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19 June 2018

S U M M O N S

MEETING: Community Board
DATE: 27 June 2018
TIME: 6pm
PLACE: Council Chamber, Town Hall, Gosport
Democratic Services contact: Lisa Young

MICHAEL LAWThER
BOROUGH SOLICITOR

MEMBERS OF THE BOARD

The Mayor (Councillor Mrs Furlong) (ex-officio)
Chairman of the Policy and Organisation Board (Councillor Hook) (ex-officio)

Councillor Burgess (Chairman)
Councillor Mrs Huggins (Vice Chairman)

Councillor Casey
Councillor Earle
Councillor Farr
Councillor Hammond
Councillor Herridge
Councillor Hutchison
Councillor Mrs Hook

Councillor Hylands
Councillor Jessop
Councillor Mrs Jones
Councillor Mrs Morgan
Councillor Murphy
Councillor Mrs Westerby

FIRE PRECAUTIONS

(To be read by the Chairman if members of the public are present)

In the event of the fire alarm sounding, please leave the room immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE:

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

NOTE:

- i. Councillors are requested to note that, if any Councillor who is not a Member of the Board wishes to speak at the Board meeting, then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off or switched to silent for the duration of the meeting.
- iii. This meeting may be filmed or otherwise recorded. By attending this meeting, you are consenting to any broadcast of your image and being recorded.

AGENDA

1. APOLOGIES FOR NON-ATTENDANCE
2. DECLARATIONS OF INTEREST
All Members are required to disclose, at this point in the meeting or as soon as possible thereafter, any disclosable pecuniary interest or personal interest in any item(s) being considered at this meeting.
3. MINUTES OF THE MEETING OF THE COMMUNITY BOARD HELD ON 7 MARCH 2018 AND THE 17 MAY 2018
4. DEPUTATIONS – STANDING ORDER 3.4
(NOTE: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Monday 25 June 2018. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).
5. PUBLIC QUESTIONS – STANDING ORDER 3.5
(NOTE: The Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Monday 25 June 2018).
6. LEE ON THE SOLENT SPLASH PARK
To advise the board of the proposals for the construction of a new Splash Park in Lee on the Solent and gain board approval for the proposed location.
7. PROJECT INTEGRA ACTION PLAN 2018 – 2021
The purpose of this report is to seek approval for the adoption of the Draft Project Integra Action Plan 2018 – 2021.
8. ANY OTHER ITEMS

PART II
Contact Officer
Andrew Morton

Contact Office
Stevyn Ricketts

**A MEETING OF THE COMMUNITY BOARD
WAS HELD ON 7 MARCH 2018 AT 6PM**

The Mayor (Councillor Mrs Batty), Councillor Hook (ex-officio) (P), Councillors Bateman (P), Burgess (P), Earle (P), Mrs Hook (P), Mrs Huggins (P), Hylands (P), Mrs Jones (P), Miss Kelly (P), Mrs Morgan (P), Murphy (P), Ronayne (P), Scard (P), Wright (P)

30. APOLOGIES

There were none.

**31. MINUTES OF THE MEETING OF THE COMMUNITY BOARD HELD
ON 24 JANUARY 2018**

RESOLVED: That the minutes of the meeting of the Community Board held on 24 January 2018 be approved and signed by the Chairman as a true and correct record.

32. DECLARATIONS OF INTEREST

There were none.

33. DEPUTATIONS

There were none.

34. PUBLIC QUESTIONS

There were no public questions.

PART II

35. PROPOSED PSPO HARDWAY

Consideration was given to a report of the Borough Solicitor and the Deputy Chief Executive informing the Community Board of the responses received from stakeholders and the public in relation to the consultation exercise on a proposed public spaces protection order for Hardway Green in the form of Appendix 1 ("Draft PSPO").

Members welcomed the report, but expressed disappointment at the Police's response to the proposal.

Members expressed concern at levels of anti-social behaviour across the Borough and in particular noted that the Police had advised that the issue of anti-social behaviour in Bridgemary was much larger.

Members acknowledged that the issue in Bridgemary had been ongoing for six or seven years and welcomed that the order would bring peace to the residents, concern was expressed that there was not enough resources, either within the Police or within the Council to enforce the order.

Members acknowledged the hard work of the Councillors and hoped the order could be extended.

Members advised that the 101 emergency number was not working and that often calls went unanswered for 30 minutes or more, people had become disillusioned with the service and as a result, not all incidents were recorded.

In addition, it was advised that some calls were not receiving crime reference numbers and the figures of reporting were distorted further.

Members acknowledged that it was important to recognise that the unacceptable behaviour was caused by a small majority of young people and that it was important to recognise that most young people in the Borough were decent, honest and hardworking.

Councillor Allen was invited to address the Board as Ward Councillor for Hardway.

He advised the Board that he welcomed the proposal and that it would prevent a small amount of people damaging the enjoyment of the area for others. He advised that the report clearly listed many incidents of unacceptable and acknowledged that with the order standing from April to October it would address the issues when they were most problematic

Councillor Allen advised the Board that the PSPO had more power than previously used Section 35 notice as it allowed for a long term solution to addressing the problems caused rather than a 24 hour limit.

Councillor Allen advised that he would like to congratulate the Residents' Action Group for their work to bring the PSPO forward.

RESOLVED: 1. The Community Board notes:

1.1 the content of the letter dated 23rd February 2018 from Chief Inspector Patrick Holdaway of Hampshire Constabulary, which states that Hampshire Police do not consider the implementation of the Draft PSPO necessary and proportionate at this time.

1.2 the content of the response from the youth council , which states that the Draft PSPO should not be implemented as the ASB on Hardway Green is no worse than in other areas in Gosport, the council can apply for ASB injunctions to target the persistent offenders, and the negative impact on young people through stereotyping

1.3 results of the public survey, which overall shows that the public believe the Draft PSPO will have a positive impact if it is properly enforced,

14.the informal intervention work the council and its partner agencies undertake with young people to prevent the behaviour escalating as set out in sub section 2 of the report, and

1.5 the existing anti-social behaviour powers and other enforcement tool the council and police have at their disposal. as set out in sub section 2 of

the report

2. The Community Board is satisfied from the petition and community impact survey there has been persistent and unreasonable ASB at Hardway Green which has had a detrimental effect on the quality of life of those in the locality

3. The Community Board is satisfied upon reasonable grounds that, notwithstanding the intervention measures and existing enforcement regime that the implementation of the Draft PSPO is justified in order to effectively tackle the ASB.

4. The council shall adopt the Draft PSPO (appendix 1), which will take effect on 13th April 2018.

5. The Borough Solicitor shall have delegated authority to take the necessary steps for the Draft PSPO to take effect, including the publicity requirements.

36. ANY OTHER ITEMS

The Chairman advised that he had completed the paperwork to purchase a two-bedroom flat that had become available to add to the housing stock.

The meeting concluded at 18.14

CHAIRMAN

**A MEETING OF THE COMMUNITY BOARD
WAS HELD ON 17 MAY 2018**

The Mayor (Councillor Mrs Furlong) (ex-officio), Chairman of the Policy and Organisation Board Councillors Hook (P), Burgess (P), Casey (P), Earle (P), Farr (P), Hammond (P), Herridge (P), Mrs Hook (P) Mrs Huggins (P), Hutchison (P) Hylands (P), Mrs Jones (P), Mrs Morgan (P), Murphy (P), Mrs Westerby (P).

1. APOLOGIES

There were none.

2. DECLARATIONS OF INTEREST

There were none.

3. DEPUTATIONS

There were no deputations

4. PUBLIC QUESTIONS

There were no public questions.

PART II

5. ELECTION OF CHAIRMAN

RESOLVED: That Councillor Burgess be appointed as Chairman of the Community Board for the Municipal Year 2018-2019.

6. ELECTION OF VICE-CHAIRMAN

RESOLVED: That Councillor Mrs Huggins be appointed as Vice-Chairman of the Community Board for the Municipal Year 2018-2019.

The meeting concluded at 5.29pm

CHAIRMAN

AGENDA ITEM NO.6

Board:	Community Board
Date of Meeting:	27 June 2018
Title:	Lee on the Solent Splash Park
Author:	Housing Services Manager
Status:	FOR DECISION

Purpose

To advise the board of the proposals for the construction of a new Splash Park in Lee on the Solent and gain board approval for the proposed location.

Recommendation

That the board approves the proposed location of the new Splash Park in the northern corner of the Beach Road car park adjacent to the existing Skate Park.

1 Background

- 1.1 Following on from the success of the splash park in Stokes Bay £400,000 has been allocated for the construction of a new wet play area in Lee on the Solent within the 2018/2019 capital budget (cost centre- 6309)

2 Report

- 2.1 A study of the seafront at Lee on the Solent was carried out and this concluded that the location that provided the best balance of public accessibility; impact on other seafront amenities; impact on the panoramic views of private seafront dwellings and access to existing facilities and businesses would be the northern corner of the Beach Road car park adjacent to the existing skate park (see site plan at Appendix A).
- 2.2 It is proposed that the scheme will be similar in size to the wet zone of the splash park at Stokes Bay, incorporating similar plant and equipment in order to simplify operation, maintenance & repair and the procurement of spare parts and consumables. There is no proposal to include any traditional (dry) play equipment.
- 2.3 The selected location will make use of existing contours to provide elevated viewing areas around the site for parents and carers to supervise the young people using the play area.
The contours of the site also provide the ability to screen the play area from the worse effects of wind blowing from the solent.
- 2.4 The current scheme proposal will see the demolition of the existing

National Coastwatch Institution (NCI) building and the construction of a new building that will accommodate the NCI, pump house, equipment store and family toilets/changing rooms for park users.

- 2.5 It is anticipated that the existing Beach Road car park ice cream concession will be incorporated in to the splash park, either by creating a link with in the boundary from which a mobile van can operate or by including a fixed concession within the new site building. It is expected that this will result in a significant increase in the value of this concession to the Council.
- 2.6 In order to offset the loss of parking bays in the Beach Road car park a further, associated scheme is proposed to provide overflow parking on the clifflands, to the south of the site, between Marine Parade East and the Solent Beach Path. In order to minimise the visual impact of this proposal a 'grasscrete' product would be used.
- 2.7 It is further proposed to advertise the project to suitably qualified contractors to provide detailed design and construction of the new facility, utilising a standard form of building contract, all in accordance with the Council's Financial Standing orders.
- 2.8 The current project programme allows for design and procurement to take place during the summer and autumn of 2018, construction during winter 2018/19 ready for the facility to become operational in the spring of 2019.
- 2.9 All of the elements of the proposal outlined above will be subject to gaining Planning approval.

3 Risk Assessment

- 3.1 Should the Planning application not be successful the project will not be able to proceed; project officers believe this to be low risk but it is proposed to use an external Planning specialist to carry out this element of the project in order to further minimise this risk. The award of the design and build contract to the preferred bidder from the procurement exercise will be subject to the grant of planning permission for the proposed scheme.
- 3.2 The risk of contractor failure will be minimised by carrying out full financial checks and the taking up of references prior to award of contract. Payments made under the proposed standard form of building contract are only made for works that have been completed; no payments are made in advance.

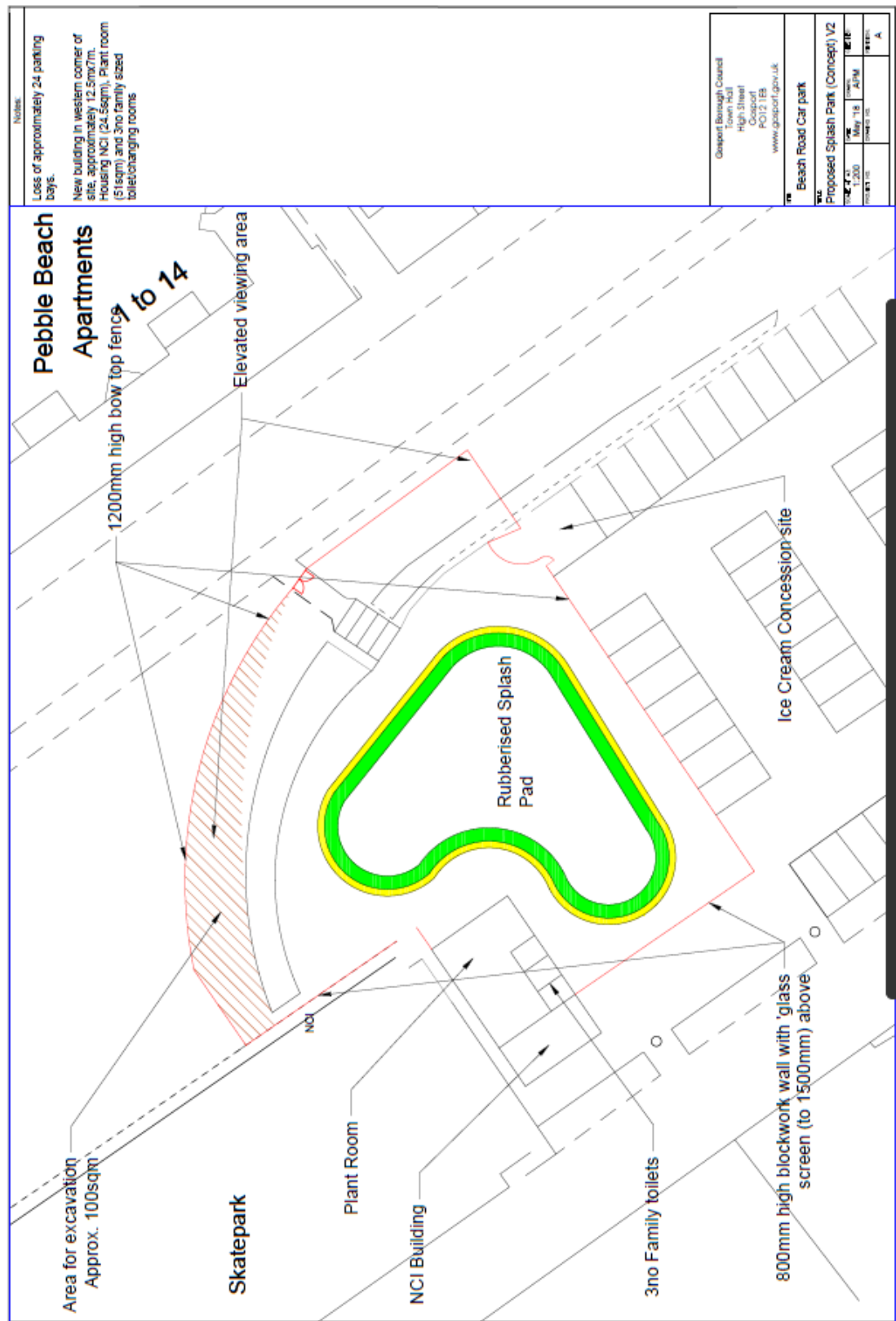
4 Conclusion

- 4.1 Based on the results achieved at the Stokes Bay splash park the increased footfall at the proposed location of this new facility should

result in an increase in the usage of the Beach Road car park, an increase in the financial value of the ice cream concession site and provide a general boost for local businesses; this is all in addition to the provision of a high value seasonal play area.

Financial Services comments:	Contained in the report
Legal Services comments:	Contained in the report
Crime and Disorder:	The local crime prevention officer will be consulted during the design phase of the project in order to reduce the risk of anti-social behaviour.
Equality and Diversity:	See below
EIA:	It is considered that no inequalities or discrimination will take place as a result of this project.
Service Improvement Plan implications:	None
Corporate Plan:	This project will focus on the strategic priorities to: <ul style="list-style-type: none"> • Enhance the environment, • Deliver effective services & • Develop the economy.
Risk Assessment:	See Section 3
Background papers:	None
Appendices/Enclosures:	
Appendix 'A'	Site Plan (Initial Concept)
Report author/ Lead Officer:	Andrew Morton

Appendix A
 Site Plan (Initial Concept)



Board/Committee:	COMMUNITY BOARD
Date of meeting:	27 TH JUNE 2018
Title:	PROJECT INTEGRA ACTION PLAN 2018 - 2021
Author:	HEAD OF STREETSCENE
Status:	FOR DECISION

Purpose

The purpose of this report is to seek approval for the adoption of the Draft Project Integra Action Plan 2018 – 2021.

Recommendation

The Board approves the Draft Project Integra Action Plan 2018 – 2021.

1. Background

- 1.1 To implement the requirements of Hampshire's Joint Municipal Waste Management Strategy (JMWMS) a Draft Action Plan is currently prepared every three years by Project Integra (PI) Strategy Officers and presented for agreement to the Project Integra Strategic Board (PISB). Once approved by the PISB the Action Plan is then presented for approval by each authority.
- 1.2 Authorities may approve the Draft Action Plan unreservedly or may approve it subject to a reservation in respect of any particular matter that it has concerns with. Where approval is given subject to such reservation, the Partner Authority's voting Member is not entitled to vote on the matter in question when it is subsequently considered by the Board, and any resolution of the Board on the matter in question does not bind that Partner Authority.

2. Report

- 2.1 The PI Draft Action Plan 2018 – 2021 is attached at Appendix A. The refreshed (2012) Joint Municipal Waste Management Strategy (JMWMS) had the following overarching vision:

"In period to 2023 Hampshire will manage the effectiveness of its sustainable material resources system to maximise efficient re-use and recycling of material resources and minimise the need for disposal in accordance with the national waste hierarchy."

- 2.2 The PISB also agreed, in 2012, the operational focus for its activities through a number of work streams as follows: *"Working to reduce costs across the whole system"* through:

- Communication and behaviour change.
- Waste prevention including reuse.
- Recycling and performance improvements - for instance through reducing contamination, increasing capture of materials, improving income for materials, changing management arrangements.
- Reducing landfill.
- Joint working arrangements and activities.
- Improve efficiency and effectiveness of services through collaboration with neighbouring authorities including SE7.

2.3 Action 1 – Communications and Behaviour Change

Officers continue to work in Partnership with the waste & recycling collection contractor, Urbaser, and address the issue of contamination in recycling bins. Other promotional activities take place via GBC notice boards, information leaflets, website, Coastline magazine and refuse/recycling vehicle side panels.

2.4 Action 2 – Impact of New Developments

A PI working group has been formed to look at the significant impact of new developments across Hampshire and the strain that will be placed on both waste collection and waste disposal authorities. Officers currently liaise with planning to advise on waste capacity requirements for new build properties within Gosport.

2.5 Action 3 – Waste Prevention Plan

Gosport continues to be an active member of the Bulky Waste Group and is actively encouraging the diversion of waste towards the 3rd sector and encourage items to be reused or up-cycled rather than direct disposal.

2.6 Action 4 – Hampshire Waste Partnership Project

Gosport is supporting the Hampshire Waste Partnership Project to reduce whole systems cost and increase Gosport's recycling rates.

2.7 Action 5 – Joint Working Outside of PI

This relies on the Head of Project Integra and the budget provided annually via contributions made by each partner. Therefore these actions are not labour intensive for Officers or dependent upon further financial support.

2.8 Action 6 – Health and Safety

The PI group Common Approach to Safety & Health (CASH) meets to share best practice and monitor incident and trends across Hampshire. Officers currently attend a meeting twice a year along with a representative from the Contractor. Minimal additional resource input is required to this action, as Health and Safety is a priority standing agenda item at monthly contract meetings.

Action 7 – Glass Processing Contract

The current contract expires in July 2018. This is currently being managed by the Head of Project Integra with various options for the service to be discussed at PI Strategic Board.

2.10 Action 8 - Training

Where appropriate Gosport will look to achieve best value by participating in joint training. However, most training is delivered direct by Urbaser Ltd as our partner contractor.

2.11 Action 9 – Waste Composition Analysis

All authorities are required to participate with the waste composition analysis to enable planning of future waste disposal streams.

2.12 Action 10 – Hampshire Fly-Tipping Strategy

Gosport is actively engaged with the Hampshire Fly-Tipping Strategy including the work of the Streetscene Enforcement Team.

- 2.13 Project Integra is funded by contributions from the partner authorities. These are based on population and are divided into amounts for the costs of the Executive functions and a contribution for the operation of the Materials Analysis Facility. Gosport's contribution over the next three years is as follows:

- 2018/19 - £10,625
- 2019/20 - £11,007
- 2020/21 - £11,441

3 Risk Assessment

- 3.1 It is a requirement of the Project Integra Constitution that each Local Authority within the partnership adopts the Action Plan. Without Board approval Gosport would not be entitled to a vote at PI Strategy Board.

4. **Conclusion**

- 4.1 The Project Integra Draft Action Plan 2018 - 2021, was presented to the PISB on 15th February 2018. The PISB agreed and approved the document for adoption by individual authorities.

Financial Services comments:	Refer to paragraph 2.13
Legal Services comments:	None for the purposes of this report
Crime and Disorder:	No comments.
Equality and Diversity:	All waste services are universally provided to all residents of Gosport.
Service Improvement Plan implications:	Outcomes of the Key Actions which require significant input to and/or implementation of activities in Gosport will be included in the Service Improvement Plan as required.
Corporate Plan:	The Action Plan assists Gosport to achieve the Mission Statement and Core Values whilst contributing to our five strategic priorities.
Risk Assessment:	Refer to paragraph 3.1
Background papers:	Proposed Constitution and Draft Project Integra Action Plan 2015-2018
Appendices/Enclosures: Appendix 'A'	Appendix A- Project Integra Draft Action Plan 2018 – 2021
Report author/Lead Officer:	Stevyn Ricketts (5282)

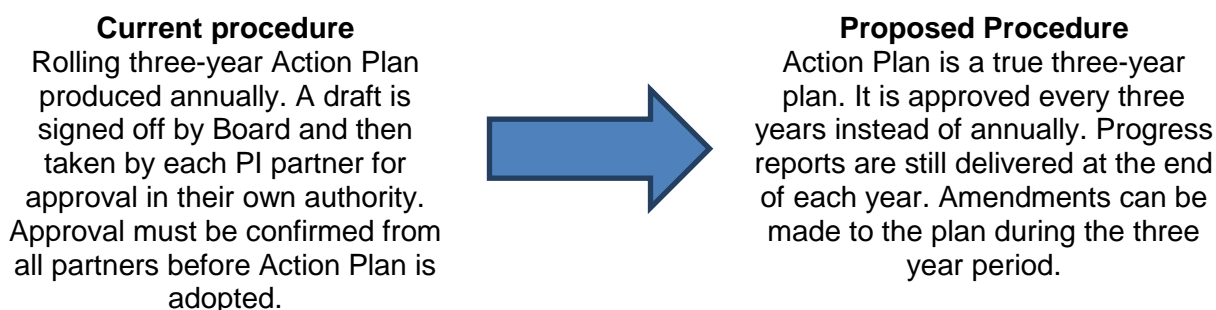


Draft Project Integra Action Plan

2015-2018

1 Introduction

- 1.1 Project Integra is partnership of local authorities with responsibility for waste management in Hampshire, Portsmouth and Southampton. The long term waste disposal contractor Veolia Environmental Services (VES) is a non-voting member of the Partnership.
- 1.2 The Project Integra Strategic Board is constituted as a Joint Committee of the 14 local authorities, and is the decision making body for the partnership.
- 1.3 The Project Integra Review and the refresh of the Joint Municipal Waste Management Strategy led to development of focused action plans covering the periods 2013-2016 and 2014-17. Both these plans have been rolling three year plans, refreshed every year, in accordance with the PI Strategic Board Constitution. Some of these actions have now been completed, and some will remain on the next action plan. In addition there are some new actions added.
- 1.4 This Draft Action Plan has been developed in parallel with a proposed change to the PI Strategic Board Constitution. The proposal changes the planning process as follows:



- 1.5 This Draft Action Plan therefore covers the period 2015-18. Amendments to this plan can be made during this period, and progress will be regularly reported. The next full Action Plan to follow this one will cover the period 2019-22.
- 1.6 An outline proposal for the Action Plan was presented at PISB in October 2014, and this has been used to develop this Draft Action Plan.

2 PI aims and objectives

- 2.1 The refreshed (2012) Joint Municipal Waste Management Strategy (JMWMS) had the following overarching vision:

"In period to 2023 Hampshire will manage the effectiveness of its sustainable material resources system to maximise efficient re-use and recycling of material resources and minimise the need for disposal in accordance with the national waste hierarchy."

- 2.2 The PISB also agreed, in 2012, the operational focus for its activities through a number of work streams as follows: *"Working to reduce costs across the whole system"* through:

1. Communication and behaviour change.
2. Waste prevention including reuse.
3. Recycling and performance improvements - for instance through reducing contamination, increasing capture of materials, improving income for materials, changing management arrangements.
4. Reducing landfill.
5. Joint working arrangements and activities.
6. Improve efficiency and effectiveness of services through collaboration with neighbouring

authorities including SE7.”

3 Future challenges and opportunities

3.1 Existing and future targets

- 3.1.1 National targets for household waste were set for England by the Waste Strategy 2007. The targets are to recycle or compost at least 45% of household waste by 2015 and 50% by 2020. The latter is a requirement of the EU Waste Framework Directive (the EU target applies to Member States as a whole i.e. the UK. rather than individual local authorities).
- 3.1.2 The rate at which recycling is currently increasing will not enable the UK to meet this target. This could lead to fines for the UK Government for infraction. The UK government has not set targets for individual local authorities, but under the terms of Section 48 of the Localism Act, these fines *could* be passed to the local authorities which are deemed to be responsible for the UK Government’s non-compliance. Defra have not confirmed that this will be the case and there is no mechanism for how this would work in practice.
- 3.1.3 In July 2014, the European Commission published a proposal to amend six waste-related Directives. The proposal included setting more challenging waste-related targets for the period 2020-2030. However the new EU Commissioner withdrew this proposal, in favour of developing something “more ambitious” in 2015. Given the lead times for developing new waste legislation, the impact of this work is unlikely to be fully understood until 2018 onwards.

3.2 Waste trends

- 3.2.1 At the time of writing, the latest statistical update from Defra covers the calendar year 2013. It notes that, for England:
- The annual rate of recycling of ‘waste from households’ was 44.2 per cent in 2013 and continues to be stable with just a slight increase from 44.1 per cent in 2012.
 - Total ‘waste from households’ dropped 1.8 per cent to 21.6 million tonnes.
 - Local authority managed waste to landfill and incineration fell by 5.2 per cent
- 3.2.2 In the PI area, residual waste tonnages increased significantly (4.67%) in 2013-14. It could be expected that increasing residual waste tonnages will be a key pressure on collection and disposal infrastructure if the economic recovery continues. This means the PI Waste Prevention Plan acquires an even higher level of significance in reducing whole system costs.
- 3.2.3 Recycling rates in PI authorities have plateaued or even reduced in recent years. Previous PI reports have looked further into this, but in summary there is a decreasing quantity of recyclate available (especially paper) but residual waste tonnages have increased.

3.3 Other future areas of policy and legislation

- 3.3.1 Defra’s role in waste policy development - A letter sent by Defra to stakeholders in November 2013 revealed the future direction of Defra in the waste/resources sector - “From April 2014 we will be stepping back in areas where businesses are better placed to act and there is no clear market failure.”
- 3.3.2 Quality of materials - As of 1st October 2014, new legislation require all MRFs to sample inputs and outputs according to a common methodology, which will allow more accurate comparisons between facilities. This sampling data is submitted to the EA on a quarterly basis and once verified will be available in the public domain. These Regulations, along with the requirements for separate collection of paper, glass, metal and plastic, as per the Waste (England and wales) Regulations 2011 (as amended 2012), means there is a need to have a strong focus on material quality in the future.

3.3.3 Plastic Bag Levy - The Government announced in 2014 that they will introduce a 5p charge on all single-use plastic carrier bags in England in October 2015. This may reduce the quantity of plastic bags in DMR bins and in the waste stream overall. There could be opportunities for PI partners to communicate with residents in the run-up to October 2015, to advise of both the charge itself and the requirement for loose recycle.

3.3.4 Landfill Tax - Landfill tax has been increasing by £8 per year, currently standing at £80 per tonne. From 1st April 2015, it shall increase annually in line with the RPI.

3.3.5 National agreements with industry on Packaging and food waste - WRAP have been working with retailers and manufacturers since 2005 via a series of "Courtauld Commitments," aiming to reduce the weight and carbon impact of household food waste, grocery product and packaging waste, both in the home and the UK grocery sector. WRAP has been having discussions with governments and industry stakeholders about a new framework for collaborative action in the UK to follow Courtauld 3. This is proposed to be a new ten-year framework (2016-2025). Courtauld 2025 is still being developed and currently no targets have been identified. WRAP will announce a formal proposition in 2015.

3.4 *WDA Developments*

3.4.1 The existing HWRC contract has been extended to the end of March 2016, but some policy changes will be trialled during this period. Procurement of a new contract, from 2016, is underway. The waste disposal contract with VES has been extended to 2030.

3.4.2 WDAs and VES have been exploring a number of options to increase landfill diversion – for example diverting HWRC Amenity Wastes to Veolia's Solid Recovered Fuel (SRF) and Refuse Derived Fuel (RDF) facility and recycling street sweepings – these trials may be extended and expanded if successful.

3.5 *Housing trends*

3.5.1 HCC provides forecasts of population and no. of dwellings. Between 2015 and 2018, a 2.75% increase in house numbers is expected across Hampshire, equating to 21,000 new homes. WCC, TVBC and HDC will see the most significant increases. Increases of this order will have significant impact of quantities of waste for collection and disposal.

4 **PI Action Plan 2015-18**

4.1 In order to meet the aims of the JMWMS and the challenges described, the action plan will consist of the following actions.

Action 1	Activity to increase quality and quantity of recyclable material	Workstream Contribution
Detail	<p>Increasing capture of and reducing contamination of materials collected for recycling by PI will have a significant impact upon whole system costs. It is also increasingly important in order to comply with recent legislation. In the absence of an ongoing county-wide communications campaign, the following is required:</p> <ul style="list-style-type: none"> • A focus on local communications by each partner authority. • When appropriate work together on communications where an approach will have a known impact or clear business case, and pursue external funding to this end, including partnerships with other sectors. • Sharing of best practice in communications among PI partners e.g. via Recycling officer group. • Development of an agreed set of communications principles for use across the partnership, to ensure that messages across Hampshire are consistent. • Further development of the PI Contamination Compact • Monitoring of MRF sampling data and benchmarking with other MRFs • Identify methods of reducing MRF residue, developing business cases where appropriate 	<ul style="list-style-type: none"> • Communication and behaviour change • Waste prevention including reuse • Recycling and performance improvements • Reducing landfill • Joint working arrangements and activities
Targets	<ul style="list-style-type: none"> • Increase material capture from 78.3% (13-14) • All partners reduce own input contamination rates • Reduce MRF residue rate from 15.73% (13-14) • Agree set of principles (see above) by October 2015. 	
How will this be measured?	<ul style="list-style-type: none"> • Monitoring capture, contamination and residue rates via the Materials Analysis Facility • Benchmarking of data with other LAs and MRFs 	
Responsibility	<ul style="list-style-type: none"> • All PI partners • Led by Head of Project Integra 	
Resources	<ul style="list-style-type: none"> • At partner level • External funding where available • Business cases presented where appropriate 	
Timescale	2015-18 – progress reported annually	

Action 2	Schools Education	Workstream Contribution
Detail	<ul style="list-style-type: none"> To deliver the Schools Education Programme to participating partners. Partners to be engaged in design of the education programme within their own authority areas to ensure all needs are met. Educational resources available to schools across Hampshire to be revised to enable and encourage self-service in schools and other groups. Individual partners to support schools where possible. Opportunities for partnerships with other sectors will continue to be explored. 	<ul style="list-style-type: none"> Communication and behaviour change Waste prevention including reuse Recycling and performance improvements Reducing landfill Joint working arrangements and activities
Targets	<ul style="list-style-type: none"> Deliver revised educational resources for all partners (Oct 2015) Improve awareness of waste & resource management among the population as a result of the education programme. Targets for no. of school visits and level of engagement to be agreed with individual partners. 	
How will this be measured?	<ul style="list-style-type: none"> Parent and school surveys Monitoring capture, contamination and residue rates via the Materials Analysis Facility Note that attributing specific changes in performance to a schools education programme is not straightforward 	
Responsibility	<ul style="list-style-type: none"> All PI partners Led by Head of Project Integra 	
Resources	<ul style="list-style-type: none"> Schools Education programme cost TBC once participating partners are confirmed At partner level External funding where available 	
Timescale	Annual Programme to be agreed with individual partners, progress reported termly to partners and annually to PISB.	

Action 3	Waste Prevention Plan (WPP)	Workstream Contribution
Detail	<p>Implementation of PI WPP 2014-17, approved by PISB in June 2014 (further detail available within that plan). Key activity to include:</p> <ul style="list-style-type: none"> • Annual report on progress (June) • Bulky waste – improving communications, liaising with 3rd sector, identifying new ways of working. • Organics – programme of activity around home composting and Love Food Hate Waste. • HWRCs – maximising reuse opportunities within new contract • Waste collection policies – reviewing and developing new waste collection policies that may reduce waste – collection frequencies, size and number of waste container etc. 	<ul style="list-style-type: none"> • Communication and behaviour change • Waste prevention including reuse • Recycling and performance improvements • Reducing landfill • Joint working arrangements and activities
Targets	<ul style="list-style-type: none"> • Limit annual increases in residual waste to 0.5% per annum. • Reduce organic and bulky waste 	
How will this be measured?	<ul style="list-style-type: none"> • Waste tonnage data • MAF analysis 	
Responsibility	<ul style="list-style-type: none"> • Head of PI – monitoring of progress against WPP • Responsibilities around specific actions detailed in the approved WPP - all Project Integra authorities have a role 	
Resources	<ul style="list-style-type: none"> • PI working groups where appropriate • Resources allocated via HCC WP workstream 	
Timescale	Approved plan of activity up to June 2017.	

Action 4	Resource Capture and Treatment Review - Implementation	Workstream Contribution
Detail	<p>Implementation of recommendations from RCTR. These will include:</p> <ul style="list-style-type: none"> • Development of business cases where appropriate • Actions for the partnership and for individual partners to consider improvements in current collection/disposal systems 	<ul style="list-style-type: none"> • Recycling and performance improvements • Reducing landfill • Joint working arrangements and activities
Targets	<ul style="list-style-type: none"> • Increased recycling rates • Reduced whole system costs • Present costed proposal to increase capture of plastic (June 2015) • Exact targets TBC following completion of RCTR 	
How will this be measured?	<ul style="list-style-type: none"> • Waste data and MAF analysis • Monitoring of cost benefits 	
Responsibility	<ul style="list-style-type: none"> • Led by Head of Project Integra • Actions for individual partners TBC 	
Resources	<ul style="list-style-type: none"> • At individual partner level • Business case development where appropriate 	
Timescale	<ul style="list-style-type: none"> • Costed proposal on plastic at June 2015 PISB • Exact targets TBC following completion of RCTR 	

Action 5	Joint Working outside of PI	Workstream Contribution
Detail	Ensure engagement with: <ul style="list-style-type: none"> • Further developments of the SE7 waste workstream • Waste partnerships in the south east region • iESE Waste and Resources Innovation Club • Other networks including National Association of Waste Disposal Officers • Central Govt, to influence future policy development 	<ul style="list-style-type: none"> • All
Target	Increased opportunities for performance improvement and reduced costs, and influence of future waste policy	
How will this be measured?	Annual report from Head of PI	
Responsibility	Led by Head of Project Integra	
Resources	Project Integra Executive Budget. Membership of iESE Waste & Resources Innovation Club is £2,750 pa which will in 15-16 would be funded from underspend held on PI account rather than increased partner contributions, and then reviewed for 16-17.	
Timescale	2015-18	

Action 6	Health and Safety	Workstream Contribution
Detail	Through the PI group Common Approach to Safety and Health (CASH) ensure best practice shared and projects delivered by task and finish groups, including: <ul style="list-style-type: none"> • Noise impact of glass collections • Organising a CASH conference • Induction training review Review current group set up and reporting lines to ensure effectiveness.	<ul style="list-style-type: none"> • Joint working arrangements and activities
Target	<ul style="list-style-type: none"> • Reduction in lost-time incidents in Hampshire 	
How will this be measured?	<ul style="list-style-type: none"> • Monitoring of H&S statistics • Produce annual report for PISB on the progress made by the group • Influence national H&S debate through multi-agency H&S forums 	
Responsibility	Head of Project Integra, Chair of CASH, Joint Client team Manager WCC/EHDC	
Resources	Individual partner officer time.	
Timescale	Annual Report at June PISB. Review completed by June 2015.	

Action 7	Glass Processing Contract	Workstream Contribution
Detail	PI authorities have a joint contract for processing of glass collected at kerbside or via bringsites. Current contract ends in 2016, but there is a 2-year extension option. Depending on decision of PISB, either: (a) Extend for 2 years and re-procure contract ahead of 2018 (b) Do not extend, re-procure contract during 2015	<ul style="list-style-type: none"> All
Target	To secure a value for money outlet for PI glass from 2016 and beyond. Achieve income levels at or above the national average.	
How will this be measured?	Monitoring of average values of collected glass.	
Responsibility	Lead Head of Project Integra in partnership with a lead authority for procurement - TBC	
Resources	To be determined	
Timescale	As described above, depending on option chosen.	

Action 8	Joint Procurement	Workstream Contribution
Detail	Carry out joint procurement exercises where feasible, including for example: <ul style="list-style-type: none"> Vehicles Training and work placements 	<ul style="list-style-type: none"> Joint working arrangements and activities Whole system costs Recycling and performance improvements Reducing landfill
Targets	<ul style="list-style-type: none"> Achieve better value for money and significant savings for Project Integra partners. Produce annual report on progress. 	
Responsibility	Lead Head of Project Integra With procurement advice from a lead individual authority when required	
Resources	Project Integra Budget	
Timescale	2015-18	

Action 9	Joint Municipal Waste Management Strategy (JMWMS)	Workstream Contribution
Detail	The existing strategy stated that it would be reviewed in 2017. The legal status of JMWMSs in the future is not clear, but PI will benefit from an overarching strategy to guide the partnership.	<ul style="list-style-type: none"> Joint working arrangements and activities Whole system costs Recycling and performance improvements Reducing landfill
Targets	Review or replace the existing JMWMS.	
Responsibility	Lead Head of Project Integra	
Resources	TBC	
Timescale	2017	

5 Resources

5.1 The forecast for the PI Executive and Materials Analysis Facility for the next three years is given in Table 1. Note that these are estimates only, and that more accurate forecasts will be given annually in the annual report on Action Plan progress. Authority contributions are based on:

- Executive - total number of households with elements for collection (80%) and disposal (20%);
- Materials Analysis Facility – one third WCAs (evenly split), one third WDAs (split by tonnage), one third VES.

The contributions for each authority are set out in Table 2.

5.2 Proposals to utilise the current underspend held on the PI account will be agreed by the PI Strategic Board as and when required.

5.3 Individual partner authorities will need to give consideration to how they will support the actions in this plan, through staff or other resources, to ensure the partnership achieves its objectives.

Table 1**Budgets**

	2015/16 Forecast	2016/17 Forecast	2017/18 Forecast
<u>Expenditure</u>			
Salaries and On-Costs	72,600	73,300	74,000
Staff Training and subscriptions	700	700	700
Staff Travel Expenses	2,000	2,000	2,000
Staff Costs	75,300	76,000	76,700
Conference Expenses	1,000	1,000	1,000
Events & Activities	1,000	1,000	1,000
Printing & Stationery	500	500	500
Legal Costs / Audit	1,200	1,200	1,200
Communications & Research SLA	41,000	41,000	41,000
Other	42,700	42,700	42,700
Gross Expenditure	119,000	119,700	120,400
<u>Income</u>			
Annual Membership Fees	-119,000	-119,700	-120,400
Annual Interest	0	0	0
Total Income	-119,000	-119,700	-120,400

Table 2

Authority Contributions

	Partner Contributions 2015/16				Partner Contributions 2016/17				Partner Contributions 2017/18			
	PI Executive	MAF	Sch Education	Total	PI Executive	MAF	Sch Education	Total	PI Executive	MAF	Sch Education	Total
Basingstoke	8,716	6,267	0	14,983	8,759	6,423	0	15,182	8,802	6,584	0	15,386
East Hampshire	6,010	6,267	1,189	13,466	6,039	6,423	0	12,462	6,069	6,584	0	12,653
Eastleigh	6,437	6,267	2,649	15,353	6,469	6,423	2,582	15,474	6,501	6,584	2,634	15,719
Fareham	5,810	6,267	2,714	14,791	5,839	6,423	2,645	14,907	5,868	6,584	2,698	15,150
Gosport	4,396	6,267	2,119	12,782	4,418	6,423	2,066	12,907	4,439	6,584	2,107	13,130
Hart	4,486	6,267	2,252	13,005	4,508	6,423	2,195	13,126	4,530	6,584	2,239	13,353
Havant	6,386	6,267	0	12,653	6,417	6,423	0	12,840	6,449	6,584	0	13,033
New Forest	9,670	6,267	4,436	20,373	9,718	6,423	4,324	20,465	9,766	6,584	4,410	20,760
Portsmouth	13,385	15,781	0	29,166	13,451	16,175	0	29,626	13,518	16,579	0	30,097
Rushmoor	4,657	6,267	2,449	13,373	4,680	6,423	2,388	13,491	4,703	6,584	2,436	13,723
Southampton	15,374	17,194	0	32,568	15,450	17,624	0	33,074	15,526	18,065	0	33,591
Test Valley	6,073	6,267	0	12,340	6,103	6,423	0	12,526	6,133	6,584	0	12,717
Winchester	6,047	6,267	1,094	13,408	6,077	6,423	0	12,500	6,107	6,584	0	12,691
Hampshire	17,172	61,026	6,300	84,498	17,257	62,552	5,400	85,209	17,341	64,116	5,508	86,965
Veolia	4,382	81,467	0	85,849	4,513	83,504	0	88,017	4,648	85,592	0	90,240
Total	119,001	244,402	25,202	388,605	119,698	250,512	21,600	391,810	120,400	256,775	22,032	399,208



Draft Project Integra Action Plan

2018-2021

1 Introduction

- 1.1 Project Integra is a partnership of local authorities with responsibility for waste management in Hampshire, Portsmouth and Southampton. The long term waste disposal contractor Veolia Environmental Services (VES) is a non-voting member of the Partnership.
- 1.2 The Project Integra Strategic Board is constituted as a Joint Committee of the 14 local authorities, and is the decision making body for the partnership.
- 1.3 In line with changes to the constitution made in 2015, the PI Action Plan is a three year plan. The 2015-18 plan has come to an end, and this plan will cover the period 2018-21. The Action Plan sits underneath the Joint Municipal Waste Management Strategy, and sets out the medium to long-term actions for the partnership. Amendments to this plan can be made during this period, and progress will be regularly reported to the PI Strategic Board

2 PI aims and objectives

- 2.1 The refreshed (2012) Joint Municipal Waste Management Strategy (JMWMS) had the following overarching vision:

“In period to 2023 Hampshire will manage the effectiveness of its sustainable material resources system to maximise efficient re-use and recycling of material resources and minimise the need for disposal in accordance with the national waste hierarchy.”
- 2.2 The PISB also agreed, in 2012, the operational focus for its activities through a number of work streams as follows: *“Working to reduce costs across the whole system”* through:
 - 1. Communication and behaviour change.
 - 2. Waste prevention including reuse.
 - 3. Recycling and performance improvements - for instance through reducing contamination, increasing capture of materials, improving income for materials, changing management arrangements.
 - 4. Reducing landfill.
 - 5. Joint working arrangements and activities.
 - 6. Improve efficiency and effectiveness of services through collaboration with neighbouring authorities including SE7.”

3 National Developments in Waste and Resources

- 3.1 *Brexit and EU Legislation*
 - 3.1.1 The UK’s decision to leave the European Union will have a significant impact on the future make-up of waste related legislation.
 - 3.1.2 Under the EU Waste Framework Directive, all Member States have a target to recycle 50% of household waste by 2020. In recent years, the UK recycling rate has plateaued. The most recent UK-wide figures indicate a rate of 44.3% in 2015. It is unlikely that the UK would meet this target. Whilst the target is applicable to the UK as a whole, it has never been cascaded down to local authority level.
 - 3.1.3 In July 2014, the European Commission published a proposal to amend six waste-related Directives, as well as an action plan aiming to:
 - help turn Europe into a circular economy
 - boost recycling

- secure access to raw materials
- create jobs and economic growth.

3.1.1 Since 2014, this “Circular Economy Package¹” has been subject to development and refinement, and negotiations between the different elements within the EU. It is likely that the package will lead to new recycling targets for Member States, and these could be in the region of 60-70% by 2030. The package could also introduce requirements for separate collections of food waste.

3.1.2 It is not clear whether the UK would be required to transpose the new legislation into UK law, as this will depend on the timing of Brexit. Depending on the UK’s future relationship with the EU, at least some elements of the Package could be relevant to the UK after 2019.

3.2 *Consistency Framework*

3.2.1 In October 2016, WRAP unveiled “A Framework for Greater Consistency in Household recycling in England.”² They had been commissioned by Defra to look into the potential benefits of greater consistency across the recycling journey – from packaging, to local authorities, to council, to reprocessors.

3.2.2 The framework’s vision was that “By 2025, packaging is designed to be recyclable (where practical and environmentally beneficial) and labelled clearly to indicate whether it can be recycled or not. It is a vision where every household in England can recycle a common set of dry recyclable materials and food waste, collected in one of three different ways.” This vision focussed on three key priorities:

- ❖ All households to be able to recycle the same core set of materials
- ❖ Fewer collection and sorting systems
- ❖ A common container colour system

3.2.3 Through various workstreams and working with partners, WRAP are working on moving towards the vision. Some of the work carried out so far includes:

- ❖ Further rollout of On Pack Recycling Labels on more consumer product lines
- ❖ Standardised contract documentation for WCAs
- ❖ Support to LAs, in particular in county areas where consistency is currently limited
- ❖ A packaging working group, which is working with industry to address some common problems, such as black plastic, PVC, and packaging contamination (e.g. springs in plastic spray bottles)
- ❖ A consultation on bin colours – PI responded to this

3.3 *Drinks Containers*

3.3.1 The Environmental Audit Committee (EAC) carried out an inquiry³ in 2017 into plastic bottle and coffee cup recycling. The two key recommendations to Government were:

- Introduction of a 25p levy on disposable coffee cups
- Introduction of a deposit return scheme (DRS) for drinks containers (plastic, cans, cartons)

3.3.2 Running parallel to the EAC inquiry was a Defra Call for Evidence (CfE), looking at DRSs. Under such a DRS, consumers would receive a small deposit back, if they returned their used drinks containers to an appropriate collection point (most likely to be local supermarkets). A DRS could increase recycling rates and reduce litter. However, there is a lack of evidence of how such a scheme could affect LA recycling schemes, and in PI’s response to the CfE, it was

¹ http://ec.europa.eu/environment/circular-economy/index_en.htm

² <http://www.wrap.org.uk/collections-and-reprocessing/consistency>

³ <http://www.parliament.uk/business/committees/committees-a-z/commons-select/environmental-audit-committee/inquiries/parliament-2017/inquiry/>

suggested that Government would need to look at this more closely before introducing such a scheme.

- 3.3.4 In the aftermath of significant national media coverage of ocean pollution and recent issues with the Chinese recycling market, it is likely that the issue of plastic recycling in particular will be a focus for Defra in the short term at least.

3.4 *National Strategies and Reports*

- 3.4.1 During 2017 and early 2018, the Government released several strategies relevant to the waste and resources strategy. These are summarised in the table below:

Strategy document	Released	Key points
Industrial Strategy ⁴	Jan '17	No mention of circular economy, but does promotion of well-functioning markets for secondary materials
Clean Growth Strategy ⁵	Oct '17	Sister document to industrial strategy. Includes aim for zero food waste to landfill by 2030, and suggests support for separate food waste collections. Consideration on improving the incentives on offer through producer responsibility schemes
25 Year Environment Plan ⁶	Jan '18	Four key aims relating to waste: <ul style="list-style-type: none">• At the production stage, we will encourage producers to take more responsibility for the environmental impacts of their products and rationalise the number of different types of plastic in use• At the production stage, we will encourage producers to take more responsibility for the environmental impacts of their products and rationalise the number of different types of plastic in use• At the end of use stage, we will make it easier for people to recycle by:• At the end of life/waste management stage, we will improve the rate of recycling .

Also within the 25 Year Environment Plan, Defra commits to publishing a new Resources and Waste strategy in 2018: "It will set out our approach to reducing waste, promoting markets for secondary materials, incentivising producers to design better products and how we can better manage materials at the end of life by targeting environmental impacts." It is believed that a draft strategy will be consulted upon in autumn 2018.

3.5 *Waste trends*

- 3.5.1 At the time of writing, the latest statistical update from Defra covers the calendar year 2016. The official England waste from households recycling rate for 2016 was 44.9%. This rate includes for the first time the percentage of metal recovered and recycled from waste which has been through incineration. For 2016 this raises the waste from households recycling rate by around 0.7 percentage points. Residual waste treated increased by 1.3 per cent to 12.5 million tonnes in 2016 from 12.4 million tonnes in 2015. In broad terms, England's recycling rate has plateaued in recent years.

3.6 *Courtauld Commitment on food waste*

⁴ <https://www.gov.uk/government/topical-events/the-uks-industrial-strategy>

⁵ <https://www.gov.uk/government/publications/clean-growth-strategy>

⁶ <https://www.gov.uk/government/publications/25-year-environment-plan>

- 3.6.1 WRAP have been working with retailers and manufacturers since 2005 via a series of “Courtauld Commitments,” aiming to reduce the weight and carbon impact of household food waste, grocery product and packaging waste, both in the home and the UK grocery sector. The latest commitment is known as “Courtauld 2025⁷.” PI is a signatory to this agreement, and has therefore committed to reduce food waste and engages in cross-sector programmes to achieve improvements across the supply chain.

4 PI Action Plan 2018-21

- 4.1 In order to meet the aims of the JMWMS and the challenges described, the action plan will consist of the following actions.

Action 1	Communications and Behaviour Change
Detail	<p>Increasing capture of and reducing contamination of materials collected for recycling by PI will have a significant impact upon whole system costs. There is no current county-wide communication programme. However, the following is required:</p> <ul style="list-style-type: none"> • A focus on local communications by each partner authority. • When appropriate work together on communications where an approach will have a known impact or clear business case, and pursue external funding to this end, including partnerships with other sectors. • Sharing of best practice in communications among PI partners e.g. via Recycling officer group. • Development of an agreed set of FAQs, to ensure that messages across Hampshire are consistent. • PI Executive will continue social media programme • HCC to share results of Behavioural Insights work, and scale up activity depending on results
What would success look like?	<ul style="list-style-type: none"> • Increasing material capture rates • Reducing partnership wide and WCA-specific contamination rates • Reducing MRF residue rate
How will this be measured?	<ul style="list-style-type: none"> • Monitoring capture, contamination and residue rates via the Materials Analysis Facility • Benchmarking of data with other LAs and MRFs
Responsibility	<ul style="list-style-type: none"> • All PI partners • Led by Head of Project Integra
Resources	<ul style="list-style-type: none"> • At partner level • External funding where available • Business cases presented where appropriate
Timescale	2018-21

⁷ <http://www.wrap.org.uk/content/courtauld-commitment-2025>

Action 2	Impact of New Developments
Detail	An estimated 64,000 households are expected in Hampshire by 2023. This will put significant strain on both waste collection and disposal infrastructure. The impacts require further investigation, to allow authorities to plan for future service provision. A PI Working Group has developed Terms of Reference to guide the work.
What would success look like?	Deliver a final report, to include recommendations for waste officers, planners and senior decision makers.
How will this be measured?	Successful delivery of final report and a model Supplementary Planning Document on waste and recycling.
Responsibility	PI Working Group
Resources	PI officers in the working group are investigating different subject areas and reporting back to the group on a regular basis.
Timescale	Final report by September 2018

Action 3	Waste Prevention Plan (WPP)
Detail	Implementation of separate PI WPP 2017-19, approved by PISB in June 2017 (further detail available within that plan). Key activity to include: <ul style="list-style-type: none"> • Annual report on progress (June) • Bulky waste – improving diversion of bulky waste, via a mix of system changes and partnership working. • Organics – programme of activity around food waste reduction and home composting • Waste collection policies – reviewing and developing new waste collection policies that may reduce waste – collection frequencies, size and number of waste containers etc.
What would success look like?	<ul style="list-style-type: none"> • Limit annual increases in residual waste to 0.5% per annum. • Reduce organic and bulky waste
How will this be measured?	<ul style="list-style-type: none"> • Waste tonnage data • MAF analysis
Responsibility	<ul style="list-style-type: none"> • Head of PI – monitoring of progress against WPP • Responsibilities around specific actions detailed in the approved WPP - all Project Integra authorities have a role
Resources	<ul style="list-style-type: none"> • PI WP working group where appropriate • Resources allocated via HCC WP workstream
Timescale	Approved plan of activity up to June 2019

Action 4	Hampshire Waste Partnership Project
Detail	<p>The Hampshire Waste Partnership Project will shape the medium to long term future for recycling services in the future. There are two strongly linked workstreams:</p> <ul style="list-style-type: none"> • Development of a final business case for changes to input specification and configuration of MRF infrastructure – and implement recommendations as appropriate • Identify best way of reducing whole system costs via relationships between PI partners, and the tools to do so (constitution, MoU, JMWMS etc.)
What would success look like?	<ul style="list-style-type: none"> • Increased recycling rates • Reduced whole system costs
How will this be measured?	<ul style="list-style-type: none"> • Waste data and MAF analysis • Monitoring of cost benefits
Responsibility	<ul style="list-style-type: none"> • Currently led by HIOWLA with PI support
Resources	<ul style="list-style-type: none"> • At individual partner level as required • PI Strategy and Collaboration Group is supporting development of the project
Timescale	<ul style="list-style-type: none"> • Business case by summer 2018 • Implementation timetable TBC based on outcome of business case

Action 5	Joint Working outside of PI
Detail	<p>Ensure engagement with:</p> <ul style="list-style-type: none"> • Waste partnerships (esp. in the south east region) • Other networks including National Association of Waste Disposal Officers • Central Govt, to influence future policy development – particularly important in 2018 with increased focus on plastics and Defra's development of a new waste and resources strategy
What would success look like?	<ul style="list-style-type: none"> • Increased opportunities for performance improvement and reduced costs, and influence of future waste policy
How will this be measured?	<ul style="list-style-type: none"> • Commentary provided by head of PI in annual action plan update
Responsibility	<ul style="list-style-type: none"> • Led by Head of Project Integra
Resources	<ul style="list-style-type: none"> • Officer time and resources as required
Timescale	<ul style="list-style-type: none"> • 2018-21

Action 6	Health and Safety
Detail	<p>Through the PI group Common Approach to Safety and Health (CASH) ensure best practice shared and projects delivered by task and finish groups, including:</p> <ul style="list-style-type: none"> • Reversing safely - engage with national working groups and develop resource pack for partners
Target	<ul style="list-style-type: none"> • Reduction in lost-time incidents in Hampshire
How will this be measured?	<ul style="list-style-type: none"> • Monitoring of H&S statistics • Produce annual report for PISB on the progress made by the group • Influence national H&S debate through multi-agency H&S forums
Responsibility	<ul style="list-style-type: none"> • Head of Project Integra, Chair of CASH
Resources	<ul style="list-style-type: none"> • Individual partner officer time.
Timescale	<ul style="list-style-type: none"> • Annual Report at June PISB.

Action 7	Glass Processing Contract
Detail	<p>PI authorities have a joint contract for processing of glass collected at kerbside or via bringsites and HWRCs. Current contract ends in July 2018. The following is required:</p> <ul style="list-style-type: none"> • Complete procurement process for processing of glass collected via kerbside, bring sites and HWRCs • Mobilise new contract, and monitor performance through first two years • Evaluate performance and make recommendation at end of initial two-year contract period
What would success look like?	<ul style="list-style-type: none"> • Secure a value for money outlet for PI glass from 2018 and beyond. Achieve income levels at or above the national average.
How will this be measured?	<ul style="list-style-type: none"> • Monitoring of average values of collected glass. Other KPI monitoring via the new contract.
Responsibility	<ul style="list-style-type: none"> • Lead Head of Project Integra in partnership with HCC as managing authority for the contract, and a PI working group.
Resources	<ul style="list-style-type: none"> • As detailed in the glass processing partnering agreement
Timescale	<ul style="list-style-type: none"> • 2018-2021

Action 8	Training
Detail	<ul style="list-style-type: none"> • Continue with existing joint training programme for front-line drivers (Certificates of Professional Competence) provided to EBC, FBC, NFDC • Renew CPC training post-2019 • Identify other training opportunities
What would success look like?	<ul style="list-style-type: none"> • Achieve better value for money and significant savings for Project Integra partners. • Produce annual report on progress.
Responsibility	<ul style="list-style-type: none"> • Lead Head of Project Integra
Resources	<ul style="list-style-type: none"> • Project Integra Budget
Timescale	<ul style="list-style-type: none"> • 2018-21

Action 9	Waste Composition Analysis
Detail	<p>At the October 2017 PISB, it was agreed that a county-wide waste composition analysis would be undertaken during 2018. This analysis will require p-planning and a procurement process, as well as analysis and a final report to inform various workstreams.</p>
What would success look like?	<ul style="list-style-type: none"> • Delivery of full waste composition analysis including final report
Responsibility	<ul style="list-style-type: none"> • Head of Project Integra, HCC WP Manager, and a PI working group
Resources	<ul style="list-style-type: none"> • £100k budget made up of contributions from all PI partners
Timescale	<ul style="list-style-type: none"> • 2018

Action 10	Hampshire Flytipping Strategy
Detail	In February 2017 the PISB agreed that the Hampshire Flytipping Strategy ⁸ would be supported by PI via the governance systems already in place. Flytipping was an area of growing concern with the county. The strategy has the following vision: <i>“A future for Hampshire where we work together to ensure that all parties take responsibility for their waste, so as to bring about a significant reduction in the unacceptable social, economic and environmental harm caused by flytipping.”</i>
What would success look like?	<ul style="list-style-type: none"> • The flytipping strategy itself contain three key aims and numerous objectives • The overall goal is a reduction in flytipping in Hampshire
Responsibility	<ul style="list-style-type: none"> • Flytipping Partnership and Project Officer (HCC) • Support from private and public partners and stakeholders
Resources	<ul style="list-style-type: none"> • Flytipping Partnership and Project Officer funded by HCC and jointly hosted by Trading Standards and Waste and Resource Management • Partner input to working groups and the overall strategy as required
Timescale	<ul style="list-style-type: none"> • Officer post is funded initially to July 2019 • Flytipping Strategy has no end date but will be reviewed as and when appropriate.

5 Resources

5.1 The forecast for the PI Executive and Materials Analysis Facility for the next three years is given in Table 1 below:

	18/19	19/20	20/21
Expenditure			
Staff costs	£79,767	£83,786	£88,005
Communications & Research SLA	£25,000	£25,000	£25,000
Other costs	£1,000	£1,000	£1,000
Net Expenditure	£105,767	£109,786	£114,005

Note that these are estimates only, and that more accurate forecasts will be given annually in the annual report on Action Plan progress. Authority contributions are based on:

- Executive - total number of households with elements for collection (80%) and disposal (20%);
- Materials Analysis Facility – one third WCAs (evenly split), one third WDAs (split no. households), one third VES.

The contributions for each authority are set out in Table 2.

5.2 Proposals to utilise the current underspend held on the PI account will be agreed by the PI Strategic Board as and when required.

⁸ <http://documents.hants.gov.uk/waste-prevention/fly-tipping-strategy.pdf>

- 5.3 Individual partner authorities will need to give consideration to how they will support the actions in this plan, through staff or other resources, to ensure the partnership achieves its objectives.

Table 2

Authority Contributions

	2018-19			2019-20			2020-21		
	PI Executive	MAF	Total	PI Executive	MAF	Total	PI Executive	MAF	Total
Basingstoke	7,671	6,785	14,456	7,962	7,021	14,983	8,267	7,302	15,569
East Hampshire	5,338	6,785	12,123	5,540	7,021	12,561	5,753	7,302	13,055
Eastleigh	5,649	6,785	12,434	5,863	7,021	12,884	6,088	7,302	13,390
Fareham	5,103	6,785	11,888	5,297	7,021	12,318	5,500	7,302	12,802
Gosport	3,840	6,785	10,625	3,986	7,021	11,007	4,139	7,302	11,441
Hart	3,984	6,785	10,769	4,135	7,021	11,156	4,294	7,302	11,596
Havant	5,653	6,785	12,438	5,867	7,021	12,888	6,092	7,302	13,394
New Forest	8,440	6,785	15,225	8,760	7,021	15,781	9,096	7,302	16,398
Portsmouth	11,736	16,988	28,724	12,181	17,545	29,726	12,649	18,212	30,861
Rushmoor	4,094	6,785	10,879	4,249	7,021	11,270	4,412	7,302	11,714
Southampton	13,699	18,797	32,496	14,218	19,516	33,734	14,763	20,363	35,126
Test Valley	5,463	6,785	12,248	5,670	7,021	12,691	5,888	7,302	13,190
Winchester	5,312	6,785	12,097	5,513	7,021	12,534	5,725	7,302	13,027
Hampshire	15,137	65,987	81,124	15,710	68,257	83,967	16,312	70,957	87,269
Veolia	4,648	88,202	92,851	4,834	91,276	96,111	5,028	94,927	99,955
Total	105,767	264,607	370,374	109,785	273,829	383,614	114,006	284,782	398,788