battery East Car Park, Monday to Friday (term time only), to Bay House School under a permit scheme which will allow up to 120 authorised users to be given a pass for the car park. There will be one charge only for the Bay House School Permit of £1,200 per year.

2.4 The fee for dealing with an application for licensing a House in Multiple Occupation is now to be set at a level determined by a matrix which relates the level of the licence fee in proportion to the size of the House in Multiple Occupation whilst also reflecting the work involved by the Environmental Services Residential Team in inspecting the property in connection with the licence application. It is proposed that the new fee structure commences on 1st April 2011 for review after five years in the financial year 2016-2017.

2.5 The proposals in this report are being brought forward to ensure that the income produced reduces the burden falling on the general fund and, ultimately, the local Council Tax payers.

2.6 It is anticipated that the measures will produce net income of approximately £30,000 in 2010/11 and in excess of £200,000 in 2011/12, significantly reducing the expected budget deficit. This will

help to protect essential services and improve the affordability of the Council's capital programme in the longer term.

3 Risk Assessment

- 3.1 There is a risk to future service provision and the delivery of capital programme projects if the Council does not address the forecast budget deficit.
- 3.2 Increasing fees & charges will inevitably deter some users and the net income figures shown in paragraph 2.6 take account of this.
- 3.3 Early implementation will reduce the eventual extent of any budget cuts that may impact on service levels.

4 Conclusion

- 4.1 The Council faces a serious general fund budget deficit in the next financial year and this report begins the process of addressing that by seeking to raise income ahead of the usual budget process in order to help protect essential services and the affordability of the Council's capital programme.

| | |
|---|--|
| Financial Services comments: | Contained in report. |
| Legal Services comments: | The Council has the power to charge for these services. In some cases the changes will need to be subject to statutory or contractual processes. |
| Service Improvement Plan implications: | N/A |
| Corporate Plan: | - |
| Risk Assessment: | See section 3 of the report |
| Background papers: | None |
| Appendices/Enclosures: | |
| Appendix 1' | Fees & Charges schedule |
| | |
| Report author/ Lead Officer: | Peter Wilson x5301 |

APPENDIX 1**RECREATION CENTRES****Charges £**2010/2011Charges from 1.4.11VAT Indicator**HOLBROOK CENTRE**

These charges are the maximum that can be charged by the contractor 'The Arena Group UK Ltd'.

CASUAL

| | | | | | | |
|----------------------------|------------------|--------|--------|--------|--------|---|
| Swim | Adult | (1.95) | 2.75 | (2.10) | 2.95 | S |
| Swim | Child | (1.40) | 1.85 | (1.45) | 2.00 | S |
| Spectator | | | 0.50 | | 0.50 | S |
| Sauna | | (3.70) | 5.50 | (3.90) | 5.70 | S |
| Fitness Suite Casual Use | | (3.10) | 4.70 | (3.20) | 4.90 | S |
| Fitness Suite Induction | | | 10.70 | | 11.20 | S |
| Squash | | (4.10) | 5.90 | (4.30) | 6.20 | S |
| Squash - Hire of Equipment | | | 2.00 | | 2.10 | S |
| | | | | | | |
| Gold Card | Annual | | 397.00 | | 416.00 | S |
| | Six Monthly | | 205.00 | | 215.00 | S |
| | Monthly Payments | | 37.30 | | 39.00 | S |
| Joint Gold Card | Annual | | 669.00 | | 700.00 | S |
| | Six Monthly | | 346.00 | | 363.00 | S |
| | Monthly Payments | | 60.10 | | 63.00 | S |
| Silver Card | Annual | | 245.00 | | 257.00 | S |
| | Six Monthly | | 126.00 | | 132.00 | S |
| | Monthly Payments | | 24.00 | | 25.00 | S |
| Joint Silver Card | Annual | | 432.00 | | 453.00 | S |
| | Six Monthly | | 223.00 | | 245.00 | S |
| | Monthly Payments | | 40.70 | | 42.50 | S |

RECREATION CENTRES

GENERAL HIRE

| | | <u>2010/2011</u> | <u>Charges from 1.4.11</u> | |
|----------------------|---------------------|------------------|----------------------------|---|
| Main Pool Hire | Gosport Clubs | 64.00 | 67.00 | S |
| | Other Clubs | 88.70 | 93.00 | S |
| Small Pool Hire | | 25.60 | 26.80 | S |
| *Galas | Gosport Clubs | 95.50 | 100.00 | S |
| | Other Clubs | 110.00 | 115.00 | S |
| Room Hire | Brockhurst / Solent | 21.60 | 22.60 | |
| Meeting Room | | 15.00 | 15.70 | |
| Functions/Commercial | | POA | POA | |

* All gala costs will incur additional costs for qualified lifeguard cover.

NOTES

1. The above are maximum charges for the specific activity/area shown. These may be lowered at certain times as part of special promotional features.
2. Children under 5 years admitted free with Adult Swim.
3. The Activity Room hire rate is a recommended minimum net charge, charges to commercial and other organisations are to be agreed between the Centre Manager and the hirer.
4. Concessionary rates applicable at specific times are shown in brackets.

STOKES BAY PADDLING POOL

2010/2011

Charges from 1.4.11

These charges are the maximum that can be charged by the contractor 'Arena Group UK Ltd'.

| | | | | |
|----------------|-------------------------------|-------|-------|---|
| Family Ticket | (2 Adults & up to 3 children) | 4.30 | 4.50 | S |
| Extra Toddler | | 1.20 | 1.25 | S |
| Extra Adult | | 1.40 | 1.45 | S |
| Chair Hire | | 1.40 | 1.45 | S |
| Season Tickets | Adult & Toddler Resident | 20.50 | 21.50 | S |
| | Family Resident | 37.50 | 39.50 | S |
| | Adult & Toddler Non Resident | 29.80 | 31.50 | S |
| | Family Non Resident | 55.90 | 58.50 | S |

CASUAL LETTINGS OF LAND

USE OF WALPOLE PARK & SEA FRONT LAND

| | | <u>2010/2011</u> | <u>Charges from 1.4.11</u> | |
|-----------------------------------|-----------------------|------------------|----------------------------|---|
| Commercial Fairs etc | Per day (see note 1) | | See Below | X |
| Overnight Parking | Setting up | | See Below | X |
| Charitable Organisation Functions | (see note 2) | | See Below | X |
| Caravan Rallies | Per Caravan per Night | 7.90 | 8.40 | S |

NOTES

1. Price includes water, fencing and reinstatement.
2. Fees for certain Charitable Organisations may be waived at the Committee's discretion.
3. Other relevant sites by negotiation with Leisure and Amenities Services Manager.

USE OF WALPOLE PARK & SEA FRONT LAND

| Description of Event | Charges for 2011/12 | Description of Event | Charges for 2011/12 | Description of Event | Charges for 2011/12 |
|---|---------------------|---|---------------------|---|---|
| For events upto 2500 persons - per day | £ | For events above 2500 persons - per day | £ | Re-instatement Fees for non-charitable events | |
| Charitable events organised by Registered Charities | 105.00 | Charitable events organised by Registered Charities | 210.00 | A deposit equivalent to the daily hiring fee, refundable after any works and land reinstatement costs incurred by the Council have been deducted. | Directly related to the number of days for which the land is hired. |
| Non - commercial and Community events | 210.00 | Non - commercial and Community events | 420.00 | | Fees for Charitable Events |
| Commercial Events | 525.00 | Commercial Events | 1,050.00 | | These may be waived subject to receiving Board approval. |

On 26th November 2008 - Full Council agreed:-

Stokes Bay area to be divided into 3 sections, The Arena, land to the east of military road and land to the west of The Arena behind the Sailing Club and each section to be charged separately at 100% of the fee set at all times.

Charges for casual lettings of land are generally exempt from VAT unless a specific option to tax has been exercised on the land in question.

In the latter case, where the letting is for charitable purposes vat would not apply.

| <u>PUBLIC CONVENIENCES</u> | | <u>2010/11</u> | <u>No change</u> | |
|----------------------------|----------------------------------|----------------|------------------|---|
| Radar Key | For disabled public conveniences | 5.00 | 5.00 | N |

| <u>ALLOTMENTS</u> | | <u>Jan 10 - Dec 10</u> | <u>Jan 11 - Dec 11</u> | <u>Jan 12 - Dec 12</u> | |
|-------------------|--------------------|------------------------|------------------------|------------------------|---|
| Cost per Rod | Inclusive of water | 3.65 | 3.85 | 4.10 | N |

| <u>DAY HUTS</u> | | <u>2010/11</u> | <u>Charges from 30.9.10</u> | |
|-----------------|--|----------------|-----------------------------|---|
| <u>DAY HUTS</u> | Annual Charge | | | |
| | Residents | 710.00 | 750.00 | S |
| | Other Concessions - (Disabled, over 60's + under 18's) | 535.00 | 565.00 | S |
| | Disabled | 450.00 | 475.00 | S |
| Weekly Charge* | Disabled Residents only | 15.00 | 16.00 | S |

* One hut available for weekly hire at Stokes Bay.

| <u>DAY HUT SITES</u> | | | | |
|----------------------|--|--------|--------|---|
| <u>DAY HUT SITES</u> | Annual Charge | | | |
| | Residents | 245.00 | 260.00 | S |
| | Other Concessions - (Disabled, over 60's + under 18's) | 165.00 | 175.00 | S |
| | Disabled | 135.00 | 145.00 | S |

| | | <u>WILDGROUNDS NATURE RESERVE</u> | | | |
|---|--|-----------------------------------|--|-----------------------------|---|
| <u>PERMIT ACCESS</u> | | <u>2010/11</u> | | <u>Charges from 30.9.10</u> | |
| Day Ticket | Adult | 1.40 | | 1.50 | S |
| | Concessions (Disabled, 60+ & under 18's) | 1.15 | | 1.25 | S |
| Monthly Permit * | Adult | 4.00 | | 4.20 | S |
| | Concessions (Disabled, 60+ & under 18's) | 2.60 | | 2.75 | S |
| * 150 permits per month March to October | | | | | |
| 300 permits per month July to August | | | | | |
| School Parties | Non-Gosport | 23.00 | | 25.00 | X |
| | Gosport | No Charge | | No Charge | X |
| Guided Walks Weekly (May - July) | Adult | 3.10 | | 3.30 | X |
| | Concessions (Disabled, 60+ & under 18's) | 1.85 | | 2.00 | X |
| | Family - 2 Adults & up to 3 children | 7.50 | | 8.00 | X |
| | Groups & Organisations (Groups up to 20 people) | 25.00 | | 27.00 | X |
| <u>NB</u> Children under the age of 5 are admitted free | | | | | |

| | | <u>SPORTS</u> | | | | |
|------------------------------------|-----------------------------------|----------------|-------|----------------------------|-------|---|
| | | <u>2010/11</u> | | <u>Charges from 1.4.11</u> | | |
| <u>BOWLS</u> | | | | | | |
| Per player per hour | Adult (Concessions) | (2.90) | 3.60 | (3.05) | 3.80 | S |
| Bowls and Slip Hire | | | 2.50 | | 2.75 | S |
| <u>CRICKET</u> | | | | | | |
| Privett No 1 | Adult (Concessions) | (37.25) | 62.00 | (40.00) | 65.00 | S |
| | Weekdays after 6 pm (Concessions) | (28.25) | 46.80 | (30.00) | 50.00 | S |
| Other Sites | Adult (Concessions) | (32.00) | 52.90 | (34.00) | 55.50 | S |
| | Weekdays after 6 pm (Concessions) | (24.25) | 39.70 | (25.00) | 43.00 | S |
| Synthetic Wicket (Gosport Park) | Adult (Concessions) | (24.65) | 40.80 | (26.00) | 44.00 | S |
| | Weekdays after 6pm (Concessions) | (18.00) | 30.60 | (20.00) | 32.00 | S |

SPORTS

| | | 2010/11 | | Charges from 30.9.10 | | |
|---|----------------------------------|---------|--------|----------------------|--------|---|
| <u>FOOTBALL</u> | | | | | | |
| Privett Park | Gosport Clubs (Concessions) | (66.00) | 110.70 | (70.00) | 117.00 | S |
| | Outside Users (Concessions) | (97.60) | 162.50 | (100.00) | 170.00 | S |
| | Use of Floodlights (Concessions) | (32.30) | 52.90 | (35.00) | 60.00 | S |
| All Other Sites (Concessions) | | (28.30) | 47.20 | (30.00) | 50.00 | S |
| Sites without shower facilities (Concessions) | | (23.00) | 38.80 | (25.00) | 40.00 | S |
| Sites without changing facilities (Concessions) | | (17.80) | 28.30 | (18.50) | 30.00 | S |
| Training Pitch / Dressing Rooms | | | 18.00 | | 19.00 | S |
| Net Pins | | | 0.50 | | 0.60 | S |
| <u>MINI SOCCER</u> | | | | | | |
| per match | | | 14.00 | | 15.00 | S |
| half day per pitch | | | 31.00 | | 32.00 | S |
| <u>RUGBY</u> | | | | | | |
| Gosport Park | Adult (under 18) | (28.30) | 47.20 | (30.00) | 50.00 | S |
| Dressing Rooms (separate use) | | | 18.90 | | 20.00 | S |
| Refreshment Rooms (separate use) | | | 9.40 | | 10.00 | S |

NOTE

1. The above hire charges include use of dressing rooms where these are available.
2. Double Banked football hire will be 150% of the normal hire charge.
3. VAT exemption for Seasonal Hires complying with Customs & Excise conditions.
4. Concessionary rates apply for the disabled, over 60's and under 18's.
5. Charges for tournaments to be by negotiation with the Leisure & Cultural Services Manager.

| <u>CEMETERY</u> | | <u>2010/11</u> | <u>Charges from 30.9.10</u> | |
|---|---|----------------|-----------------------------|---|
| <u>ANN'S HILL CEMETERY</u> | | | | |
| Fees, payments and sums fixed and settled in accordance with the provisions of the Local Government Act 1972 | | | | |
| <u>* EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES - GOSPORT RESIDENT **</u> | | | | |
| Provision of new grave (Post 01.04.1992) - obligatory | | 390.00 | 415.00 | N |
| Interment into Existing Site (Pre 01.04.1992) - obligatory | | 72.00 | 77.00 | N |
| Provision of a Cremated Remains Plot (Post 01.04.1992) - obligatory | | 72.00 | 77.00 | N |
| Provision of Grave for child | | No Charge | No Charge | |
| <u>* INTERMENTS</u> | | | | |
| The fees for interment include the digging of the grave to a depth sufficient for two interments and re-turfing after burial. | | | | |
| For the Interment | (i) - of the body of a still born child, or of a child whose age at the time of death did not exceed 12 years | No Charge | No Charge | |
| | (ii) - of the body of a person whose age at the time of death exceeded 12 years | 425.00 | 450.00 | N |
| For any interment in a walled grave or vault | | At Cost | At Cost | N |
| Interment - Cremated Remains | (subject to depth not exceeding 3' otherwise normal interment charge will apply, no charge for child) | 131.00 | 138.00 | N |

| <u>CEMETERY</u> | | <u>2010/11</u> | <u>Charges from 30.9.10</u> | |
|--|--|----------------|-----------------------------|---|
| * MONUMENTS, GRAVESTONES, TABLETS AND MONUMENTAL INSCRIPTIONS | | | | |
| For the right to erect or place on a grave or vault a headstone not exceeding 3ft in height by 3ft in width by 1ft in depth or 2ft 6in x 2ft x 1ft | | 116.00 | 125.00 | N |
| | - Adult | | | |
| | - Child | No Charge | No Charge | |
| For the right to erect or place on a grave or vault in respect of which the exclusive right of burial has been granted - kerbstones or flatstones | | | | |
| | (a) enclosing a space not exceeding 7ft by 3ft | 131.00 | 140.00 | N |
| | (b) enclosing a space not exceeding 7ft by 6ft | 260.00 | 280.00 | N |
| | (c) tablets not exceeding 350mm x 450mm x 25mm | 32.00 | 35.00 | N |
| The fees indicated in this section include the first inscription. | | | | |
| For each inscription after the first a fee is payable | | 22.00 | 24.00 | S |
| Annual Maintenance | Trimming Grass | 48.00 | 52.00 | N |
| | Planting and Trimming Grass | 63.00 | 67.00 | N |
| | Planting (Spring and Summer only) | 53.00 | 57.00 | N |
| Miscellaneous Items | * Search in Burial Register (per burial entry) | 6.30 | 7.00 | N |
| | * Certificate of Burial | 8.50 | 10.00 | N |
| | * Use of Chapel | 58.00 | 62.00 | N |
| | * Exhumations | At Cost | At Cost | S |
| ** The fees indicated above include the Deed of Grant and all the expenses thereof | | | | |

CONTROL OF STRAY DOGS

| | <u>2010/11</u> | <u>Charges from 30.9.10</u> | <u>VAT Indicator</u> | |
|---|------------------|-----------------------------|----------------------|---|
| Amount payable by the owner of a seized dog prior to it being returned - (statutory charge) | 25.00 | | N | |
| Kennelling fees per day or part day (plus administration costs) | 29.50 | 32.00 | N | |
| Microchipping of dogs (fee per dog) | 21.00 | 20.00 | S | |
| | | | | |
| Dog Bags | per packet of 50 | 1.60 | 1.70 | S |

| <u>REFUSE COLLECTIONS</u> | | <u>2010/11</u> | <u>No change</u> | |
|------------------------------------|--|-----------------------|-------------------------|-----------|
| Special Collections | Collection, loading and disposal (per hour) | ** | ** | |
| | ** To be negotiated by the Council with the contractor (plus administration costs) | | | |
| Domestic Clinical Waste Collection | Provide and disposal of yellow bags | No charge | No charge | |
| Provide 'Sharps' and disposal | Provide 'Sharps' and disposal (4 litre capacity) | No charge | No charge | |
| | (7 litre capacity) | No charge | No charge | |
| Removal of Bulk Refuse * | 1 Item | 23.50 | 23.50 | N |
| | 2 Items | 37.00 | 37.00 | N |
| | 3 to 5 Items | 55.00 | 55.00 | N |
| | Over 5 items | By Arrangement | By Arrangement | N |
| | Residents receiving benefit | 50% of above | 50% of above | N |
| Amenity Skips | | No Charge | No Charge | No Charge |
| Garden Refuse | per green sack | 1.50 | 1.50 | N |
| | per green sack - OAP | 1.10 | 1.10 | N |

| <u>ABANDONED / UNWANTED VEHICLES</u> | | <u>2010/11</u> | <u>No change</u> | |
|--|---|-----------------------|-------------------------|---|
| Removal of Unwanted Vehicles | | 75.00 | 75.00 | S |
| Removal of Commercial Vehicles | | At Cost | At Cost | S |
| Removal of Caravans and Trailers | | 140.00 | 140.00 | S |
| Storage of Unwanted Vehicle - per day | | 20.00 | 20.00 | S |
| Statutory Charges for Abandoned Vehicles - Example | Removal of Abandoned Vehicle (Table 1 Regulation 4 - 2.2) | 150.00 | 150.00 | N |
| | Storage of Abandoned Vehicle - per day (Table 2 Regulation 5 - 2.2) | 20.00 | 20.00 | N |

Fee type: Statutory - Removal, Storage & Disposal of Vehicle (Prescribed Sums & Charges) Regulations 2008 as amended.
A full Schedule of Charges for each different Vehicle Type can be found at the Office of Public Sector Information Website www.opsi.gov.uk.

| <u>CAR PARKS</u> | | <u>2010/11</u> | <u>Charges from 1.1.11</u> | |
|---|--|----------------|----------------------------|---|
| <u>PAY AND DISPLAY CHARGES</u> | | | | |
| Motor Vehicles - long stay | Per hour | 0.60 | 0.70 | N |
| (including Minnitt Road North) | Over 5 hours (per day) | 3.60 | 4.00 | N |
| *Mumby Road (Bus Station) | Per hour | N/A | 0.80 | N |
| (previously short stay) | Over 5 hours (per day) | N/A | 5.00 | N |
| - Town Centre short stay | First hour | Free | 0.20 | N |
| | Up to 2 hours | Free | 0.50 | N |
| *Lee-on-Solent short stay | Per hour | 0.60 | 0.60 | N |
| Hardway slipway car park | First hour | N/A | 0.50 | N |
| | Up to 3 hours | N/A | 1.00 | N |
| Trailers (where permitted) - same charge as motor vehicle. | | | | |
| Coaches Per Hour | Only permitted in prescribed car parks | 3.60 | 3.60 | N |
| Motorcycles | | Free | Free | |
| Commercial Vehicles (over 3.5 tonnes GVW) parked in Mumby Road Lorry Park | | Free | Free | |
| Parking Charge Notices* | Payment within 7days | 45.00 | 45.00 | N |
| | Payment after 7 days | 65.00 | 65.00 | N |

PERMITS

| | | <u>Jan 10 - Dec 10</u> | <u>Jan 11 - Dec 11</u> | |
|---------------------------------------|--|------------------------|------------------------|---|
| General Public | For use in all pay & display car parks provided the time limits applying to the car park are adhered to. Excludes Thorngate way car park Monday - Friday | | | |
| | Annual Permit | 400.00 | 400.00 | N |
| | 6 Month Permit | 210.00 | 210.00 | N |
| | 3 Month Permit | 110.00 | 110.00 | N |
| | 1 Month Permit | 40.00 | 40.00 | N |
| Gosport & Lee Town Centre Permits | Available only to residents living in specific areas of the town centres and for use in the specified long stay car parks only | 60.00 | 60.00 | N |
| Local Surgeries | | 10.00 | 10.00 | N |
| Seafront | | 60.00 | 60.00 | N |
| Bay House School - No. 2 Battery East | (term time only) | N/A | 1,200.00 | N |

Notes

1. All drivers of vehicles with a trailer will be responsible for the payment of the trailer charge.

LICENCES AND REGISTRATIONS

2010/11

Charges from 1.4.11

| | | | | |
|---|----------------|----------|------------|---|
| Sex Establishment | New | 6,370.00 | 6,370.00 | N |
| | Renewal | 3,359.00 | 3,359.00 | N |
| | Transfer | 3,359.00 | 3,359.00 | N |
| Motor Salvage Operator | New | 72.00 | 75.00 | N |
| | Renewal | 72.00 | 75.00 | N |
| | Certified Copy | 12.00 | 13.00 | N |
| Tattooing, Acupuncture, Ear/Body Piercing, Electrolysis | Premises | 68.00 | 72.00 | N |
| Tattooing, Acupuncture, Ear/Body Piercing, Electrolysis | Person | 59.00 | 62.00 | N |
| Riding Establishments per Horse (+ vet fees) | | 110.00 | 117.00 | N |
| Pet Shop | | 110.00 | 117.00 | N |
| Animal Boarding Establishment | | 110.00 | 117.00 | N |
| Dangerous Wild Animals | | 110.00 | 117.00 | N |
| Dog Breeding Establishments | | 110.00 | 117.00 | N |
| Street Collections | No Charge | | No Charge | |
| House to House Collections | No Charge | | No Charge | |
| Caravan Site License | No Charge | | No Charge | |
| Zoo License | On Request | | On Request | |
| Scrap Metal Dealer Registration | No Charge | | No Charge | |
| Tables and Chairs | New | 275.00 | 275.00 | N |
| | Renewal | 165.00 | 165.00 | N |

| <u>Private Hire Drivers / Hackney Carriage Drivers Test</u> | | | | |
|---|----------------|--|----------------------------|---|
| | <u>2010/11</u> | | <u>Charges from 1.4.11</u> | |
| Hackney Carriage Geography Test | 18.00 | | 20.00 | N |
| Private Hire | | | | |
| Operator | 239.00 | | 251.00 | N |
| Vehicle | 239.00 | | 251.00 | N |
| Driver | 85.00 | | 89.00 | N |
| Driver - 3 Year License | 217.00 | | 220.00 | N |
| Hackney Carriage | | | | |
| Vehicle | 239.00 | | 251.00 | N |
| Driver | 85.00 | | 89.00 | N |
| Driver - 3 Year License | 217.00 | | 220.00 | N |
| Private Hire & Hackney carriage driver (both licences) | 116.00 | | 122.00 | N |
| Private Hire & Hackney Driver - 3 Year License | 296.00 | | 310.00 | N |
| Driver and Vehicle Licensing Agency check (annual license holders to coincide with triennial criminal record check) | 5.00 | | 5.00 | N |
| Hackney Carriage/Private Hire Driver's 2nd Licence | 31.00 | | 33.00 | N |
| Criminal record check - Paid to GBC | 36.00 | | 36.00 | N |
| Issue of a replacement Hackney Carriage or Private Hire Driver's Photo Badge. | 15.00 | | 16.00 | N |
| Issue of a replacement Hackney Carriage or Private Hire Vehicle Windscreen Badge. | 20.00 | | 21.00 | N |
| Issue of a replacement Hackney Carriage or Private Hire Vehicle External Plate. | 20.00 | | 21.00 | N |
| <u>LICENSING ACT 2003 AND GAMBLING ACT 2005 PUBLIC REGISTERS</u> | | | | |
| | <u>2010/11</u> | | <u>Charges from 1.4.11</u> | |
| Single Entry copy of a Premises Licence | 5.00 | | 5.00 | N |
| Single Copy of an Application Form for a Premises Licence | 12.00 | | 13.00 | N |
| Single Premises Category (eg Takeaways) | 60.00 | | 62.00 | N |
| Whole Register of each single Act, e.g. Licensing Act 2003 | 192.00 | | 202.00 | N |

LICENSING ACT 2003 (STATUTORY FEES)

MAIN FEE LEVELS

£

BAND

Non domestic rateable value

Premises licences

New application & variation

Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Bands D & E only)

Annual charge

Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Band D & E only)

Club premises certificates

New application and variations
Annual Charge

| A | B | C | D | E |
|---------------|-----------------|------------------|------------------|--------------|
| None to 4,300 | 4,301 to 33,000 | 33,001 to 87,000 | 87,001to 125,000 | 125,001 plus |
| £100 | £190 | £315 | £450 | £635 |
| N/A | N/A | N/A | x2 (£900) | x 3 (£1,905) |
| £70 | £180 | £295 | £320 | £350 |
| N/A | N/A | N/A | x2 (£640) | x3 (£1050) |
| £100 | £190 | £315 | £450 | £635 |
| £70 | £180 | £295 | £320 | £350 |

N

N

N

N

N

N

There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Consult the Licensing department

| <u>OTHER STATUTORY LICENSING FEES</u> | | | |
|--|----------------|------------------|---|
| | <u>2010/11</u> | <u>No change</u> | |
| Application for the grant or renewal of a personal licence | 37.00 | 37.00 | N |
| Temporary event notice | 21.00 | 21.00 | N |
| Replacement of stolen, lost, etc license or summary | 10.50 | 10.50 | N |
| Application for a provisional statement where premises being built etc. | 315.00 | 315.00 | N |
| Notification of change of name or address | 10.50 | 10.50 | N |
| Application to vary licence to specify individual as premises supervisor | 23.00 | 23.00 | N |
| Application for transfer of premises licence | 23.00 | 23.00 | N |
| Interim authority notice following death etc.of licence holder | 23.00 | 23.00 | N |
| Replacement of stolen, lost, etc, certificate or summary | 10.50 | 10.50 | N |
| Notification of change of name or alteration of rules of club | 10.50 | 10.50 | N |
| Change of relevant registered address of club | 10.50 | 10.50 | N |
| Replacement of stolen, lost, etc, Temporary Event Notice | 10.50 | 10.50 | N |
| Replacement of stolen, lost, etc, Personal License | 10.50 | 10.50 | N |
| Notification change of name or address | 10.50 | 10.50 | N |
| Right of freeholder to be notified of licensing matters | 21.00 | 21.00 | N |
| Minor Variations | 89.00 | 89.00 | N |

GAMBLING ACT 2005 (STATUTORY FEES)

PREMISES LICENSES

| | New Application | Annual Fee | Variation | Transfer | Re-Instatement | |
|--|-----------------|------------|-----------|----------|----------------|---|
| Existing Casinos | N/A | N/A | £2,000 | £1,350 | £1,350 | N |
| New Small Casino | £8,000 | £5,000 | £4,000 | £1,800 | £1,800 | N |
| New Large Casino | £10,000 | £10,000 | £5,000 | £2,150 | £2,150 | N |
| Regional Casino | £15,000 | £15,000 | £7,500 | £6,500 | £6,500 | N |
| Bingo Club | £3,500 | £1,000 | £1,750 | £1,200 | £1,200 | N |
| Betting Premises (excluding tracks) | £3,000 | £600 | £1,500 | £1,200 | £1,200 | N |
| Tracks | £2,500 | £1,000 | £1,250 | £950 | £950 | N |
| Family Entertainment Centres | £2,000 | £750 | £1,000 | £950 | £950 | N |
| Adult Gaming Centres | £2,000 | £1,000 | £1,000 | £1,200 | £120 | N |

PREMISES LICENSES

| | Application for Provisional Statement | Licence Application (provisional Statement holders) | Copy Licence | Notification of Change | |
|-------------------------------------|---|---|--------------|---------------------------|---|
| Existing Casinos | N/A | N/A | £25 | £50 | N |
| New Small Casino | £8,000 | £3,000 | £25 | £50 | N |
| New Large Casino | £10,000 | £5,000 | £25 | £50 | N |
| Regional Casino | £15,000 | £8,000 | £25 | £50 | N |
| Bingo Club | £3,500 | £1,200 | £25 | £50 | N |
| Betting Premises (excluding tracks) | £3,000 | £1,200 | £25 | £50 | N |
| Tracks | £2,500 | £950 | £25 | £50 | N |
| Family Entertainment Centres | £2,000 | £950 | £25 | £50 | N |
| Adult Gaming Centres | £2,000 | £1,200 | £25 | £50 | N |

PERMITS

| | Application Fee | Annual Fee | Renewal Fee | Transitional Application Fee | |
|--|-----------------|------------|-------------|---------------------------------|---|
| Family Entertainment Centre Gaming Machine | £300 | N/A | £300 | £100 | N |
| Prize Gaming | £300 | N/A | £300 | £100 | N |
| Alcohol Licensed Premises - Notification of 2 or less machines | £50 | N/A | N/A | N/A | N |
| Alcohol Licensed Premises - Notification of more than 2 machines | £150 | £50 | N/A | £100 | N |
| Club Gaming Permit | £200 | £50 | £200 | £100 | N |
| Club Gaming Machine Permit | £200 | £50 | £200 | £100 | N |
| Club Fast-Track for Gaming Permit or Gaming Machine Permit | £100 | £50 | £100 | £100 | N |
| Small Society Lottery Registration | £40 | £20 | N/A | N/A | N |

MISCELLANEOUS PERMIT FEES

| | Change of Name | Copy of Permit | Variation | Transfer | |
|--|----------------|----------------|-----------|----------|---|
| Family Entertainment Centre Permits | £25 | £15 | N/A | N/A | N |
| Prize Gaming Permits | £25 | £15 | N/A | N/A | N |
| Alcohol Licensed Premises - Notification of 2 or less machines | N/A | N/A | N/A | N/A | N |
| Alcohol Licensed Premises - Notification of more than 2 machines | £25 | £15 | £100 | £25 | N |
| Club Gaming Permit | N/A | £15 | £100 | N/A | N |
| Club Gaming Machine Permit | N/A | £15 | £100 | N/A | N |
| Small Society Lottery Registration | N/A | N/A | N/A | N/A | N |

STREET TRADING CONSENT

2010/11

Charges from 30.9.10

MARKETS

Gosport Market Tuesday per pitch (10 ft pitch) 24.50

| | <u>Regular</u> | <u>Casual</u> |
|-------------|----------------|---------------|
| 10 ft pitch | N/A | 31.00 |
| 15 ft pitch | 25.00 | 46.00 |
| 20 ft pitch | 38.00 | 62.00 |
| 30 ft pitch | 51.50 | 93.00 |

Gosport Market Saturday per pitch (10 ft pitch) 26.00

| | <u>Regular</u> | <u>Casual</u> |
|-------------|----------------|---------------|
| 10 ft pitch | 27.50 | 32.50 |
| 15 ft pitch | 41.00 | 48.50 |
| 20 ft pitch | 54.50 | 65.00 |
| 30 ft pitch | 82.00 | 96.50 |

Charitable Stalls/Markets No Charge

| | | | | | |
|-------------------|-------------------|-----------------|--------|----------|---|
| Annual Consent | 7 Days/week | Food Stalls | 965.00 | 1,015.00 | N |
| | | Non-Food Stalls | 690.00 | 725.00 | N |
| | Up to 3 Days/week | Food Stalls | 484.00 | 510.00 | N |
| | | Non-Food Stalls | 346.00 | 365.00 | N |
| Six Month Consent | 1 Day/week | Food Stalls | 285.00 | 300.00 | N |
| | | Non-Food Stalls | 250.00 | 265.00 | N |
| | | Food Stalls | 501.00 | 530.00 | N |
| | | Non-Food Stalls | 352.00 | 370.00 | N |
| Daily Consent | | Any Stall | 44.00 | 46.00 | N |

| | | <u>RODENT AND PEST CONTROL</u> | | | | |
|--|------------------------------|--|--------|--|--------|---|
| | | <u>2010/11</u> | | <u>Charges from 30.9.10</u> | | |
| <u>DOMESTIC PREMISES</u> | | | | | | |
| Fleas, Carpet Beetles and Carpet Moths (Concessionary Rate in Brackets) | 1, 2 or 3-bedroomed property | (43.00) | 58.00 | (46.00) | 61.00 | S |
| | 4-bedroomed property | (48.00) | 64.00 | (50.00) | 67.00 | S |
| | 5-bedroomed property | (55.00) | 73.00 | (57.00) | 77.00 | S |
| | over 5 bedrooms | Quote on request | | Quote on request | | |
| Bedbugs | All Properties | (75.00) | 100.00 | (79.00) | 105.00 | S |
| All Other Insects (including wasps) | | (42.00) | 56.00 | (46.00) | 61.00 | S |
| Household in receipt of Disability Allowance, Pension Credit, Income Support, Disability or Attendance Allowance or Jobseeker's Allowance or State Retirement Pension <i>NB - officers must be shown documentary evidence of entitlement by at least one member of household</i> | | 75% of full charge (shown in brackets) | | 75% of full charge (shown in brackets) | | |
| Rodent control treatment & Advice | | No Charge | | No Charge | | |
| Missed appointment fee (applies when customer is not present for a prearranged appointment but does not cancel in advance). | | 10.00 | | 11.00 N | | |
| <u>PEST CONTROL: COMMERCIAL PREMISES</u> | | | | | | |
| Rodents and insects for up to 15 minutes | | 63.00 | | 67.00 S | | |
| Charge for each additional 15 minutes or part thereof | | 13.00 | | 14.00 S | | |

NOTES

1. Charges include cost of materials and all rates quoted include VAT
2. Charges are subject to payment being made to the pest control officer prior to treatment.
3. If paying by cheque, cheque card number required.
4. That no responsibility can be accepted for any loss or damage, however caused, through treatment being carried out.
4. Invoices are not as a general rule issued, but when issued there is a 15% administrative charge in addition to the above charges.
5. Contracts available on request.

OTHER ENVIRONMENTAL HEALTH SERVICES

| | | <u>2010/11</u> | <u>Charges from 30.9.10</u> | | |
|--|--|----------------|-----------------------------|----------|---|
| Food Premises Register | Single Entry | 2.00 | 2.00 | S | |
| | Single Premises category, e.g. butchers | 45.00 | 48.00 | S | |
| | Whole Register | 193.00 | 207.00 | S | |
| | Export Certificate Fee | 40.00 | 43.00 | S | |
| Courses | Level 2 Award in Health and Safety in the Workplace | 50.00 | 50.00 | X | |
| | Level 2 Award in Food Safety in Catering | 50.00 | 50.00 | X | |
| | Health and Safety Training (short training sessions) | 17.00 | 17.00 | X | |
| | In-house/on-site Level 2 Award in Health & Safety in the Workplace | 425.00 | 425.00 | X | |
| | In-house/on-site Level 2 Award in Food Safety in Catering. | 425.00 | 425.00 | X | |
| LAPC/IPPC Register enquiries (authorised industrial processes) | | 35.00 | 37.00 | N | |
| Contaminated Land - Solicitor's and Commercial enquiries | | 68.00 | 74.00 | N | |
| Immigration Service Assessment of Premises Condition | | 60.00 | 75.00 | S | |
| House in Multiple Occupation License | | 550.00 | | | |
| | | | 5 persons | 730.00 | N |
| | | | 6-10 persons | 910.00 | N |
| | | | 11-15 persons | 1,095.00 | N |
| | | | 16-20 persons | 1,275.00 | N |
| | | | Over 20 persons | 1,460.00 | N |

DEVELOPER CONTRIBUTIONS

| | | <u>2010/11</u> | <u>Charges from 1.4.11</u> | |
|--|---------------------|----------------|----------------------------|---|
| <u>Outdoor Playing Space Commuted Payments</u> | | | | |
| Dwelling Size | 1 Bedroom | 1,079.00 | 1,133.00 | N |
| | 2 Bedroom | 1,451.00 | 1,524.00 | N |
| | 3+ Bedroom | 2,072.00 | 2,176.00 | N |
| <u>Elderly Open Space Commuted Payments</u> | | | | |
| Dwelling Size | 1 Bedroom | 208.00 | 219.00 | N |
| | 2 Bedroom | 279.00 | 293.00 | N |
| | 3+ Bedroom | 399.00 | 419.00 | N |
| <u>Transport Contributions (set by HCC)</u> | | | | |
| Dwelling Size | 1 Bedroom | 1,980.00 | 1,980.00 | N |
| | 2 Bedroom | 3,745.00 | 3,745.00 | N |
| | 3+ Bedroom | 5,457.00 | 5,457.00 | N |
| Employment | B1 Business | 4,301.00 | 4,301.00 | N |
| | B2 General Industry | 1,725.00 | 1,725.00 | N |
| | B8 Warehousing | 2,162.00 | 2,162.00 | N |

ANTI SOCIAL BEHAVIOUR ACT 2003

| | <u>2010/11</u> | <u>No change</u> | |
|-------------------------|----------------|------------------|---|
| High Hedges Application | 600.00 | 600.00 | N |

BUILDING REGULATIONS APPLICATIONS

Gosport Building Control, operating in partnership with Fareham Building Control under the name 'Building Control Partnership' have prepared a scheme of charges in accordance with The Building (Local Authority Charges) Regulations 1998

For full details of charges applicable for the Building Regulations control functions please contact the Building Control Partnership on 01329 824823

FEES FOR PLANNING APPLICATIONS

The Town and Country Planning (Fees for Applications and Deemed Applications) Regulations 1981, require that fees should be paid in respect of processing of planning and advertisement applications are made to the local planning authority. These fees are set by Central Government.

For an upto date guide of prices please log onto www.gosport.gov.uk/gbcplanning

A guide to the fees currently payable is set out below. If any doubt arises as to the fee payable, reference should be made to the Regulations.
payable, reference should be made to the Regulations.

| <u>TYPE OF APPLICATION</u> | <u>FEE</u> | |
|---|------------|---|
| <u>Householder Development</u> | | |
| a) Alteration/addition to existing dwelling | 150.00 | N |
| b) Alteration/addition to two or more existing dwellings | 295.00 | N |
| c) Erection of outbuildings, fences, etc within curtilage of a dwelling | 150.00 | N |
| <u>Outline Applications</u> | | |
| d) site area under 2.5 hectares | 335.00 | N |
| e) site area over 2.5 hectares | 8,285.00 | N |
| for each additional 0.1 hectare over 2.5 Ha | 100.00 | N |
| To a maximum of | 125,000.00 | N |

Full or Reserved Matter Applications for Operational Development

| | | | |
|---|--|------------|---|
| f) Erection of Dwellings | where the number is less than 50 for each dwelling | 335.00 | N |
| | where the number exceeds 50 | 16,565.00 | N |
| | for each additional dwelling over 50 | 100.00 | N |
| | To a maximum of | 250,000.00 | N |
| g) Erection of other buildings | No New floorspace 40 sq.m | 170.00 | N |
| | 0 - 40 sq.m | 170.00 | N |
| | 40 - 75 sq.m | 335.00 | N |
| | 75 - 3750 sq.m per 75 sq.m | 3,750.00 | N |
| | over 3750 sq.m | 16,565.00 | N |
| | and for each additional 75sq m | 100.00 | N |
| | To a maximum of | 250,000.00 | N |
| h) Erection, alteration or replacement of plant or machinery | where the site does not exceed 5 hectares | | |
| | For each 0.1 hectare | 335.00 | N |
| | over 5 hectares | 16,565.00 | N |
| | for each additional 0.1 hectare over 5 Ha | 100.00 | N |
| | To a maximum of | 250,000.00 | N |
| i) Car parks, service roads and accesses incidental to an existing use of land for a single undertaking | | 170.00 | N |

Applications for changes of Use

| | | | |
|---------------------------------------|--------------------------------------|------------|---|
| j) Change of use of a building to use | where there are 50 or fewer | 335.00 | N |
| as one or more separate Dwellings | over 50 | 16,565.00 | N |
| | for each additional dwelling over 50 | 100.00 | N |
| | To a maximum of | 250,000.00 | N |

| | | | |
|------------------------------------|--|--------|---|
| k) Other uses of land or buildings | | 335.00 | N |
|------------------------------------|--|--------|---|

Other Applications

| | | | |
|--|--|--------|---|
| l) Variations/removal of a condition previously imposed | | 170.00 | N |
| m) Renewal of temporary consent where time limit not expired | | 170.00 | N |
| n) TCP (General Permitted Development) Order applications: - | | 170.00 | N |

Lawful Development Certificates

| | | | |
|---------------------------|-----------------------|--------|---|
| p) Existing (section 191) | Dwelling House | 335.00 | N |
| | Householder | 150.00 | N |
| | Non-domestic building | 335.00 | N |
| | Change of use | 335.00 | N |

q) Proposed buildings or uses not yet carried out (section 192) The fee is half of that shown for existing cases above

Advertisements

| | | |
|---|--------|---|
| r) Relating to business on the premises | 95.00 | S |
| s) Advance signs directing the public to a business | 95.00 | S |
| t) All other advertisements | 335.00 | S |

CALCULATION OF FEES

1. Where an application involves the erection of residential and non residential floorspace the fee payable will be the sum of the fees for the two constituent parts

2. Where an application fee could be calculated from more than one of the categories (f) to (q) above,

the fee payable will be the highest figure produced when each relevant category is calculated separately.

3. Where an application for approval of reserved matters is made and the applicant has previously applied for such approval and paid fees equivalent to what would be payable if now seeking approval of all the matters reserved in respect of the whole of the outline application site, the fee payable in respect of the current application shall be £190

4. "Floorspace" in these notes denotes Gross Floorspace in accordance with the 'Code of Measuring Practice' prepared by the RICS and ISVA and includes covered floorspace with a headroom of more than 1.50 Metres and all perimeter. and internal walls. columns, chimney breasts, stairwells lift and plant rooms, open sided covered areas and car parks.

5. Applications made by or on behalf of Parish Councils- attract a fee of 50% of that otherwise payable

6. Applicants making applications for alternative proposals for the same site on the same day shall pay a single fee calculated as follows:-

Calculate the fees for each separate proposal, take the highest fee and add to it half of the sum the other alternative fees.

7. Certain applications are Exempt from Planning Fees. See below for details

Exemptions from fees

No fees payable for:

1. Applications required because of an article 4 direction or Regulation 7 direction (Advertisement).
2. Applications required because permitted development has been restricted by a condition attached to a previous permission.
3. Applications for extension or alteration to a dwelling house or in the curtilage of a dwelling house where such works are solely to improve the access, safety, health or comfort of a resident or proposed resident to whom Section 29 of the National Assistance Act 1948 applies (a disabled resident)

4. i) A revised application for planning permission for development of the same character or description relating to the same site or part thereof, by the same applicant, within 12 Months of: -

- a) the date of grant of permission of an earlier application
- b) the date of refusal of an earlier application (including dismissal at appeal)
- c) the date of submission of an earlier application which was withdrawn before a decision notice was issued;
- d) the expiration of the prescribed period of determining an earlier application where an appeal has been

submitted to the Secretary of State against the failure of the Local Planning Authority to determine that application

- ii) One revised application for approval of one or more reserved matters relating to the same site or part thereof and to no other land by the same applicant for approval of the same reserved matters of the same outline planning permission with 12 months of :-

- a) the date of grant of permission of an earlier application
- b) the date of refusal of an earlier application (including dismissal at appeal)
- c) the date of submission of an earlier application which was withdrawn before a decision notice was issued;

- d) the expiration of the prescribed period of determining an earlier application where an appeal has been submitted to the Secretary of State against the failure of the Local Planning Authority to determine that application.

- iii) A revised application for display of advertisement relating to the same site and description by the same application within 12 months of:-

the date of refusal of an earlier application;

the date of submission of an earlier application which was withdrawn before a notice of decision was issued.

Provided that;

the correct fee was paid in respect of the earlier application:

if the earlier application was in outline then the revised application is also in outline;

the revised application includes no additional land (other than may be necessary to provide access and;

any applicant may only take advantage of exemption once under (a),(b),(c) or (d) in respect of any one site.

| <u>PUBLICATIONS</u> | | <u>2010/11</u> | <u>Charges from 30.9.10</u> | |
|-----------------------|--|----------------|-----------------------------|---|
| Statement of Accounts | | 6.00 | 20.00 | N |
| Budget Book | | 10.00 | 20.00 | N |

| <u>LAND CHARGES</u> | | <u>2010/11</u> | <u>No change</u> | |
|---------------------------|----------------------------|----------------|------------------|---|
| Per search | Submitted through NLIS | 118.00 | 118.00 | N |
| | Not submitted through NLIS | 140.00 | 140.00 | N |
| | E-Mail Searches | 118.00 | 118.00 | N |
| Part 2 optional questions | | 7.00 | 7.00 | N |
| Additional enquiries | | 7.00 | 7.00 | N |
| * Personal Searches | | 60.00/70.00 | 70.00 | N |

* NB. The above are currently the maximum charges that will be collected. In accordance with the relevant Regulations, the charges are based on cost recovery and will be reviewed throughout the year. They may therefore increase or decrease as time spent on them and search volumes fluctuate. There may also be requests for separate components that make up the search, which will mean the full charge will not be recovered in all cases.

The Land Charges budget could be affected next year by customers choosing to access search replies under The Environmental Information Regulations (i.e. for free or for a much reduced fee).

| <u>MOBILE HOME/CARAVAN SITES</u> | | <u>2010/11</u> | <u>Charges from 1.4.11</u> | |
|--|--|----------------|------------------------------------|---|
| <u>STOKES BAY CARAVAN PARK</u> | | | | |
| All Caravans - rent (Exclusive of rates and water charges) - 48 weeks (per week) * | | 29.91 | Statutory increase will be applied | N |

| <u>GARAGES/PARKING SPACES</u> | | <u>2010/11</u> | <u>Charges from 1.4.11</u> | |
|-------------------------------|--|----------------|----------------------------|---|
| Garages | * Rent - Council letting - 52 weeks (per week) | 7.91 | 9.38 | N |
| | | 9.14 | 10.69 | S |
| Parking Spaces | Rent - Private letting - 52 weeks (per week) | | | |
| | Rent - Council letting - 52 weeks (per week) | 2.22 | 2.35 | N |

| <u>IMPROVEMENT LOANS</u> | | | | |
|---|--|--|--|--|
| <u>Council Costs</u> - Improvement loans - 1.50% of amount advanced | | | | |

| <u>EXHIBITION TRAILER</u> | | <u>2010/11</u> | <u>Charges from 30.9.10</u> | |
|--|-------------------------------------|----------------|-----------------------------|---|
| Hire of exhibition trailer (daily rate; excludes towing & additional Labour) | | | | |
| | Other GBC Business Unit: single day | Free | Free | |
| | Other local authority: single day | 121.00 | 130.00 | S |
| | 2+ days | Negotiable | Negotiable | S |