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8 November 2016

S U M M O N S

MEETING: Community Board
DATE: 16 November 2016
TIME: 6pm
PLACE: Council Chamber, Town Hall, Gosport
Democratic Services contact: Vicki Stone

MICHAEL LAWTHER
BOROUGH SOLICITOR

MEMBERS OF THE BOARD

The Mayor (Councillor Mrs Hook) (ex-officio)
Chairman of the Policy and Organisation Board (Councillor Hook) (ex-officio)

Councillor Burgess (Chairman)
Councillor Murphy (Vice Chairman)

Councillor Mrs Batty
Councillor Bateman
Councillor Earle
Councillor Mrs Huggins
Councillor Hylands
Councillor Mrs Jones

Councillor Miss Kelly
Councillor Mrs Morgan
Councillor Ronayne
Councillor Scard
Councillor Mrs Wright
Councillor Wright

FIRE PRECAUTIONS

(To be read by the Chairman if members of the public are present)

In the event of the fire alarm sounding, please leave the room immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE:

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

NOTE:

- i. Councillors are requested to note that, if any Councillor who is not a Member of the Board wishes to speak at the Board meeting, then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off or switched to silent for the duration of the meeting.
- iii. This meeting may be filmed or otherwise recorded. By attending this meeting, you are consenting to any broadcast of your image and being recorded.

AGENDA

1. APOLOGIES FOR NON-ATTENDANCE

2. DECLARATIONS OF INTEREST

All Members are required to disclose, at this point in the meeting or as soon as possible thereafter, any disclosable pecuniary interest or personal interest in any item(s) being considered at this meeting.

3. MINUTES OF THE MEETING OF THE COMMUNITY BOARD HELD ON 7 SEPTEMBER 2016

4. DEPUTATIONS – STANDING ORDER 3.4

(NOTE: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Monday 14th November 2016. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).

5. PUBLIC QUESTIONS – STANDING ORDER 3.5

(NOTE: The Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Monday 14th November 2016.

6. PUBLIC SPACE PROTECTION ORDER (CONTROL OF DOGS)

To seek approval of the Community Board to consult upon the creation of a Public Space Protection Order for the control of dogs.

PART II
Contact Officer
Borough
Solicitor

7. ALLOTMENT STAKEHOLDERS GROUP

To inform the Community Board of a change in process for liaising with the service users.

PART II
Contact Officer
James Hill

8. ANY OTHER ITEMS

-which the Chairman determines should be considered, by reason of special circumstances, as a matter of urgency.

9. EXCLUSION OF THE PUBLIC

That in relation to the following item the public be excluded from the meeting, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item there would be disclosure to them of exempt information within Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all

Community Board
16 November 2016

circumstances of the cases, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the report.

PART B ITEM

FOLLOWING THE EXCLUSION OF PRESS AND PUBLIC

Item No.	Item	Paragraph no. 3 of Part I of Schedule 12A of the Act	Contact Officer
10.	CONTRACT FOR THE DESIGN AND BUILD OF MAJOR PLAY AREA AND LANDSCAPING AT THE ALVER VALLEY COUNTRY PARK	The report contains details of the financial affairs of the Council and a third party at a time when contract documents are not finally concluded. Completion of the contract could be prejudiced if this information was made public which may have an adverse impact on the contract arrangements to the detriment of the Council tax payers. Therefore the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Head of Street Scene and the Deputy Head of Planning Services (Policy)

**A MEETING OF THE COMMUNITY BOARD
WAS HELD ON 7 SEPTEMBER 2016 AT 6PM**

The Mayor (Councillor Mrs Hook) (ex-officio), Councillor Hook (ex-officio), Councillors Mrs Batty(P), Bateman (P), Burgess (P), Earle (P) Mrs Huggins (P) Hylands (P), Mrs Jones, Miss Kelly (P), Mrs Morgan (P), Murphy, Ronayne (P), Scard (P), Mrs Wright (P), Wright (P)

It was reported that in accordance with Standing Order 2.3.6 Councillor Philpott had been nominated to replace Councillor Mrs Jones for this meeting.

15. APOLOGIES

Apologies were received from Councillor Mrs Jones.

**16. MINUTES OF THE MEETINGS OF THE COMMUNITY BOARD HELD
ON 29 JUNE 2016**

RESOLVED: That the minutes of the meetings of the Community Board held on 29 June 2016 be approved and signed by the Chairman as a true and correct record.

17. DECLARATIONS OF INTEREST

There were none

18. DEPUTATIONS

There were none.

19. PUBLIC QUESTIONS

There were none.

PART II

**20. ENVIRONMENTAL SERVICES CONTRACT REVIEW AND
EXTENSION**

Consideration was given to a report of the Chief Executive advising the Board of the outcome of the Environmental Services contract five year review and the proposed five year extension to the existing contract from 1st April 2021 to 31st March 2026.

Following a question from a Member on the rising costs of the contract the Head of Streetscene advised that this was due to official bank holidays over Christmas and New Year varying from year to year.

Clarification was sought by a Member in relation to the life span of the refuse collection vehicles and was advised by the Head of Streetscene that extensive maintenance and service checks would be carried out on the vehicles and that negotiations would take place to deliver the fleet.

RESOLVED: That the Community Board approve a five year extension to the existing Environmental Services Contract between the Council and Urbaser Ltd, from April 2021 to March 2026.

21. ANY OTHER BUSINESS

There was no other business.

The meeting concluded at 18:11

CHAIRMAN

AGENDA ITEM NO.06

Board/Committee:	Community Board
Date of Meeting:	16 th November 2016
Title:	Public Space Protection Order (Control of Dogs)
Author:	Borough Solicitor
Status:	FOR DECISION

Purpose

To seek approval of the Community Board to consult upon the creation of a Public Space Protection Order for the control of dogs.

Recommendation

That the Community Board:

- Approve the initiation of a consultation exercise based on the draft Public Space Protection Order (Control of Dogs) attached at Appendix 1 ("Draft PSPO");
- The Community Board shall at its next programmed meeting have regard to any representations made in response to the consultation and decide whether to approve the Draft PSPO with or without modification.

1. Background

- 1.1 The Council in 2009, following a statutory consultation exercise, introduced four Dog Control Orders for its area (DCOs").
- 1.2 The DCOs relate to the following:
 - 1.2.1 A requirement for the owner to clean up after their dog on any land open to the public
 - 1.2.2 The exclusion of dogs from the beach and promenade at Stokes Bay and Lee-on-the Solent between 1st May and 30th September in any year, any bowling green, any sports pitch whilst in use, any enclosed children's play area, and any land in the Wildgrounds of the Alver Valley subject to an SSSI or where the Council keeps animals
 - 1.2.3 The requirement for dogs to be on a lead in any churchyard / cemetery, allotment, perimeter of sport pitches whilst in use;
 - 1.2.4 The maximum number of dogs a person can bring onto any land open to the public at any one time is set at six.

- 1.3 It is criminal offence to contravene a requirement or prohibition of a DCO, without reasonable excuse or the consent of the landowner. A person who is registered blind or has a mobility disability requiring an assistance dog is exempt from the prohibitions in relation to dog fouling and the exclusion of dogs.
- 1.4 The DCOs will be repealed in October 2017 as a result of Part 4 of the Anti-Social Crime and Policing Act 2014 (the “Act”). taking effect.
- 1.5 In order to replace the DCOs, with or without amendment, the Council must consider making a Public Space Protection Order under Section 59 of the Act (“PSPO”).
- 1.6 A PSPO restricts persistent anti-social behaviour in “Public Places” by prohibiting or requiring specified things to be done.
- 1.7 A “Public Place” is defined by section 59 of the Act as any place in the Borough to which the public or a section of the public has access, on payment or otherwise, as of right by virtue of express or implied permission. For example the bus station, ferry pontoon, supermarket car parks would all fall within the definition of a Public Place.
- 1.8 As with a DCO it is a criminal offence, unless an exemption applies, to without reasonable excuse contravene any prohibition or requirement imposed by a PSPO (“Offence”). The penalty on conviction is a fine not exceeding £1000.
- 1.9 The Council may make a PSPO if satisfied on reasonable grounds that the activities have had or will have a detrimental effect on the quality of life of those in the locality and this justifies the proposed restrictions in the PSPO.
- 1.10 Before a PSPO can be made the Council it is required to consult on the proposal with stakeholders including the Police, Highway Authority, the Ministry of Defence and interest groups such as the kennel club. The Council must also consult with the public by publishing a notice in a local newspaper, social media and the Council website inviting representations. The consultation period is six weeks.
- 1.11 The Council must then have regard to any representations received during the consultation period in deciding whether to make a PSPO and the form it takes.
- 1.12 If a PSPO is made it must be publicised in accordance with the relevant regulations. This includes posting a notice on the Council website and erecting notices in key Public Places.
- 1.13 A PSPO is in force for an initial period of three years with the option to extend it for a further three years.

2. Report

- 2.1 It is proposed (subject to consultation) to make a PSPO for the control of dogs with the same prohibitions or requirements as the DCO and three new requirements, namely:
 - 2.1.1 A requirement for a person in charge of a dog on any Public Place to have in their possession an appropriate means to pick up faeces deposited by that dog and to produce and on request by an Authorised Officer produce the same.
 - 2.1.2 A requirement for a person in charge of a dog on any Public Place be put on lead by direction of an “Authorised Officer” where the dog is causing a nuisance or worrying other animals;
 - 2.1.3 Where a person is in charge of three or more dogs on any Public Place no more than two of those dogs can be exercised off lead
 - 2.1.4 “Authorised Officer” means an officer authorised by the Chief Executive for this purpose.
- 2.2 The Draft PSPO can be found at Appendix 1.
- 2.3 Justification for a PSPO is for the control of dogs
- 2.4 The aim of the PSPO is to address the harm and nuisance that can be caused by dogs in Public Places in order that:
 - 2.4.1 Owners will clean up after their dogs in public places,
 - 2.4.2 Children can play safely in play areas and beach areas without fear of being bitten by a dog or coming into contact with dog faeces.
 - 2.4.3 Dogs do not cause a nuisance to persons participating in organised events on sport pitches and
 - 2.4.4 Dogs do not harm flora and fauna in land designated SSSI or where the Council keeps animals.
 - 2.4.5 Dogs being exercised off lead do not cause nuisance to other users or worry other animals.
- 2.5 Persons who are registered blind or have a disability affecting their mobility and rely on a dog trained for such purposes are exempt from the PSPO prohibitions in relation to dog fouling and dogs to be on leads.

- 2.6 It does not always follow that where there is sufficient evidence that a PSPO has been contravened, the Council will prosecute. The Council must have regard to its enforcement policy in deciding whether it is in the public interest to do so, which involves taking into account the personal circumstances of the offender.
- 2.7 It is considered that the requirements and prohibitions of the PSPO are proportionate to the potential harm and nuisance they seek to address and there are still considerable Public Places for dog exercise on and off lead.
- 2.8 The Community Board is at this stage just being asked to approve the Draft PSPO for the purposes of statutory consultation.
- 2.9 The Community Board will then at its next programmed meeting has regard to any representations received in response to the consultation and decide whether to make the Draft PSPO with or without modification.

3. Risk Assessment

- 3.1 The failure of the Council to make a PSPO for the control of dogs may result in inconvenience to the public and a risk to the health of children by contact with dog faeces or injury through a dog attack. The current DCOs will no longer exist. There will therefore be nothing to address and manage these risks to the public.

4. Conclusion

- 4.1 The coming into force of Part 4 of the Act will repeal the DCOs with effect from 20th October 2017.
- 4.2 If the Council wishes to permit the same restrictions as the DCOs with or without modification it must replace and consolidate them into a single PSPO.
- 4.3 It is proposed, subject to consultation, that a PSPO is made for the control of dogs with the same prohibitions and restrictions as the DCOs together with two new requirements, namely: dogs on lead by direction, and no more than two dogs to be off lead when person in charge of three or more dogs.
- 4.4 The Community Board will then at its next programmed meeting have regard to any representations received in response to the consultation when deciding whether the threshold for a PSPO is met and if so what form it should take.

Financial Services comments:	None
Legal Services comments:	Contained in the report
Crime and Disorder:	Contravention of a requirement or a prohibition of a PSPO without reasonable excuse is unless an exemption applies a criminal offence. The Council will have regard to its Generic Enforcement Policy in deciding whether to prosecute for the offence.
Equality and Diversity:	An Equality Impact Assessment Screening Form has been completed and is enclosed as Appendix B
Service Improvement Plan implications:	The Council is required to have a Licensing Policy. The policy is subject to triennial review from the date of original adoption, i.e. 7 January 2005.
Corporate Plan:	Making a PSPO for the control of dogs is fully consistent with and will make a significant contribution to the corporate plan for the promotion of health and well-being and community safety.
Risk Assessment:	Contained in section 3 of the report.
Background papers:	None
Appendices/Enclosures:	
Appendix 'A'	Draft PSPO (control of dogs)
Appendix 'B'	Equality Impact Assessment
Report author/ Lead Officer:	Jamie Paterson x5484

Section 59 Anti-social Behaviour, Crime and Policing Act 2014
Public Spaces Protection Order (Control of Dogs) 2016

Gosport Borough Council (the “Authority”) hereby makes the following Order for the Control of Dogs in its area (the “Order”)

This Order comes into force on 1st April 2017 and shall be in force for a period of 3 years.

General provisions:

1.1 “Authorised Officer” means any officer of the Authority authorised by the Chief Executive for the purposes of 4.1 of this Order.

1.2 “Public Place” means any place in the administrative area of the Authority to which the public or a section of the public has access, on payment or otherwise, as of right by virtue of express or implied permission.

2.1 A person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog

2.2 A person who fails to comply with any obligation or prohibition imposed by this order is guilty of a criminal offence by virtue of section 67(1) of the Anti-social Behaviour Crime and Policing Act 2014 and liable on summary conviction to a fine not exceeding level 3 on the standard scale

3. Fouling

3.1 If a dog defecates at any time in any Public Place a person who is in charge of the dog at the time must remove the faeces forthwith unless

(a) he has a reasonable excuse for failing to do so; or

(b) the owner, occupier or other person or authority having control of the Public Place has consented (generally or specifically) to his failing to do so.

3.2 Placing the faeces in a receptacle which is provided for purpose, or for the disposal of waste, shall be sufficient removal from the Public Place

- 3.3 Being aware of the defecation or not having a device for or suitable means to removing the faeces shall not be a reasonable excuse for failing to remove it.

4. Means to pick up

- 4.1 A person in charge of a dog on any Public Place must have with him an appropriate means to pick up dog faeces deposited by that dog unless
- (a) he has reasonable excuse for failing to do so; or
 - (b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his failing to do so.
- 4.2 The obligation is complied with if, after a request from an Authorised Officer, the person in charge of the dog produces an appropriate means to pick up dog faeces.

5 Dogs on Lead by Direction

- 5.1 An Authorised Officer may in any Public Place other than those specified in Schedules 1 and 2 of this Order (which dogs are excluded from or must be kept on a lead in any event) direct a person in charge of a dog to keep the dog on a lead if such restraint is in the opinion of the Officer necessary to prevent nuisance to other persons or worry to animals.
- 5.2 A person issued with a direction under 4.1 must comply unless
- (a) he has a reasonable excuse for doing so; or
 - (b) the owner, occupier or other person or authority having control of the Public Place has consented (generally or specifically) to his doing so.

6. Maximum Number of Dogs

- 6.1 In any Public Place, other than those specified in Schedule 2 of this Order, the maximum number of dogs which a person may take onto that Public Place is 6
- 6.2 If a person takes 3 or more dogs at any one time onto any Public Place, other than those specified in Schedule 1 or 2 of this Order) no more than two of those dogs may be kept off a lead.
- 6.3 A person must comply with the requirements in 5.1 and 5.2 unless
- (a) he has a reasonable excuse for doing so; or
 - (b) the owner, occupier or other person or authority having control of the public place has consented (generally or specifically) to his doing so.

7. Dogs on Leads

- 7.1 A person in charge of a dog in any Public Place specified in Schedule 1 to this Order must keep the dog on a lead unless
- (a) he has a reasonable excuse for failing to do so; or
 - (b) the owner, occupier or other person or authority having control of the place has consented (generally or specifically) to his failing to do so

8. Exclusion of Dogs

- 8.1 A person in charge of a dog must not take it into or keep it in any Public Place specified in Schedule 2 to this Order unless
- (a) he has a reasonable excuse for failing to do so; or
 - (b) the owner, occupier or other person or authority having control of the Public Place has consented (generally or specifically) to his failing to do so.

9. Exemptions

- 9.1 Paragraphs 3, 4 and 7 of this order shall not apply to a person who
- is registered as a blind person in a register compiled under section 29 of the National Assistance Act 1948
- has a disability affecting their mobility, manual dexterity or ability to lift, carry or move everyday objects and who relies upon a dog trained by a prescribed charity for assistances.

EXECUTED AS A DEED BY AFFIXING THE COMMON SEAL OF GOSPORT BOROUGH COUNCIL IN THE PRESENCE OF:

HEAD OF LEGAL SERVICES

SCHEDULE ONE –

PARAGRAPH 7 DOGS ON LEADS

This Order applies to the following Public Places in the Borough of Gosport

1. Any cemetery or churchyard
2. Any allotment
3. Along the perimeter of any sports pitch whilst an organised event is taking place.
4. Car Parks

SCHEDULE TWO-

Paragraph 8 EXCLUSION OF DOGS

This Order applies to the following Public Places in the Borough of Gosport

1. Between 1 May and 30 September inclusive in any year the following beach areas:

i). Any area of beach between the promenade and Low Water Mark of Medium Tides and contained between the points enclosed with notional lines extending from the easternmost part of the Swimming Baths to the easternmost end of that part of the promenade known as “The Esplanade” at Lee-on-the Solent which is shown hatched in black on the accompanying map marked “Map Number 1”.

ii). Any area of beach between the promenade and Low Water Mark of Medium Tides and contained between the points enclosed with notional lines extending from the westernmost part of the Sailing Club slipway to the easternmost point of the GAFIRS slipway at Stokes Bay in Hampshire which said area is hatched in black on the accompanying map marked “Map Number 2”.

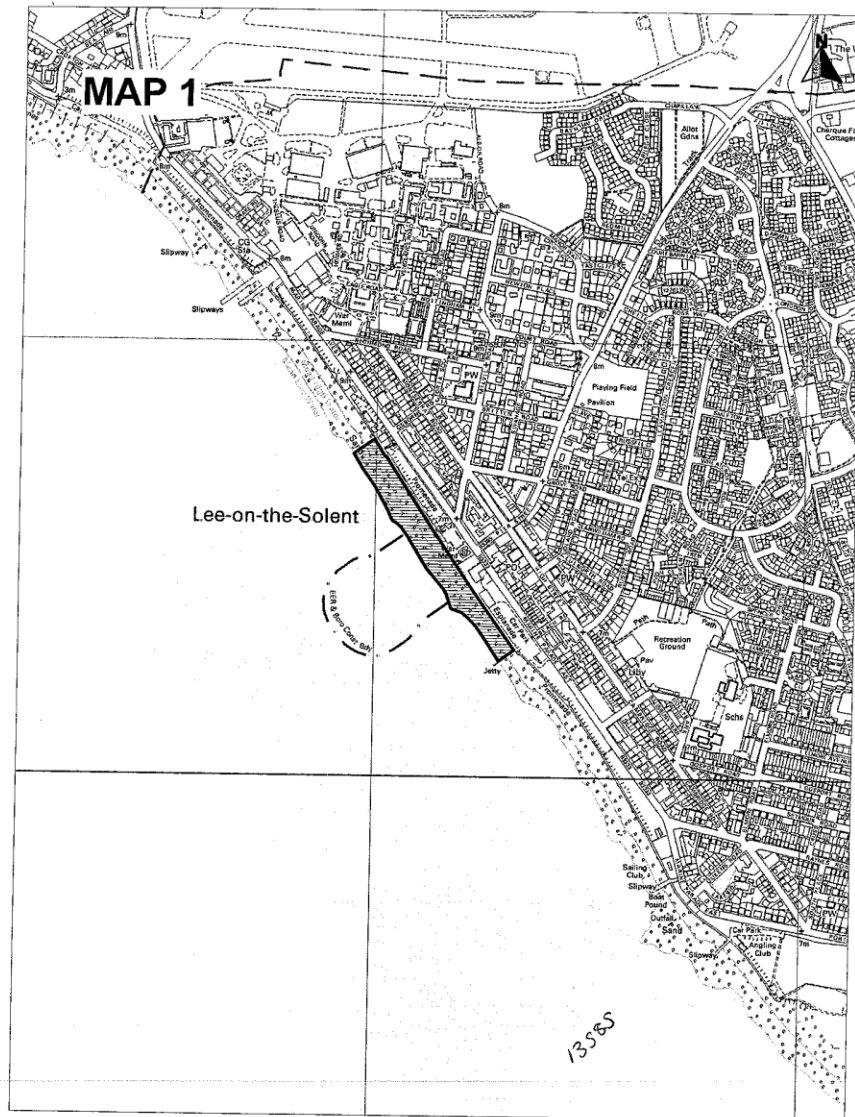
2. Any Bowling Green

3. Any enclosed area designated solely for the purpose of children’s play

4. Any Sports pitch whilst in use for organised events;

5. Any area within 'The Wild Grounds' of the Alver Valley that is:

- i). designated as a Site for Special Scientific Interest ("SSSI")
- or;
- ii). where Gosport Borough Council keep animals.



TOWN HALL, HIGH STREET, GOSPORT,
HANTS, PO12 1EB.

DATE : 05/03/2009

Scale 1:10000
0 80 160 240 320 400 m

If this map has been transmitted
electronically use the scale bar in
preference to the written scale

GOSPORT
BOROUGH COUNCIL

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EQUALITIES IMPACT ASSESSMENT Screening Assessment Form

Name of policy___/strategy___/function___ being assessed. Please ✓ what it is.

Public Space Protection Order (Control of Dogs)

1. Is this policy, strategy or function new _✓_ or an existing___ one? Please ✓ what it is.

1a. Briefly describe the reasons for developing or reviewing this?

Eg: change in legislation or requirements, results of consultation, part of a regular review cycle, etc.

The Council introduced in 2009 Dog Control Orders applicable to any land open to the public in the Borough (DCOs"). The DCOs relate to the following:

the prohibition of dog fouling (applies Borough wide)

the exclusion of dogs from specified land open to the public,

the requirement for dogs to be on a lead on specified land open to the public and

the maximum number of dogs a person can bring onto any land at any one time is set at six. (applies Borough wide)

It is criminal offence to contravene a requirement or prohibition of a DCO, without reasonable excuse or the consent of the landowner.

A person who is registered blind or has a mobility disability requiring an assistance dog is exempt from the prohibitions in relation to dog fouling and the exclusion of dogs.

The DCOs will be repealed in October 2017 as a result of new legislation taking effect. In order to replace the DCOs with or without amendment, the Council must make a Public Space Protection Order (PSPO).

The Council is proposing (subject to consultation) to make a PSPO with the same requirements as the DCOs and the introduction of two new requirements, namely: a requirement for a dog to be put on lead by direction of an authorised officer where the dog is causing a nuisance or worrying other animals, and where a person is walking three or more dogs no more than 2 dogs can be exercised off lead, a requirement for a person in charge of a dog on any Public Place to have in their possession an appropriate means of picking up any faeces deposited by that dog.

2a. Describe the main aim or purpose of this item? Who will it benefit? Why is it needed?

The aim is to address the harm and nuisance that can be caused by dogs in public places by enforcing the prohibitions and requirements of the PSPO in order that:

owners will clean up after their dogs in public places,

children can play safely in play areas and beach areas without fear of being bitten by a dog or coming into contact with dog faeces.

dogs do not cause a nuisance to persons participating in organised events on sport pitches and

dogs do not harm flora and fauna in land designated SSSI or where the Council keeps animals.

3a. The Public Sector Equality Duty is part of the Equality Act 2010. The Duty requires the Council to have due regard to the following three aims:

- eliminate unlawful discrimination, harassment and victimisation;
- advance equal opportunities between people from different groups
- foster good relations between people from different groups.

Having due regard means considering how this policy, strategy or function has or will advance equal opportunities for each of the protected groups below.

Persons who are registered blind or have a disability affecting their mobility and rely on a dog trained for such purposes are exempt from the PSPO prohibitions in relation to dog fouling and dogs to be on leads.

It does not always follow that where there is sufficient evidence that a PSPO has been contravened, the Council will prosecute. The Council must have regard to its enforcement policy in deciding whether it is in the public interest to do so, which involves taking into account the personal circumstances of the offender.

It is considered that the requirements and prohibitions of the PSPO are proportionate to the potential harm and nuisance they seek to address but there are still considerable public places for dog exercise on and off lead.

The Council will take into account the views of the public and stakeholders when deciding whether to approve the draft PSPO.

3b Identify how this item demonstrates due regard to the three aims above for each of the protected groups below. (For marriage and civil partnership, legislation requires you only need to demonstrate how you would eliminate unlawful discrimination, harassment and victimisation)			
Protected characteristic	This item demonstrates due regard by: Describe how it furthers equal opportunities. You can cite examples of any disadvantage this item removes or minimises, how it meets the specific needs of any groups, how it encourages participation, promotes understanding or integration between groups	Describe any negative impact or potentially negative impact of this item for any group. For any negative impact identified, describe actions already taken to address it. Any planned actions must be identified in section 4.	List data sources/ evidence used to assess impact and whether this item furthers the aims of the Equality Duty. Insert links to data used where possible
Age	None	None	None
Disability	Persons who are registered blind or have a mobility disability requiring a trained dog are exempt from certain requirements or prohibitions of a PSPO.	None	None
Gender reassignment	None	None	None
Marriage and Civil Partnership	None	None	None

Pregnancy and Maternity	None	None	None
Race (ethnic or national origin, colour, nationality)	None	None	None
Religion or Belief (and lack of belief)	None	None	None
Sex	None	None	None
Sexual Orientation	None	None	None
3c. Are there any other groups in addition to those above which could be impacted (e.g. socially or financially excluded) by this item? P ___yes _✓___ no			

Group	This item demonstrates due regard by:	Describe any negative impact or potentially negative impact of this item for any group	List data sources/ evidence used to assess impact and whether this item furthers the aims of the Equality Duty
N/A	N/A	N/A	N/A

4. Please Identify any further actions you will take resulting from this assessment.

Action	Officer Responsible	Completion date
<p>Public Consultation process and Timeline Community Board 16.11.16 - For board approval to consult on draft PSPOs</p> <p>6 week consultation period - inviting any comments on the proposed prohibitions / requirements. Means of consultation -Newspaper advert, website publication, social media posts- notices sent to Police and other stakeholders, notice deposited at reception Dogs – Consultation notices sent to Kennel club, canine charities, notices displayed in A Valley, S Bay etc</p> <p>Community Board 25.01.17 – Has regard to any reps from the consultation and decides whether to approve the Draft PSPO with or without modification</p>	<p>Jamie Paterson</p>	<p>25.01.17</p>

5. Do you have any additional comments? If so, please add.		
NONE		
6. Date of screening 14.09.16	Officer(s) completing assessment Jamie Paterson	Section Date Approved 14.09.16
7. Name of Section Head Mark Simmonds	Date review completed. 30.09.16	
8. Date submitted to EDSG 25.10.16	Date review completed 25.10.16	
<p>EDSG Recommendation:</p> <p><input type="checkbox"/> This assessment form is incomplete and requires additional information for its review by EDSG.</p> <p>_____</p> <p>This assessment has been successfully reviewed with the following outcome:</p> <p><input type="checkbox"/> No major change – The assessment of this policy/strategy/function shows no potential for discrimination and the aims of the Equality Duty have been met.</p> <p><input checked="" type="checkbox"/> Adjust the policy/strategy or function – This item will meet the aims of the Equality Duty if actions identified in Sections 3 and 4 to remove barriers or to better advance equality are implemented.</p> <p><input type="checkbox"/> Continue the policy/strategy/function – There is some potential for adverse impact or missed opportunities to promote equality, but no unlawful discrimination has been identified. Ensure effective equality monitoring is in place to regularly assess the actual impact on different groups</p> <p><input type="checkbox"/> Stop and Rethink – Adverse equality impacts have been identified/ may not be justified and have not been sufficiently mitigated. Unlawful discrimination could be taking place. Do not adopt or continue until a full equality investigation has been completed.</p>		

AGENDA ITEM NO. 7

Board/Committee:	Community Board
Date of Meeting:	Wednesday 16 th November 2016
Title:	Allotment Stakeholders Group
Author:	Housing Services Manager
Status:	FOR NOTING

Purpose

To inform the Community Board of a change in process for liaising with the service users.

Recommendation

The Community Board note a change in management of the Council's allotments with the abolition of The Allotment Stakeholder Working Group and its replacement with a new quarterly Allotment Wardens Liaison Meeting.

1 Background

- 1.1 The Allotment Stakeholders Group has, historically, met three times per annum and consists of Councillors, Streetscene Officers, Allotment Wardens and members of the local Allotment Association.
- 1.2 The Group was not set up formally under the Council's Constitution and was initially formed to share best practice and ensure that the Council's Allotments are being managed in an efficient manner.

2 Report

- 2.1 In recent years the frequency of meetings has declined due to the resources available and this has had an impact on the effectiveness of the meetings.
- 2.2 The Allotment Association recently put forward a proposal to the Council for taking on the overall management of the Council's allotments. The Council consulted with all Council allotment holders by way of a vote and the majority were in favour of the Council maintaining the control of allotments.
- 2.3 Following the result of the vote the Allotment Stakeholders Group's effectiveness has diminished and it is felt that the best way forward is for the Council to engage more directly with allotment holders

through the allotment wardens. This will enable more local views about the running of allotments to be presented to Officers, and enable more decisions to be made considering issues applicable to the Allotment in question.

- 2.4 The Head of Streetscene has formed a new group called the 'Allotment Wardens Liaison Group' which will meet quarterly and discuss the management of each site and share best practice between allotment sites.

3 Risk Assessment

- 3.1 There are no identified risks to the Council involved with this Report.

4 Conclusion

- 4.1 The Community Board note the change in management of the Council's allotments.

Financial Services comments:	Not applicable.
Legal Services comments:	None for the purpose of this Report.
Crime and Disorder:	This will provide opportunities to improve community safety through increased engagement directly with the service users.
Equality and Diversity:	Nothing for the purpose of this report.
EIA:	
Service Improvement Plan implications:	
Corporate Plan:	
Risk Assessment:	See Report – Section 3
Background papers:	None
Appendices/Enclosures:	None
Appendix 'A'	
Appendix 'B'	
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