

GOSPORT BOROUGH COUNCIL

BUDGET 2005/2006

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COUNCIL BUDGET 2005/2006

FOREWORD

1.0 INTRODUCTION

- 1.1 The budget book sets out the projected costs of Council services in 2005/6 including Capital Programme, as approved by Council.
- 1.2 A manpower budget and detailed analysis of the estimated administration costs of Business Units are also included in the budget book by way of supplementary information.

2.0 BACKGROUND

- 2.1 Gosport Borough Council is a multi-million pound business having an annual turnover of almost £45M, over 370 employees and assets valued at over £200M.
- 2.2 This foreword focuses on those revenue and capital budgets for services impacting on the level of Council Tax in 2005/6.
- 2.3 The Council's finances are beginning to recover following several years of severe pressures when overspending on statutory services such as Housing Benefits and Homelessness was a regular feature and reserves reached critically low levels.
- 2.4 The Council is now seeking to consolidate the improving financial position and will continue to review services to enhance value for money and reduce pressure on future council tax levels.
- 2.5 The Local Government Act 2003 requires the Council to formally consider whether its budget is balanced and robust with appropriate levels of reserves. It is considered that the budget meets these criteria.
- 2.6 Conclusions about the adequacy of the proposed budget are based on an examination of various aspects that are summarised in a risk assessment. More details appear later in this foreword.
- 2.7 The total net budget for 2005/6 is £10.934M and this represents an increase of £0.286M on the original budget for 2004/5.
- 2.8 Reserve powers for Government capping of the Council's budget still exist and the Government have made it clear that these powers will be used if necessary. It is anticipated that an increase in Gosport's Council Tax requirement of over 6% would mean a risk of capping.
- 2.9 An increase in Exchequer support will be received in 2005/6 approximately in line with inflation.

3.0 REVISED 2004/5 EXPENDITURE & INCOME

- 3.1 The revised budget totals £10,647,910, the same as the original.
- 3.2 Appendix 1 details the variations that have arisen between the Council's original spending plans for the current year and the revised estimate of expenditure and income. There are a number of significant variations, many of which have previously been anticipated in budget monitor reports, plus a large number of smaller variations.
- 3.3 The Working Balance is expected to reach its target level of 7% by 31 March 2006 with the possibility of a small contribution to a Revenue Financing Reserve in accordance with Council policy.

4.0 BUDGET PROPOSALS FOR 2005/6

- 4.1 Substantial variations to the Council's budget requirements compared to revised 2004/5 arise from inflation and contribution to reserves. A detailed analysis is contained in Appendix 1.
- 4.2 The 2005/6 budget totals £10,934,110 including a contribution to Reserves. This budget total is £286,200 higher than the 2004/5 original budget.
- 4.3 Every effort has been made to ensure that the budget is balanced and robust. In particular, levels of maintenance and administration expenditure included are the minimum necessary amounts to ensure that service provision is maintained and that Health and Safety requirements are met. Additional resources have been incorporated in some service areas and are identified in Appendix 1.
- 4.4 Appendix 2 summarises a risk assessment of the budget areas considered to be most vulnerable, partly based on past experience. Generally these risks are lower than in the past as the applicable budgets are now more robust. However, these risks have been borne in mind when considering reserve levels.
- 4.5 Whilst income sources and subsidy levels have been examined as part of the budget process, review will continue during 2005/6 in order to maximise income opportunities for the future in accordance with the Council's Strategic Improvement Plan.

5.0 RESERVES

- 5.1 The only current General Fund provision is a Working Balance, although it is policy to establish a Revenue Financing Reserve (RFR) in the near future. Ground rules for the operation of this new reserve will be considered in due course when Budget Strategy for 2006/7 is approved. RFR could be used to ensure that fluctuations in annual maintenance requirements can be met, underwrite uninsurable risks and fund spend-to-save initiatives. Substantial additional maintenance requirements are now arising from Asset Management Planning and recent claims experience is expected to require more self-insurance if significant premium increases are to be avoided. Establishing a viable RFR is therefore considered essential and urgent.
- 5.2 The Council's Working Balance minimum prudent target level of 7% of net expenditure equates to approximately £0.8M. This target should be achieved by the end of 2005/2006 (ahead of the planned timescale), improving financial planning, reducing risk and enabling new funding mechanisms (RFR) to be developed. This requires continuing base budget contributions to supplement existing policy that is linked to council tax collection fund surpluses.
- 5.3 It is vital to make provision in the 2005/6 budget to continue restoring reserves and improve capacity. General Fund Working Balance will therefore be increased to £0.784M during 2005/6 and a contribution to begin establishing a Revenue Financing Reserve is planned.

6.0 THE LONGER TERM OUTLOOK

- 6.1 A 3 year projection of revenue commitments (summarised in Appendix 3) indicates further pressures on budgets. Although precise forecasting is not possible this exercise is proven to give a good indication of trends. Early action will be taken to moderate future budget requirements in order to reduce the Council Tax rises that will otherwise result if the Council's policy of annual tax rises of no more than 4% is to be achieved and capping avoided.
- 6.2 Projected budget totals including inflation are as follows:

	Budget £'000	Budget Increase %	Potential Council Tax Increase %
2006/7	11,510	5.3	11.8
2007/8	12,006	4.3	6.8
2008/9	12,530	4.4	6.3

- 6.3 Efficiency Review and Best Value processes required by Government will assist in identifying economies that will improve the above forecasts, as will prompt realisation of potential new income streams from commercial rents at Council owned sites.

7.0 THE COUNCIL'S CAPITAL PROGRAMME

- 7.1 The Council's Capital Programme for the next 6 years amounts to over £39M and is partially dependent on the raising of further external funding, although the plans for 2005/6 can be fully funded in accordance with new capital controls.
- 7.2 Although some future capital funding may be met from internal sources, it is likely that external borrowing will be necessary in the medium term.
- 7.3 In addition to the capital funding implications there is a direct impact on revenue budgets arising from the Capital Programme and, where expenditure is not supported by Government grant, a resulting council tax requirement.

8.0 BUSINESS RATES & COUNCIL TAX LEVELS FOR 2005/6

- 8.1 The nationally prescribed business rate (NNDR) in the pound for 2005/6 will be 42.2p, in line with the RPI after taking account of a revaluation of properties applying from 01 April 2005.
- 8.2 The budget of £10.934M for 2005/6 results in an increase of 2.6% in Gosport's share of the Council Tax. The Band D tax is £178.93 for 2005/6. When precepting authorities requirements are taken into account, total Council Tax levels in Gosport are increased by 3.4% in 2005/6.

9.0 CONCLUSION

- 9.1 The 2005/6 budget of £10.934M is considered both balanced and robust and is 2.7% higher than that for 2004/5 producing an increase of 2.6% in Gosport's Council Tax. The outlook for 2006/7 and beyond is further upward pressure on budgets, in excess of general inflation.

ANALYSIS OF MAIN VARIATIONS BETWEEN

1. ORIGINAL ESTIMATE 2004/2005 AND REVISED ESTIMATE 2004/2005

2. REVISED ESTIMATE 2004/2005 AND ESTIMATE 2005/2006

(Figures prefixed with a minus sign represent reduced expenditure or increased income)

		VARIANCE		Page
		ORIGINAL	REVISED	Number
		2004/2005	2004/2005	
		to	to	
		REVISED	ESTIMATE	
		2004/2005	2005/2006	
		£	£	
COMMUNITY AND ENVIRONMENT BOARD				
Open Market				9
Income from Operator		40,200		
Public Conveniences				9
Premises	Repair & Maintenance / Special Maintenance	4,260	8,040	
Dog Control / Enforcement				9
Employees		-2,860	2,480	
Cemetery				11
Employees	Redundancy - Grave Digger	5,860	-7,610	
Premises	Treework - Vired from LC02 Disused Churchyards	3,480	-2,660	
Fees & Charges	Fee increase 2005/2006	-6,070	-28,880	
Waste Recycling				11
Income	Increase in Estimated Tonnages & Rates	-20,870	-800	
Street Cleansing				13
Income	HCC Contribution for weedspraying (now HCC)	26,780		
Abandoned Vehicles				13
Contractor Payments	Reduction in No. Abandoned Vehicles	-7,500	1,000	
Income	As above	8,690	-1,240	
Holbrook Recreation Centre				15
Contractor Payments	Parkwood Leisure - RPI Increase		6,770	
Urban Land Management				17
Premises	Repairs & Maintenance inc virements & inflation	-6,660	7,320	
	Special Maintenance - Open Spaces & Playgrounds		44,550	
Income - Rents, Lettings etc	Huhtamaki Rent & Gosport in Bloom Sponsorship	40,980		
Outdoor Sports				19
Premises	Repairs & Maintenance inc virements & inflation	-2,090	6,640	
	Special Maintenance - Bowls & Football	-2,990	14,240	
Community Recreation				23
Income	Play & Childcare, reduced Hants Childrens Fund grant	4,320	15,580	
Arts & Events				27
Events - Harbour Event	Costs offset by Sponsorship (net cost £5k in 2005/06)	24,810	12,690	
Events - 800 Anniversary	Costs partially offset by Sponsorship	6,700	-10,700	
Income - Harbour Event	Additional Sponsorship	-24,810	-7,690	
Income - 800 Anniversary	Additional Sponsorship	-4,700	6,500	
Waste Collection				27
Contractor Payments	Domestic Refuse - Additional Mileage & Properties	34,170	35,010	
Income	Incs: HCC Conbn to addit.mileage & OAP Gdn Waste	-13,660	-14,210	
Highways (GBC)				29
Flower Bed & Shrubbery Mtce	Contractor Payments net of HCC Contribution	-14,890	1,540	
	Verge Maintenance		7,500	
Bus Station				29
Income	New Lease	-21,780	6,310	
Car Parks				31
Expenditure	See detail in budget book & report	126,660	112,690	
Income		-252,460	-374,990	
Concessionary Travel				33
Bus Tokens	Variations in take up	6,390	10,610	

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(Figures prefixed with a minus sign represent reduced expenditure or increased income)

		VARIANCE		Page
		ORIGINAL	REVISED	Number
		2004/2005	2004/2005	
		to	to	
		REVISED	ESTIMATE	
		2004/2005	2005/2006	
		£	£	
Token Handling Income		-7,760	7,960	
Farepass	Variations in take up	-12,310	12,940	
Environmental Health Services - Commercial				35
Income	Health Education Courses		8,350	
Environmental Health Services - Residential & Pollution				35
Expenditure	Transport - Replacement Van (Net Cost)		7,620	
	Supplies & Svces - Air Pollution Survey (Four Yearly)	12,500	-12,500	
	Supplies & Svces - Joint FBC/GBC Traveller Scheme		5,000	
Income	HCC Grant for Air Pollution Survey	-12,500	12,500	
Enterprise Contract for Grounds Maintenance, Public Conveniences & Street Cleansing				
	Net effect on all General Fund Services	-1,690	39,520	
		-69,800	-67,920	
HOUSING BOARD - GENERAL FUND SERVICES				
Homelessness				39
	New Hostel Arrangement		-50,000	
	Additional RAPS Management Fee income to offset administration expenses is shown within the Admin Variances			
		0	-50,000	
POLICY AND ORGANISATION BOARD				
Local Land Charges				45
	Management Fees	-30,000		
	Transmission Fees	16,000	2,000	
	Income - Demand and Fee Levels	26,000	-32,000	
Housing Benefits				47
Rent Rebates	Rent Rebates	29,020	250,300	
	Exchequer Grant/Subsidy	-29,020	-219,800	
Rent Allowances	Rent Allowances	130,000	355,000	
	Exchequer Grant/Subsidy	-82,000	-355,000	
Administration Grant		0	-16,460	
Local Tax Rebates				47
Council Tax Rebates	Council Tax Rebates	402,500	169,000	
	Exchequer Grant/Subsidy	-404,010	-159,000	
Administration Grant		0	-18,580	
Local Tax Collection				49
	Income - Court Costs	-7,500		
National Non-Domestic Rates				49
	Other Costs - Discretionary Relief	-5,150		
Income	Reduced Exchequer Grant	8,490		
Economic Development				51
Supplies & Services	Gosport Voluntary Action (Rowner)		10,000	
	Crime and Disorder Strategy (Audit Strategy)	5,000	-5,000	
CCTV				51
Contribution to Running Costs	Equipment Maintenance		4,650	
Development Control				53
Expenditure	Related to additional Planning Grant	105,000	-95,660	
Income	Planning Fees	-25,000		
Income	Additional Planning Grant	-105,000	95,660	
Income	Recharged Legal Costs	-8,000		
Building Control Services				53

ANALYSIS OF MAIN VARIATIONS BETWEEN

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(Figures prefixed with a minus sign represent reduced expenditure or increased income)

		VARIANCE		Page
		ORIGINAL	REVISED	Number
		2004/2005	2004/2005	
		to	to	
		REVISED	ESTIMATE	
		2004/2005	2005/2006	
		£	£	
	Third Party Payments	-19,230	13,160	
Licensing & Registration				53
Employees	New Licensing Staff now included in administration			
Income	Alcohol licensing - delay in implementation	33,950	-28,760	
Marketing & Tourism				57
Marketing & Tourism Initiatives	Sea Britain Event		21,530	
Priddys Hard				57
Museum Operation	Expenditure Employee costs	18,250	6,950	
Premises	Security	47,500	-46,000	
	Site Supervision	-8,000	500	
	Refurbishment of Exhibition centre (B/fwd)	19,000	-19,000	
Income From Site	Donation from Berkeley Homes (B/fwd), to refurbishment	-20,000	20,000	
	Donation from Berkeley Homes		50,000	
Assistance to Voluntary Organisations				57
Supplies and Services	C A B		5,820	
Civic Events				59
Supplies & Services	2 Civic Days, Freedom Parade	6,060	-6,060	
Members Expenses				59
Employees	NI and Superannuation	-6,730	2,500	
Supplies and Services	Broadband Access	6,430		
	Training		10,000	
Municipal Elections				59
Supplies and Services	Stationery	3,430	-6,190	
	Election Fees	5,870	-46,080	
Miscellaneous Services				61
Other Expenses	Vacancy Allowance & Provision for Increasing Capacity	22,300	34,500	
	Community Strategy	-4,000	9,000	
	Insurance	-4,440		
	Early Retirement Pension Contributions to HCC Fund	-16,080	16,080	
	Emergency Planning, new responsibilities		15,970	
Other Corporate Areas				61
	Net External Interest Receivable	-144,000	70,000	
	Commutation / Minimum Revenue Provision	-6,900	30,400	
	Net Internal Interest Payable	10,490		
	HRA Section 8 Transfer	63,330	-27,920	
	Audit Fees	21,480	6,600	
		55,040	118,110	
All Boards		-14,760	190	
Administration Recharge	Pay Inflation inc Superannuation	-46,020	268,560	
	Other - Details shown in separate list	100,480	201,000	
	Recharge from HRA, Agency, Capital	-86,540	-113,180	
Other Minor Variations		46,840	51,740	
Contribution (from) / to Working Balance		0	-122,110	
Total Budgetary Change		0	286,200	

ANALYSIS OF MAIN VARIATIONS BETWEEN

1. ORIGINAL ESTIMATE 2004/2005 AND REVISED ESTIMATE 2004/2005

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(Figures prefixed with a minus sign represent reduced expenditure or increased income)

		VARIANCE		Page
		ORIGINAL	REVISED	Number
		2004/2005	2004/2005	
		to	to	
		REVISED	ESTIMATE	
		2004/2005	2005/2006	
		£	£	
GENERAL FUND BUSINESS UNIT ACCOUNTS				
LEISURE & AMENITIES SERVICES				
				65
Employees	Contracts - Transfer of Car Park Inspector Salaries to Car Leisure - Vacant Admin Posts	-22,980		
	Salaries - Increments & Inflation, Superannuation, Agency		55,190	
Supplies & Services	Engineering Group & Contracts - Purchase of Equip, Adv Software, Plan Printer, Courses and Seminars.	1,230	5,440	
HOUSING SERVICES				
				67
Employees -	Including inflation, the transfer of Env.Health staff from Regulatory Services & additional staffing resources to more effectively manage the Homelessness service. (nb	302,160	93,320	
Income	Additional External Income including RAPS Management Fees (which are shown directly in the Homelessness	-95,530	-3,150	
REGULATORY SERVICES				
				69
Employees	ED01 Inflation, Superannuation & Staffing Movements, including the transfer of Env.Health staff from to Housing	-109,940	78,830	
Transport	HA03 Inflation Increases, 3 staff move to Housing Control	-3,910		
Supplies & Services	PB20 Broadband Connection for FBC link	3,360	-10	
Supplies & Services	PC01 Document Scanning is half, Postage, Plan Printer, Consu	4,360	9,620	
CHIEF EXECUTIVE				
				71
Employees	Inflation, Vacancies, Increments, Agency & Superannuation		5,630	
DEVELOPMENT & ENVIRONMENT				
				73
Employees	Salaries, NI & Superannuation	19,180	49,320	
CORPORATE SERVICES				
				75
Employees	Inflation, Vacancies, Increments, Agency & Superannuation	30,560	35,510	
Candidates Expenses		22,580	-23,520	
Supplies & Services	Inflation increases, new Chip & Pin equipment & new machine in Printing	45,590	5,810	
LEGAL & DEMOCRATIC SUPPORT				
				77
Employees	Inflation, Vacancies, Increments, Agency & Superannuation	-55,840	51,360	
Supplies & Services	Agency staff used to cover vacancies	18,860	-23,660	
FINANCIAL SERVICES				
				79
Employees	Inflation, Vacancies, Increments, Agency & Superannuation	106,740	29,700	
Transport		-2,390	1,490	
Supplies & Services	Benefits - additional software and office relocation costs	35,640	-12,100	
Income	Government Grants for employee costs	-198,130	78,380	
OFFICE ACCOMMODATION				
				81
Employees	Inflation, Vacancies, Increments, Agency & Superannuation	-13,370	5,950	
Premises	Additional costs for 137 High Street, NNDR increases	8,540	18,020	
Transport	Additional costs for Corporate Vehicle	1,990	1,080	
Supplies & Services	General inflation increases	2,770	750	
Total specified changes		101,470	462,960	
All other variations		-133,550	-106,580	
Total Budgetary Change		-32,080	356,380	

APPENDIX 2

RISK ASSESSMENT (GENERAL FUND)

Budget Area	Risk	Budget £'000	Likelihood	Impact	Comment
Homelessness	Additional demand	115	High	Medium	Budget considered robust
Housing Benefits	Error/overpayment rates increase + grant formula changes	16,430	High	Low	New grant arrangements have reduced risk
Open Market Income	Continuing reduction in Tuesday stall numbers	310	High	Low	Market operator addressing situation
Land Charges/Income	Recession in Housing Market	361	Medium	Medium	Forecasting is very difficult
General Income	Weather dependent or demand led (eg Explosion) result in shortfall	c 2,000	Medium	Low	Unlikely that all sources will deteriorate
Maintenance & Administration	Inadequate provision	c 1,300	Medium	Low	Robust for 2005/6
Inflation	Exceeds allowance	c 400	Medium	Low	Robust, pay awards known etc
Insurance	Claims experience forces more self insurance	c 200	Medium	Low	Reserves may offer some comfort
Interest Rates (net)	Vary dramatically from forecast	90	Low	Low	Stable, prudent rates used
Vacancy Savings target	Over optimistic	70	Low	Low	Prudent view used for budget

NOTES

- 1 Assessment is of 2005/6 budget taking account of past trends and improved budget monitoring.
- 2 Likelihood: High = most years, Medium = Occasional, Low = rare.
3. Impact: High = over £100,000; Medium = £50 – 100,000; Low = less than £50,000

APPENDIX 3

**PROJECTED GENERAL FUND FOR THE YEARS TO 2008/9
(AT CURRENT PRICES)**

		(£'000)	
	2006/7	2007/8	2008/9
2005/6 Base Budget	10,934	10,934	10,934
Revenue Increases	82	100	152
Additional Financing Charges *	62	140	212
	<u>11,078</u>	<u>11,174</u>	<u>11,298</u>
Less Revenue Decreases	-32	18	68
PROJECTED BUDGET TOTALS	<u>11,110</u>	<u>11,156</u>	<u>11,230</u>

*Arising from the Capital Programme

GENERAL FUND BUDGET

Summary 2004/2005 Revised, Estimate 2005/2006

	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
<u>BOARD</u>			
COMMUNITY AND ENVIRONMENT	7,081,030	7,262,190	7,253,060
HOUSING	539,220	488,570	441,760
POLICY AND ORGANISATION	2,837,660	2,707,150	3,171,400
Total Net Expenditure	10,457,910	10,457,910	10,866,220
Transfer to Reserves	190,000	190,000	67,890
BUDGET TOTAL	10,647,910	10,647,910	10,934,110

COMMUNITY AND ENVIRONMENT BOARD

SUMMARY OF REVENUE ESTIMATES 2005/2006

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
Open Market	(345,390)	(295,920)	(294,930)
Public Conveniences	241,160	271,200	277,260
Dog Control / Enforcement	108,630	111,060	117,690
Cemetery	26,860	83,410	46,860
Coast Protection	388,090	413,270	413,700
Waste Recycling	81,440	144,520	153,390
Street Cleansing	541,070	335,850	343,560
Abandoned / Unwanted Vehicles	55,820	52,180	58,040
Holbrook Recreation Centre	284,170	294,130	308,610
Non G.B.C Leisure Facilities	111,270	51,720	51,620
Urban Land Management	1,287,890	1,558,890	1,622,520
Outdoor Sports	565,810	641,630	657,670
Tenanted Buildings	58,440	50,880	56,730
Countryside Management	92,930	92,250	96,760
Museum	96,600	94,320	97,550
Community Recreation	133,950	141,550	162,060
Coastal Services	30,510	27,180	29,540
Allotments	35,880	40,850	43,220
Nursery	53,400	58,750	60,120
Arts & Events	75,570	74,220	75,620
Waste Collection	1,124,570	1,152,690	1,192,520
Highways (GBC)	374,070	356,490	383,650
Bus Station	20,130	(3,340)	4,070
Car Parks	212,220	110,990	(189,550)
Landing Stage	69,350	68,220	65,490
Town Quay	250	140	140
Concessionary Travel	634,810	621,640	654,900
Environmental Health Services	721,530	713,420	764,250
Board Total	7,081,030	7,262,190	7,253,060

HOUSING BOARD

SUMMARY OF REVENUE ESTIMATES 2005/2006

	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
SERVICE			
Home Improvement Grants	72,220	58,420	59,320
Private Sector Housing	116,040	93,150	96,090
Homelessness	350,960	337,000	286,350
Board Total	539,220	488,570	441,760

POLICY AND ORGANISATION BOARD
SUMMARY OF REVENUE ESTIMATES 2005/2006

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
Registration of Electors	161,470	149,490	154,670
Local Land Charges	(210,150)	(208,080)	(224,790)
Mobile Home Park	(20,130)	(19,530)	(22,770)
Housing Benefits	395,170	422,100	447,940
Local Tax Rebates	146,500	135,720	132,830
Local Tax Collection	504,710	474,600	508,110
National Non-Domestic Rates	48,800	48,800	53,870
Depot (Landlord Account)	(59,660)	(49,420)	(50,760)
Economic Development & Improvements	600,500	648,440	684,070
Regulatory Services	321,650	334,450	369,960
Forward Planning, Redevelopment Areas & Planning Implementation	362,660	386,280	387,940
Marketing and Tourism	90,120	100,690	128,000
Priddy's Hard	770,920	835,990	834,450
Assistance to Voluntary Organisations	172,050	181,020	195,030
Corporate & Civic Expenses	1,894,520	1,906,800	1,980,900
Miscellaneous Services	463,440	547,120	635,320
Other Corporate Areas	(2,804,910)	(3,187,320)	(3,043,370)
Board Total	<u>2,837,660</u>	<u>2,707,150</u>	<u>3,171,400</u>

COMMUNITY AND ENVIRONMENT BOARD

SUMMARY OF REVENUE ESTIMATES 2005/2006

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £	Page
Open Market	(345,390)	(295,920)	(294,930)	9
Public Conveniences	241,160	271,200	277,260	9
Dog Control / Enforcement	108,630	111,060	117,690	9
Cemetery	26,860	83,410	46,860	11
Coast Protection	388,090	413,270	413,700	11
Waste Recycling	81,440	144,520	153,390	11
Street Cleansing	541,070	335,850	343,560	13
Abandoned / Unwanted Vehicles	55,820	52,180	58,040	13
Holbrook Recreation Centre	284,170	294,130	308,610	15
Non G.B.C Leisure Facilities	111,270	51,720	51,620	15
Urban Land Management	1,287,890	1,558,890	1,622,520	17
Outdoor Sports	565,810	641,630	657,670	19
Tenanted Buildings	58,440	50,880	56,730	21
Countryside Management	92,930	92,250	96,760	21
Museum	96,600	94,320	97,550	21
Community Recreation	133,950	141,550	162,060	23
Coastal Services	30,510	27,180	29,540	25
Allotments	35,880	40,850	43,220	25
Nursery	53,400	58,750	60,120	25
Arts & Events	75,570	74,220	75,620	27
Waste Collection	1,124,570	1,152,690	1,192,520	27
Highways (GBC)	374,070	356,490	383,650	29
Bus Station	20,130	(3,340)	4,070	29
Car Parks	212,220	110,990	(189,550)	31
Landing Stage	69,350	68,220	65,490	33
Town Quay	250	140	140	33
Concessionary Travel	634,810	621,640	654,900	33
Environmental Health Services	721,530	713,420	764,250	35
Board Total	7,081,030	7,262,190	7,253,060	

COMMUNITY AND ENVIRONMENT BOARD

SERVICE

OPEN MARKET

An open air market is held every Tuesday and Saturday in the pedestrianised area of the High Street in Gosport. The management of the market is contracted out to Hughmark International.

PUBLIC CONVENIENCES

Managing the public convenience facilities in the Borough including general building maintenance and repairs, cleaning and utility costs i.e. electricity, water.

There are currently 18 public conveniences in the Borough. 9 of these have separate facilities for disabled persons.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 0.75 full time equivalent person.

DOG CONTROL / ENFORCEMENT

The enforcement of Council bye-laws as they apply to seafronts, open spaces and Council parks.

Various measures are undertaken to control dogs in the Borough, including the enforcement of the "Poop - Scoop" bye-law and the kennelling of stray dogs.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 1 full time equivalent person.

COMMUNITY AND ENVIRONMENT BOARD

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
OPEN MARKET			
Premises	500	1,900	2,000
Supplies and Services	130	80	80
Administration Recharges	4,180	12,100	12,990
	<u>4,810</u>	<u>14,080</u>	<u>15,070</u>
Income	350,200	310,000	310,000
NET INCOME	<u>(345,390)</u>	<u>(295,920)</u>	<u>(294,930)</u>

PUBLIC CONVENIENCES

Employees	3,050	3,000	3,090
Premises	40,560	44,820	52,860
Supplies and Services	1,040	960	930
Contractor Payments	98,120	103,880	106,480
Administration Recharges	30,400	38,900	35,660
Asset Rental	68,190	79,940	78,540
	<u>241,360</u>	<u>271,500</u>	<u>277,560</u>
Income	200	300	300
NET EXPENDITURE	<u>241,160</u>	<u>271,200</u>	<u>277,260</u>

DOG CONTROL / ENFORCEMENT

Employees	44,920	42,560	44,380
Transport	9,050	8,550	8,980
Supplies and Services	13,910	17,660	18,140
Administration Recharges	46,200	45,480	49,510
	<u>114,080</u>	<u>114,250</u>	<u>121,010</u>
Income	5,450	3,190	3,320
NET EXPENDITURE	<u>108,630</u>	<u>111,060</u>	<u>117,690</u>

COMMUNITY AND ENVIRONMENT BOARD

SERVICE

CEMETERY

The Council provides burial facilities at Ann's Hill Cemetery. An extension was opened in 1983. Ann's Hill Cemetery covers an area of approx. 30 acres, including a Commonwealth War Graves section.

Estimate 2005/2006 -

The Employee costs for this Service represent 3 full time equivalent persons.

The Administration Recharges for this service represent approximately 1.75 full time equivalent persons.

COAST PROTECTION

The Council has powers under the Coast Protection Act, 1949, to undertake any works it considers necessary to protect its coastal frontage. In recent years major schemes have been completed at Lee on the Solent and the Falkland Gardens.

The Council is currently undertaking the Town Centre Strategy Study which is intended to identify any weaknesses in the sea defences and be a basis for future works in this area.

In 2003 a Regional Coastal Monitoring Programme was established for the regular surveying of the coastline for the south east of England. This will be invaluable for monitoring changes to the coastline and assist with the design of future schemes.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 0.5 full time equivalent person.

WASTE RECYCLING

The Council operates recycling collection centres for glass, paper, cans and textiles at eleven major sites and twenty nine micro centres throughout the Borough.

A scheme for the kerbside collection of mixed dry recyclable materials is being introduced throughout the Borough following a successful trial scheme.

The scheme for segregated paper collection from domestic properties has been phased out as this material is collected within the mixed dry recyclable collections.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 1.75 full time equivalent persons.

COMMUNITY AND ENVIRONMENT BOARD

	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
SERVICE			
CEMETERY			
Employees	72,810	78,670	71,060
Premises	21,100	24,580	21,920
Transport	5,480	5,030	5,050
Supplies and Services	10,690	10,760	10,930
Contractor Payments	84,960	75,890	77,750
Administration Recharges	36,470	77,880	81,630
Asset Rental	780	810	810
	<hr/>	<hr/>	<hr/>
	232,290	273,620	269,150
Income - Fees and Charges	49,360	55,430	84,310
Income - PHC Joint Board	106,000	106,000	108,000
Income - Recharges to Other Boards	50,070	28,780	29,980
	<hr/>	<hr/>	<hr/>
	205,430	190,210	222,290
NET EXPENDITURE	<hr/>	<hr/>	<hr/>
	26,860	83,410	46,860
 COAST PROTECTION			
Premises - Maintenance of Seawalls	2,000	6,500	5,000
Supplies and Services - Beach Monitoring	3,650	3,600	3,600
Administration Recharges	6,510	8,720	17,740
Asset Rental	375,930	394,450	387,360
	<hr/>	<hr/>	<hr/>
NET EXPENDITURE	388,090	413,270	413,700
 WASTE RECYCLING			
Supplies and Services	16,400	16,920	17,880
Contractor Payments	33,630	31,960	32,830
Administration Recharges	69,910	68,140	78,680
Asset Rental	450	87,320	84,620
	<hr/>	<hr/>	<hr/>
	120,390	204,340	214,010
Income	38,950	59,820	60,620
	<hr/>	<hr/>	<hr/>
	38,950	59,820	60,620
NET EXPENDITURE	<hr/>	<hr/>	<hr/>
	81,440	144,520	153,390

COMMUNITY AND ENVIRONMENT BOARD

SERVICE

STREET CLEANSING

Sweeping and cleansing of the highway is the responsibility of the Borough Council.

This service also includes the cleansing of Leisure and Housing land for which an appropriate recharge is made.

Regular daily emptying is carried out from approximately 200 designated dog waste bins in addition to the emptying of approximately 500 litter bins within the Borough.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 2 full time equivalent persons.

ABANDONED / UNWANTED VEHICLES

The Borough Council operates a service to remove unwanted and abandoned vehicles. 970 enquiries were dealt with last year and 355 vehicles were scrapped.

It is Council policy to deal with abandoned vehicles as quickly as possible, and to keep to a minimum the problems they cause.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 1.25 full time equivalent person.

COMMUNITY AND ENVIRONMENT BOARD

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
STREET CLEANSING			
Supplies and Services	12,300	12,310	12,300
Contractor Payments	694,390	231,240	237,000
Administration Recharges	86,670	92,300	94,260
	<u>793,360</u>	<u>335,850</u>	<u>343,560</u>
Income - HCC Contribution	26,780	0	0
Income - Recharges to Other Boards	225,510	0	0
	<u>252,290</u>	<u>0</u>	<u>0</u>
NET EXPENDITURE	<u>541,070</u>	<u>335,850</u>	<u>343,560</u>

ABANDONED / UNWANTED VEHICLES

Supplies and Services	1,960	1,850	1,870
Contractor Payments	30,500	23,000	24,000
Administration Recharges	54,640	49,920	56,000
	<u>87,100</u>	<u>74,770</u>	<u>81,870</u>
Income	31,280	22,590	23,830
NET EXPENDITURE	<u>55,820</u>	<u>52,180</u>	<u>58,040</u>

COMMUNITY AND ENVIRONMENT BOARD

SERVICE

HOLBROOK RECREATION CENTRE

The Centre, situated in the northern half of the Borough, is available to the general public on payment of entrance fees, and is open seven days a week. The Centre provides a 25 metre swimming pool with a learner pool, three squash courts, activity rooms, fitness suite, health suite, vending facilities and a purpose built playgroup room.

An outdoor paddling pool is provided at Stokes Bay, and is open during the summer.

The management of the centre and outdoor pool was externalised in April 1997.

Estimate 2005/2006 -

The Administration Recharges for this service represent less than 0.75 full time equivalent person.

NON G.B.C. LEISURE FACILITIES

Gosport Ice Rink was opened in 1991 and is located adjacent to Holbrook Recreation Centre. The Council made a contribution to the development of the facility which is reflected in the deferred charges. There are occasional joint leisure and recreational activity packages which are available between the Ice Rink and the Recreation Centre.

St. Vincent Leisure Centre is located in the southern half of the Borough on the campus of the 6th Form Community College. The facility comprises a swimming pool, multi-purpose sports hall, three activity rooms, three squash courts, outdoor pitches, full sized floodlit red-gra pitch, plus social facilities. The Council have contributed to facility provisions and improvements at the Centre which are reflected in the deferred charges.

COMMUNITY AND ENVIRONMENT BOARD

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
HOLBROOK RECREATION CENTRE			
Premises	3,650	3,650	3,650
Supplies and Services	9,310	9,310	9,430
Contractor Payments	193,820	193,080	199,850
Administration Recharges	12,430	23,130	30,720
Asset Rental	64,960	64,960	64,960
NET EXPENDITURE	284,170	294,130	308,610

NON G.B.C. LEISURE FACILITIES

Employees	1,830	1,830	1,850
Supplies and Services	180	180	180
Administration Recharges	3,420	2,760	2,640
Asset Rental & Deferred Charges	105,840	46,950	46,950
NET EXPENDITURE	111,270	51,720	51,620

COMMUNITY AND ENVIRONMENT BOARD

SERVICE

URBAN LAND MANAGEMENT

This budget incorporates areas of land located in parks, seafronts and general open spaces. It also includes the Council's 28 children's play areas, disused churchyards and ancient monuments.

A rolling programme of fencing, safety surfacing, and upgrading of play areas has continued.

The management of the Council's trees continues to be progressed via selected private contractors.

Estimate 2005/2006 -

The total Administration Recharges for this service represent approximately 6.75 full time equivalent persons.

COMMUNITY AND ENVIRONMENT BOARD

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
URBAN LAND MANAGEMENT			
Premises	90,380	83,300	135,590
Transport	100	60	100
Supplies and Services	77,760	85,180	85,030
Contractor Payments	459,870	652,550	673,550
Administration Recharges	275,680	252,940	264,280
Asset Rental	569,240	630,270	617,640
	<u>1,473,030</u>	<u>1,704,300</u>	<u>1,776,190</u>
Income - Rents, Letting and Wayleaves	199,270	158,290	160,170
Income - Trading Concessions	17,150	17,150	17,150
Income - General	38,270	34,400	38,670
	<u>254,690</u>	<u>209,840</u>	<u>215,990</u>
	<u>1,218,340</u>	<u>1,494,460</u>	<u>1,560,200</u>
Children's Play Areas			
Employees	210	210	210
Premises - Maintenance etc.	12,000	12,300	14,500
Supplies and Services	6,830	7,230	6,380
Administration Recharges	39,630	31,800	32,160
Asset Rental	22,810	23,290	19,620
	<u>81,480</u>	<u>74,830</u>	<u>72,870</u>
Income - Recharge to HRA	11,930	10,400	10,550
	<u>69,550</u>	<u>64,430</u>	<u>62,320</u>
Net Expenditure Urban Land Management	<u>1,287,890</u>	<u>1,558,890</u>	<u>1,622,520</u>

COMMUNITY AND ENVIRONMENT BOARD

SERVICE

OUTDOOR SPORTS

The Borough provides a range of facilities for sports at various locations. Facilities include -

21 football, 6 rugby and 5 cricket pitches;

11 hard surface and 4 grass tennis courts

7 outdoor bowling greens

1 adventure golf

8 basketball / football courts (plus 1 to be adopted at Priddys Hard and 1 to be adopted at Cherque Farm as part of the housing developments, no date set as yet for adoption)

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 1.25 full time equivalent persons.

COMMUNITY AND ENVIRONMENT BOARD

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
OUTDOOR SPORTS			
Employees	3,220	0	0
Premises	39,510	34,430	55,310
Supplies and Services	5,700	8,320	5,260
Contractor Payments	148,620	196,500	201,460
Administration Recharges	50,060	47,590	49,730
Asset Rental	377,770	408,630	400,500
	<hr/>	<hr/>	<hr/>
	624,880	695,470	712,260
Income - Rents, Lettings and Wayleaves	34,390	34,240	34,240
Income - Sports Hirings	23,160	17,700	18,450
Income - General	1,520	1,900	1,900
	<hr/>	<hr/>	<hr/>
	59,070	53,840	54,590
Net Expenditure	<hr/>	<hr/>	<hr/>
	565,810	641,630	657,670

COMMUNITY AND ENVIRONMENT BOARD

SERVICE

TENANTED BUILDINGS

Tenanted Buildings includes all the buildings from which the Community and Environment Board receives income by way of rent.

The buildings are:

- Alverbank Hotel
- Cemetery Lodge
- Day Huts & Sites - Lee and Stokes Bay
- Grange Farm Depot
- Kingfisher Caravan Site
- Lee Café
- Middle Barn Cottage
- Park Lodge

Estimate 2005/2006 -

The Administration Recharges for this service represent less than 0.75 full time equivalent person.

COUNTRYSIDE MANAGEMENT

Countryside Management includes responsibility for maintaining approximately 150 hectares of countryside and informal open spaces throughout the Borough.

This overall area includes SSSI status areas such as the Wildgrounds nature reserve. This area is open to the public from March to October inclusive and is accessed by purchasing permits on a monthly or daily basis.

Key objectives in managing countryside open spaces include access, interpretation, health and safety, monitoring and active conservation of flora and fauna, education and promoting amenity value for visitors.

Liaising with and enabling various conservation centred volunteer groups is important to the management of our open spaces. 4,518 volunteer hours were recorded in 2003 and the trend for volunteer involvement is on the increase.

Education is seen to be a very important factor in reducing negative activities to good management of the countryside. Many local schools take advantage of our educational facilities within the Alver Valley.

A programme of events throughout the year organised by the Countryside Section is designed to enrich the experience of visitors to our sites and to further enhance residents knowledge of our natural environment.

External funding for specific projects, for example reedbed restoration, and access and interpretation are sought and secured.

Estimate 2005/2006 -

The Employee costs for this service represent approximately 3 full time equivalent persons.

The Administration Recharges for this service represent approximately 0.25 full time equivalent person.

MUSEUM

The Museum is jointly managed through the Hampshire County Museums Service. The Local History Gallery tells the story of the Borough, the Geology Gallery displays the rocks and fossils of Hampshire, and the Gosport Gallery has regular touring exhibitions including history, art and craft. There is also a coffee shop. All galleries are situated on the ground floor making them accessible to disabled users.

COMMUNITY AND ENVIRONMENT BOARD

	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
SERVICE			
TENANTED BUILDINGS			
Premises	23,560	24,820	31,000
Supplies and Services	3,560	4,850	4,900
Administration Recharges	30,500	28,440	29,700
Asset Rental	76,340	68,990	68,370
	<hr/> 133,960	<hr/> 127,100	<hr/> 133,970
Income - Rents	75,520	76,220	77,240
NET EXPENDITURE	<hr/> 58,440	<hr/> 50,880	<hr/> 56,730

COUNTRYSIDE MANAGEMENT

Employees	59,630	59,390	62,410
Premises	6,220	6,230	4,930
Transport	1,870	1,960	1,990
Supplies and Services	8,810	8,510	8,740
Contractor Payments	360	360	360
Administration Recharges	15,750	15,490	16,770
Asset Rental	2,600	2,620	2,590
	<hr/> 95,240	<hr/> 94,560	<hr/> 97,790
Income	2,310	2,310	1,030
NET EXPENDITURE	<hr/> 92,930	<hr/> 92,250	<hr/> 96,760

MUSEUM

Premises	1,780	980	0
Supplies and Services	230	230	230
Contractor Payments	87,690	87,690	92,030
Administration Recharges	6,440	4,940	4,810
Asset Rental	460	480	480
NET EXPENDITURE	<hr/> 96,600	<hr/> 94,320	<hr/> 97,550

COMMUNITY AND ENVIRONMENT BOARD

SERVICE

COMMUNITY RECREATION

The Council operates playschemes for 5-11 year olds, and activity schemes for older children 9-14 years of age, at various Gosport schools and community facilities for up to 4 weeks in the summer holidays. Attendance in 2004 was 12,714.

A wide range of open access supervised activities are provided through partnership working with other providers, local clubs and community facilities.

Staff give advice on grant aid, process grant applications for the Council's community grant aid. In addition to this staff support and advise on other forms of funding, in particular NOF application for funding new childcare and play opportunities.

A service supporting all sections of the community in 3 main areas; childcare, sports and community.

They provide a training service for developing skills for the local community.

The work of the team also includes health related fitness activities through joint initiatives with health organisations through the Gosport Healthy Alliance.

Liaison between clubs and schools in support of national and regional initiatives is an integral part of the team's sport development work.

Estimate 2005/2006 -

The total Employee costs for this Service represents approximately 1 full time equivalent persons.

The total Administration Recharges for this service represent approximately 2.75 full time equivalent persons.

COMMUNITY AND ENVIRONMENT BOARD

	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
SERVICE			
COMMUNITY RECREATION			
General			
Employees	1,650	1,120	1,650
Premises	530	500	500
Transport	2,270	2,220	2,260
Supplies and Services	26,560	22,870	23,390
Administration Recharges	88,550	91,410	90,720
	<hr/>	<hr/>	<hr/>
	119,560	118,120	118,520
Income	38,000	33,680	18,100
Net Expenditure	<hr/>	<hr/>	<hr/>
	81,560	84,440	100,420
Playschemes			
Employees	23,800	22,440	23,150
Premises	3,330	3,470	3,450
Transport	1,000	4,890	2,000
Supplies and Services	7,760	6,700	6,820
Administration Recharges	27,000	28,670	32,120
	<hr/>	<hr/>	<hr/>
	62,890	66,170	67,540
Income	10,500	9,060	5,900
Net Expenditure	<hr/>	<hr/>	<hr/>
	52,390	57,110	61,640
TOTAL NET EXPENDITURE FOR COMMUNITY RECREATION	<hr/>	<hr/>	<hr/>
	133,950	141,550	162,060

COMMUNITY AND ENVIRONMENT BOARD

SERVICE

COASTAL SERVICES

The installation and maintenance of shore and sea related facilities including:

- Slipway repair, maintenance and clearance.
- Oil pollution with its associated problems of sea cleansing and beach clearance.
- Navigational aids (the provision of hazard marker buoys and maintenance of waterside buoys).
- Water safety (including the supply of life saving equipment in places where the highway is adjacent to the sea).

All the Council's sluices are now on a planned maintenance programme with regular flushing undertaken to maintain water quality and levels.

Estimate 2005/2006 -

The Administration Recharges for this Service represents approximately 0.25 full time equivalent person.

ALLOTMENTS

The Council owns 56.73 acres of allotment land (Statutory 33.50 acres, non-statutory 23.23 acres). This is split into plots available for rent by individuals from the Council. There are allotments at 10 locations around the Borough.

Significant improvements have been made to the car parks, footpaths, and perimeter security fencing at a number of sites.

To improve the efficient use and turnover of vacant allotments, all agreements run from January to December.

Estimate 2005/2006 -

The Administration Recharges for this Service represents approximately 1 full time equivalent person.

NURSERY

The Nursery covers two acres and the current greenhouses were constructed in 1981. Seasonal bedding plants and decorations are propagated and cultivated. Displays are provided for Civic Functions and may be hired by private organisations. There are occasional sales of surplus plants to the public.

The Nursery staff design commemorative displays in the carpet bedding areas at the Falklands Gardens, and make up hanging baskets and barrier planters for the Borough displays.

Estimate 2005/2006 -

The Employee costs for this service represent 3 full time equivalent persons.

The Administration Recharges for this Service represents approximately 0.25 full time equivalent person.

COMMUNITY AND ENVIRONMENT BOARD

	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
SERVICE			
COASTAL SERVICES			
Premises	12,480	13,190	14,600
Supplies and Services	5,250	5,250	5,250
Administration Recharges	11,390	7,190	8,170
Asset Rental	3,470	3,630	3,600
	<hr/>	<hr/>	<hr/>
	32,590	29,260	31,620
Income	2,080	2,080	2,080
Net Expenditure	<hr/>	<hr/>	<hr/>
	30,510	27,180	29,540
ALLOTMENTS			
Employees	1,600	1,600	1,900
Premises	8,070	10,000	10,190
Supplies and Services	1,100	1,000	1,000
Contractor Payments	1,000	1,000	1,000
Administration Recharges	35,410	40,100	42,130
	<hr/>	<hr/>	<hr/>
	47,180	53,700	56,220
Income	11,300	12,850	13,000
NET EXPENDITURE	<hr/>	<hr/>	<hr/>
	35,880	40,850	43,220
NURSERY			
Employees	73,860	73,540	77,450
Premises	20,960	22,630	24,170
Transport	1,980	2,070	2,070
Supplies and Services	34,790	35,660	36,030
Administration Recharges	10,030	10,040	8,650
Asset Rental	5,530	5,530	5,430
	<hr/>	<hr/>	<hr/>
	147,150	149,470	153,800
Income	93,750	90,720	93,680
NET EXPENDITURE	<hr/>	<hr/>	<hr/>
	53,400	58,750	60,120

COMMUNITY AND ENVIRONMENT BOARD

SERVICE

ARTS & EVENTS

The Council is involved in promoting and co-ordinating arts and events which raise the Borough's profile both locally and nationally.

The programme of events which take place throughout the year, includes a range of art forms and musical tastes, some of which are arranged in workshop format to encourage greater participation. The Council also undertakes a role of Arts Development throughout the Borough to broaden the opportunities available to the wider community. Support is available through advice and guidance for other organisers and providers in developing their own activities.

Estimate 2005/2006 -

The net employee costs for this service represent 0.8 full time equivalent person as St Vincent College fund 0.2 of the post.

The Administration Recharges for this service represent approximately 0.5 full time equivalent person.

WASTE COLLECTION

A weekly domestic refuse collection service operates throughout the Borough, with wheeled bins supplied to all properties if requested. Collections are made from approximately 33,839 dwellings.

A service is also provided on request for Councillors' Amenity Bins (which are provided free of charge), and for Unwanted Domestic Items (for which a charge is made).

All waste arising in the Borough that is not recycled is transported to the landfill site at Paulsgrove.

Collection Services comprises the following elements:-

	<u>Org 2004/05</u>	<u>Rev 2004/05</u>	<u>Est 2005/2006</u>
	<u>£</u>	<u>£</u>	<u>£</u>
Domestic Refuse Collection	962,510	996,610	1,006,685
Garden Waste Collection	18,020	18,160	19,600
Amenity Bin Service	36,750	49,560	72,125
Clinical Waste Collection	17,300	17,300	17,600
Special Collections	3,070	3,070	3,140
Household Waste/Bedding List	40,880	28,000	28,560
	<u>1,078,530</u>	<u>1,112,700</u>	<u>1,147,710</u>

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 2 full time equivalent persons.

COMMUNITY AND ENVIRONMENT BOARD

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
ARTS & EVENTS			
Employees	31,490	31,560	32,720
Administration Recharges	24,330	20,950	16,760
Events - Waterfront Festival	15,000	39,810	52,500
- 800 Anniversary	4,000	10,700	0
- Other Events	8,750	8,670	12,550
	83,570	111,690	114,530
Income - Waterfront Festival	0	24,810	32,500
- 800 Anniversary	1,800	6,500	0
- Other Events	6,200	6,160	6,410
	8,000	37,470	38,910
NET EXPENDITURE	75,570	74,220	75,620
 WASTE COLLECTION			
Employees	12,970	11,430	11,770
Supplies and Services	9,090	10,990	11,280
Contractor Payments	1,078,530	1,112,700	1,147,710
Administration Recharges	67,510	74,760	93,160
	1,168,100	1,209,880	1,263,920
Income	43,530	57,190	71,400
NET EXPENDITURE	1,124,570	1,152,690	1,192,520

COMMUNITY AND ENVIRONMENT BOARD

SERVICE

HIGHWAYS (GBC)

Under this heading are items which are either outside the Hampshire County Council Agency Agreements or in excess of the standards and levels required by those agreements.

- Agency Administration Deficiency:-	<u>Org 2004/05</u>	<u>Rev 2004/05</u>	<u>Est 2005/2006</u>
	£	£	£
Administration Recharges	166,460	173,050	184,150
County Agency Reimbursement	91,260	91,260	94,000
Administration Deficiency	<u>75,200</u>	<u>81,790</u>	<u>90,150</u>

The Admin Deficiency represents the difference between the administration costs incurred on the agency and the reimbursement by Hampshire County Council. The difference is the result of enhanced Gosport Standards.

The service budgets include the following:

- Footpath and other Amenity Lighting - Energy and maintenance of lighting that is outside the agency.
- Flower Beds etc. - The Borough Council provides flower beds, shrubberies and grass cuts to an enhanced standard not required by HCC under the agency agreement. The cost is borne by the Borough
- Street Name Plates - provision for repair is a Borough Council responsibility.

The budget heading called 'Environmental Maintenance & Improvements' includes Cycleway Improvements, Road Safety, Pedestrian Facilities and Bus Shelter and High Street Maintenance.

Estimate 2005/2006 -

As a result of the new Local Government administrative arrangements adopted by the County Council the Highways Agency Agreement with the Borough was terminated on 30th April 2002. The County Council now undertake the Highways Management functions directly and, from 1st April 2004, will also undertake the design checks and supervision associated with the adoption of new highways (S38 works). Interim arrangements are in place to permit the agency functions of Traffic Management, Development Control and Grounds Maintenance to continue whilst new Agency Agreements are negotiated.

BUS STATION

The bus station, adjacent to the ferry landing stage, is owned and maintained by the Council. It is the terminus for all services operating throughout the Borough, with direct services also being available to Fareham and Southampton. The landlord costs include maintenance, cleaning and lighting of public areas with rental income from the First Hampshire Bus Company and from the lessees of the shop units within the bus station complex.

COMMUNITY AND ENVIRONMENT BOARD

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
HIGHWAYS (GBC)			
Traffic Agency Deficiency	75,200	81,790	90,150
Environmental Maintenance & Improvements	30,980	30,980	36,980
Street Name Plates - Maintenance	12,000	12,000	12,000
Flower Bed & Shrubbery Maintenance	105,930	91,040	100,080
Christmas Decorative Lighting	30,000	32,100	32,700
Other Expenses - Traffic Regulation Orders	2,000	2,000	2,000
Forton Lake Bridge	15,500	15,500	16,090
Table & Chair Licences	(1,900)	(1,900)	(1,900)
Administration Recharges	95,800	82,980	83,730
Third Party Payments - BC Partnership	8,560	10,000	11,820
NET EXPENDITURE	374,070	356,490	383,650

BUS STATION

Premises	20,800	21,260	23,370
Supplies and Services	2,680	3,680	3,680
Contractor Payments	3,720	0	0
Administration Recharges	8,390	8,090	7,080
Asset Rental	34,050	34,920	34,920
	69,640	67,950	69,050
Income	49,510	71,290	64,980
NET EXPENDITURE	20,130	(3,340)	4,070

COMMUNITY AND ENVIRONMENT BOARD

SERVICE

CAR PARKS

Off Street Car Parks

Approximately 2,000 off-street car parking places are provided throughout the Borough.

Car parks in the Town Centre are designated for either short stay or long stay parking. Short stay is for an hour or up to 3 hours and inspectors are employed to enforce this restriction.

The car parks are regularly maintained, swept and lined.

Foreshore Car Parks

Approximately 950 spaces are provided adjacent to the waterfront. Two of the car parks are for the exclusive use of permit holders and the disabled. Between April and September charges are levied but from October to March parking is free.

Pay and Display

Estimate 2005/2006

The Administration Recharges for this Service represents approximately 8.5 full time equivalent person.

Pay and Display charges were introduced at all car parks on 15th November 2004.

A total of 26 car parks and 2,032 (including 47 disabled) parking spaces throughout the Borough are covered by the parking order.

COMMUNITY AND ENVIRONMENT BOARD

	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
SERVICE			
CAR PARKS			
Off Street Car Parks			
Employees	0	200	0
Premises	50,200	41,020	0
Supplies and Services	1,300	0	0
Contractor Payments	13,260	7,880	0
Administration Recharges	69,170	43,000	0
Asset Rental	93,120	93,540	0
	<hr/> 227,050	<hr/> 185,640	<hr/> 0
Income	50,400	41,110	0
Net Expenditure	<hr/> 176,650	<hr/> 144,530	<hr/> 0
Foreshore Car Parks			
Employees	19,580	14,030	0
Premises	3,580	2,940	0
Transport	50	3,120	0
Supplies and Services	860	6,490	0
Contractor Payments	9,280	7,860	0
Administration Recharges	25,600	15,640	0
Asset Rental	55,770	62,940	0
	<hr/> 114,720	<hr/> 113,020	<hr/> 0
Income - Parking fees	44,150	44,640	0
Income - Permits	35,000	28,360	0
Parking Fines	0	23,520	0
Other Income	0	40	0
	<hr/> 79,150	<hr/> 96,560	<hr/> 0
Net Expenditure	<hr/> 35,570	<hr/> 16,460	<hr/> 0
Pay and Display			
Employees	0	79,840	191,620
Premises	0	37,000	80,000
Transport	0	2,680	8,000
Supplies and Services	0	10,300	30,000
Contractor Payments	0	11,410	27,840
Administration Recharges	0	53,110	76,110
Asset Rental	0	0	153,880
	<hr/> 0	<hr/> 194,340	<hr/> 567,450
Car Park Fees	0	201,840	617,000
Parking Fines	0	30,000	90,000
Car Park Permits - Residents	0	6,250	25,000
Car Park Permits - Staff	0	6,250	25,000
	<hr/> 0	<hr/> 244,340	<hr/> 757,000
Net Expenditure	<hr/> 0	<hr/> (50,000)	<hr/> (189,550)
TOTAL NET EXPENDITURE ON CAR PARKS	<hr/> 212,220	<hr/> 110,990	<hr/> (189,550)

COMMUNITY AND ENVIRONMENT BOARD

SERVICE

LANDING STAGE

The ferry pontoon is owned by Gosport Borough Council and leased to Portsmouth Ferry Company who operate a frequent cross harbour service to Portsmouth. Built in 1926 the pontoon, which facilitates 3 million passenger crossings per annum, is due for replacement within 5 years.

TOWN QUAY

The Borough Council now owns only part of the Town Quay.

CONCESSIONARY TRAVEL

Concessionary travel is available to certain disabled residents and all men and women age 60 and above. Residents have the choice of Tokens or Farepass which offers half fare bus travel throughout Hampshire.

Estimated participants for 2005/2006:

Tokens	-	13,200
Farepass	-	3,208

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 0.75 full time equivalent persons.

COMMUNITY AND ENVIRONMENT BOARD

	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
SERVICE			
LANDING STAGE			
Premises - Special Maintenance	3,000	2,000	2,000
Supplies and Services	1,000	1,000	1,000
Administration Recharges	9,770	9,150	8,770
Asset Rental	57,730	58,050	55,700
	<u>71,500</u>	<u>70,200</u>	<u>67,470</u>
Income	2,150	1,980	1,980
NET EXPENDITURE	<u>69,350</u>	<u>68,220</u>	<u>65,490</u>
TOWN QUAY			
Administration Recharges	70	60	60
Asset Rental	180	180	180
	<u>250</u>	<u>240</u>	<u>240</u>
Income	0	100	100
NET EXPENDITURE	<u>250</u>	<u>140</u>	<u>140</u>
CONCESSIONARY TRAVEL			
Employees	3,370	2,650	2,750
Premises	700	710	750
Transport	70	70	70
Supplies and Services	4,120	4,230	4,340
Transfer Payments - Tokens	470,840	477,230	487,840
Less Token handling income (taxi element)	(4,000)	(11,760)	(3,800)
Transfer Payments - Farepass	121,720	109,410	122,350
Administration Recharges	37,990	39,100	40,600
NET EXPENDITURE	<u>634,810</u>	<u>621,640</u>	<u>654,900</u>

COMMUNITY AND ENVIRONMENT BOARD

REGULATORY SERVICES

Environmental Health Services - Commercial

These services comprise:

- Food, Safety and Hygiene

	<u>Org 2004/05</u>	<u>Rev 2004/05</u>	<u>Est 2005/2006</u>
Net Expenditure	£113,010	£110,510	£116,140

The expenditure relates to the inspection of food to ensure its fitness for human consumption; investigation of food complaints, inspection of premises where food is manufactured, prepared, stored or sold, to ensure satisfactory standards of hygiene are maintained. Inspections are also carried out on mobile food vendors, food delivery vehicles and market stalls. Legal proceedings are instituted when necessary in respect of food complaints and breaches of food hygiene. There are in excess of 550 premises in the Borough subject to food hygiene inspections.

- Public Health

	<u>Org 2004/05</u>	<u>Rev 2004/05</u>	<u>Est 2005/2006</u>
Net Expenditure	£124,030	£119,650	£127,880

The expenditure relates to general public health issues including health education and promotion, the investigation and control of infectious disease and home safety initiatives.

- Health and Safety

	<u>Org 2004/05</u>	<u>Rev 2004/05</u>	<u>Est 2005/2006</u>
Net Expenditure	£84,930	£85,140	£89,530

The expenditure relates to the enforcement of health, safety and welfare provisions in offices, shops and other commercial and catering premises of which there are in excess of 900 in the Borough; the investigation of accidents and complaints relating to working conditions is also carried out.

Estimate 2005/2006 -

The Administration Recharges for these services represent approximately 6.5 full time equivalent persons.

Environmental Health Services - Residential & Pollution

These services comprise:

- Pollution Control

	<u>Org 2004/05</u>	<u>Rev 2004/05</u>	<u>Est 2005/2006</u>
Net Expenditure	£252,560	£258,600	£265,120

The expenditure relates to the statutory investigation and control of pollution relating to air, water and land; the investigation and control of statutory noise nuisances; environmental sampling and monitoring for air and water quality, including that for radiation in conjunction with the Southern England Radiation Monitoring Group. Also the regulation of certain industrial processes in order to limit the release of pollutants to the atmosphere.

- Rodent and Pest Control

	<u>Org 2004/05</u>	<u>Rev 2004/05</u>	<u>Est 2005/2006</u>
Net Expenditure	£114,600	£116,440	£128,970

The expenditure relates to the provision of information, advice and treatment of various pests. A free service is provided to domestic premises for the treatment of rats and mice although a charge is made for the treatment of wasps and other insects such as fleas, cockroaches and bed-bugs. A charge is made for all pest control treatments in non-domestic premises.

- Gypsy and Traveller Services

	<u>Org 2004/05</u>	<u>Rev 2004/05</u>	<u>Est 2005/2006</u>
Net Expenditure	£32,400	£23,080	£36,610

The control of unauthorised occupation of Council owned land by gypsies and travellers; the development of services aimed at increasing public awareness of gypsy matters and mitigating the adverse effects of unlawful trespass.

Estimate 2005/2006 -

The Administration Recharges for these services represent approximately 7 full time equivalent persons.

COMMUNITY AND ENVIRONMENT BOARD

ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
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REGULATORY SERVICES

Environmental Health Services - Commercial

Transport	1,800	1,000	500
Supplies and Services	31,670	39,640	38,610
Administration Recharges	291,200	295,010	306,440
	<hr/>	<hr/>	<hr/>
	324,670	335,650	345,550
 Income	 2,700	 20,350	 12,000
	<hr/>	<hr/>	<hr/>
	2,700	20,350	12,000
 NET EXPENDITURE	 <hr/>	 <hr/>	 <hr/>
	321,970	315,300	333,550

Environmental Health Services - Residential & Pollution

Employees	45,650	45,250	47,000
Premises	7,020	5,660	7,560
Transport	4,300	3,600	11,220
Supplies and Services	42,340	53,550	50,050
Contractor Payments	520	150	520
Administration Recharges	302,120	305,520	318,120
Asset Rental	10,400	10,680	10,410
	<hr/>	<hr/>	<hr/>
	412,350	424,410	444,880
 Income	 12,790	 26,290	 14,180
	<hr/>	<hr/>	<hr/>
	12,790	26,290	14,180
 NET EXPENDITURE	 <hr/>	 <hr/>	 <hr/>
	399,560	398,120	430,700
 TOTAL NET ENVIRONMENTAL HEALTH SERVICES	 <hr/>	 <hr/>	 <hr/>
	721,530	713,420	764,250

HOUSING BOARD

SUMMARY OF REVENUE ESTIMATES 2005/2006

	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £	Page
SERVICE				
Home Improvement Grants	72,220	58,420	59,320	39
Private Sector Housing	116,040	93,150	96,090	39
Homelessness	350,960	337,000	286,350	39
Board Total	539,220	488,570	441,760	

HOUSING BOARD

SERVICE

HOME IMPROVEMENT GRANTS

The Council provides a range of home improvement grants, subject to budget availability. Mandatory grants are paid towards eligible disabled adaptations. All other grants are dependant upon Council policy which is reviewed annually.

The Council contributes towards the running costs of a local Home Improvement Agency. This provides practical advice and support for vulnerable clients who wish to improve or adapt their homes.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 1 full time equivalent persons.

PRIVATE SECTOR HOUSING

The expenditure relates to inspection of premises for their fitness for human habitation, structural defects, enforcing standards for overcrowding and houses in multiple occupation, and remedying conditions which might constitute a nuisance or danger to health. Statutory notices to remedy defects and unsatisfactory conditions are served when necessary.

The promotion of domestic energy efficiency improvements in order to meet statutory targets. The service includes the provision of direct financial assistance but relies primarily upon education and awareness raising to bring about changes in public attitude and behaviour.

This category also includes Housing Advances and Housing Associations. Housing advances are given for private house improvements made under various Housing Acts. Currently improvement loans are only given to finance the balance of work carried out with the aid of home improvement grants. The Council has also financially assisted a number of local housing associations in the construction or improvement of houses and has, in return, been allowed to nominate a proportion of the tenants. This assistance is expected to increase significantly through the provision of Local Authority Housing Association Grant, although this will have no effect on the revenue budget.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 2 full time equivalent persons.

HOMELESSNESS

The Council has adopted a 'break-even' temporary accommodation, by which is meant that each category of temporary accommodation should break-even (after management costs are included) or the accommodation category will be reviewed to assess whether there is a suitable alternative that is available to the Council

The status of the temporary accommodation categories is as follows:

Emergency Accommodation

Commercial Bed & Breakfast - Very high expense / will never be break-even - Alternative hostel accommodation a high priority.

GBC Lodgings - Alternative to B&B but not break-even - Continue to use at least until further hostel accommodation secured.

Hostel (Barclay House) - Break-even - Continue, limitation of only 23 units at present.

Move-on Accommodation

RAPS (Rented accommodation in the private sector) - Break-even - Continue expansion

30/09/04 = 160 properties.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 3.75 full time equivalent persons.

HOUSING BOARD

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
HOME IMPROVEMENT GRANTS			
Administration Recharges	61,220	47,420	48,320
Contribution to Southern Focus Trust	11,000	11,000	11,000
NET EXPENDITURE	<u>72,220</u>	<u>58,420</u>	<u>59,320</u>

PRIVATE SECTOR HOUSING

Supplies and Services	6,360	6,360	6,360
Administration Recharges	115,140	91,850	90,830
	<u>121,500</u>	<u>98,210</u>	<u>97,190</u>
Income	5,460	5,060	1,100
NET EXPENDITURE	<u>116,040</u>	<u>93,150</u>	<u>96,090</u>

HOMELESSNESS

HAMA	42,230	32,000	32,000
Bed and Breakfast	199,270	130,010	83,310
Administration Recharges	109,460	174,990	171,040
NET EXPENDITURE	<u>350,960</u>	<u>337,000</u>	<u>286,350</u>

HOUSING COMMITTEE

SERVICE

HOUSING REVENUE ACCOUNT

Provisions governing the operation of the Housing Revenue Account (HRA) are contained in the Local Government and Housing Act 1989. Expenditure falls within the broad categories of management (including administration), repair and maintenance and net financing charges. Income is derived from rents, interest on mortgages on sold Council properties and government subsidy. The Secretary of State makes assumptions about increases in expenditure and rent levels when determining an authorities subsidy.

As well as the items charged or credited to the account, the HRA is also "ring fenced". This means that contributions are not allowed between the HRA and the General Fund.

The estimated average number of dwellings in 2004/05 will be in the region of 3,369.

Five tower blocks were transferred to Kelsey Housing Association which has resulted in an above average reduction in stock. We estimate selling approximately 60 dwellings to secure tenants under the Right To Buy scheme during 2004/05.

In April 2001 the ODPM introduced a new financial framework for Local Authority Housing. This has brought about significant changes to the way in which the HRA is accounted for. This authority has used the new format for HRA presentation since 2001/2002.

To conform with Government guidance, rent rebates have been accounted for within the General Fund since 1st April 2004.

COUNCIL HOUSING
THE HOUSING REVENUE ACCOUNT

	ACTUAL 2003/2004 £000	ORIGINAL 2004/2005 £000	REVISED 2004/2005 £000	ESTIMATE 2005/2006 £000
Expenditure				
Management	2,138	2,298	2,031	2,140
Maintenance	2,846	2,515	2,597	2,630
Rents, Rates, Taxes, Other Charges	83	80	82	82
Contribution to General Fund		105	58	31
Rent Rebates	4,907	0	0	0
Cost Of Capital/Impairment/Deferred Charges	5,785	3,357	5,782	5,782
Depreciation	2,412	2,311	2,177	2,100
Debt Management Expenses	0	7	0	0
	18,171	10,673	12,727	12,765
Income				
Dwelling Rents	9,588	8,946	8,766	8,818
Shops & Garages	239	238	217	218
Service Charges	537	436	473	473
HRA Subsidy(including MRA)	2,620	(2,155)	(2,365)	(2,039)
	12,984	7,465	7,091	7,470
Net Cost Of Services	5,187	3,208	5,636	5,295
TFR AMRA (Difference between cost of capital and impairment/ deferred charges and HRA interest costs)	(5,842)	(3,355)	(5,873)	(5,845)
Amortised Premiums/discounts	39	39	39	35
HRA Investment income/mortgage interest	(50)	(40)	(40)	(40)
	(5,853)	(3,356)	(5,874)	(5,850)
Net Operating Expenditure	(666)	(148)	(238)	(555)
Appropriations				
Revenue Contributions to Capital	419	400	285	512
HRA set-aside	0	6	0	0
Housing Revenue Account Balance				
Surplus/(-)Deficit at beginning of Year	690	896	937	890
Surplus/(-)Deficit for Year	247	(258)	(47)	43
Surplus(-)/Deficit at end of Year	937	638	890	933

POLICY AND ORGANISATION BOARD

SUMMARY OF REVENUE ESTIMATES 2005/2006

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £	Page
Registration of Electors	161,470	149,490	154,670	45
Local Land Charges	(210,150)	(208,080)	(224,790)	45
Mobile Home Park	(20,130)	(19,530)	(22,770)	45
Housing Benefits	395,170	422,100	447,940	47
Local Tax Rebates	146,500	135,720	132,830	47
Local Tax Collection	504,710	474,600	508,110	49
National Non-Domestic Rates	48,800	48,800	53,870	49
Depot (Landlord Account)	(59,660)	(49,420)	(50,760)	49
Economic Development & Improvements	600,500	648,440	684,070	51
Regulatory Services	321,650	334,450	369,960	53
Forward Planning, Redevelopment Areas & Planning Implementation	362,660	386,280	387,940	55
Marketing and Tourism	90,120	100,690	128,000	57
Priddy's Hard	770,920	835,990	834,450	57
Assistance to Voluntary Organisations	172,050	181,020	195,030	57
Corporate & Civic Expenses	1,894,520	1,906,800	1,980,900	59
Miscellaneous Services	463,440	547,120	635,320	61
Other Corporate Areas	(2,804,910)	(3,187,320)	(3,043,370)	61
Board Total	2,837,660	2,707,150	3,171,400	

POLICY AND ORGANISATION BOARD

SERVICE

REGISTRATION OF ELECTORS

The Register of Electors is published annually and remains in force for a period of 12 months commencing 1 December. Information for inclusion in the register is obtained by way of a canvass of all domestic properties in the Borough, which is carried out in the autumn of each year. The register is a list of persons eligible to vote at elections and includes the names of "attainers" who will reach the age of 18 years during the life of the register. The register is used in respect of Borough, County, Parliamentary and European Parliamentary elections.

The number of electors shown in the 2003 Register of Electors (as published) was 58,585. The 2004 Register of Electors contains 59,049 names.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 2.5 full time equivalent persons.

LOCAL LAND CHARGES

The Register containing local land charges is maintained by the Council. A search of entries in the register is carried out whenever land or buildings are sold or there is a change of ownership, mortgages etc. A fee is payable to the Authority for carrying out a land charges search. The total number of searches processed in 2003/2004 was 3146.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 2.25 full time equivalent persons.

MOBILE HOME PARK

This account shows the cost of managing and operating the mobile home park at Stokes Bay. There are 55 mobile homes at the park.

POLICY AND ORGANISATION BOARD

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
REGISTRATION OF ELECTORS			
Supplies and Services	29,740	19,880	19,880
Administration Recharges	133,230	131,110	136,290
	<hr/>	<hr/>	<hr/>
	162,970	150,990	156,170
Income	1,500	1,500	1,500
NET EXPENDITURE	<hr/>	<hr/>	<hr/>
	161,470	149,490	154,670

LOCAL LAND CHARGES

Supplies and Services	51,230	39,670	43,490
Administration Recharges	93,620	82,810	92,720
	<hr/>	<hr/>	<hr/>
	144,850	122,480	136,210
Income	355,000	330,560	361,000
NET INCOME	<hr/>	<hr/>	<hr/>
	(210,150)	(208,080)	(224,790)

MOBILE HOME PARK

Premises	22,320	23,300	19,980
Supplies and Services	8,460	8,250	8,250
Contractor Payments	1,870	1,750	1,780
Administration Recharges	5,710	5,640	5,690
Asset Rental	27,510	27,510	27,510
	<hr/>	<hr/>	<hr/>
	65,870	66,450	63,210
Income - Rents and Commission	86,000	85,980	85,980
NET INCOME / EXPENDITURE	<hr/>	<hr/>	<hr/>
	(20,130)	(19,530)	(22,770)

POLICY AND ORGANISATION BOARD

SERVICE

HOUSING BENEFITS

Included in this category are Rent Allowance payments, Non-Housing Revenue Account Rent Rebates, the local element and the administration of all housing benefits. The local element borne by the authority disregards War Widows and War Disablement Pensions as income for benefit purposes.

Government grant reimburses 95% of basic rent allowances and part of the administration costs.

Number of private tenants receiving housing benefit as at 31 March 2004 - 1,821
Average weekly housing benefit in 2003/04 - £69.88

Estimate 2005/2006 -

The Administration Recharges for Rent Rebates represent approximately 5 full time equivalent persons.

The Administration Recharges for Rent Allowances represent approximately 10 full time equivalent persons.

LOCAL TAX REBATES

The Government reimburses 95% of the Council Tax rebates in addition to giving a grant towards administrative costs. The balance and cost of enhancements to the scheme which are given by the Council are a charge on the General Fund.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 7 full time equivalent persons.

POLICY AND ORGANISATION BOARD

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
HOUSING BENEFITS			
Rent Rebates			
- Administration Recharges	236,740	229,830	234,110
- Rent Rebates	4,958,680	4,987,700	5,238,000
Rent Allowances			
- Administration Recharges	445,990	431,830	439,350
- Rent Allowances	6,970,000	7,100,000	7,455,000
	<u>12,611,410</u>	<u>12,749,360</u>	<u>13,366,460</u>
Income			
- Exchequer Grant - Rent Rebates	4,958,680	4,987,700	5,207,500
- Exchequer Grant - Rent Allowances	7,068,000	7,150,000	7,505,000
- Administration Grant	189,560	189,560	206,020
	<u>12,216,240</u>	<u>12,327,260</u>	<u>12,918,520</u>
NET EXPENDITURE	<u>395,170</u>	<u>422,100</u>	<u>447,940</u>

LOCAL TAX REBATES

Administration Recharges	315,190	305,920	311,610
Council Tax Rebates	2,972,500	3,375,000	3,544,000
	<u>3,287,690</u>	<u>3,680,920</u>	<u>3,855,610</u>
Income			
- Exchequer Grant	2,980,990	3,385,000	3,544,000
- Administration Grant	160,200	160,200	178,780
	<u>3,141,190</u>	<u>3,545,200</u>	<u>3,722,780</u>
NET EXPENDITURE	<u>146,500</u>	<u>135,720</u>	<u>132,830</u>

POLICY AND ORGANISATION BOARD

SERVICE

LOCAL TAX COLLECTION

In 2003/2004, approximately £28M is due to be collected after discounts, exemptions and reductions but not Council Tax benefit.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 13.5 full time equivalent persons.

NATIONAL NON-DOMESTIC RATES

The Council acts as a collection agency and pays the Government a set monthly sum based on the estimated rates to be collected and in return receives a proportion of all rates collected nationally. Offset against the monthly sum payable to the Government are the estimated costs of collection borne by the Council.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 2.5 full time equivalent persons.

DEPOT (LANDLORD ACCOUNT)

This account shows the cost of undertaking minor maintenance repairs to specific client areas within the Wilmott Lane Depot, which were not included within the lease with SITA(GB) Ltd.

POLICY AND ORGANISATION BOARD

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
LOCAL TAX COLLECTION			
Administration Recharges	598,590	580,180	610,690
Other Expenses - Court Costs etc.	8,620	4,420	7,420
	<u>607,210</u>	<u>584,600</u>	<u>618,110</u>
Income - Court Costs	102,500	110,000	110,000
NET EXPENDITURE	<u>504,710</u>	<u>474,600</u>	<u>508,110</u>

NATIONAL NON - DOMESTIC RATES

Administration Recharges	113,150	111,810	117,370
Other Costs - Discretionary Relief	22,650	17,500	17,500
	<u>135,800</u>	<u>129,310</u>	<u>134,870</u>
Income			
- Exchequer Grant	84,000	75,510	76,000
- Court Costs	3,000	5,000	5,000
	<u>87,000</u>	<u>80,510</u>	<u>81,000</u>
NET EXPENDITURE	<u>48,800</u>	<u>48,800</u>	<u>53,870</u>

DEPOT (LANDLORD ACCOUNT)

Premises	1,500	5,500	5,500
Supplies and Services - RPS Fees	1,740	3,180	3,170
Contractor Payments	0	50	50
Administration Recharges	4,430	9,180	7,850
Asset Rental	35,670	35,670	35,670
	<u>43,340</u>	<u>53,580</u>	<u>52,240</u>
Income - Rents	103,000	103,000	103,000
NET INCOME	<u>(59,660)</u>	<u>(49,420)</u>	<u>(50,760)</u>

POLICY AND ORGANISATION BOARD

SERVICE

ECONOMIC DEVELOPMENT AND IMPROVEMENTS

The Policy and Organisation Board is primarily concerned with

- carrying out the Council's Economic Development functions;
- developing policy initiatives and strategies aimed at improving the Borough's environment;
- promoting and co-ordinating events which raise the Borough's economic profile both locally and nationally.
- securing funding from Central Government, the European Union and other external agencies, to assist in meeting the Council's economic regeneration objectives.

The Board has established Groundwork Gosport and Gosport Development Trust to assist in delivering the Council's overall economic regeneration objectives.

CCTV

The first phase CCTV system in Gosport town centre became operational on 1 October 1997. There were originally ten cameras providing surveillance of the town centre and surrounding car parks. The second phase of seven cameras providing surveillance in Stoke Road shopping area, Clarence Road and Holbrook Sports Centre became operational in March 1998. From February 2000 two further cameras at "the Crossways" became operational. In December 2002 a further twelve cameras went on line in Gosport and a further two cameras were installed around Rowner in spring 2003. In Spring 2004 CCTV cameras were erected at Gosport Park and Carisbrooke Road shops

The CCTV cameras are monitored 24 hours a day 365 days a year, at a purpose built control centre jointly funded with Fareham Borough Council.

Existing Locations

- 10** Town Centre
- 7** Stoke Road Shopping Ave
- 2** Crossways
- 12** Gosport Community Areas
- 2** Rowner
- 1** Gosport Park
- 1** Carisbrooke Road Shops

Future Locations

- Privett Park
- Cameron Close Underpass
- Priddys Hard

Estimate 2005/2006 -

The total Administration Recharges for this service represents approximately 6.75 full time equivalent persons.

POLICY AND ORGANISATION BOARD

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
ECONOMIC DEVELOPMENT AND IMPROVEMENTS			
Economic Development			
Job Creation and Other Initiatives	54,300	57,410	69,830
Crime and Disorder Strategy	131,160	156,990	151,990
Administration Recharges	220,180	240,710	253,990
	<u>405,640</u>	<u>455,110</u>	<u>475,810</u>
Income	120,100	140,930	140,930
Net Expenditure	<u>285,540</u>	<u>314,180</u>	<u>334,880</u>
Gosport Development and Groundwork Trusts			
Administration Recharges	16,040	18,510	20,760
Contribution to the Trusts	48,000	48,000	49,300
Net Expenditure	<u>64,040</u>	<u>66,510</u>	<u>70,060</u>
CCTV			
Administration Recharges	38,890	27,550	30,320
Contribution to Running Costs	150,330	145,190	156,510
Asset Rental	54,680	88,820	86,110
Net Expenditure	<u>243,900</u>	<u>261,560</u>	<u>272,940</u>
Environmental Improvements			
Premises	1,920	1,620	1,620
Supplies and Services	0	0	0
Administration Recharges	1,250	610	640
Asset Rental	3,850	3,960	3,930
Net Expenditure	<u>7,020</u>	<u>6,190</u>	<u>6,190</u>
TOTAL NET EXPENDITURE	<u>600,500</u>	<u>648,440</u>	<u>684,070</u>

POLICY AND ORGANISATION BOARD

REGULATORY SERVICES

Development Control

The Council as Local Planning Authority is required under Town and Country Planning legislation to process all applications for development, advertisements and works to trees. Prospective applicants are advised on the acceptable form and content of future submissions. Planning Officers investigate and act upon unauthorised development. A proportion of planning costs is recovered from the fees levied for planning applications.

Number of planning application decisions in 2003/04 - 774

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 8.50 full time equivalent persons.

Building Control Partnership

Since the 1st February 2003 this service is provided jointly by Gosport and Fareham Borough Councils under a three year agreement.

Proposals for new buildings and alterations to buildings need to comply with building regulations and associated legislation. Applications are submitted for approval and then building work supervised.

Building Control liases with builders and developers to ensure that regulations are complied with and that standards relating to construction, conservation of fuel, and fire precautions are upheld.

Building Control ensure that the necessary action is taken in relation to dangerous structures, demolitions, road naming, postal numbering, scaffolding structures and access for the disabled. A proportion of the cost of the Building Control service is recovered from the charges levied for applications.

Licensing & Registration

This heading includes the licensing of hackney carriages, private hire vehicles, cinemas, theatres, places of public entertainment, pet shops, street trading, and various other licences including the issue of permits for machines for amusement with prizes and the registration of food premises, food hawkers, acupuncturists, ear-piercers, hairdressers, etc.

Following the Licensing Act 2003, it is anticipated that Liquor Licensing will be introduced from February 2005. no net cost to the Council is anticipated.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 5.75 full time equivalent persons.

POLICY AND ORGANISATION BOARD

	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
REGULATORY SERVICES			
Development Control			
Employees	0	16,500	8,340
Supplies and Services	14,500	108,000	28,000
Third Party Payments	880	5,000	5,910
Administration Recharges	373,810	382,310	398,500
	<hr/>	<hr/>	<hr/>
	389,190	511,810	440,750
Income - Planning Fees	210,000	243,000	243,000
Income - Planning Grant	75,000	180,000	84,340
	<hr/>	<hr/>	<hr/>
	285,000	423,000	327,340
Net Expenditure	<hr/>	<hr/>	<hr/>
	104,190	88,810	113,410
Building Control Services			
Third Party Payments	91,600	72,370	85,530
Administration Recharges	25,970	3,350	3,330
	<hr/>	<hr/>	<hr/>
	117,570	75,720	88,860
Income	30,000	16,440	3,800
Net Expenditure	<hr/>	<hr/>	<hr/>
	87,570	59,280	85,060
Licensing & Registration			
Employees	36,950	0	0
Premises	250	250	0
Supplies and Services	9,930	11,580	13,030
Administration Recharges	178,010	235,830	248,520
	<hr/>	<hr/>	<hr/>
	225,140	247,660	261,550
Income	95,250	61,300	90,060
NET EXPENDITURE	<hr/>	<hr/>	<hr/>
	129,890	186,360	171,490
TOTAL NET EXPENDITURE ON REGULATORY SERVICES	<hr/>	<hr/>	<hr/>
	321,650	334,450	369,960

POLICY AND ORGANISATION BOARD

FORWARD PLANNING, REDEVELOPMENT AREAS & PLANNING IMPLEMENTATION

Forward Planning

The Forward Planning Section progresses a wide range of planning projects and initiatives. These currently include the first Review of the Borough Local Plan, major Planning Briefs for sites released by the MOD and various initiatives designed to protect the town's heritage. The section is also involved jointly with other Authorities in the preparation of the Regional Spatial Strategy and a Sub Regional Study for East Dorset, South Hampshire & the Isle of Wight, both of which are being led by SEERA. In that work has also commenced on the new style Local Development Scheme.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 7.25 full time equivalent persons.

Redevelopment Areas

This estimate provides for asset rental charges incurred on land and property acquired for subsequent development. Income is received from leases of the land and property.

Planning Implementation

Concern for the preservation of the environment is reflected in the provision for conservation activities including the conservation and enhancement of particular areas in the Borough and the preservation of historic buildings. The Historic Building Grant Scheme provides grant aid to private owners for conservation work on listed buildings and buildings situated within conservation areas. There are currently sixteen designated conservation areas in Gosport.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 0.50 full time equivalent persons.

POLICY AND ORGANISATION BOARD

	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
FORWARD PLANNING, REDEVELOPMENT AREAS & PLANNING IMPLEMENTATION			
Forward Planning			
Supplies and Services	10,000	10,000	10,000
Administration Recharges	311,210	343,880	335,120
Net Expenditure	<u>321,210</u>	<u>353,880</u>	<u>345,120</u>
Redevelopment Areas			
Administration Recharges	140	270	290
Asset Rental	470	470	470
	<u>610</u>	<u>740</u>	<u>760</u>
Income - Rents	520	520	520
Net Expenditure	<u>90</u>	<u>220</u>	<u>240</u>
Planning Implementation			
Premises	540	540	540
Supplies and Services	13,990	13,990	14,190
Administration Recharges	26,830	17,650	27,850
Net Expenditure	<u>41,360</u>	<u>32,180</u>	<u>42,580</u>
TOTAL NET EXPENDITURE ON FORWARD PLANNING, REDEVELOPMENT AREAS & PLANNING IMPLEMENTATION	<u>362,660</u>	<u>386,280</u>	<u>387,940</u>

POLICY AND ORGANISATION BOARD

SERVICE

MARKETING AND TOURISM

Marketing and Tourism will retain its primary focus on promotional activity in the areas of economic development and tourism. The budget will fund the marketing of the Borough's inward investment and development opportunities, tourism destination marketing in collaboration with partners around Portsmouth Harbour, a range of maritime events, in addition to a variety of other marketing initiatives.

The Board fulfils the client role in respect of the Gosport Tourist Information Centre which is managed on the Council's behalf by the Southern Tourist Board.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 0.5 full time equivalent persons.

PRIDDY'S HARD

The Council is the owner of the 28 acre Heritage Area of this important harbourside site. Working with partner agencies it opened, as part of the Millennium project, a major new visitor attraction in March 2001, the Explosion Museum.

There are continuing maintenance requirements for buildings and grounds, together with some site clearance, and health and safety requirements.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 1.5 full time equivalent persons.

ASSISTANCE TO VOLUNTARY ORGANISATIONS

This heading includes grants to the Citizen's Advice Bureau, local voluntary and sporting organisations as well as costs associated with some Council owned buildings currently let to voluntary organisations.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 0.5 full time equivalent person.

POLICY AND ORGANISATION BOARD

	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
SERVICE			
MARKETING AND TOURISM			
Employees	1,610	1,730	1,780
Premises TIC	2,390	3,390	4,420
Contribution to the STB	42,500	42,510	43,760
Marketing and Tourism Initiatives	32,480	32,620	54,150
TIC Capital Charges	3,590	3,590	3,510
Administration Recharges	7,550	16,850	20,380
NET EXPENDITURE	<u>90,120</u>	<u>100,690</u>	<u>128,000</u>
PRIDDY'S HARD			
Premises - Maintenance	41,880	100,440	34,670
Museum Operation	340,120	357,290	365,460
Supplies and Services - Insurance etc.	5,250	7,920	5,990
Contractor Payments	0	3,000	5,080
Administration Recharges	61,730	61,860	63,430
Asset Rental	682,240	687,380	674,470
	<u>1,131,220</u>	<u>1,217,890</u>	<u>1,149,100</u>
Income from Museum Operation	160,300	161,900	162,650
Income from Site	200,000	220,000	152,000
	<u>360,300</u>	<u>381,900</u>	<u>314,650</u>
NET EXPENDITURE	<u>770,920</u>	<u>835,990</u>	<u>834,450</u>
ASSISTANCE TO VOLUNTARY ORGANISATIONS			
Citizens Advice - Bureau Grant	61,580	62,880	68,700
Citizens Advice - Bureau Rent	5,000	5,000	5,000
Gosport Victim Support	6,000	6,000	6,000
GVA	44,130	44,130	45,670
Relate	4,800	4,800	4,800
Dial-a-ride	20,600	22,310	21,320
Age Concern	830	1,100	1,100
Solent Sea Rescue	1,670	840	870
Gosporters	750	750	750
Grant Aid Payments	9,560	10,410	9,830
<i>Sub Total - Contributions</i>	<u>154,920</u>	<u>158,220</u>	<u>164,040</u>
Administration Recharges	12,620	18,920	21,020
Council Land and Buildings:			
- Red Cross Centre	5,550	5,550	8,550
- Nobes Hall	3,350	1,720	4,810
	<u>176,440</u>	<u>184,410</u>	<u>198,420</u>
Income from property rentals	4,390	3,390	3,390
NET EXPENDITURE	<u>172,050</u>	<u>181,020</u>	<u>195,030</u>

POLICY AND ORGANISATION BOARD

SERVICE

CORPORATE AND CIVIC EXPENSES

Mayoral Expenses

The estimate provides for the annual Mayoral Allowances, running costs of the Mayoral car, and Mayoral Town Hall Costs. The estimates also provide for the cost of Mayor Making and Remembrance Sunday arrangements.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 1.25 full time equivalent person.

Civic Events

The cost of civic events is met from this account. The estimates also provide for the cost of the floral decorations within the civic wing. In addition there is provision for the twinning exchanges between Gosport and the French town of Royan.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 1 full time equivalent person.

Council, Board and Committee Meetings

The estimate provision covers costs directly attributable to Council, Board, Sub-Board and Committee meetings.

No. of Council, Board, Sub-Board, Committee and Working Group Meetings in the year - approximately 130.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 8.5 full time equivalent persons.

Members and Election Expenses

The cost of Members' attendance allowances and travelling and subsistence expenses incurred while on official business for the Council is provided for in this estimate, together with Election Expenses.

No. of Council Members - 34 from May 2003

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 2 full time equivalent persons.

Corporate Expenses

The term 'Corporate' refers to the corporate and democratic core of the Authority and comprises the areas listed below. The nationally approved definition has been changed recently and time allocations continue to be improved in line with the Best Value Accounting Code of Practice resulting in the refinement of charges to Corporate.

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 23.75 full time equivalent persons.

The main areas of Corporate activity in the 2005-2006 budget are:	2005-2006 Estimate £
- Corporate Policy, advice and systems including Council Management Team	493,000
- Corporate Personnel, staff policies and training	251,000
- Corporate Finance, Corporate budget, Fraud prevention, financial policies, Govt. retur	137,000
- Specific Corporate initiatives	48,000
- Press and Public Relations	47,000
- Production of Statutory Accounts	40,000
- Safety Committee	34,000
- Corporate Information Technology	33,000
- Other Corporate areas	18,440

1,101,440

POLICY AND ORGANISATION BOARD

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
CORPORATE AND CIVIC EXPENSES			
Mayoral Expenses			
Mayor's Allowance	8,540	8,540	8,760
Deputy Mayor's Allowance	1,940	1,940	1,980
Transport	4,790	4,840	4,840
Supplies and Services	2,310	4,750	2,860
Mayor Making	3,890	4,580	4,580
Remembrance Sunday	1,910	1,910	1,910
Administration Recharges	51,570	47,930	48,880
Net Expenditure	74,950	74,490	73,810
Civic Events			
Royan Twinning	4,560	4,540	4,660
Civic Events	6,000	10,000	6,000
Supplies and Services	6,260	9,120	6,260
Administration Recharges	37,790	41,640	42,260
Net Expenditure	54,610	65,300	59,180
Council and Board Meetings			
Supplies and Services	4,200	4,150	4,100
Administration Recharges	352,630	391,120	417,510
Net Expenditure	356,830	395,270	421,610
Members and Election Expenses			
Members Allowances	190,610	188,150	192,100
Members Travelling Expenses	3,000	3,900	3,900
Other Expenses	29,430	29,820	32,140
Members Training	0	0	10,000
Municipal Elections - Expenses	42,970	52,270	0
Administration Recharges	114,700	82,200	86,720
Net Expenditure	380,710	356,340	324,860
Corporate Expenses			
Administration Recharges			5,880
- Accommodation	(700)	(480)	
- Environmental Health	27,760	34,260	36,220
- Leisure	55,000	43,140	45,430
- Planning	85,760	69,820	77,770
- Chief Executive	78,230	78,060	81,040
- Strategy Unit	128,510	98,000	113,080
- Corporate Services	191,220	219,040	230,290
- Borough Secretary	128,680	156,020	166,190
- Monitoring Officer	12,620	0	0
- Financial Services	320,340	317,540	345,540
	1,027,420	1,015,400	1,101,440
TOTAL NET EXPENDITURE FOR CORPORATE AND CIVIC EXPENSES	1,894,520	1,906,800	1,980,900

POLICY AND ORGANISATION BOARD

SERVICE

MISCELLANEOUS SERVICES

This area contains the following items :

	<u>ORIGINAL</u> 2004/2005	<u>REVISED</u> 2004/2005	<u>ESTIMATE</u> 2005/2006
Coastline expenditure	22,490	22,830	22,830
Meals-on-wheels	15,560	15,950	16,360
Portsmouth and Gosport Joint Board	2,000	2,250	3,000
Public Notice Boards	6,000	6,000	7,000
Town Centre Properties	12,100	14,130	6,560
Vacancy Allowance & Provision for Increasing Capacity	(64,800)	(42,500)	(8,000)
Investors in People	0	0	2,000
Community Strategy	10,000	6,000	15,000
Burials	1,000	1,000	1,000
Insurance admin, valuations & debt mangr	58,400	80,420	67,690
Dangerous Structures	16,210	13,370	15,190
Revaluations / Rent reviews /Contributions	5,000	0	0
Staff Canteen subsidy	4,500	4,520	4,650
Other Corporate Expenses	8,600	9,090	9,300
Best Value / Perf.Indicators / Consultation	4,000	4,000	4,000
Added years pension- not for existing serv	76,850	60,770	76,850
E Government Initiatives	30,000	32,000	32,000
E Government Initiatives (Capital Charges	71,320	129,650	125,470
Allowances-Firewardens,First Aid,Telepho	3,710	3,810	3,900
Health & Safety for workstations	8,500	8,500	5,000
Emergency Planning	3,000	1,970	17,940
Portsmouth Harbour Renaissance	0	4,800	4,900
	294,440	378,560	432,640

Estimate 2005/2006 -

The Administration Recharges for this service represent approximately 5 full time equivalent persons.

OTHER CORPORATE AREAS

The Asset Management Revenue Account contains the following items:

	<u>ORIGINAL</u> 2004/2005	<u>REVISED</u> 2004/2005	<u>ESTIMATE</u> 2005/2006
Reversal of Capital Charges - Asset Renta	(1,532,800)	(1,634,150)	(1,575,930)
Reversal of Capital Charges - Depreciator	(1,277,630)	(1,515,860)	(1,509,070)
Reversal of Deferred Charges	(103,630)	(45,990)	(45,990)
External Interest Payable	0	0	0
External Interest Receivable	(110,000)	(254,000)	(184,000)
Cap.Fin.Res. Transfer re Commutation SC	(5,800)	(12,700)	0
Minimum Revenue Provision	0	0	17,700
Net Internal Interest Payable	20,170	30,660	30,660
HRA Section 8 Transfer	27,970	91,300	63,380
	(2,981,720)	(3,340,740)	(3,203,250)

Estimate 2005/2006 -

The Capital Projects Administration Recharges represent approximately 0.75 full time equivalent persons.

POLICY AND ORGANISATION BOARD

	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
SERVICE			
MISCELLANEOUS SERVICES			
Other Expenses (breakdown in note oppos	294,440	378,560	432,640
Administration Recharges	194,560	190,930	225,050
	<u>489,000</u>	<u>569,490</u>	<u>657,690</u>
Income			
Coastline - Advertising	6,000	6,320	6,320
Town Centre Properties - Rents	5,750	5,750	5,750
Commission on Insurance premiums	13,810	10,300	10,300
	<u>25,560</u>	<u>22,370</u>	<u>22,370</u>
NET EXPENDITURE	<u>463,440</u>	<u>547,120</u>	<u>635,320</u>

OTHER CORPORATE AREAS

Asset Management Revenue Items (net)	(2,981,720)	(3,340,740)	(3,203,250)
Audit Fees	55,920	77,400	84,000
Administration Recharges - Capital Project	85,250	38,140	36,150
Conference Expenses	3,080	5,560	5,340
Safety Panel	3,700	3,700	4,200
Administration Recharges	1,190	920	960
Subscriptions	27,670	27,700	29,230
NET INCOME	<u>(2,804,910)</u>	<u>(3,187,320)</u>	<u>(3,043,370)</u>

BUSINESS UNIT ACCOUNTS

SUMMARY OF REVENUE ESTIMATES 2005/2006

	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £	Page
TOTAL EXPENSES BY BUSINESS UNIT				
Leisure and Amenities Services	1,200,490	1,164,010	1,224,660	65
Housing Services	1,811,940	2,142,970	2,241,400	67
Regulatory Services	1,873,490	1,753,760	1,847,020	69
Chief Executive	185,260	185,030	191,850	71
Development and Environment	929,530	983,220	1,050,210	73
Corporate Services	1,701,840	1,844,590	1,866,800	75
Legal and Democratic Support	856,800	817,580	846,640	77
Financial Services	2,588,260	2,741,270	2,764,120	79
Office Accommodation	398,690	375,850	403,310	81
	<u>11,546,300</u>	<u>12,008,280</u>	<u>12,436,010</u>	

ANAYSIS OF INCOME AND RECHARGES

Income :				
Fees and Charges and External Funding	(587,570)	(805,990)	(762,790)	
Recharges :				
General Fund Community and Environment	(2,981,420)	(3,083,160)	(3,187,550)	
Housing	(297,600)	(317,910)	(312,690)	
Policy and Organisation	(4,093,790)	(4,098,740)	(4,335,070)	
Housing Revenue Account	(2,009,880)	(2,087,600)	(2,180,510)	
Capital	(22,590)	(22,100)	(28,400)	
Holding Accounts	(30,610)	(30,000)	(31,360)	
Recharges between Business Units	(1,522,840)	(1,562,780)	(1,597,640)	
Total Recharges from Business Units	<u>(11,546,300)</u>	<u>(12,008,280)</u>	<u>(12,436,010)</u>	

BUSINESS UNIT ACCOUNTS

LEISURE AND AMENITIES SERVICES	£	£	£
ENGINEERING	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	137,560	134,460	140,520
EMERGENCY SERVICES	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	29,810	31,310	32,190
CONTRACTS OFFICERS	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	435,540	419,440	443,710
LEISURE	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	432,640	416,450	436,570
LEISURE MAINTENANCE TEAM	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	85,910	83,630	87,360
PARK RANGERS	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	79,030	78,720	84,310

This account represents the total administrative cost of the Leisure unit. Work is undertaken on a variety of projects and initiatives, many of which have a strategic or policy role. The budget also covers tasks of a corporate nature. It is largely recharged to Service areas within the Council's budget, although in some instances, aspects of administrative work are more difficult to apportion.

Total Gross Expenditure	<u>1,200,490</u>	<u>1,164,010</u>	<u>1,224,660</u>
Less recharges within the business unit			
Total Expenditure	<u><u>1,200,490</u></u>	<u><u>1,164,010</u></u>	<u><u>1,224,660</u></u>

BUSINESS UNIT ACCOUNTS

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
LEISURE AND AMENITIES SERVICES			
Employees	932,750	909,770	964,960
Premises	0	170	500
Transport	42,170	42,320	42,310
Supplies and Services	45,080	46,310	51,750
Administration Recharges	180,490	165,440	165,140
	1,200,490	1,164,010	1,224,660
Income - Recharged to Services			
General Fund -			
Community and Environment	943,010	970,510	1,016,520
Housing	1,290	1,150	0
Policy and Organisation	140,240	110,700	119,980
HRA	77,960	55,870	52,620
Capital	22,590	22,100	28,400
Income - Recharges to Business Units	15,400	3,680	7,140
	1,200,490	1,164,010	1,224,660
NET EXPENDITURE	0	0	0

BUSINESS UNIT ACCOUNTS

SERVICE

HOUSING SERVICES

This account shows the total costs of administration of the Housing Services Business Unit and includes :

- (a) The Housing Services Unit, based at the Town Hall, the prime contact point for tenants and applicants for housing.
- (b) An administration recharge for the cost of housing services provided by the other Units of the Council.
- (C) Former Environmental Health staff (from Revised 2004/2005) that have been transferred to the Housing Services Business Unit.

BUSINESS UNIT ACCOUNTS

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
HOUSING SERVICES			
Housing Services			
Employees	1,405,830	1,707,990	1,801,310
Premises	6,870	7,870	6,870
Transport	16,070	20,390	20,000
Supplies and Services	156,850	154,990	158,230
Administration Recharges	226,320	251,730	254,990
	<hr/> 1,811,940	<hr/> 2,142,970	<hr/> 2,241,400
Income - Recharged to Services			
General Fund -			
Housing (former Environmental Health)	0	121,470	129,570
Housing	87,500	152,500	152,500
HRA	1,579,400	1,693,960	1,777,190
Income - External Funding	145,040	175,040	182,140
	<hr/> 1,811,940	<hr/> 2,142,970	<hr/> 2,241,400
NET EXPENDITURE	<hr/> <hr/> 0	<hr/> <hr/> 0	<hr/> <hr/> 0

BUSINESS UNIT ACCOUNTS

REGULATORY SERVICES	£	£	£
ENVIRONMENTAL HEALTH - COMMERCIAL	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	378,350	413,070	437,310
ENVIRONMENTAL HEALTH - RESIDENTIAL	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	390,350	291,570	294,770
ENVIRONMENTAL HEALTH - ADMINISTRATION	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	169,000	166,350	169,870
ENGINEERING / TRAFFIC	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	243,860	196,730	212,260
REGULATORY SERVICES MANAGER	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	83,290	81,620	89,450
BUILDING CONTROL	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	36,500	4,700	4,670
BUILDING CONTROL PARTNERSHIP	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	298,530	291,800	319,700
DEVELOPMENT CONTROL	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	301,420	334,040	347,630
Total Gross Expenditure	<u>1,901,300</u>	<u>1,779,880</u>	<u>1,875,660</u>
Less recharges within the business unit	27,810	26,120	28,640
Total Expenditure	<u><u>1,873,490</u></u>	<u><u>1,753,760</u></u>	<u><u>1,847,020</u></u>

BUSINESS UNIT ACCOUNTS

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
REGULATORY SERVICES			
Employees	1,459,190	1,349,250	1,428,080
Transport	47,840	40,240	41,580
Supplies and Services	77,120	82,340	91,960
Administration Recharges	289,340	281,930	285,400
	1,873,490	1,753,760	1,847,020
Income - Recharged to Services			
General Fund -			
Community and Environment	1,310,630	1,353,340	1,409,190
Housing	159,230	500	520
Policy and Organisation	91,860	92,270	99,930
Income - External Funding	298,530	291,800	319,700
Income - Recharges to Business Units	6,340	8,650	10,280
Income - Fees and Charges	6,900	7,200	7,400
	1,873,490	1,753,760	1,847,020
NET EXPENDITURE	0	0	0

BUSINESS UNIT ACCOUNTS

CHIEF EXECUTIVE	£	£	£
CHIEF EXECUTIVE	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	185,260	185,030	191,850

The Chief Executive is the Head of Paid Service and is the Council's principal adviser on the policy and strategy needed to ensure that the Council's work has a clear purpose and corporate direction.

BUSINESS UNIT ACCOUNTS

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
CHIEF EXECUTIVE			
Employees	154,660	155,370	161,000
Transport	900	900	900
Supplies and Services	9,170	9,040	9,600
Administration Recharges	20,530	19,720	20,350
	185,260	185,030	191,850
Income - Recharged to Services			
General Fund -			
Policy and Organisation	155,630	155,410	161,190
HRA	29,630	29,620	30,660
	185,260	185,030	191,850
NET EXPENDITURE	0	0	0

BUSINESS UNIT ACCOUNTS

DEVELOPMENT & ENVIRONMENT	£	£	£
ECONOMIC REGENERATION	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	221,370	254,630	276,240

The unit comprises five members of staff. It is responsible for all matters relating to the local economy, measures taken to improve the towns image, environment, social inclusion and crime / disorder matters.

DEVELOPMENT & ENVIRONMENT	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	523,630	524,180	548,220
CORPORATE POLICY SECTION	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	220,830	204,410	225,750

The Corporate Policy Section reports to the Director of Development & Environment and supports the enabling core of the Authority in developing and implementing the corporate strategies and policies of the Council. The Section is responsible for preparing and developing the Council's Corporate Plan, Best Value, Service Improvements Community Strategy, and Local Strategic Partnership, providing major project co-ordination and monitoring. The Section also assists Unit Managers in achieving actions that have a corporate significance and in the corporate delivery and implementation of Best Value and sustainable approaches in all areas of the Council's work.

Total Gross Expenditure	965,830	983,220	1,050,210
Less recharges within the business unit	36,300		
Total Expenditure	929,530	983,220	1,050,210

BUSINESS UNIT ACCOUNTS

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
DEVELOPMENT & ENVIRONMENT			
Employees	768,790	786,080	839,840
Premises	0	300	300
Transport	13,070	13,680	14,040
Supplies and Services	41,350	36,290	41,450
Administration Recharges	106,320	146,870	154,580
	<hr/> 929,530	<hr/> 983,220	<hr/> 1,050,210
Income - Recharged to Services			
General Fund -			
Community & Environment	360,960	370,500	366,140
Policy and Organisation	518,610	522,860	587,450
HRA	1,260	1,210	1,280
Income - Recharges to Business Units	46,950	86,600	93,590
Income - Fees & Charges	1,750	2,050	1,750
	<hr/> 929,530	<hr/> 983,220	<hr/> 1,050,210
NET EXPENDITURE	<hr/> <hr/> 0	<hr/> <hr/> 0	<hr/> <hr/> 0

BUSINESS UNIT ACCOUNTS

CORPORATE SERVICES	£	£	£
	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
- Corporate Services Manager and Support	156,650	188,260	192,920
<p>As well as managerial responsibility for IT/Telecomms, Personnel, Purchasing, Registry, Reception, Printing and Graphic and Property services the Corporate Services Manager is responsible for Data Protection, Freedom of Information, Corporate Communications, Training and aspects of facilities/risk management.</p>			
- Personnel Services	161,610	181,350	164,340
<p>The Unit is responsible, on behalf of the Council, for ensuring compliance with personnel policies, employment law and for providing professional support and advice with recruitment, selection, training, discipline and grievance, conditions of service and industrial relations. The Unit also provides specialist advice to the Council, as an employer, on organisational structures and future employment practices.</p>			
- Information Technology	740,140	788,120	798,720
<p>The Information Technology Section provides a comprehensive computer service to over 300 IT users including Councillors. The Business Systems Support team consists of four staff who are involved in Systems Analysis, Design Programming, Implementation and ongoing maintenance of major business systems, supporting many of the Council's activities. The Operations Team is responsible for the Council's central computer facility which supports all major business systems. The PC / Network Support Team provides advice and guidance on all aspects of personal computing and is also responsible for the enhancement and maintenance of the corporate data and telecommunications networks and associated "office automation" systems. The Team also design and maintain the Council's World Wide Web and "intranet" sites.</p>			
- Inprint Centre and Graphic Design	293,870	337,410	347,510
<p>The Inprint Centre carries out the majority of in-house printing and photocopying as well as a small amount of work for external organisations. The team also offers a comprehensive print-finishing service including stapling, binders and numbers etc. The Graphic Design Section is responsible for the design and creative work involved in the promotion of Council services, events and issues. The team designs and produces everything from leaflets and newsletters to brochures and exhibitions, seeing everything through from rough visuals to finished artwork.</p>			
- Telephones and Reception	178,350	183,290	181,730
<p>The Borough Council operates a Contact Centre which, together with the main reception desk, is manned by a team of seven officers, working in two shifts between 8.45 am to 5.05 pm, Monday to Friday.</p>			
- Cashiers	159,760	150,080	160,300
<p>The cashiers are situated at the town hall and receive and process all incoming payments to the Council.</p>			
- Registry	32,280	29,890	31,300
<p>The registry team organise the Council's internal and external post for all Business Units at the Town Hall.</p>			
- Purchasing	61,710	59,230	59,130
<p>The purchasing team buy and maintain the Council's equipment, stationery, furniture and service agreements</p>			
- Town Hall Keepers	32,010	39,970	40,050
<p>The Town Hall Keepers combine the duties of chauffeuring/ceremonial support for the Mayor with the caretaking and security requirements of the Town Hall.</p>			
- Property Services	101,220	101,670	107,290
<p>The property services section carry out a range of duties which includes the traditional 'landlord' client role, looking after the Council's non-housing property portfolio. In addition the team is responsible for property/land valuations, asset management planning, land and property gazetterand business continuity arrangements</p>			
Total			
Total Gross Expenditure	1,917,600	2,059,270	2,083,290
Less recharges within the business unit	215,760	214,680	216,490
Total Expenditure	1,701,840	1,844,590	1,866,800

BUSINESS UNIT ACCOUNTS

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
CORPORATE SERVICES			
Employees	971,300	1,001,860	1,037,370
Candidates Expenses (Corporate Provision)	26,940	49,520	26,000
Training	2,560	1,430	2,500
Transport	5,760	4,560	4,590
Supplies and Services	552,070	597,660	603,470
Administration Recharges	103,160	95,430	101,720
Asset Rental	40,050	94,130	91,150
	<hr/>	<hr/>	<hr/>
	1,701,840	1,844,590	1,866,800
Income - Recharged to Services			
General Fund -			
Community and Environment	48,060	83,420	76,130
Housing	10,460	6,590	6,390
Policy and Organisation	536,020	602,920	635,460
HRA	156,050	140,990	144,810
Holding Accounts	7,140	2,910	2,940
Income - Recharges to Business Units	914,240	978,600	971,300
Income - Fees and Charges	29,870	29,160	29,770
	<hr/>	<hr/>	<hr/>
	1,701,840	1,844,590	1,866,800
NET EXPENDITURE	<hr/>	<hr/>	<hr/>
	0	0	0

BUSINESS UNIT ACCOUNTS

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
LEGAL AND DEMOCRATIC SUPPORT			
Employees	610,310	554,470	605,830
Transport	720	580	580
Supplies and Services	108,870	127,730	104,070
Administration Recharges	136,900	134,800	136,160
	<hr/> 856,800	<hr/> 817,580	<hr/> 846,640
Income - Recharged to Services			
General Fund -			
Community and Environment	124,840	121,280	124,700
Housing	16,090	13,940	10,520
Policy and Organisation	616,960	576,940	600,090
HRA	64,220	56,190	61,900
Holding Accounts	0	1,620	1,840
Income - Recharges to Business Units	28,690	41,610	41,590
Income - Fees and Charges	6,000	6,000	6,000
	<hr/> 856,800	<hr/> 817,580	<hr/> 846,640
NET EXPENDITURE	<hr/> <hr/> 0	<hr/> <hr/> 0	<hr/> <hr/> 0

BUSINESS UNIT ACCOUNTS

SERVICE

FINANCIAL SERVICES

£ £ £

The unit provides a range of financial services including accountancy, payments, revenue collection and internal audit.

- Borough Treasurer and Financial Services Manager	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	173,620	176,850	186,590

- Audit Services	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	168,660	167,460	186,910

The provision of an internal audit service providing an independent appraisal function to the Council's management, reporting on the adequacy of internal control as a contribution to the proper, economic, efficient and effective use of resources.

- Accountancy	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	653,420	658,650	683,030

The section provides a comprehensive range of financial services including:

- preparation of the annual Budget and Final Accounts in accordance with statutory requirements.
- accounting for all Council income and expenditure, both capital and revenue.
- processing all debtor and creditor accounts
- provision of Management Accounting advice to other Business Units and, in consultation with other Business Units, implementing suitable budgetary control and management information systems.
- management of the Council's insurance.
- the Council's Treasury Management function.

- Payroll and Admin	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	254,780	259,790	266,810

The section provides a number of financial services including:

- operating the Council's concessionary travel scheme
- the payment of wages, salaries and other employee payments
- management of the Council's insurance
- administrative support for the whole unit

- Revenues	<u>Orig 2004/2005</u>	<u>Rev 2004/2005</u>	<u>Est 2005/2006</u>
Gross Expenditure	1,560,640	1,711,580	1,679,260

The Revenue Services Section is responsible for the following :

- the collection of council tax from 33,900 properties and national non-domestic rates from 1,612 businesses.
- the payment of benefits to approximately 5,000 Gosport residents in respect of rent rebates (Council housing), rent allowances (private accommodation) and council tax.

Total

Total Gross Expenditure	2,811,120	2,974,330	3,002,600
Less recharges within the business unit	222,860	233,060	238,480
Total Gross Expenditure	2,588,260	2,741,270	2,764,120

BUSINESS UNIT ACCOUNTS

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
FINANCIAL SERVICES			
Employees	1,911,520	2,018,260	2,047,960
Transport	17,450	15,060	16,550
Supplies and Services	219,220	254,860	242,760
Administration Recharges	440,070	453,090	456,850
	2,588,260	2,741,270	2,764,120
Income - Recharged to Services			
General Fund -			
Community and Environment	192,320	182,720	193,390
Housing	23,030	21,760	13,190
Policy and Organisation	2,009,760	1,996,910	2,081,570
HRA	101,360	109,760	112,050
Holding Accounts	23,470	25,470	26,580
Income - External Funding	13,720	14,750	16,720
Income - Recharges to Business Units	176,980	144,150	155,550
Income - Government Grants	47,620	245,750	165,070
	2,588,260	2,741,270	2,764,120
NET EXPENDITURE	0	0	0

BUSINESS UNIT ACCOUNTS

SERVICE

OFFICE ACCOMMODATION

This account shows the cost of managing the Town Hall buildings and associated open space.

The costs include employees, maintenance, asset rentals and insurances, with income from charges to occupying services together with rent from Hampshire County Council for the accommodation of the Registrar of Births and Deaths and the Highways Section.

BUSINESS UNIT ACCOUNTS

SERVICE	ORIGINAL 2004/2005 £	REVISED 2004/2005 £	ESTIMATE 2005/2006 £
OFFICE ACCOMMODATION			
Employees	106,210	92,840	98,790
Premises	155,120	163,660	181,680
Transport	0	1,990	3,070
Supplies and Services	35,750	38,520	39,270
Third Party Payments	8,000	8,000	8,240
Administration Recharges	35,970	35,420	37,340
Asset Rental	57,640	35,420	34,920
	<hr/>	<hr/>	<hr/>
	398,690	375,850	403,310
Income - Recharged to Services			
General Fund -			
Community & Environment	1,600	1,390	1,480
Policy and Organisation	24,710	40,730	49,400
Income - Recharges to Business Units	334,240	299,490	318,190
Income - Other	4,500	0	0
Income - Fees and Charges	33,640	34,240	34,240
	<hr/>	<hr/>	<hr/>
	398,690	375,850	403,310
NET EXPENDITURE	<hr/>	<hr/>	<hr/>
	0	0	0

**CAPITAL
PROGRAMME**

2004 / 2005 TO 2010 / 2011

CAPITAL PROGRAMME 2004/2005 TO 2009/2010

HOUSING BOARD (HRA)

Item No	SCHEME	Category	Total cost of works £,000	Expense to Mar-04 £,000	Revised 2004 /2005 £,000	2005 /2006 £,000	2006 /2007 £,000	2007 /2008 £,000	2008 /2009 £,000	2009 /2010 £,000	Beyond £,000	Funding Notes (2005/06) £,000
1	L.A. Tenants Disabled Persons Grant	E	-	-	50	50	50	50	50	50	50	
2	Improvements to Housing Stock	E	-	-	3,767	4,447	4,450	3,450	3,450	3,450	3,450	HRA Revenue 512 MRA 2,100
	Board Total				3,817	4,497	4,500	3,500	3,500	3,500	3,500	2,612

RF

RF

CAPITAL PROGRAMME 2004/2005 TO 2009/2010

HOUSING BOARD (GENERAL FUND)

Item No	SCHEME	Category	Total cost of works £,000	Expense to Mar-04 £,000	Revised 2004 /2005 £,000	2005 /2006 £,000	2006 /2007 £,000	2007 /2008 £,000	2008 /2009 £,000	2009 /2010 £,000	Beyond £,000	Funding Notes (2005/06) £,000
1	Social Housing	E	-	-	1,345	990	1,110	710	910	910	300	Developer Contribution 310
2	Disabled Facilities	E	-	-	210	210	210	210	210	210	210	Specified Capital Grant 126 Mandatory - 40% GBC Funding
3	Housing Renewal	E	-	-	182	162	162	162	162	162	162	Discretionary - 100% GBC Funding
	Board Total				1,737	1,362	1,482	1,082	1,282	1,282	672	436

RF

MB

MB

KEY TO CATEGORIES

E. Exempt from category system

CAPITAL PROGRAMME 2004/2005 TO 2009/2010

COMMUNITY AND ENVIRONMENT BOARD

Item No	SCHEME	Category	Total cost of works £,000	Expense to Mar-04 £,000	Revised 2004 /2005 £,000	2005 /2006 £,000	2006 /2007 £,000	2007 /2008 £,000	2008 /2009 £,000	2009 /2010 £,000	Beyond £,000	Funding Notes (2005/06) £,000	
1	Aid to Voluntary Organisations	E	-	-	33	25	25	25	25	25	25		JB
2	Haslar Lake Sea Wall	3	600	0	0	0	25	575				<input checked="" type="checkbox"/>	MW
3	Regional Coastline Monitoring	1	-	-	7	6	6	6	6	6	6	<input checked="" type="checkbox"/> SCE[R]	MW
4	Marine Parade Central - PC	1	120	92	28								AG
5	Waste Recycling	1	79	38	41								DM
6	Kerbside Recycling	1	639	598	41								DM
7	Town Centre Historic Parks	1	972	834	138								GW
8	Leesland Park	1	109	107	2								GW
9	Alver Valley - GBC contribution - Habitat Creation & Access Works	1 3	120 342	60	20	20	20	342					DM
10	Rowner Cricket Pavilion	1	8	3	5								GW
11	St Vincent - Leisure Facilities	1	100	40	20	20	20						DM
12	Holbrook Pool Maintenance	1	47	21	26								GW
13	Bastion No 1	1	153	134	19								SL
14	Elson Rec. Play Area	1	20	3	17								GW
15	Gosport & Fareham Rugby Club	1	802	769	33								GW
16	St Vincent - Artificial Turf Pitch	1	581	522	59								GW
17	Privett Park Enclosure	1	134	113	21								GW

CAPITAL PROGRAMME 2004/2005 TO 2009/2010

COMMUNITY AND ENVIRONMENT BOARD

Item No	SCHEME	Category	Total cost of works £,000	Expense to Mar-04 £,000	Revised 2004 /2005 £,000	2005 /2006 £,000	2006 /2007 £,000	2007 /2008 £,000	2008 /2009 £,000	2009 /2010 £,000	Beyond £,000	Funding Notes (2005/06) £,000	
18	High Street Refurbishment (Initial Phase)	2	300	25	0	275							AK
19	Landing Stage Repairs	2	130	70	20	20	20						MW
20	Alverstoke Flood Protection	3	250	0	5	150	100					<input checked="" type="checkbox"/> Grant / SCE[R] 150	MW
21	Forton Flood Protection	3	175	0	0	40	135					<input checked="" type="checkbox"/> Grant / SCE[R] 40	MW
22	Solent Strategy Study	3	90	0	0		45	45				<input checked="" type="checkbox"/>	MW
23	Portsmouth Harbour (North & West) Shoreline Defence Study	3	90	0	0		45	45				<input checked="" type="checkbox"/>	MW
24	Sandhills Lane - Cap Survey	2	25	0	25								DP
25	L-O-S Embankment Regrade	2	-	-	10	10	10	10	10	10	10		AG
26	Pirates Cove	1	10	6	4								AG
27	Nobes Hall	1	152	0	152								DC
28	Open Space Security Measures	1	47	0	47								AG
29	New Cemetery	3	500	0	0	100	100	100	100	100			AG
30	Cemetery Memorial Headstones Safety	1	30	0	30								AG
31	Composite Sports - Pitch Strategy	1	12	0	12								AG
32	Footway Lighting - Contribution to Scheme	1	5	0	5								MW
33	Ferry Public Conveniences - Refurbishment	1	8	0	8								AG
34	Waste Recycling - Project Integra Contribution	1	-	-	7	7	7	7	7	7	7		DM
35	Alverbank Sea Wall	3	380	0	10	0	70	300				<input checked="" type="checkbox"/>	MW
36	Bridgemary Healthy Living Centre - contribution	3	300	0	0	100	100	100					DM

CAPITAL PROGRAMME 2004/2005 TO 2009/2010

COMMUNITY AND ENVIRONMENT BOARD

Item No	SCHEME	Category	Total cost of works £,000	Expense to Mar-04 £,000	Revised 2004 /2005 £,000	2005 /2006 £,000	2006 /2007 £,000	2007 /2008 £,000	2008 /2009 £,000	2009 /2010 £,000	Beyond £,000	Funding Notes (2005/06) £,000	
37	Introduction of Car Parking Charges	2	150	0	150								IL
38	Hardway Pontoon - Renewal / Repairs	3	34	0	0	34							AG
39	Lee Skate Park - Additional equipment	3	25	0	0	25							AG
40	Stokes Bay Paddling Pool	1	75	0	75								GW
41	Tukes Avenue Playing Field - Facility Upgrade	3	5			5						Commuted Sums 5	AG
42	Privett Park - Tennis Courts, Fencing Upgrade	3	4			4						Commuted Sums 4	AG
43	Privett Park - Football & Cricket, Perimeter Upgrade	3	5			5						Commuted Sums 5	AG
44	Walpole Park - Basketball / Football Facility, Surfacing	3	10			10						Commuted Sums 10	AG
45	Walpole Park - Basketball / Football Facility, Railings	3	2			2						Commuted Sums 2	AG
46	Lee Recreation Ground - Railings Upgrade	3	4			4						Commuted Sums 4	AG
47	Elson Recreation Ground - Football Pavilion, Pavings	3	14			14						Commuted Sums 14	AG
48	Elson Recreation Ground, Football Fields, Footways	3	7			7						Commuted Sums 7	AG
49	Nobes Avenue - Play Area, equipment Renewal	3	10			10						Commuted Sums 4	AG
50	Anns Hill Cemetery - Grave Excavation Machine Renewal	3	14			14							AG

CAPITAL PROGRAMME 2004/2005 TO 2009/2010

COMMUNITY AND ENVIRONMENT BOARD

Item No	SCHEME	Category	Total cost of works £,000	Expense to Mar-04 £,000	Revised 2004 /2005 £,000	2005 /2006 £,000	2006 /2007 £,000	2007 /2008 £,000	2008 /2009 £,000	2009 /2010 £,000	Beyond £,000	Funding Notes (2005/06) £,000	
51	Privett Park - Crazy Paving Area to Grass	3	5			5						Commuted Sums 5	AG
52	Adventure Golf Facility - infrastructure works	1	30		30								AG
53	Privett Park - Synthetic Pitch replacement	1	6			6						Commuted Sums 6	GW
54	Forton Recreation Ground - infrastructure works	2	87			87						Commuted Sums 62 Spaces for Sport 25	AG
55	Park Road Allotments - Fence Renewal	2	4			4							AG
56	Public Conveniences Demolition - Rolling Programme	2	4			4							AG
Board Total					1,100	1,013	1,070	1,213	148	148	48	349	

KEY TO CATEGORIES

- 1. Tender Sum
- 2. Estimated cost of an approved scheme
- 3. Notional Cost of an unapproved scheme
- E. Exempt from category system

Subject to Schemes obtaining Defra Grant approval

Note : A re-development of Holbrook Recreation Centre is being considered together with an exploration of funding options.

CAPITAL PROGRAMME 2004/2005 TO 2009/2010

POLICY & ORGANISATION BOARD

	SCHEME	Category	Total cost of works £,000	Expense to Mar-04 £,000	Revised 2004 /2005 £,000	2005 /2006 £,000	2006 /2007 £,000	2007 /2008 £,000	2008 /2009 £,000	2009 /2010 £,000	Beyond £,000	Funding Notes (2005/06) £,000	
1	Millennium Scheme	1	-	-	45								IL
2	Forton Lake Opening Bridge	1	35	-	35								MW
3	CCTV - General Replacement	1	-	-	0	30	30	40	60	60	50		AK
4	CCTV - New Camera Programme	1	276	259	17								AK
5	CCTV - Rowner	1	43	37	6								AK
6	CCTV - Gosport Park	1	25	14	11								AK
7	CCTV - Carisbrook Road	1	19	0	19								AK
8	CCTV - Cameron Close U/pass & Privett Park	1	55	0	55								AK
9	Priddys Hard - Ramparts, Fencing	1	100	0	100								IL
10	Priddys Hard - CCTV	1	25	0	25								AK
11	Priddys Hard - Ramparts	2	250	0		250							IL
12	Priddys Hard - Site Development	2	3,080	0	80		1,200	1,200	600				IL
13	Tenanted Buildings Major Repairs	3	-	-		32	15	30		28		Depot/Mobile Home Park	MP
14	IT Equipment	E	-	-	178	206	120	120	120	120	120		KL
15	IEG	E	-	-	392	150						IEG	KL
16	Print Room Folders	E	9	0	0	9							KL
17	Town Hall	E	-	-	133	45							KL

CAPITAL PROGRAMME 2004/2005 TO 2009/2010

POLICY & ORGANISATION BOARD

	SCHEME	Category	Total cost of works £,000	Expense to Mar-04 £,000	Revised 2004 /2005 £,000	2005 /2006 £,000	2006 /2007 £,000	2007 /2008 £,000	2008 /2009 £,000	2009 /2010 £,000	Beyond £,000	Funding Notes (2005/06) £,000
18	Town Hall Major Repairs Flat Roof Recovering & Insulation Heating Replacement Windows Replacement Improve IT Cabling Infrastructure	E	1,040	-				250 25	25 313	313	25 45	
19	Bus Station Major Repairs	3	185	-			75	30	30	50		
	Board Total				1,096	722	1,365	1,740	1,192	551	290	150
	Total Capital Programme				7,750	7,594	8,417	7,535	6,122	5,481	4,510	3,547

KL

MP

KEY TO CATEGORIES

1. Tender Sum
2. Estimated cost of an approved scheme
3. Notional Cost of an unapproved scheme
- E. Exempt from category system

SUMMARY FINANCING STATEMENT

	2004 /2005 £,000	2005 /2006 £,000	2006 /2007 £,000	2007 /2008 £,000	2008 /2009 £,000	2009 /2010 £,000	Beyond £,000
Supported Capital Expenditure (R) - HRA & GF	791	822	800	800	800	800	800
Supported Capital Expenditure (C) - HRA & GF	0	0	0	0	0	0	0
Major Repairs Allowance - HRA	2,177	2,100	2,100	2,100	2,100	2,100	2,100
Specific Capital Grants - GF	126	126	126	126	126	126	126
Revenue Contributions - HRA	285	512	400	400	400	400	400
Commuted Sums - GF	87	128	0	0	0	0	0
Developer's Contributions - Social Housing - GF	445	310	610	610	610	310	300
Other Grants and Contributions - GF	708	371	768	971	6	6	6
Capital Receipts - Social Housing - GF	171	0	0	0	0	0	0
Capital Receipts - HRA & GF	680	1,350	2,400	1,400	800	200	200
Capital Receipts - GF - Balance of Financing	2,280	1,875	880				
Prudential Borrowing - GF - Balance of Financing			333	1,128	1,280	1,539	578
Total Funding	7,750	7,594	8,417	7,535	6,122	5,481	4,510
	0	0	0	0	0	0	0

CAPITAL CONSTRUCTION PROGRAMMES (PRE-CONTRACT PHASE)
DETAILS OF PROCEDURES FOR EACH STAGE OF A
PROJECTS IMPLEMENTATION

Inception Stage

The first step in the life of a project is its inclusion within the Council's approved three year capital programme, where the financial allocation is accorded a CATEGORY 3 rating which is a notional forecast based simply on experience, no estimates have been prepared. During the inception stage the Client Department's requirements, timescales and financial limits are established, from which the Technical Officers prepare basic solutions for the project, investigating alternative designs and construction approaches. The data contained in the inception stage report to Committee will be intentionally at a preliminary stage of preparation to ensure that if committee requires amendments to the proposals, these can be incorporated without involving work by the designer.

If the proposals find favour, the Committee will be recommended to instruct the Officers to proceed to the design stage, appoint any specialist Consultants and resolve to submit the scheme, where appropriate, to the Government Department, public participation, tenant consultation, planning and other bodies who may provide grants or financial support.

(Note: at this stage, it is not necessary to amend the Category rating of the project.)

Design Stage

During the design stage, the Technical Officers prepare the drawings, specifications and a cost plan for the scheme in accordance with the approved brief, the detail of this data being sufficient for the submissions referred to in the Committee's inception stage resolution. The culmination of this stage is a design stage report to the Committee which will also advise on the revenue implications of the project. These include projections of financing costs, amendments to staffing establishments, together with associated maintenance and running costs. If the proposals find favour with the committee it will be recommended to instruct the officers to proceed to the tender stage and approve a CATEGORY 2 rating for the project.

Tender Stage

This stage of a Project's life requires the greatest workload commitment as it should be understood that the drawings and other technical information presented at design stage provide simply sufficient details for planning purposes not for the Contractor to construct the scheme. Thus, during the tender stage the Technical Officers prepare production drawings, detailed specifications and Bill of Quantities, and with this data obtain tenders for the work.

The tender stage report will contain an appraisal of the tenders received, including arithmetical and technical checks carried out on the lowest tender, together with a financial analysis providing comparative figures between previous forecasts and the effect of the expenditure on the Capital Programme. If the proposals find favour with the Committee it will be recommended to accept a tender and incorporate the expenditure into its approved estimate, thus granting a CATEGORY 1 rating to the project.

ADMINISTRATION MANPOWER BUDGET

NUMBER OF POSTS IN BUDGET

	ORIGINAL 2004/2005	REVISED 2004/2005	ESTIMATE 2005/2006
SERVICES			
CHIEF EXECUTIVE & SUPPORT STAFF	3.0	3.0	3.0
CORPORATE AND INFORMATION TECHNOLOGY	37.6	40.1	39.6
LEGAL & DEMOCRATIC SUPPORT	16.2	16.7	17.1
HOUSING	77.1	77.3	75.5
FINANCIAL	63.7	76.2	71.9
LEISURE & AMENITIES	31.5	34.3	37.8
DEVELOPMENT & ENVIRONMENT (INC. EXPLOSION & SURESTART)	31.1	31.3	30.5
REGULATORY SERVICES	44.4	44.2	42.6
	<u>304.6</u>	<u>323.1</u>	<u>318.0</u>

LABOUR MANPOWER BUDGET

SERVICE

CEMETERY	3.0	3.0	2.0
TREE GANG/LEISURE MAINTENANCE	3.0	3.0	3.0
NURSERY	3.0	3.0	3.0
BUILDING CLEANING	13.3	12.0	13.0
	<u>22.3</u>	<u>21.0</u>	<u>21.0</u>

All Figures are in Whole Time Equivalentents

GLOSSARY OF TERMS

Wherever possible the CIPFA standard narrative is used to describe the detail of the budgets within each service head. This enables comparison to be made both between budget heads within Committees and with other local authorities. Significant budget items are detailed separately.

Administration Recharges

The charge made to the service head for administrative and professional support from other business units. The charge is primarily on the basis of time allocation.

Consultants

The direct cost of engaging specialist staff from other organisations.

Employees

Includes salaries and wages of staff directly employed within the service head; employer's national insurance and pension contributions; post entry training; redundancy and severance payments.

Income

Most income comes from fees and charges or rents. A few service heads receive specific Government or County grant. This is distinct from the revenue support grant that reduces the overall level of the Council Tax.

Establishment Expenses

Includes items such as equipment, printing, telephones, insurance and transport costs (such as car allowances for staff vehicles or maintenance charges for Council vehicles).

Premises

The direct cost associated with maintaining and operating buildings and grounds and includes repairs, electricity, cleaning, rents and rates and the charge made for any share of the costs of the Town Hall and Depot.

Recharge to Services

The charge made to other service heads from Business Units for administrative or other support. The charge shows as an administration recharge within the expenditure analysis.

OTHER EXPRESSIONS COMMONLY USED INCLUDE THE FOLLOWING

Capital Finance

A charge for the use of an asset. This consists of two components, depreciation and notional interest. Depreciation spreads the reduction in value of the asset over the number of years it is used. Notional interest represents the cost of applying funds to that asset rather than alternative use.

Basic Credit Approval

An approval to borrow to finance capital expenditure.

Capitalised

Expenditure on assets usually of a long term nature, such as housing developments.

Capital Receipts

Sums raised by the sale of Council assets, principally Council Houses. In the case of Council House receipts 25% of the sum raised may be used to finance capital expenditure and are termed usable receipts. The other 75% must be put aside and may be used to repay debt. Generally, all other capital receipts are currently 100% usable

Collection Fund

The account that receives income from Council Tax payers and business ratepayers. The Borough, County Council and Police Authority precept on the fund to meet their budget needs after taking into account Government Grants and Business Rates received directly.

Contingency

Budget provision for an event that is likely to occur.

Minimum Revenue Provision

The amount that must be set aside from the revenue accounts to repay debt which is accumulated in the asset management revenue account. A minimum provision is specified by Government.

Operating Leases

Vehicles and certain items of equipment are purchased by leasing companies and rented to the Council. Direct purchase by the Council is may not be possible because of the limits placed on capital spending by Government.

Precepts

The process by which Borough, County Council, and Police Authority draw from the Collection Fund to finance budgeted expenditure.

Provision

Money set aside to meet some future event, such as arrears write-offs, the cost of which may be known or unknown.

PWLB

The Public Works Loans Board is a Government agency set up to provide loans for local authorities. Quotas are set limiting the amount individual authorities may borrow.

Revenue Contribution to Capital

Capital expenditure financed from revenue is shown as revenue contributions to capital.

Revenue Support Grant

The grant from central Government towards the overall level of the Council Tax.

Special Capital Grants

Government grants given towards certain capital expenditure, principally renovation and reinstatement grants and repurchase of defective dwellings.

Standard Spending Assessment

The measure used by the Government to assess the amount of revenue support grant payable. If the Borough spends at the SSA the council tax levied will be the national standard.

Supplementary Credit Approval

An addition to the borrowing powers given by the basic credit approval and relates to specific capital schemes.

RECORD OF ALL AMENDMENTS MADE TO THE DRAFT BUDGET UNTIL COUNCIL TAX SETTING

REVISED 2004/2005 £	ESTIMATE 2005/2006 £
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A NET BUDGET (INC TRANSFERS) at 7TH DECEMBER 2004

10,738,900 11,073,340

B AMENDMENTS MADE TO NET BUDGET

Acc	Date	Board	Service	Heading	Cost Code	Agreed / Notified By	Reason / Comments		
1	ER	08.12.04	C&E	Flower & Shrubbed Maint	Premises	ED05/20201	Not added into Summary	2,580	2,580
2	ER	08.12.04	C&E	Flower & Shrubbed Maint	Premises	ED05/20905	Not added into Summary		25,500
3	ER	08.12.04	C&E	Allotments	Premises	LM01/20102 Directors Meeting	Move to Capital		(4,000)
4	ER	08.12.04	C&E	Public conveniences	Premises	LM05/20102 Directors Meeting	Move to Capital		(4,000)
5	ER	08.12.04	C&E	Abandoned Vehicles	Supplies & Services	EE02/41101	One-Off Insurance Claim	(870)	(900)
6	ER	08.12.04	C&E	Contracts	Supplies & Services	EE01/40501 Directors Meeting	Furniture - Capital budget to be used	(3,000)	(750)
7	ER	08.12.04	C&E	Open Spaces	Income	LA02/90801	Moved to Holding Account	2,910	
8	MN	08.12.04	C&E	Planning Delivery Grant	Employees	PC03/10101 Directors Meeting	Budget for 3mth of post RS12A		8,340
9	MN	08.12.04	C&E	Planning Delivery Grant	Supplies & Services	PC03/41532 David Ottley	Predicted overspend on Local Plan Review		1,000
10	MN	08.12.04	C&E	Planning Delivery Grant	Income	PC03/90102	Knock on effect of above		(9,340)
11	MN	08.12.04	Admin	Development Control BU	Employees	PC01/10101	Post RS12A Moved to PC03		(28,890)
12	MN	08.12.04	Admin	Development Control BU	Employees	PC01/10108	Post RS12A Moved to PC03		(1,580)
13	MN	08.12.04	Admin	Development Control BU	Employees	PC01/10109	Post RS12A Moved to PC03		(3,080)
14	MN	08.12.04	Admin	Development Control BU	Income	PC01/90702	Knock on effect of above		33,850
15	MN	08.12.04	C&E	Development Service A/C	Support Services	PC02/70703	Knock on effect of above		(33,550)
16	MN	08.12.04	Admin	Env Health - Pollution	Supplies & Services	HA03/41004 Directors Meeting (IL)	Remove £500 from training Budget		(500)
17	MN	08.12.04	Admin	Env Health - Pollution	Income	HA03/90702	Knock on effect of above		500
18	MN	08.12.04	C&E	Health Education Courses	Support Services	HB07/70608	Knock on effect of above		(500)
19	SJ	09.12.04	Admin	Town Hall	Premises	BC01/20505	Revaluation and new NNDR rate		6,270
20	SJ	09.12.04	Admin	Town Hall	Income - Recharges	BC01/90702	Recharge of the above NNDR increase		(6,270)
21	SB	09.12.04	P&O	Corporate Administration	Admin recharges	BA02/70901	Recharge of the above NNDR increase		6,270
22	ER	09.12.04	C&E	Millenium Bridge	Premises	EB04/20105 DCM	New Lighting & CCTV should reduce Vandalism	(1,000)	(1,000)
23	ER	09.12.04	C&E	High Street Maintenance	Premises	EB19/20106 DCM	Repair & Maintenance - Furniture		1,000
24	ER	09.12.04	C&E	High Street Maintenance	Premises	EB19/20207 DCM	Repair & Maintenance - Furniture		2,000
25	ER	09.12.04	C&E	High Street Maintenance	Supplies & Services	EB19/40307 DCM	Repair & Maintenance - Furniture		2,000
26	ER	09.12.04	Admin	Leisure	Supplies & Services	LA01/40501 DCM	Furniture	(1,000)	(1,000)
27	ER	09.12.04	Admin	Leisure	Rchg to Other Com	LA01/90702 DCM	Reduction in Recharges due to above	1,000	1,000
28	ER	09.12.04	C&E	Open Spaces	Support Services	LA02/70602 DCM	Reduction in Recharges due to above	(1,000)	(1,000)
29	SB	09.12.04	P&O	Other Misc. Services	Support Services	FB02/70902	Rechargeables admin not included	(2,790)	(2,610)
30	SJ	09.12.04	Admin	Personnel	Staff Advertising	CB02/10204	Reduction in staff advertising not required		500
31	SJ	09.12.04	Admin	Personnel	Income - Recharges	CB02/90702			(500)
32	SB	09.12.04	P&O	Corporate Administration	Admin recharges	BA02/70502			500
33	ER	09.12.04	C&E	Open Spaces	Income	LA02/90210 DCM	Commuted Sums		(180)
34	SB	09.12.04	P&O	Land Charges Service A/c	BC Partner Recharge	BG03/50901	Adjusted recharges not included	(500)	1,020
35	CW	09.12.04	Admin	Land Charges	Salaries	BG01/10101	Salary Savings	(1,360)	
36	CW	09.12.04	Admin	Land Charges	NI	BG01/10108	Salary Savings	(50)	
37	CW	09.12.04	Admin	Land Charges	Income - Recharges	BG01/90702	Reduction in Recharges due to above	1,410	
38	SB	09.12.04	P&O	Land Charges Service A/c	Support Services	BG03/70403	Reduction in Recharges due to above	(1,410)	
39	ER	09.12.04	C&E	Car Parking	Support Services	EE11/70707	Traffic Recharges to Car Parking		(20)
40	SN	09.12.04	C&E	Forward Planning Ser A/c	Support Services	PD02/70704	Adjustment to recharge		(730)
41	MN	09.12.04	C&E	Food Safety & Hygiene	Support Services	HB01/70607 Directors Meeting	Adjusted to Balance HA02 recharge	430	430
42	MN	09.12.04	C&E	Health & Safety	Support Services	HB02/70607	Adjusted to Balance HA02 recharge	340	340
43	MN	09.12.04	C&E	Licensing - General	Support Services	HB03/70607	Adjusted to Balance HA02 recharge	750	750
44	MN	09.12.04	C&E	Public Health	Support Services	HB04/70607	Adjusted to Balance HA02 recharge	160	160
45	MN	09.12.04	P&O	Safety Ctte Admin Recharges	Support Services	HB06/70607	Adjusted to Balance HA02 recharge	160	160
46	MN	09.12.04	C&E	Health Education Courses	Support Services	HB07/70607	Adjusted to Balance HA02 recharge	150	150
47	MN	09.12.04	C&E	Pollution	Support Services	HC02/70607	Adjusted to Balance HA02 recharge	10	10
48	MN	09.12.05	C&E	Dog Control	Employees	HC01/10108			(230)
49	MN	09.12.06	C&E	Dog Control	Employees	HC01/10109			(2,860)
50	MN	09.12.07	C&E	Highways Agency Admin Def	Support Services	ED06/70707			800

RECORD OF ALL AMENDMENTS MADE TO THE DRAFT BUDGET UNTIL COUNCIL TAX SETTING								REVISED	ESTIMATE
								2004/2005	2005/2006
								£	£
A NET BUDGET (INC TRANSFERS) at 7TH DECEMBER 2004								10,738,900	11,073,340
B AMENDMENTS MADE TO NET BUDGET									
Acc	Date	Board	Service	Heading	Cost Code	Agreed / Notified By	Reason / Comments		
51	ER	09.12.04	C&E	Cemetry	Income	LC01/90401	Increase to bring in-line with other Authorities	(20,750)	
52	ER	09.12.04	C&E	Cemetry	Income	LC01/90492	Increase to bring in-line with other Authorities	(2,730)	
53	ER	09.12.04	C&E	Cemetry	Income	LC01/90493	Increase to bring in-line with other Authorities	(380)	
54	JN	10-Dec-04	P&O	Depot	Premises	BC11/20101	Remove per PW	(20,000)	
55	JN	10-Dec-04	C&E	Development Control	Income	PC02/90447	Planning Fees recalculation (email 10/12/04)	(25,000)	(25,000)
56	JN	10-Dec-04	P&O	Miscellaneous Services	Vacancies / New Post	FB02/10101	New Posts (PW 09/12/04)		58,000
57	CW	10-Dec-04	C&E	Concessionary Travel	Income	FD03/90440	Taxi handling uninvoiced previous years	(7,960)	
58	CW	14-Dec-04	P&O	Housing Benefits BU	Income - Grants	FE01/90101	Actual grant figures received		2,300
59	CW	14-Dec-04	P&O	Housing Benefits BU	Income - Recharges	FE01/90702	Affect of above	(2,300)	
60	CW	14-Dec-04	P&O	Rent Rebates	Recharges	FE03/70305	Affect of above		550
61	CW	14-Dec-04	P&O	Rent Allowances	Recharges	FE04/70305	Affect of above		1,010
62	CW	14-Dec-04	P&O	Council Tax Benefits	Recharges	FE06/70305	Affect of above		740
63	CW	14-Dec-04	P&O	Rent Allowances	Income - Admin Gran	FE04/90106	Actual grant figures received		(12,020)
64	CW	14-Dec-04	P&O	Council Tax Benefits	Income - Admin Gran	FE06/90106	Actual grant figures received		(14,780)
B TOTAL VALUE OF AGREED AMENDMENTS								(56,790)	(23,270)
C NET BUDGET (INC TRANSFERS) at 16th DECEMBER 2004 (as circulated for CMT)								10,682,110	11,050,070
D AMENDMENTS MADE TO NET BUDGET AFTER 16th DECEMBER 2004									
Acc	Date	Board	Service	Heading	Cost Code	Agreed / Notified By	Reason / Comments		
65	SB	16-Dec-04	P&O	Assistance to V O s	CAB Grant		Adjustment re Printing recharges	(1,700)	(1,700)
66	JN	17-Dec-04	P&O	Miscellaneous Services	Vacancies / New Post	FB02/10101	New Posts (PW 16/12/04)		22,000
67	JN	05-Jan-05	P&O	Mobile Home Park	Income	GD01/90101	Reassessment of Exchequer Grant	(5,000)	(5,000)
68	JN	05-Jan-05	P&O	Local Tax Rebates	Exchequer Grant	FE06/90101	Antic effect of large overpayment recovery	(10,000)	
69	JN	05-Jan-05	P&O	Miscellaneous Services	Vacancies / New Post	FB02/10101	Reassessment of revised position	(17,500)	
70	JN	05-Jan-05	C&E	Dog Control / Enforcement	Employees	HC01/10105	Remove Out of Hours Dog Scheme per Leader		(24,000)
71	ER	05-Jan-05	C&E	Open Spcaes	Supplies & Supplies	LA02/41441	Crescent Garden, Alverstoke Horticultural Trainee		2,000
72	JN	10-Jan-05	C&E	Car Parks	Income	EE11/90421	Town Hall Car Park (Agreed by Leader / PW)		(7,000)
73	JN	10-Jan-05	P&O	Miscellaneous Services	Emergency Planning	CA04/41203	Agreed by Leader / PW		(3,500)
74	JN	10-Jan-05	Summary	Contribution to Reserves			Agreed by Leader / PW		(2,110)
75	JN	10-Jan-05	Housing	Homelessness	Bed & Breakfast	GB01/41418	New Hostel Arrangement (Agreed by Leader / PW)		(50,000)
76	JN	10-Jan-05	C&E	Highways (GB&C)	Flower Bed & Shrub	ED05/20905	Verge Mtce Phasing (Agreed by Leader / PW)		(18,000)
77	JN	10-Jan-05	P&O	Miscellaneous Services	Vacancies / New Post	FB02/10101	Vacancy Savings (Agreed by Leader / PW)		(10,000)
78	JN	10-Jan-05	P&O	Miscellaneous Services	Vacancies / New Post	FB02/10101	New Posts (Agreed by Leader / PW)		(18,000)
79	JN	10-Jan-05	P&O	Environmental Improvements	Premises	LM03/20102	Battery No 2, Special Mtce (Agreed by Leader / PW)		(6,000)
80	JN	10-Jan-05	P&O	Assistance to VOs	Grant Aid Payments	FB09/41201	Agreed by Leader / PW		2,000
81	JN	10-Jan-05	C&E	Waste Collection	Contractor Payments		Transport cost reduction per DM		(20,000)
82	JN	11-Jan-05	Housing	Homelessness	Bed & Breakfast	GB01/90466	Balance for desired CT rise per PW		3,350
83	JN	11-Jan-05	Summary	Contribution to Reserves			CF Surplus element of Reserves Contribution		20,000
84	JN	12-Jan-05		Transfer of Regulatory Services from C&E to P&O in line with Constitution					
E TOTAL VALUE OF AGREED AMENDMENTS								(34,200)	(115,960)
F NET BUDGET (INC TRANSFERS) at 17th DECEMBER 2004 (as circulated for LEADERSHIP MEETING ON 21ST)								10,647,910	10,934,110
G CHECK: NET BUDGET (INC TRANSFERS) PER BUDGET BOOK SUMMARY								10,647,910	10,934,110
DIFFERENCE								(0)	0