

**A MEETING OF THE COMMUNITY BOARD
WAS HELD ON 22 JUNE 2015 AT 6PM**

The Mayor (Councillor Farr) (ex-officio) (P), Chairman of the Policy and Organisation Board (Councillor Hook) (P), Bateman (P), Burgess (P), Dickson (P), Edgar (P), Foster-Reed (P), Hazel (P), Mrs Hook (P), Hylands (P), Mrs Morgan (P), Murphy (P), Searle (P), Wright (P)

7. APOLOGIES

There were no apologies received.

8. MINUTES OF THE MEETINGS OF THE COMMUNITY BOARD HELD ON 9TH MARCH 2015 AND 21ST MAY 2015

RESOLVED: That the minutes of the meetings of the Community Board held on 9th March 2015 and 21st May 2015 be approved and signed by the Chairman as true and correct records.

9. DECLARATIONS OF INTEREST

- Councillor Hylands declared a personal interest in respect of item 6, Environmental Health (Commercial) Service Plan 2015/2016.

10. DEPUTATIONS

There were no deputations.

11. PUBLIC QUESTIONS

There were no public questions.

12. ENVIRONMENTAL HEALTH (COMMERCIAL) SERVICE PLAN 2015/2016

Councillor Hylands declared a personal interest in this item he remained in the meeting room and took part in the discussion and voting thereon.

Consideration was given to a report by the Housing Services Manager which advised Members of the requirement of the Food Standards Agency and the Health and Safety Executive respectively and that the work undertaken in the fields of Food Safety and Health and Safety at work by and on behalf of the Council were adequately resourced and formally endorsed by the Council.

The report identified the work programme of the Environmental Health (Commercial) Team for the year 2015/2016 in relation to these services, to meet the above requirements and to satisfy agencies that adequate arrangements were in place at Gosport Borough Council.

A Member queried whether the Council had enough resources to fulfil their statutory requirements due to resource and staff reductions. It was explained that joint working with Fareham Borough Council meant that the partnership was working successfully in delivering quality of service.

In answer to a Member's question in relation to no sampling being planned in August and December 2015 it was advised that this was mainly due to busy periods in the Laboratory and staffing resources. The Head of Environmental Health confirmed that if sampling was required in these months, this would be carried out.

Following a Member's question in relation to how many food complaints had been received in comparison to last year, it was suggested that an email be circulated to Members with this information.

A Member sought clarification on premises that were repeat offenders of poor food hygiene scores and the Head of Environmental Health advised that although food outlets had been encouraged to display certificates and stickers showing food hygiene ratings there was currently no control under national legislation and no requirement for food businesses to display poor performance where consumers could easily view them. It was reported that food business ratings were published online.

RESOLVED: That the Community Board approve:

- a) the Food Safety Service Plan 2015/16 as set out at Appendix A; and
- b) the Health and Safety Service Plan 2015/16 set out at Appendix B of the report.

13. PROJECT INTEGRA CONSTITUTION AND DRAFT ACTION PLAN 2015-2018

Consideration was given to a report from the Chief Executive seeking approval for the adoption of the amended Project Integra Constitution and the Project Integra Draft Action Plan 2015-2018.

Members were advised that to implement the requirements of Hampshire's Joint Municipal Waste Management Strategy (JMWMS) a draft action plan was prepared annually by Project Integra (PI) Strategy Officers and presented for agreement to the Project Integra Strategic Board (PISB), once approved by the PISB, the action plan would then be presented for approval by each authority.

It was reported that the Project Integra Constitution was proposed to be amended to allow for a draft action plan to be approved by the PISB and individual partner authorities only once in three years. Progress reports were still to be delivered annually, with amendments permitted to the Plan during the three year period.

A Member sought clarification to the withdrawal of a number of partner authorities from the Recycle for Hampshire promotional activities and it was advised that this had been due to budget issues.

A Member raised concerns with the proposed fines being implemented if recycling targets were not met and it was advised that Gosport continued to be stable and it was envisioned that targets would be successfully met. It was further reported that investigations were continuing for the introduction of a glass recycling collection service.

A Member raised concerns in relation to neighbouring Authorities not contributing to School Education and it was clarified by the Head of Streetscene that it was decided by each authority individually as to whether they wished to contribute.

RESOLVED: That the Community Board approve the amendment to the Project Integra Constitution and the adoption of the Project Integra Draft Action Plan 2015/2018.

14. ANY OTHER BUSINESS

There was no other business

15. EXCLUSION OF THE PUBLIC

RESOLVED: That in relation to the following items the public be excluded from the meeting, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be

disclosure to them of exempt information within Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all circumstances of the case, the public interest in maintaining the exemptions outweighs the public interest in disclosing the information, for the reasons set out in the reports.

16. TV AERIAL LEASE & MAINTENANCE CONTRACT EXTENSION/RENEWAL

Consideration was given to an exempt report of the Housing Services Manager to seek approval for the extension of an existing lease agreement incorporating reactive and planned maintenance to the Communal TV Aerial Installations serving approximately 1300 Council properties (including leasehold)

RESOLVED: That the Board:

- a) extend the existing contract for a period of four years, incorporating the raised terms set out in the report; and
- b) under Paragraph 3.1 of the Council's Contracts Procedure Rules, waive the requirements as set out in the Contract Procedure Rules Part 4, Schedule 13, Section 3, (8.1.1).

17. CCTV MONITORING CONTRACT

Consideration was given to an exempt report of the Chief Executive to advise to the Community Board of the procurement process outcomes for the CCTV Monitoring Contract.

RESOLVED: That the Board recommend to:

- a) accept the tender of Enigma Security Solutions Ltd for the CCTV Monitoring Contract; and
- b) approve the Borough Solicitor entering into a legal agreement with Fareham Borough Council and Hampshire County Council to meet their share of the costs of the contract.

The Meeting concluded at 6.22pm

CHAIRMAN