



Notice is hereby given that the **ANNUAL MEETING** of the **COUNCIL OF THE BOROUGH OF GOSPORT** will be held in the **BALLROOM** of the **THORNGATE HALLS, BURY ROAD, GOSPORT** on **WEDNESDAY NEXT** the **THIRTEENTH DAY OF MAY 2009** at **11AM** AND **ALL MEMBERS OF THE COUNCIL ARE HEREBY SUMMONED TO ATTEND TO CONSIDER AND RESOLVE THE FOLLOWING BUSINESS –**

1. To receive apologies from Members for their inability to attend the Meeting.
2. To elect from among the Councillors of the Borough a Mayor of the Borough of Gosport to serve for the Municipal Year 2009/2010.
3. The best thanks of the Council be accorded to the retiring Mayor and Mayoress for their services during the past Municipal Year.
4. To elect from among the Councillors of the Borough a Deputy Mayor of the Borough of Gosport to serve for the Municipal Year 2009/2010.
5. To award Citizen of the Year and Young Citizen of the Year Certificates and medallions to persons who have provided eminent services to the Borough.
6. Adjournment of Meeting

(Until 6pm on Thursday, 14 May 2009, at the Town Hall, Gosport).

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7. To confirm the Minutes of the Ordinary Meeting of the Council held on 1 April 2009 (copy herewith).
 8. To consider any Mayor's Communications.
 9. To receive Deputations in accordance with Standing Order No 3.5 and to answer Public Questions pursuant to Standing Order No 3.6, such questions to be answered orally during a time not exceeding 15 minutes.

(NOTE: Standing Order No 3.5 requires that notice of a Deputation should be received by the Borough Solicitor NOT LATER THAN 12 O'CLOCK NOON ON MONDAY, 11 MAY 2009 and likewise Standing Order No 3.6 requires that notice of a Public Question should be received by the Borough Solicitor NOT LATER THAN 12 O'CLOCK NOON ON MONDAY, 11 MAY 2009).

10. Questions (if any) Pursuant to Standing Order No 3.4

(NOTE: Members are reminded that Standing Order No 3.4 requires that Notice of Question pursuant to that Standing Order must be received by the Borough Solicitor NOT LATER THAN 12 O'CLOCK NOON ON TUESDAY, 12 MAY 2009).

11. Review of Council Boards, Sub-Boards and Committees and Determination of Allocation of Seats

To consider the report of the Borough Solicitor (copy herewith).

12. To appoint the Chairman of the Policy and Organisation Board pursuant to the Council's Standing Orders.

13. (a) To appoint the Boards, Nominated Deputies for the Regulatory and Licensing Boards, Overview and Scrutiny Committee and Standards and Governance Committee. Please refer to provisional list (copy to follow).

(b) To appoint Sub-Boards, Working Groups and Board Outside Bodies. Please refer to provisional list (copy to follow).

(c) To appoint Council Outside Bodies. Please refer to provisional list (copy to follow).

**IAN LYCETT
CHIEF EXECUTIVE**

**TOWN HALL
GOSPORT**

05 May 2009

FIRE PRECAUTIONS

(To be read from the Chair if members of the public are present)

In the event of the fire alarm (single continuous sound) being activated, please leave the Council Chamber and Public Gallery immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

NOTE: (1) MEMBERS ARE REQUESTED TO NOTE THAT IF THE COUNCIL WISHES TO CONTINUE ITS BUSINESS BEYOND 9.30PM THEN THE MAYOR MUST MOVE SUCH A PROPOSITION IN ACCORDANCE WITH STANDING ORDER 4.11.18

GOSPORT BOROUGH COUNCIL

BOARD/COMMITTEE:	ADJOURNED ANNUAL COUNCIL
DATE OF MEETING:	14 MAY 2009
TITLE:	REVIEW OF COUNCIL BOARDS, SUB-BOARDS AND COMMITTEES AND DETERMINATION OF ALLOCATION OF SEATS
AUTHOR:	BOROUGH SOLICITOR
STATUS:	FOR DECISION

PURPOSE

To advise the Council of the balance of the seats on the Council and the position with regard to Political Groups and to undertake a review in accordance with the “Proportionality Rules” of the balance of seats on the Boards, Sub-Boards and Committees of the Council.

RECOMMENDATIONS

That the Council approve:

1. The allocation of seats on the Boards and Committee as set out in paragraph 3.1
2. The allocation of seats on the Sub-Boards as set out in paragraph 4.2.
3. The allocation of seats on the Standards & Governance Committee as set out in paragraph 5.2.

1.0 REVIEW OF COUNCIL BOARDS AND SUB-BOARDS

- 1.1** The Council previously reviewed the allocation of seats and made a determination as to the allocation between the Political Groups at the Annual Council Meeting in 2008.

2.0 PROPORTIONALITY RULES

- 2.1** Following the local election notices were received from 3 political groups. One member has now confirmed they are no longer a member of a political group.
- 2.2** Section 15 of the Local Government and Housing Act 1989 requires the Council to review the allocation of seats and when making allocation of seats to Political Groups allocations are made to give effect so far as reasonably practicable to the following principles:
1. That not all the seats are allocated to the same Political Group;
 2. That the majority of seats are allocated to the Political Group having a majority of seats on the Council;
 3. That subject to 1 and 2 above the number of seats on the total of all Boards and Committees of the Council allocated to each Political Group bears the same proportion to the proportion on the Council;
 4. That subject to all the above the number of seats on each Board and Committee allocated to each Political Group bears the same proportion to the proportion on the Council

As no party has a majority of seats on the Council principle 2 above does not apply.

- 2.3** The council has five Boards and one Overview and Scrutiny Committee; there are 62 seats to be allocated as set out in paragraph 2.2 above. However, it is not possible to allocate 62 seats in exact proportion as each Political Group has on the Council, as can be seen from the table below.

	CONSERVATIVE	LABOUR	LIBERAL DEMOCRATS	TOTAL
Seats	16	4	13	34
Proportion	47.06%	11.76%	38.24%	

	CONSERVATIVE	LABOUR	LIBERAL DEMOCRATS
Seats	29.18	7.29	23.71

3.0 PROPOSED ALLOCATION – BOARDS, OVERVIEW & SCRUTINY COMMITTEE

3.1 The proposed allocation of seats is set out below.

	CONSERVATIVE	LABOUR	LIBERAL DEMOCRATS
Number of seats	30	8	24
Percentages	48.39%	12.90%	38.71%
Differences between percentage of seats on Council and seats on Boards & Committees	1.24%	+1.3%	+0.47%

	CONSERVATIVE	LABOUR	LIBERAL DEMOCRATS
Policy & Organisation	5	2	3
Community & Environment Board	5	1	4
Housing Board	5	1	4
Regulatory Board	5	1	4
Licensing Board	4	2	4
Overview & Scrutiny Committee	6	1	5
Total	30	8	24

3.2 This proposed allocation gives effect to the principles set out in paragraph 2.2 above

4.0 PROPOSED ALLOCATION – SUB-BOARDS

4.1 In allocating seats on the Sub-Boards of the Council, again, the proportions cannot be matched. Furthermore, any “ex-officio” Members of the Sub-Boards without voting rights is disregarded under the Proportionality Rules. The Council has previously approved the Proportionality Rules being applied to all Working Groups and Steering Groups.

	CONSERVATIVE	LABOUR	LIBERAL DEMOCRATS
Seats	26.35	6.59	21.41
56	47.06%	11.76%	41.18%

4.2 It is proposed that the Council allocates seats on the Sub-Boards as set out below as this is the allocation closest to the proportion of seats the political groups have on the Council.

	CONSERVATIVE	LABOUR	LIBERAL DEMS.
Number of seats	26	8	22
Percentages	46.43%	14.29%	39.29%
Differences between percentage of seats on Council and seats on Sub-boards	-0.63%	+2.53%	+1.05%

	CONSERVATIVE	LABOUR	LIBERAL DEMOCRATS
Economic Development	3	1	4
Personnel	2	1	2
Gosport Coastline	3	1	2
Civic & Commemorative Events	5	1	2
Emergency	1	1	1
Grants	2	1	3
Priddy's Hard Heritage Area	3	1	2
Transportation & Planning	3	0	3
Community Events	2	0	2
Environmental Improvements	2	1	1
Total	26	8	22

5.0 STANDARDS AND GOVERNANCE COMMITTEE

- 5.1** The proportionality rules do not apply to the Standards and Governance Committee. However, the Council had previously agreed that in addition to the independent members, each Political Group should have two seats. The Standards Board for England believes that Standards Committees should include appropriate political representation with the support of all political parties and that they should be constituted to ensure that no one political group dominates. They also believe that only one chairman of a Board (including the Leaders) should sit on the Standards & Governance Committee which is consistent with the regulations governing authorities operating executive arrangements.
- 5.2** It is proposed that the seats for members should be allocated as follows.

	CONSERVATIVE	LABOUR	LIBERAL DEMOCRATS
Seats	2	2	2

SUPPORTING INFORMATION

Financial Services Comments:	Nil
Legal Services Comments:	As indicated in Section 2
Service Improvement Plan implications:	Nil
Corporate Plan:	Nil
Risk Assessment:	Nil
Background Papers:	Council Meeting 15 May 2008
Appendices/Enclosures:	None
Report Author/Lead Officer:	Linda Edwards, Borough Solicitor