



**GOSPORT TOWN CENTRE RESIDENTS
PARKING PERMIT APPLICATION FORM**

(01.01.2024 VERSION 4)

(TERMS AND CONDITIONS APPLY – see overleaf)

NAME: MR/MRS/MS/OTHER _____
SURNAME _____
ADDRESS: HOUSE NAME _____
HOUSE NUMBER _____
ROAD/STREET _____
TOWN _____
POST CODE _____

Does this address have an existing permit? Y/N If yes, please provide permit number _____

ONE PERMIT ONLY PER HOUSEHOLD

GOSPORT TOWN CENTRE RESIDENT

REPLACEMENT PERMIT

	COST £
	94
	5

I AGREE TO THE CONDITIONS OVERLEAF AND AGREE TO ABIDE WITH THEM.
I CONFIRM THAT I DO NOT HAVE ACCESS TO AN OFF STREET PARKING PLACE INCLUDING A GARAGE

SIGNED _____ DATE _____ PERMIT NO _____
(OFFICE USE ONLY)

PAID: CASH/CHEQUE/CREDIT/ DEBIT CARD (ALL PRICES ARE INCLUSIVE OF VAT)
VAT REG NO. 107 4380 88

FOR OFFICE USE ONLY

PROOF OF IDENTITY/RESIDENCY FOR ABOVE ADDRESS
(All Original Documents – No Photocopies)

	FUND	PAID (Amount)
GOSPORT TOWN	1037/92501 CPP001	
REPLACE PERMIT	1037/92501 CPP005	

COUNCIL TAX BILL FOR ADDRESS

TICK

OTHER DOCUMENT – Detail
(Utility Bill etc)

VEHICLE REGISTRATION DOCUMENT (V5)/V5C
OR INSURANCE (MAIN POLICYHOLDER ONLY)

REG NO

PERMIT CHECKER CHECKED (1 PERMIT ONLY)

BOUNDARY MAP CHECKED

Permit issued by (initials)		Permit checked by (initials)		UNIFORM REF NO.	
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DATE ISSUED _____ VALID FROM: _____ TO: _____

SIGNED: _____ PERMIT NO: _____ VEHICLE REG ON PERMIT? (Tick)

PAID: CASH/CHEQUE/CREDIT/ DEBIT CARD

TOP COPY – S/SCENE

BOTTOM COPY – APPLICANT



GENERAL INFORMATION

Car Park Order

A full copy of Gosport's Car Parking Order can be found on the Council's website www.gosport.gov.uk or may be viewed on request at the Town Hall, Gosport, Hampshire, PO12 1EB. General conditions are displayed in car parks.

General Terms and Conditions

- 1) Permit holders must comply with the conditions of the Council's current Off Street Parking Places Order.
- 2) The Council cannot guarantee that a parking bay will be available at any particular time for a permit holder.
- 3) Vehicles must be parked within the marked bays; failure to comply may result in the Penalty Charge becoming payable.
- 4) Vehicles must not be parked in any areas marked out in yellow lines or hatching or so as to obstruct any road or access way.
- 5) Any permits accidentally defaced, lost, destroyed or stolen must be reported to GBC immediately and a replacement may be issued upon the Council being satisfied of the validity and evidence of the loss and payment of an administration fee of £5.
- 6) The permit must be displayed at all times in the windscreen so that it is readable by an Enforcement Officer from outside the vehicle. Failure to do so will result in the Penalty Charge becoming payable.
- 7) This parking permit does not allow parking on private land or housing estates.
- 8) The onus to renew the permit before its expiry date rests with the holder. This can be done up to 6 weeks before the expiry date.
- 9) If a valid permit is not displayed for whatever reason, a pay and display ticket must be purchased and displayed.
- 10) Permits can be obtained from Gosport Borough Council on completion of the application form overleaf and payment of the appropriate fee.
- 11) The information provided in this application will be processed in accordance with the Data Protection Act 2018. The information will be held on computer for car parking administration only.

Specific terms and conditions

- 12) This permit may be used in the following car parks only:

Clarence Road Car Park
Minnitt Road North Car Park
Mumby Road Lorry Park
Walpole Park Car Park
- 13) Permits are not valid in any other Council car parks in the Borough.
- 14) Gosport Town Centre Residents Permits are only available to persons with no off-street parking provision, including a garage, who live within the area identified on the appropriate plan.
- 15) Upon proof of residence one permit per household may be issued for use with one vehicle which is either registered at that address or for which evidence is supplied that the vehicle is normally kept at that address.
- 16) Permits must be returned to the Council if the holder moves outside the designated area or no longer owns the vehicle in respect of which the permit was issued. If surrendered midway through the year a partial refund for the unexpired period may be provided on request subject to the deduction of an administration fee of £5.