

GOSPORT

BOROUGH COUNCIL

Fees and Charges

2024

Fees and charges are effective from 1st January 2024 unless otherwise stated

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VAT FOREWORD

- 1 All charges include VAT where applicable. The VAT Code is per the list below.
S – Standard rate
O – Non business
E – Exempt
Z – Zero rated

- 2 All charges are effective from 1st January 2024 unless otherwise stated.

VAT - LICENCES TO OCCUPY LAND; LETTING OF SPORTS FACILITIES

Exemption from VAT may be applicable under the following circumstances:

- A **Single lets**
Each single let is for a continuous period of over 24 hours to the same person, the person to whom they are let having exclusive control of the facilities throughout the let.

OR

- B **Series of Lets**
All of the following criteria must be satisfied before exemption can apply:

The series consists of 10 or more individual sessions of the same sport or activity, each session being in the same place, and the interval between each session is at least a day and not more than 14 days.

The series is to be paid for as a whole, and there is clear evidence of this, whether or not the right to use the facility for any specific session is actually exercised, a formal agreement, exchange of letters, or an invoice issued in advance requiring payment for the sessions specified on the invoice would be sufficient evidence.

Refund for the non-availability of the facility by the Council would not invalidate this condition but provision for a refund in other circumstances would; and the facilities are let out to a school, club, association or organisation representing affiliated clubs or constituent associations; and the person to whom the facilities are let has exclusive use of them during the sessions.

It is not necessary to book the same pitch to qualify for exemption, provided it is within the same recreation ground. Any further bookings in addition to those specified in the formal agreement will be standard-rated and subject to VAT.

VAT on Organised School Visits

The letting of facilities to a local education authority school falls within these rules of exemption and is not outside the scope of VAT under the provisions of the Local Authorities (Goods and Services) Act 1970.

ABANDONED VEHICLES			
Removal of Unwanted Vehicles		At Cost	S
Removal of Commercial Vehicles		At Cost	S
Removal of Caravans and Trailers		At Cost	S
Storage of Unwanted Vehicle - per day		£33.00	S
Statutory Charges for Abandoned Vehicles	- Example		
Removal of Abandoned Vehicle	(Table 1 Regulation 4 - 2.2)	£192.00	O
Storage of Abandoned Vehicle - per day	(Table 2 Regulation 5 - 2.2)	£26.00	O
Fee type: Statutory - Removal, Storage & Disposal of Vehicle (Prescribed Sums & Charges) Regulations 2008 as amended.			
A full schedule of charges for each different vehicle type can be found at the Office of Public Sector Information website www.opsi.gov.uk .			
ABANDONED SHOPPING TROLLEYS			
Charge for collection, return or disposal of shopping trolley		£60.00	O
Total cost for collection, storage for 42 days and disposal / return of trolley		£340.00	O
Daily storage of shopping trolley		£6.00	O
ALLOTMENTS		2025	2024
Annual charge per square rod (1 square rod is 25.29 square metres)		£8.00	£7.20
Annual charge per square metre		£0.31	£0.28
Deposit (refundable)		£50.00	£50.00
BEACH HUT RENTAL - GOSPORT RESIDENTS ONLY			
Annual Charge	Full Rate	£1,210.00	S
	Other Concessions (Over 60's)	£915.00	S
Weekly Charge	Disabled Residents only	£24.50	S
One hut is available for weekly hire at Stokes Bay.			
BEACH HUT SITE RENTAL - GOSPORT RESIDENTS ONLY			
Annual Charge	Full Rate	£605.00	S
	Other Concessions (Over 60's)	£465.00	S
<i>The site rental is for the last 3 remaining private beach huts at Lee on the Solent</i>			
Legal Fee chargeable on first rental		£110.00	S
Administration fee chargeable on first rental and renewals		£55.00	S
Beach hut occupiers are liable for National Non-Domestic Rates, upkeep of the hut and any utility charges.			
CAR PARKS			
Long Stay (Town Centre, Lee-on-Solent, Stokes Bay, Hardway Slipway and Alver Valley)			
	Per hour	£1.60	S
	Over 5 hours (per day)	£9.10	S
Two Hour Town Centre Car Parks			
	First hour	Free	
	Up to 2 hours	£1.40	S
Trailers and Parking Permits are not allowed			
Three Hour Car Park	Marine Parade Car Park, Lee-on-Solent		
	Per hour	£1.40	S
Two Hour Car Park (Flower Buildings, Lee-on-Solent)			
	First hour	£1.10	S
	Up to 2 hours	£1.70	S
Trailers (where permitted) - same charge as motor vehicle.			
Coaches - per hour	Only permitted in prescribed car parks	£11.00	S
Motorcycles		Free	
Commercial Vehicles (over 3.5 tonnes GVW) parked in Mumby Road Lorry Park		Free	
Motor Homes (in Motor Homes bays)			
	Per hour	£3.30	S
	Per day	£16.50	S
Statutory Penalty Charge Notice	Higher Contravention Level (£35 if paid within 14 days)	£70.00	N
	Lower Contravention Level (£25 if paid within 14 days)	£50.00	N

<u>PARKING PERMITS</u>			
General Public			
	Annual Permit	£660.00	S
	6 Month Permit	£385.00	S
	3 Month Permit	£210.00	S
	1 Month Permit	£72.00	S
	Flexi Permit (Trial)	£61.00	S
Gosport Town Centre Residents Permits		£94.00	S
Available only to residents living in specific areas of the town centres and for use in the specified long stay car parks only			
Leisure (includes Seafront and Alver Valley, excluding Motor Homes)		£140.00	S
Leisure - Motor Homes		£440.00	S
<u>Notes</u>			
1. All drivers of vehicles with a trailer will be responsible for the payment of the trailer charge.			
<u>ANN'S HILL CEMETERY</u>			
<u>EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES** - GOSPORT RESIDENT</u>			
Provision of new grave (Post 01/04/1992) - obligatory		£880.00	O
Interment into Existing Site (Pre 01/04/1992) - obligatory		£195.00	O
Provision of a Cremated Remains Plot (Post 01/04/1992) - obligatory		£195.00	O
Provision of Grave for child		No Charge	
<u>INTERMENTS</u>			
The fees for interment include the digging of the grave to a depth sufficient for two interments and re-turfing after burial.			
For the Interment			
(i) of the body of a still born child, or of a child whose age at the time of death did not exceed 16 years		No Charge	
(ii) of the body of a person whose age at the time of death exceeded 16 years		£695.00	O
For any interment in a walled grave or vault		At Cost	O
Interment - Cremated Remains		£220.00	O
(subject to depth not exceeding 91.4cm (3ft). Otherwise normal interment charge will apply. No charge for a child)			
<u>MONUMENTS, GRAVESTONES, TABLETS AND MONUMENTAL INSCRIPTIONS</u>			
For the right to erect or place on a grave or vault a headstone not exceeding 91.4cm (3ft) in height by 91.4cm (3ft) in width by 30.4cm (1ft) in depth or 76.2cm (2ft 6in) x 60.9cm (2ft) x 30.4cm (1ft)			
	Adult	£195.00	O
	Child	No Charge	
For the right to erect or place on a grave or vault in respect of which the exclusive right of burial has been granted - kerbstones or flatstones			
	(a) enclosing a space not exceeding 2.1m by 91.4cm (7ft by 3ft)	£245.00	O
	(b) enclosing a space not exceeding 2.1m by 1.8m (7ft by 6ft)	£440.00	O
	(c) tablets not exceeding 350mm x 450mm x 25mm	£55.00	O
The fees indicated in this section include the first inscription.			
For each inscription after the first a fee is payable		£40.00	O
Annual Maintenance			
	Trimming Grass	£90.00	O
	Planting and Trimming Grass	£110.00	O
	Planting (Spring and Summer only)	£100.00	O
Miscellaneous Items			
	Transfer of Grant of Right	£110.00	O
	Temporary Marker	£40.00	O
	Search in Burial Register (per burial entry)	£12.00	O
	Certificate of Burial	£24.00	O
	Use of Chapel	£145.00	O
	Exhumations	At Cost	S
<u>Notes</u>			
The fees indicated above include the Deed of Grant and all the expenses thereof.			
Non-resident fees on application			
Imperial to metric conversions are approximate			
<u>DOG CONTROL</u>			
Collection of stray dog - Statutory charge	per dog	£25.00	O
Kennelling fees	up to 7 days	£140.00	O
Microchipping of dogs	per dog	£12.00	S
	each additional dog at the same address	£6.00	S
Private home check visit		£40.00	S
Dog Bags	per packet of 60	£4.00	S
<u>Notes</u>			
1. Statutory charge is as per the 'Environmental Protection (Stray Dog) Regulations 1992' and is payable before the dog is released.			
2. Additional fees may be charged for costs incurred by the Council, including legal fees.			

<u>ELECTORAL SERVICES</u>				
REGISTRATION OF ELECTORS (STATUTORY)			Data	Printed
Sale of Open/Edited Register	Fixed Fee		£20.00	£10.00
	Charge per thousand entries (or part)		£1.50	£5.00
				Z
Sale of Full Register*	Fixed Fee		£20.00	£10.00
	Charge per thousand entries (or part)		£1.50	£5.00
				Z
Sale of monthly update notices*	Fixed Fee		£20.00	£10.00
	Charge per thousand entries (or part)		£1.50	£5.00
				Z
Sale of list of Overseas Electors	Fixed Fee		£20.00	£10.00
	Charge per hundred entries (or part)		£1.50	£5.00
				Z
Sale of Marked Register (where available)*	Fixed Fee		£10.00	£10.00
	Charge per thousand entries (or part)		£1.00	£2.00
				Z
Notes:				
1. Supply of the Full Register, monthly update notices and the marked register is restricted by the Representation of the People Regulations.				
2. Packing and carriage costs will also apply where relevant.				
3. A request for the same part of the register in both printed and data form will be treated as two separate requests.				
Election Staff Fees				
Returning Officer's fees and disbursements, Polling Station staff and Count Staff: as determined by Hampshire Election Fees Working Party; available on request from the Head of Electoral Services.				
<u>ENVIRONMENTAL HEALTH SERVICES</u>				
Food Premises Register	Single Entry			£3.30
	Single Premises category, e.g. butchers			£68.00
	Whole Register			£286.00
	Export Certificate Fee			£61.00
				S
Immigration Service Assessment of Premises Condition				£103.00
				S
House in Multiple Occupation Licence		Fee on Application	Fee on Grant of Licence	Total
	5 persons	£660.00	£330.00	£990.00
	6-10 persons	£830.00	£420.00	£1,250.00
	11-15 persons	£990.00	£500.00	£1,490.00
	16-20 persons	£1,160.00	£580.00	£1,740.00
	Over 20 persons	£1,320.00	£660.00	£1,980.00
				O
				O
				O
				O
				O
Housing Act 2004 Notices				Actual cost
Private Water Supplies work				Actual cost
<u>GARAGES</u>				
Existing garages	Per week		Housing Report 2023	O #
New garages	Per week		Housing Report 2023	O #
# above charges are for Council tenants - if garage is let to private client then vat is chargeable				
<u>HOUSING</u>				
Copy of highlighted plans, dwelling account enquiries, prospective private purchaser enquiries (Solicitor, mortgage lender and/or owner occupier of former Council property)				£88.00
				O
Prior/Retrospective permissions for alterations (Solicitor, and/or owner/occupier of former Council property)				£39.00
				O
Notice of Sublet of leasehold property (Solicitor, and/or owner/occupier of former Council property)				£22.00
				O
Registration of Notice of Transfer Assignment underlease				£7.70
Notice of Charge (charges as stated in lease)				£36.00
				O
Rent Account/debt reference (Mortgage provider/Loan companies)				£36.00
				O
Replacement dwelling keys to communal entrances				£11.00
Replacement or additional fobs (residents of the block of flats only – no third parties)				£13.00
				S
				S

LAND CHARGES		
For searches sent electronically via Email, our online application or through the NLIS Hub		
Con29R	£165.00	S
LLC1	£37.00	O
Basic Search Fee (Con29R plus LLC1)	£202.00	S
For searches sent in paper form via DX or post		
Con29R	£200.00	S
LLC1	£41.00	O
Basic Search Fee (Con29R plus LLC1)	£241.00	
Extra parcel fee LLC1 only	£3.30	O
Extra parcel fee Con29R	£20.00	S
Part 2 optional enquiries		
Optional enquiries (excluding Q4, Q21 & Q22)	£14.00	S
Optional enquiries Q4, Q21 & Q22 will be charged at a maximum cost regardless of whether one or all of these three questions is requested	£30.00	S
For a search in any individual part of the Register		
In Parts 1,2,3,4 and 10	£6.60	O
In all other parts	£3.30	O
Personal Searches	Free	
Notes		
The above are currently the maximum charges that will be collected. In accordance with the relevant Regulations, the charges are based on cost recovery and will be reviewed throughout the year. They may therefore increase or decrease as time spent on them and search volumes fluctuate.		
HMRC determined that from 1st January 2017 the fee charged for CON29 enquiries, Part 2 optional enquiries and additional enquiries are subject to VAT at the standard rate.		
LETTING OF LAND		
USE OF COUNCIL LAND **		
<i>For events up to 499 persons - per day *</i>		
(note 1)		
Damage Deposit	£825.00	O
Land Hire Deposit	£205.00	O
Land Hire per Day	£825.00	E
<i>For events 500+ persons - per day *</i>		
(note 1)		
Damage Deposit	£1,640.00	O
Land Hire Deposit	£410.00	O
Land Hire per Day	£1,640.00	E
*For events operated by Charities or for the benefit of the local community the Council reserves the right to reduce or waive the fee, such decision to be taken by the Chief Executive in consultation with the Leader of the Council		
** Hire of land other than open spaces		
	Price on application	
Temporary Demountable Structures (TDS)		
Where a Temporary Demountable Structure is used, the following Building Control fees are payable		
Professional Circuses	£135.00	S
Other commercial events with TDS over 15m square	£330.00	S
Camping per night		
Caravan/Motor home	£15.00	S
Tent	£8.00	S
Trailer (with Boat)	£7.00	S
Notes		
1. Price includes access to water. Electricity is available on request at a number of locations.		
2. Damage deposits are refundable after any works and land reinstatement costs incurred by the Council have been deducted.		
3. Other relevant sites by negotiation with the Projects Officer		
4. Charges for casual lettings of land are generally exempt from VAT unless a specific option to tax has been exercised on the land in question. In the latter case, where the letting is for charitable purposes, VAT would not apply.		
5. Hirers of 2 days or more will be granted (if required) set-up and breakdown days of 1 day for each day hired.		
6. Bookings will be taken between 1st April and 31st October subject to land conditions. for enquires outside of these dates contact the Projects Officer		
USE OF TOWN CENTRE/RETAIL AREAS		
For promotional and public entertainment activities in Gosport High Street		
Commercial/promotional activities	Per metre (minimum 5 metres charge applies)	£9.70 E
Non-Commercial activities	Per metre (minimum 5 metres charge applies)	£3.70 E
USE OF COUNCIL OWNED LAND FOR FILMING		
Commercial activities	Per day	£187.00 E
(where an income or a benefit is obtained)		
Non-Commercial activities (including promoting the Borough)		No Charge

CCTV			
Insurance related CCTV footage request		£159.00	S
ANIMAL LICENCES AND FEES			
Dangerous Wild Animals Registration (Note 1)		£170.00	O
Hiring out Horses - per horse	New Application/Renewal (Note 1)	£255.00	O
	Grant of Licence	£61.00	O
	Variation Application (Note 1)	£97.00	O
	Grant of Variation to Licence	£33.00	O
Dog/Cat Boarding (Kennels/Catteries)	New Application/Renewal (Note 1)	£245.00	O
	Grant of Licence	£61.00	O
	Variation Application (Note 1)	£95.00	O
	Grant	£33.00	O
Home Boarding Dogs	New Application/Renewal (Note 1)	£95.00	O
	Grant of Licence	£50.00	O
Home Boarding Fee Franchise (Including Day Care for Dogs)	New Application/Renewal (Note 1)	£150.00	O
	Grant of Licence	£73.00	O
	Additional Dog Boarding Franchise property applied for	£95.00	O
Selling Animals as Pets	New Application/Renewal (Note 1)	£198.00	O
	Grant of Licence	£61.00	O
Keeping or Training Animals for Exhibition	New Application/Renewal (Note 1)	£198.00	O
	Grant of Licence	£61.00	O
Dog Breeders Licence (Note 1)		£218.00	O
Zoo Licence		On Request	
Notes			
1. Plus any Veterinarian Inspection costs			
OTHER LICENCES AND REGISTRATIONS			
Scrap Metal Dealer	New	£305.00	O
	Renewal/Variation	£170.00	O
	Certified Copy	£17.00	O
Scrap Metal Mobile Collector	New/Variation	£170.00	O
	Renewal	£121.00	O
	Replacement Licence	£28.00	O
Sex Establishment	New	£3,610.00	O
	Renewal	£2,420.00	O
	Transfer	£2,420.00	O
Skin Piercers, Tattooing, Acupuncture, Electrolysis	Premises	£110.00	O
	Person	£94.00	O
Residential Caravan Sites The Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person)(England) Regulations 2020 Owner / Licence holder (5 year licence)		£305.00	O
STREET TRADING CONSENTS - LICENCED UNDER STATUTORY OBLIGATION			
<u>Annual Consent</u>			
7 Days/week	Food Stalls/Vehicle/Trailer	£1,465.00	O
	Non-Food Stalls/Vehicle/Trailer	£1,045.00	O
Up to 3 Days/week	Food Stalls/Vehicle/Trailer	£745.00	O
	Non-Food Stalls/Vehicle/Trailer	£545.00	O
1 Day/week	Food Stalls/Vehicle/Trailer	£420.00	O
	Non-Food Stalls/Vehicle/Trailer	£370.00	O
<u>Six Month Consent</u>			
7 days/week	Food Stalls/Vehicle/Trailer	£765.00	O
	Non-Food Stalls/Vehicle/Trailer	£540.00	O
<u>Daily Consent</u>			
	Per 30cm (1ft) Minimum charge 4.6m (15ft)	£3.25	O
Tables and Chairs	New	£355.00	O
	Renewal	£220.00	O
Pavement Licence	(Business & Planning Act 2020)	£31.00	O
Street Collections		No Charge	
House to House Collections		No Charge	
Caravan Site Licence		No Charge	

LICENSING ACT 2003 AND GAMBLING ACT 2005 PUBLIC REGISTERS				
Single Entry copy of a Premises Licence			£7.70	○
Single Copy of an Application Form for a Premises Licence			£20.00	○
Single Premises Category (eg Takeaways)			£93.50	○
Whole Register of each single Act, e.g. Licensing Act 2003			£290.00	○
LICENSING ACT 2003 (STATUTORY FEES)				
Premises / Club Applications / Variations				
The fees are based on rateable values of properties				
Rateable Value	Band	Initial Licence Fee	Annual Fee	
£0 - £4,300	A	£100.00	£70.00	○
£4,301 - £33,000	B	£190.00	£180.00	○
£33,001 - £87,000	C	£315.00	£295.00	○
£87,001 - £125,000	D	£450.00	£320.00	○
£125,001 and over	E	£635.00	£350.00	○
A multiplier is applied to premises in Bands D and E where they are used exclusively or primarily for the supply of alcohol for consumption on the premises				
Rateable Value	Band	Initial Licence Fee	Annual Fee	
£87,001 - £125,000	D	£900.00	£640.00	○
£125,001 and over	E	£1,905.00	£1,050.00	○
There are additional fees for premises licence applications, and the annual fee for exceptionally large-scale events (5,000+), unless certain conditions apply. Please consult the Licensing Department.				
Personal Licences, Temporary Events and Other Fees (Statutory)				
Application for the grant or renewal of a personal licence			£37.00	○
Temporary event notice			£21.00	○
Replacement of stolen, lost, etc. licence or summary			£10.50	○
Application for a provisional statement where premises being built etc.			£315.00	○
Notification of change of name or address			£10.50	○
Application to vary licence to specify individual as premises supervisor			£23.00	○
Application for transfer of premises licence			£23.00	○
Interim authority notice following death etc. of licence holder			£23.00	○
Replacement of stolen, lost, etc., certificate or summary			£10.50	○
Notification of change of name or alteration of rules of club			£10.50	○
Change of relevant registered address of club			£10.50	○
Replacement of stolen, lost, etc., Temporary Event Notice			£10.50	○
Replacement of stolen, lost, etc., Personal Licence			£10.50	○
Notification change of name or address			£10.50	○
Right of freeholder to be notified of licensing matters			£21.00	○
Minor Variations			£89.00	○

GAMBLING ACT 2005 (STATUTORY FEES)

PREMISES LICENCES

	New Application	Annual Fee	Variation	Transfer	Reinstatement	
Existing Casinos	N/A	N/A	£2,000	£1,350	£1,350	0
New Small Casino	£8,000	£5,000	£4,000	£1,800	£1,800	0
New Large Casino	£10,000	£10,000	£5,000	£2,150	£2,150	0
Regional Casino	£15,000	£15,000	£7,500	£6,500	£6,500	0
Bingo Club	£3,500	£1,000	£1,750	£1,200	£1,200	0
Betting Premises (exc tracks)	£3,000	£600	£1,500	£1,200	£1,200	0
Tracks	£2,500	£1,000	£1,250	£950	£950	0
Family Entertainment Centres	£2,000	£750	£1,000	£950	£950	0
Adult Gaming Centres	£2,500	£1,000	£1,000	£1,200	£1,200	0

	Application for Provisional Statement	Licence Application (Provisional Statement Holders)	Copy Licence	Notification of Change	
Existing Casinos	N/A	N/A	£25	£50	0
New Small Casino	£8,000	£3,000	£25	£50	0
New Large Casino	£10,000	£5,000	£25	£50	0
Regional Casino	£15,000	£8,000	£25	£50	0
Bingo Club	£3,500	£1,200	£25	£50	0
Betting Premises (exc tracks)	£3,000	£1,200	£25	£50	0
Tracks	£2,500	£950	£25	£50	0
Family Entertainment Centres	£2,000	£950	£25	£50	0
Adult Gaming Centres	£2,000	£1,200	£25	£50	0

PERMITS

	Application Fee	Transitional Application Fee	Renewal Fee	Annual Fee	
Family Entertainment Centre - Gaming Machine	£300	£100	£300	N/A	0
Prize Gaming	£300	£100	£300	N/A	0
Alcohol Licenced Premises-notification of two or fewer machines	£50	N/A	N/A	N/A	0
Alcohol Licenced Premises-notification of more than two machines	£150	£100	N/A	£50	0
Club Gaming Permit	£200	£100	£200	£50	0
Club Gaming Machine Permit	£200	£100	£200	£50	0
Club Fast-Track for Gaming Permit or Gaming M	£100	£100	£100	£50	0
Small Society Lottery Registration	£ 40	N/A	N/A	£20	0

	Change of Name	Copy of Permit	Variation	Transfer	
Family Entertainment Centre Permits	£ 25	£15	N/A	N/A	0
Prize Gaming Permits	£ 25	£15	N/A	N/A	0
Alcohol Licenced Premises - notification of two o	N/A	N/A	N/A	N/A	0
Alcohol Licenced Premises - notification of more	£ 25	£15	£100	£25	0
Club Gaming Permit	N/A	£15	£100	N/A	0
Club Gaming Machine Permit	N/A	£15	£100	N/A	0
Small Society Lottery Registration	N/A	N/A	N/A	N/A	0

MARKETS

Regular Traders	3mx3m Pitch		£10.00	0
	Additional 3mx3m pitches (up to 12m)		£5.00	0
Casual Traders	3mx3m Pitch		£20.00	0
	Additional 3mx3m pitches (up to 12m)		£5.00	0
Artisan Traders	3mx3m Pitch		£35.00	0
Pitches larger than 12 meters by discussion				

PEST CONTROL				
DOMESTIC PREMISES			Concession	Full
Fleas, Bedbugs plus unknown infestations, to visit and quote			£13.00	£39.00 S
All Other Insects (including wasps)			£22.00	£83.00 S
Rodent treatment			£27.00	£72.00 S
Concessions:				
Persons on low income, defined as being in receipt of one of the following:				
	Income-based Jobseeker's Allowance			
	Income-related Employment and Support Allowance			
	Income Support			
	Pension Credit (Guarantee)			
	Universal Credit (maximum award)			
Officers must be shown documentary evidence of entitlement by at least one member of household				
COMMERCIAL PREMISES				
Rodents and insects for up to the first 15 minutes				£105.00 S
Charge for each additional 15 minutes or part thereof				£22.00 S
Notes				
1. Charges include cost of materials and all rates quoted include VAT				
2. Payment to be made at time of booking or prior to treatment				
3. That no responsibility can be accepted for any loss or damage, however caused, through treatment being carried out.				
4. Invoices are not as a general rule issued, but when issued there is a 15% administrative charge in addition to the above charges.				
PRIVATE HIRE / HACKNEY CARRIAGE				
Hackney Carriage Knowledge Test				£50.00 O
Private Hire	Operator - 1 Year Licence			£300.00 O
	Operator - 3 Year Licence [Note 1]			£715.00 O
	Operator - 5 Year Licence [Note 1]			£1,210.00 O
	Vehicle			£305.00 O
	Driver - 1 Year Licence			£110.00 O
	Driver - 3 Year Licence			£265.00 O
Hackney Carriage	Vehicle			£305.00 O
	Driver - 1 Year Licence			£110.00 O
	Driver - 3 Year Licence			£265.00 O
Private Hire & Hackney Carriage driver (both licences)				£155.00 O
Private Hire & Hackney Driver - 3 Year Licence				£385.00 O
Drugs test				£40.00
DBS fee [Note 2]				At Cost O
Issue of a replacement Hackney Carriage or Private Hire:				
	Driver's Photo Badge			£20.00 O
	Vehicle Windscreen Badge			£26.00 O
	Vehicle External Plate			£26.00 O
Notes				
1. Following new legislation effective from 01 October 2015. Changes to taxi fees have to be advertised and any responses considered.				
2. Amount charged by the external agency to the Council, and may be subject to revision during the year.				
3. Any costs incurred as a result of external agency charges during the licensing process will be recharged at cost price.				
PUBLIC CONVENIENCES				
Radar Key	For hackney carriage licence holders			£5.00 O

REFUSE COLLECTIONS					
Special Collections Collection, loading and disposal (per hour)			**		
** To be negotiated by the Council with the contractor (plus administration costs)					
Domestic Clinical Waste Collection	Provide and disposal of yellow bags		No Charge		
Provide 'Sharps' and disposal	4 litre capacity		No Charge		
	7 litre capacity		No Charge		
Removal of Bulk Refuse	1 Item		£33.00	O	
	2 Items		£49.50	O	
	3 to 5 Items		£77.00	O	
	Residents receiving benefit (Note 1)		50% of above	O	
	Over 5 items		By Arrangement	O	
Garden Recycling Scheme (Note 3)	Sign up to the service:				
	Early bird		£55.00	O	
	Full Season		£65.00	O	
	Additional bin (maximum 3 per household)		£45.00	O	
Replacement wheeled bin			£38.50	O	
Roll of 10 replacement black sacks			£2.20	O	
Reusable Recycling Bags			£2.60	O	
Notes					
1. Resident in receipt of Personal Independence Payments, Universal Credit or equivalent					
2. The fee stated is for a 240 litre wheeled bin (or smaller) only. Larger 660 and 1100 litre bins are replaced at cost plus administration.					
3. A new garden recycling scheme was introduced in February 2018 where a 240-litre wheelie bin is provided for green waste. The bins are collected once a fortnight over 40 weeks of the year between February and November. The scheme is run and administered by Urbaser, which is the Council's waste contractor.					
SPORTS			Concession	Full	
BOWLS					
Per player per hour	Adult		£4.40	£5.50	S
Bowls and Slip Hire				£5.50	S
CRICKET					
Privett No 1	Adult		£94.00	£132.00	S
	Weekdays after 6 pm		£66.00	£100.00	S
Other Sites	Adult		£66.00	£100.00	S
	Weekdays after 6 pm		£48.00	£77.00	S
Synthetic Wicket (Gosport Park)	Adult		£48.00	£77.00	S
	Weekdays after 6 pm		£36.00	£50.00	S
FOOTBALL					
Privett Park Enclosure*	Gosport Clubs		£110.00	£176.00	S
	Outside Users		£176.00	£275.00	S
	Use of Floodlights		£70.00	£110.00	S
* To book, please contact Gosport Borough Football Club direct					
All Other Sites					
Sites without shower facilities			£66.00	£100.00	S
Sites without changing facilities			£48.00	£77.00	S
Training Pitch / Dressing Rooms			£36.00	£50.00	S
Net Pins				£33.00	S
9v9 Pitches				£1.10	S
Training Pitch - 9v9				£27.50	S
				£27.50	S
MINI SOCCER					
Per match				£27.50	S
Half day per pitch				£55.00	S
Training Pitch - Mini				£16.50	S
RUGBY					
Gosport Park	Adult		£66.00	£99.00	S
Dressing Rooms (separate use)				£33.00	S
Refreshment Rooms (separate use)				£16.50	S
Notes					
1. The above hire charges include use of dressing rooms where these are available					
2. Double Banked football hire will be 150% of the normal hire charge					
3. VAT exemption for Seasonal Hires complying with Customs & Excise conditions					
4. Concessionary rates apply for the disabled, over 60's and under 18's					
5. Charges for tournaments to be by negotiation with the Head of Streetscene Services					

STOKES BAY MOBILE HOME PARK			
All Homes - weekly rent (exclusive of rates and water charges) - 48 weeks Statutory increase will be applied			E
WILDGROUNDS NATURE RESERVE			
PERMIT ACCESS			
Day Ticket	Adult	£2.75	S
	Concessions (Disabled, Over 60's & under 18's)	£2.20	S
Monthly Permit *	Adult	£11.00	S
	Concessions (Disabled, Over 60's & under 18's)	£5.50	S
* 150 permits per month March to October 300 permits per month July to August			
School Parties	Non-Gosport	£44.00	E
	Gosport	No Charge	
Guided Walks as advertised	Adult	£5.50	E
	Concessions (Disabled, Over 60's & under 18's)	£2.75	E
	Family - 2 Adults & up to 3 children	£16.50	E
	Groups & Organisations (Groups up to 20 people)	£55.00	E
Notes			
1. Children under the age of 5 are admitted free.			
COMMUNITY INFRASTRUCTURE LEVY (CIL)			
Effective from 2nd February 2016. For the schedule of charges please refer to the Planning homepage			
ANTI SOCIAL BEHAVIOUR ACT 2003			
High Hedges Application		£811.00	O
POSTAL NAMING AND NUMBERING			
New Development of 1 - 5 plots		£255.00	O
New Development/phases of 5-20 plots		£255.00 + £12.10 per property	O
New Development/phases of 21-100 plots		£500.00 + £6.60 per property	O
New Development/phases of 100+ plots		£1,185.00 + £6.60 per property	O
Naming of new block of flats/building		£255.00 + £12.10 per property	O
New postal address for an individual property		£132.00	O
Change to new addresses due to the development changing after the schedule has been issued		£22.00 per property	O
Research archive for address history		£132.00	O
Renaming an existing Street		£255.00 + £6.60 per property	O
Notes			
At the discretion of the Building Control Manager, the Council, may not require a charge to be paid for the renaming/renumbering of roads where there has been a historical problem with existing road naming/numbering scheme.			

BUILDING REGULATIONS APPLICATIONS			
<p>Gosport Building Control, operating in partnership with Fareham Building Control under the name 'Building Control Partnership' have prepared a scheme of charges in accordance with The Building (Local Authority Charges) Regulations 2010</p> <p>For full details of charges applicable for the Building Regulations control functions please contact the Building Control Partnership on 01329 824823.</p>			
PLANNING PRE-APPLICATIONS			
General Advice			
General enquiries and advice on planning procedures		Free	
Permitted Development Enquiry			
All submissions for informal opinion on requirement for planning permission			
	Householders	£33.00	S
	Others	£55.00	S
Pre-Application Submissions - advice on the likelihood of planning permission being granted prior to the submission of a planning application			
Minor residential:	1 - 3 dwellings - See also Note 1	£195.00	S
	4 + dwellings - See also Note 1	£400.00	S
Major residential:	10 - 49 dwellings - See also Note 2	£970.00	S
	50 - 100 dwellings - See also Note 2	£1,540.00	S
Minor industrial/commercial:	under 1000m2 - See also Note 1	£160.00	S
Major industrial/commercial:	1000 - 5000m2 - See also Note 2	£970.00	S
	5000 + m2 - See also Note 2	£1,540.00	S
Others: e.g. Change of use of property or land / Adverts / Telecommunication Masts		£195.00	S
Other major / very large scale / mixed proposals:		Fee will be hourly rate x no. of hours of officers dealing with the matter	S
Householder Development (development which relates to the extension, improvement or alteration of an existing residential dwelling):		£72.00	
Community uses which are non-profitting		Free	
Proposals made by Local Councils		Free	
Works to trees		Free	
Notes:			
1. Where a fee is payable and the proposal affects a Listed Building or its setting or is located within a Conservation Area an additional charge will be levied		£99.00	
2. Where a fee is payable and the proposal affects a Listed Building or its setting or is located within a Conservation Area an additional charge will be levied		£242.00	
3. Where a consultee charges the Borough Council for advice provided this will be payable by the applicant in addition to the pre-application fee payable.			
4. Proposals for large and/or mixed use development or where no floorspace or dwellings specified, fee will be calculated by reference to hourly rate x no. of hours of officers dealing with the matter.			
5. A response on minor and other applications will constitute one written response and/or one meeting (max 2 hrs). A response on a major application will constitute one written response and/or 3 meetings (6 hrs max in total). Any follow up written responses or meetings required based on the same proposal or an amendment to it will be calculated by reference to the hourly rate x no. of hours of officers dealing with the matter and this will be payable before the advice is provided. All new submissions will require a new fee.			
6. Each pre-application request can only relate to one site and only one proposal will be accepted for each site. If you would like us to give advice on more than one layout or proposal for the same site then a separate request will need to be made for each scheme along with a further fee for each proposal.			
7. There will be no reduction in fee where the application would be exempt from a fee because it had previously been withdrawn, refused or approved.			
8. The fee is payable on submission, before the Council undertakes any work on the proposal or provides any advice.			
9. The choice of who is the appropriate officer to deal with a particular case will be at the discretion of Gosport Borough Council.			
10. Hourly Rate		£72.00	
Other Charges			
Section 106 - Planning Officer costs in negotiating agreement		Fee will be calculated with reference to complexity of individual agreements and the time required to deal with the request at the hourly rate	S
Section 106 - Compliance Checks where applicants/prospective purchaser seeks confirmation that the terms of a legal agreement have been complied with			