



BUDGET 2008-2009

GOSPORT BOROUGH COUNCIL

BUDGET 2008/2009

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COUNCIL BUDGET 2008/2009

FOREWORD

1.0 INTRODUCTION

- 1.1 The Budget Book sets out the projected costs of Council services in 2008/9 including the Capital Programme, as approved by Council.
- 1.2 A manpower budget and detailed analysis of the estimated administration costs of Service Units are also included in the budget book by way of supplementary information.

2.0 BACKGROUND

- 2.1 Gosport Borough Council is a multi-million pound business having an annual turnover of almost £49M, over 350 employees and assets valued at over £216M.
- 2.2 Budgets are aligned with the Council's strategic priorities contained within the Corporate Plan.
- 2.3 This Foreword focuses on those revenue and capital budgets for services impacting on the level of Council Tax in 2008/9.
- 2.4 The Local Government Act 2003 requires the Council to formally consider whether its budget is balanced and robust with appropriate levels of reserves. It is considered that the budget meets these criteria.
- 2.5 Conclusions about the adequacy of the proposed budget are based on both an examination of various aspects that are summarised in a risk assessment and the knowledge that all services are being reviewed in order to achieve efficiencies in the longer term.
- 2.6 Reserve powers for capping of the Council's budget still exist and the Government have made it clear that these powers will be used if necessary. It is probable that a Council Tax increase of over 5% would result in capping. Council policy is for annual increases of no more than 4%.
- 2.7 Exchequer Grant for 2008/9 of £7,224,031 is £113,888 higher than the current year, a 1.6% cash increase (but only 1% on an adjusted base). Cash increases of only 0.5% per annum have been provisionally announced for the following two years.

3.0 REVISED 2007/8 EXPENDITURE & INCOME

- 3.1 The revised budget totals £12,302,210, the same as the original.
- 3.2 The budget book contains a list of variations that have arisen between the Council's original spending plans for the current year and the latest estimate of expenditure and income. There are a number of substantial variations, many of which have previously been anticipated in budget monitor reports, plus a large number of smaller variations.
- 3.3 The Working Balance is being maintained at its 7% target level of £860,000 by 31 March 2008 but the Revenue Financing Reserve is proving difficult to boost to an adequate level in order to fulfil its intended purpose, having been drawn on heavily to fund spend-to-save initiatives during 2007/8 as well as meeting the cost of expenditure slippage from 2006/7.

4.0 BUDGET PROPOSALS FOR 2008/9

- 4.1 The total net budget for 2008/9 is £12,707,000 and this represents an increase of £404,790 (3.3%) on the original budget for the current year. Of this change almost £270,000 relates to Concessionary Travel, £33,000 Market income, £47,000 Holbrook Recreation Centre premises costs, £75,000 reduced investment income plus inflation of the order of £500,000. These increases have been offset by increased income from Land Charges £100,000, Planning Fees £60,000, over £100,000 from new arrangements for the operation of Explosion museum plus efficiencies and savings resulting from service reviews. A detailed analysis of all variations is contained in the budget book.
- 4.2 Every effort has been made to ensure that the budget is balanced and robust. Only the minimum necessary levels of maintenance and administration expenditure have been provided.
- 4.3 Appendix 2 summarises a risk assessment of the budget areas considered most vulnerable. Generally, these risks are higher than in previous years and must be borne in mind when considering reserve levels.

5.0 RESERVES

- 5.1 General Fund provisions available for general use comprise a Working Balance and the Revenue Financing Reserve. The Board agreed ground rules for the operation of the Revenue Financing Reserve when the Budget Strategy for 2006/7 was considered. Revenue Financing Reserve is to be used to ensure that fluctuations in annual maintenance requirements can be met, to underwrite uninsurable risks and for funding spend-to-save initiatives. Substantial additional maintenance requirements are expected to arise in the future from Asset Management Planning and more self-insurance will help to moderate future premium increases. Maintaining a viable Revenue Financing Reserve is essential for improved management of the Council's finances.
- 5.2 The Council's Working Balance minimum prudent target level of 7% of net expenditure equates to £890,000 for 2008/9. This is very low compared to most local authorities and requires continuing budget contributions and use of council tax collection fund surpluses. The percentage link will be kept under review as the Working Balance nears £1M, with the probability that further increases might not be necessary beyond that point if the Council has acted appropriately to manage the higher risk areas of its income and expenditure and has reduced future budget commitments down to a sustainable level.
- 5.3 Provision is made in the 2008/9 budget to continue restoring reserves. General Fund Working Balance will be increased by £30,000 to £890,000 during 2008/9 and Revenue Financing Reserve will increase by £111,780 to £334,370.

6.0 THE LONGER TERM OUTLOOK

- 6.1 At the time of deciding the Council's budget for 2008/9 a 3-year projection of revenue commitments (Appendix 3) indicates further pressures on budgets. A significant proportion of the projected increases relates to the expected costs of major contracts that are due to be retendered and the revenue impact of the Capital Programme.
- 6.2 Projected budget totals including inflation are as follows:

| | Budget £'000 | Budget Increase % | Potential Council Tax Increase % |
|----------|-----------------|----------------------|-------------------------------------|
| 2009/10 | 13,813 | 8.7 | 19.8 |
| 20010/11 | 14,646 | 6.0 | 11.2 |
| 20011/12 | 14,887 | 1.6 | 0.6 |

- 6.3 Action must be taken to cut the cost of services to an affordable level and/or increase income in order to reduce the projected Council Tax rises if the Council is to avoid capping in coming years. (It may be possible, for example, to moderate or defer the impact expected from major contracts that are due for renewal in 2009/10). The reductions necessary to the Council's projected General Fund budget to achieve a 4% Council Tax amount to £863,000 in 2009/10 and an additional £516,000 in 2010/11.
- 6.4 An updated Medium Term Financial Strategy 2008/9-2012/13 has been approved in March 2008, reflecting the implications of the 2008/9 budget and revising the forecasts referred to above. This will help determine the Council's 2009/10 Budget Strategy in due course. Efficiency Review and Best Value processes required by Government will assist in identifying economies that will improve the above forecasts, as will close monitoring of services using the Council's Performance Management Framework.

7.0 THE COUNCIL'S CAPITAL PROGRAMME

- 7.1 The Council's capital programme for the 6 years to 2012/13 amounts to over £33M and will require substantial use of capital receipts and borrowing.
- 7.2 There is a direct impact on revenue budgets arising from the capital programme and, where expenditure is not supported by Government grant, a resulting council tax requirement. (See para. 6.1 & Appendix 3). The ability of the Council to properly maintain and improve its assets is a concern, principally because of the revenue impact. The amount of discretionary capital expenditure in the capital programme must be strictly controlled in the future and it should be noted that some essential schemes (e.g. replacement landing stage) cannot be afforded unless the revenue implications can be met within future budgets. The Council is unable to fund such expenditure within the Prudential Code of Borrowing without such assurances.

8.0 COUNCIL TAX LEVELS FOR 2007/8

- 8.1 The budget of £12,707,000 for 2008/9 has resulted in an increase of 3.8% in Gosport's share of the Council Tax. The Band D tax is £197.87 for 2008/9.

9.0 HOUSING REVENUE ACCOUNT

- 9.1 Whilst separate from the General Fund and not directly affecting Council Tax levels, it is appropriate to also consider the funding of Council Housing in the Borough, contained in the ringfenced "Housing Revenue Account" (HRA).
- 9.2 The HRA revised council house maintenance budget for 2007/2008 is £2.741M, a decrease of £0.186M on the Original budget. The principle cause of this is a need to restore the balance of the HRA reserve to a level in line with the medium term financial strategy. The council house maintenance budget for 2008/2009 is £2.524M representing a £0.217M reduction on the 2007/2008 revised estimate.
- 9.3 It is anticipated that HRA balance level will increase to £583,000 from the current balance of £168,000 by the end of the financial year 2007/08. This is primarily due to a reduction in revenue contributions to the capital programme and a reduction in management costs. It is predicted that the HRA balance will remain the same at £583,000 at the end of the financial year 2008/09. This will be achieved by once again reducing revenue contributions to the capital programme and by making significant cuts to housing management costs.
- 9.4 The 2008/9 housing subsidy settlement is particularly disappointing with an increase of £1,080,000 payable to the Government. This is primarily due to guideline rents increasing by 5.37% and management and maintenance allowances by only 0.66%. (2007/8 showed similar differentials between the guideline rent and the management and maintenance allowances but this was offset by the rental constraint allowance which has been removed from the subsidy formula for 2008/9). A 5.37% rent increase is assumed within the formula which, now approved, will reduce the subsidy deficit to approximately £650,000 but, in order to retain an adequate level of reserve, significant savings have needed to be incorporated in to the budget.

10.0 CONCLUSION

- 10.1 The proposed 2008/9 budget of £12,707,000 is considered both balanced and robust, producing an increase of 3.8% in Gosport's Council Tax. The outlook for 2008/9 and beyond is substantial upward pressure on budgets and the Council's Budget Strategy for 2009/10 will address this when it is considered during Summer 2008 in order to achieve acceptable budget levels for 2009/10 and 2010/11.

**ANALYSIS OF MAIN VARIATIONS BETWEEN
1. ORIGINAL ESTIMATE 2007/2008 AND REVISED ESTIMATE 2007/2008
2. REVISED ESTIMATE 2007/2008 AND ESTIMATE 2008/2009**

(Figures prefixed with a minus sign represent reduced expenditure or increased income)

| | VARIANCE | | Page Number |
|--|--|--|----------------|
| | ORIGINAL 2007/2008 to REVISED 2007/2008 £ | REVISED 2007/2008 to ESTIMATE 2008/2009 £ | |
| COMMUNITY AND ENVIRONMENT BOARD | | | |
| GOSPORT MARKET | | | 5 |
| Income | 32,780 | 0 | |
| CEMETERY | | | 5 |
| Premises - Maintenance of Paths | 2,400 | -2,300 | |
| Headstones - Virement from Holbrook contract | 2,500 | | |
| Treework & Sees, Plants & Shrubs | 4,280 | | |
| Staff & Office related costs - Virement to new admin account | -3,580 | | |
| Income - Fees & Charges | 19,170 | -8,100 | |
| Porchester Crematorium Joint Board | | -3,000 | |
| LEISURE & CULTURE | | | 5 |
| Open Spaces | | | |
| Premises - Special Maintenance | -7,500 | -42,500 | |
| Repair & Maintenance Buildings | -1,500 | 1,500 | |
| Maintenance of Grounds | 6,000 | 4,000 | |
| Treework | 6,000 | | |
| Supplies & Services - Insurance | 3,440 | 1,740 | |
| Seeds, Plants & Shrubs | 12,930 | | |
| Income - Legal costs | -1,500 | 1,500 | |
| Gosport in Bloom | | | |
| Premises | 0 | 15,000 | |
| Supplies & Services | 3,200 | -1,300 | |
| Income | 0 | -10,000 | |
| Childrens Play Areas | | | |
| Premises - Vandalism | 2,600 | -4,600 | |
| Supplies & Services - Software Licence | 1,250 | | |
| Insurance Excess | 1,650 | | |
| Equipment Maintenance | 1,000 | | |
| Income - Recharge to Housing | -1,300 | | |
| Open Space Events | | | |
| Premises - Fences & Maintenance of Grounds | 2,660 | -1,770 | |
| Income Rents Lettings & Wayleaves - Fairs & Caravan Rallies | 6,940 | -2,260 | |
| Waterfront | | | |
| Supplies & Services - Seeds Plants & Shrubs | -1,700 | | |
| Cleaning Contractors | -1,250 | | |
| Outdoor Sports | | | |
| Bowls | | | |
| Premises - Special Maintenance | | -9010 | |
| Cricket | | | |
| Premises - Paths | 3,500 | -3,750 | |
| Supplies & Services - Purchase Practice Net | | 12,000 | |
| Income - Insurance | -8,800 | 8,800 | |
| Football | | | |
| Premises - Repair & Maintenance Buildings | 1,500 | | |
| Supplies & Services - Purchase of Equipment | 1,840 | -840 | |
| Equipment Maintenance | 810 | -810 | |
| Consultants | 1,670 | -1,670 | |
| Holbrook Recreation Centre | | | |
| Holbrook | | | |
| Premises - Repair & Maintenance Buildings | 15,000 | 32,000 | |
| Contractor Payments - Virement to Cemetery & Grants Sub | -9,280 | | |
| Contract Inflation | | 2,280 | |
| Stokes Bay Paddling Pool | | | |
| Premises - Special Maintenance Carry Forward | 7,000 | -7,000 | |
| Countryside Management | | | |
| Employees - Salary/ NI /Pension | | 3,620 | |
| Museum | | | |
| Contribution to Museum Management | | -98,500 | |
| Community Recreation | | | |
| Playschemes | | | |

ANALYSIS OF MAIN VARIATIONS BETWEEN

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2. REVISED ESTIMATE 2007/2008 AND ESTIMATE 2008/2009

(Figures prefixed with a minus sign represent reduced expenditure or increased income)

| | VARIANCE | | Page Number |
|--|--|--|----------------|
| | ORIGINAL 2007/2008 to REVISED 2007/2008 £ | REVISED 2007/2008 to ESTIMATE 2008/2009 £ | |
| Premises - Hire of Rooms | 1,500 | | |
| Income - Hants Childrens Fund Grant | -2,300 | 1,000 | |
| Play & Childcare | | | |
| Supplies & Services - New Subscription | 2,130 | | |
| Contribution to Voluntary Orgs | | -1,600 | |
| Income - Hants Childrens Fund Grant | -900 | 900 | |

| ANALYSIS OF MAIN VARIATIONS BETWEEN 1. ORIGINAL ESTIMATE 2007/2008 AND REVISED ESTIMATE 2007/2008 2. REVISED ESTIMATE 2007/2008 AND ESTIMATE 2008/2009 | VARIANCE | | Page Number |
|--|--|--|----------------|
| | ORIGINAL 2007/2008 to REVISED 2007/2008 £ | REVISED 2007/2008 to ESTIMATE 2008/2009 £ | |
| (Figures prefixed with a minus sign represent reduced expenditure or increased income) | | | |
| Allotments | | | |
| Premises - Maintenance of Grounds | 2,270 | -1,280 | |
| WASTE | | | 7 |
| Waste Collection/Recycling | | | |
| Third Party Payments | 45,700 | 39,230 | |
| Income | -33,410 | 2,820 | |
| STREETSCENE | | | 9 |
| Car Parks | | | |
| Supplies & Services | -4,990 | -980 | |
| Income | | | |
| - Car Park Fees | 21,020 | -61,720 | |
| - Car Park Permits | -4,230 | 0 | |
| - Parking Fines | 37,330 | -7,500 | |
| Abandoned / Unwanted Vehicles | | | |
| Third Party Payments | 5,550 | -8,500 | |
| Income | -11,940 | 18,410 | |
| Dog Control | | | |
| Notices Board & Signs - new legislation | 17,500 | -17,500 | |
| Supplies & Services | 3,320 | -3,320 | |
| Nursery | | | |
| Employees | 3,790 | 3,060 | |
| Premises | -3,050 | 2,170 | |
| Income | -5,420 | -4,260 | |
| Public Conveniences | | | |
| Premises | 11,370 | 10 | |
| Third Party Payments | 780 | 3,230 | |
| Income | -5,460 | 0 | |
| Street Cleansing | | | |
| Supplies & Services | 26,790 | -10,760 | |
| Third Party Payments | -6,640 | 17,850 | |
| Flower Bed & Shrubbery Maintenance | | | |
| Supplies & Services | 6,790 | 1,380 | |
| HCC Grass Trees & Shrubs | | | |
| Income | -1,030 | -2,000 | |
| CONCESSIONARY TRAVEL | | | 11 |
| Farepass - Bus Pass cards (matched by grant income) | 10,000 | -10,000 | |
| Bus Tokens - swing to Farepass | -32,620 | -39,710 | |
| Farepass - National Travel | 356,410 | 179,070 | |
| Income - Dept of Transport | -32,020 | -161,980 | |
| MISC ENVIRONMENTAL & TRANSPORTATION | | | 11 |
| Christmas Decorative Lighting | | | |
| Premises - Electricity | 1,850 | -1,100 | |
| Coastal Services | | | |
| Supplies & Services - Equipment Maintenance (inc £3k c/fwd) | 4,780 | -5,280 | |
| Income - Contribution from Fareham Borough Council | -1,300 | 1,700 | |
| Coast Protection | | | |
| Premises - Maintenance of Seawalls | | 1,000 | |
| Tenanted Buildings | | | |
| Day Huts Stokes Bay Premises - Special Maintenance (inc £3.5k c/fwd) | 4,400 | -4,160 | |
| Day Hut Sites - Premises Repair & Maintenance of Buildings | | -1,150 | |
| Rent | -3,150 | 3,150 | |
| Repairs & Maint | 0 | 5,000 | |
| Rent | 4,890 | -890 | |
| Highways (GBC) | | | |
| Building Control Partnership Recharge | -4,770 | 870 | |
| Highways - TRO Expenditure | 30,180 | -30,180 | |
| Highways - TRO Income Contribution | -30,180 | 30,180 | |
| Bus Stop - TRO Expenditure | 6,000 | -6,000 | |
| Bus Stop - TRO Income Contribution | -6,000 | 6,000 | |
| Bus Station | | | |

ANALYSIS OF MAIN VARIATIONS BETWEEN
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| | VARIANCE | | Page Number |
|---------------|--|--|----------------|
| | ORIGINAL 2007/2008 to REVISED 2007/2008 £ | REVISED 2007/2008 to ESTIMATE 2008/2009 £ | |
| Rental Income | -22,570 | | 60 |

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| | VARIANCE | | Page Number |
|--|--|--|----------------|
| | ORIGINAL 2007/2008 to REVISED 2007/2008 £ | REVISED 2007/2008 to ESTIMATE 2008/2009 £ | |
| ENVIRONMENTAL SERVICES | | | 13 |
| Environmental Health - Commercial | | | |
| Employees - Smokefree post funded by Dept Health Grant | 18,450 | -16,530 | |
| Supplies & Services - Smokefree expenditure | 21,420 | -20,100 | |
| Income - Smokefree funding grant from Dept of Health | -39,520 | 36,520 | |
| Environmental Health - Pollution & Environment | | | |
| Supplies & Services - Equipment Maintenance/Purchase/Bailiff Costs | -6,910 | 10,030 | |
| Income - Pollution Grant/Court Costs/Pest Control | -4,890 | 760 | |
| Enterprise Grounds Maintenance Contract (all services) | | | |
| Core Activities & Green Team - Contract Uplift of 3% | 9,920 | 49,260 | |
| Miscellaneous - Contract Uplift of 3% | -3,270 | 12,740 | |
| | 491,280 | -105,070 | |
| HOUSING BOARD - GENERAL FUND SERVICES | | | 17 |
| PRIVATE SECTOR HOUSING | 680 | -980 | |
| HOMELESSNESS | 5,730 | -25,210 | |
| | 6,410 | -26,190 | |
| POLICY AND ORGANISATION BOARD | | | |
| LOCAL LAND CHARGES | | | 23 |
| Partnership Charge | -5,360 | 960 | |
| Transmission Fees | 9,250 | -500 | |
| HCC Levy | 10,000 | 23,000 | |
| Income | -118,320 | 20,000 | |
| MOBILE HOME PARK | | | 23 |
| Premises | -4,130 | 320 | |
| Premises - No.1 Battery | 9,000 | -9,000 | |
| Sales Commission | -10,700 | 5,700 | |
| HOUSING BENEFITS | | | 25 |
| Rent Allowances | 727,760 | 239,500 | |
| Rent Rebates | 374,720 | 131,080 | |
| Council Tax Rebates | 28,800 | 102,350 | |
| Income - Rent Allowances | -696,500 | -251,000 | |
| Income - Rent Rebates | -407,930 | -136,400 | |
| Income - Council Tax Rebates | -15,240 | -103,000 | |
| LOCAL TAXATION | | | 25 |
| Supplies & Services | -4,440 | 1,000 | |
| Other Expenses - Discretionary Relief | 10,000 | 0 | |
| Income - Court Costs | -44,200 | -12,000 | |
| MARKETING & TOURISM | | | 25 |
| Tourist Information Centre | | | |
| Supplies & Services - Contribution to Tourism South East | | 1,800 | |
| Marketing & Tourism | | | |
| Supplies & Services - Contribution to Tourism South East | | 1,760 | |
| Marketing Initiatives | | -2,000 | |
| ECONOMIC PROSPERITY | | | 27 |
| Supplies and Services - LABGI spend | 93,580 | -93,580 | |
| Income - LABGI grant income | -78,580 | 93,580 | |
| Initiatives | -2,720 | -2,280 | |
| Gosport Dvmt Trust - moved to Assistance to Vol.Organisations | -10,600 | | |

| ANALYSIS OF MAIN VARIATIONS BETWEEN 1. ORIGINAL ESTIMATE 2007/2008 AND REVISED ESTIMATE 2007/2008 2. REVISED ESTIMATE 2007/2008 AND ESTIMATE 2008/2009 | VARIANCE | | Page Number |
|--|--|--|----------------|
| | ORIGINAL 2007/2008 to REVISED 2007/2008 £ | REVISED 2007/2008 to ESTIMATE 2008/2009 £ | |
| (Figures prefixed with a minus sign represent reduced expenditure or increased income) | | | |
| COMMUNITY SAFETY | | | 27 |
| Monitoring Contract - Huhtamaki | 4,830 | 6,060 | |
| Fareham BC Contribution to Running costs | -1,720 | -10,180 | |
| Maintenance (New Contract 08/09) | 0 | 10,200 | |
| Premises | 1,600 | | |
| Partnership Initiatives (HCC Pooled Bids £23,139, Decrease in Grant £15,405) | 34,456 | 0 | |
| Home Office Grant (HCC Pooled Bids £23,139, Decrease in Grant £15,405) | -34,456 | | |
| BCU Grant (£73,000) | | | |
| Crime & Disorder Initiatives | 0 | -4,380 | |
| DEVELOPMENT SERVICES | | | 27 |
| Development Control | | | |
| Advertising | 10,000 | 0 | |
| Planning Fees | -40,000 | -20,000 | |
| Planning Delivery Grant - Contribution to Staffing | | -25,000 | |
| Building Control Services | | | |
| Partnership Recharge | -1,930 | 10,430 | |
| Planning Policy, Conservation & Design | | | |
| Studies & Surveys | 4,500 | -4,200 | |
| Inprint | -10,900 | | |
| Repair / Renovation Grants | -5,800 | 5,800 | |
| Consultants | 5,000 | -6,550 | |
| HCC | -5,000 | 5,000 | |
| LICENSING & REGISTRATION | | | 29 |
| Employees | -1,790 | 3,210 | |
| Income - Gambling | -8,670 | 590 | |
| PRIDDYS HARD | | | 29 |
| Repair & Maint of Buildings | 7,500 | -7,500 | |
| Site Supervision | 6,400 | -6,400 | |
| General Insurance | 9,660 | -9,300 | |
| Consultants | 5,530 | -5,530 | |
| Reimbursement Of Costs | -18,670 | 18,670 | |
| Interest | -89,090 | -14,200 | |
| Ground Rent | -14,620 | 5,340 | |
| Explosion | | | 29 |
| Museum Operation - Expenditure - cessation from 1st April 2008 | 97,550 | -205,600 | |
| Museum Operation - Income - cessation from 1st April 2008 | -96,060 | 96,060 | |
| ASSISTANCE TO VOLUNTARY ORGANISATIONS | | | 29 |
| Citizens Advice Bureau | | 1,460 | |
| Contributions to Voluntary Organisations | 5,100 | 2,790 | |
| Gosport Dvmt Trust - moved from Economic Prosperity | 10,600 | | |
| Contribution to Sure Start Admin Support now included here | -10,000 | | |
| CORPORATE AND CIVIC EXPENSES | | | 31 |
| Members & Election Expenses | | | |
| Members Allowances | -3,330 | 9,570 | |
| Municipal Elections - Election Fees | 3,500 | 47,500 | |
| Municipal Elections - Polling Station alterations | 12,000 | -12,000 | |
| Corporate Expenses | | | |
| Supplies & Services - Treasury Management - was in admin | 38,090 | -1,440 | |
| MISCELLANEOUS EXPENSES | | | 33 |
| Performance Indicators (C/fwd from 2006/07 into 2007/08) | 5,000 | 3,000 | |
| LSP Co-Ordinator Supps and Services | 610 | 23,950 | |
| LSP Co-Ordinator Income | 4,640 | -23,950 | |
| C&YP Initiatives | 1,000 | | |
| Consultants | -2,600 | | |
| Misc Financial Services | 6,430 | -11,040 | |
| Misc Corporate Expenses - virement to other services | -5,440 | 0 | |

ANALYSIS OF MAIN VARIATIONS BETWEEN

1. ORIGINAL ESTIMATE 2007/2008 AND REVISED ESTIMATE 2007/2008

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(Figures prefixed with a minus sign represent reduced expenditure or increased income)

| | VARIANCE | | Page Number |
|---|--|--|----------------|
| | ORIGINAL 2007/2008 to REVISED 2007/2008 £ | REVISED 2007/2008 to ESTIMATE 2008/2009 £ | |
| Health & Safety - Workstations - virement | -3,000 | 0 | |
| Haslar Hospital Campaign (C/fwd from 2006/07) | 9,790 | -9,790 | |
| Portsmouth Harbour Renaissance | 4,000 | -4,000 | |
| LAA Reward Grant | | -26,000 | |
| Driving Test Centre - rent | | -11,510 | |

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| | VARIANCE | | Page Number |
|--|--|--|----------------|
| | ORIGINAL 2007/2008 to REVISED 2007/2008 £ | REVISED 2007/2008 to ESTIMATE 2008/2009 £ | |

(Figures prefixed with a minus sign represent reduced expenditure or increased income)

OTHER CORPORATE AREAS

| | | | |
|--|----------|---------|----|
| External Interest Receivable | -50,000 | 124,500 | 33 |
| Minimum Revenue Provision | -165,330 | 136,240 | |
| Net Internal Interest Payable | 65,220 | 23,460 | |
| HRA Item 8 Transfer | -23,110 | -82,680 | |
| Safety Panel - Virement from Misc Services Health & Safety for workstations : Software | 3,050 | 2,240 | |
| Audit Fees | -6,040 | 9,070 | |

| | |
|----------|--------|
| -377,110 | 55,180 |
|----------|--------|

All Boards

| | |
|---------|---------|
| 120,580 | -76,080 |
|---------|---------|

Administration Recharge

| | | |
|---|---------|---------|
| Pay Inflation inc Superannuation | | 248,800 |
| Vacancy Allowance (-£120k>-£50k>-£120k) | 70,000 | -70,000 |
| Redundancy Payments (Inprint) | 37,870 | -37,870 |
| Increments (approx) | | 80,000 |
| Other Employee variations | -56,440 | -19,440 |
| Other non salary expenditure variations | 54,790 | -28,190 |
| Fees and Charges and External Funding | 33,020 | -41,810 |
| Recharge (to)/from HRA, Agency, Capital | 16,970 | -24,600 |

Other Minor Variations

| | |
|---------|--------|
| -76,050 | 78,220 |
|---------|--------|

Contribution (from) / to Reserves

| | |
|----------|---------|
| -200,740 | 295,760 |
|----------|---------|

Total Budgetary Change

| | |
|---|---------|
| 0 | 404,790 |
|---|---------|

ANALYSIS OF MAIN VARIATIONS BETWEEN

1. ORIGINAL ESTIMATE 2007/2008 AND REVISED ESTIMATE 2007/2008
 2. REVISED ESTIMATE 2007/2008 AND ESTIMATE 2008/2009

(Figures prefixed with a minus sign represent reduced expenditure or increased income)

| | VARIANCE | | Page Number |
|--|--|--|----------------|
| | ORIGINAL 2007/2008 to REVISED 2007/2008 £ | REVISED 2007/2008 to ESTIMATE 2008/2009 £ | |

GENERAL FUND BUSINESS UNIT ACCOUNTS

CHIEF EXECUTIVE'S UNIT

| | | | |
|----------------------------|----------------------------------|---------|---------|
| Chief Executive Bu | | | 39 |
| Employees | -2,970 | 9,040 | |
| Special Projects Bu | | | |
| Employees | (Virement new B/unit) | 42,290 | 10,080 |
| Corporate Policy Section | | | |
| Employees | | 8,440 | 19,030 |
| Supplies & Services | Postage - Freepost service | -960 | 1,000 |
| Personnel BU | | | |
| Employees | | 3,450 | 7,130 |
| Supplies & Services | Subscriptions - Portal | 3,500 | -290 |
| Personnel Corporate Budget | | | |
| Employees | Portal | -5,490 | -6,010 |
| Supplies & Services | Medical Fees | 7,000 | 500 |
| Audit BU | | | |
| Employees | Agency Staff (Retainer Easleigh) | 0 | 20,000 |
| Employees | | -1,410 | 6,130 |
| Income | Eastleigh BC | -13,000 | -50,000 |
| Borough Treasurer BU | | | |
| Employees | | 180 | 3,010 |
| Economic Prosperity Bu | | | |
| Employees | | 2,580 | 3,500 |
| Supplies & Services | Postage | 2,600 | 40 |

ANALYSIS OF MAIN VARIATIONS BETWEEN

1. ORIGINAL ESTIMATE 2007/2008 AND REVISED ESTIMATE 2007/2008

2. REVISED ESTIMATE 2007/2008 AND ESTIMATE 2008/2009

(Figures prefixed with a minus sign represent reduced expenditure or increased income)

| | | VARIANCE | | Page Number |
|--|---|--|--|----------------|
| | | ORIGINAL 2007/2008 to REVISED 2007/2008 £ | REVISED 2007/2008 to ESTIMATE 2008/2009 £ | |
| Community Safety Bu | | | | |
| Employees | | -10,240 | 20,130 | |
| Supplies & Services | Consultancy | 5,000 | | |
| LEGAL & DEMOCRATIC SUPPORT | | | | 43 |
| Borough Solicitor | | | | |
| Employee Costs | | 7,570 | 9,960 | |
| Democratic Services | | | | |
| Employee Costs | | -24,380 | 10,330 | |
| Land Charges | | | | |
| Employee Costs | | -100 | 1,580 | |
| Legal BU | | | | |
| Employee Costs | | -17,950 | -13,630 | |
| Supplies & Services | Court Costs | 2,000 | 0 | |
| | Stamp Duty | 2,500 | 0 | |
| | Book & Publications | 1,000 | 0 | |
| Electoral Registrat. BU | | | | |
| Employee Costs | | 2,340 | 10,620 | |
| Supplies & Services | Purchase of Software (Virement) | 10,000 | -10,000 | |
| CORPORATE SERVICES & OFFICE ACCOMMODATION | | | | 41 |
| Accommodation BU(Town Hall) | | | | |
| Employees | Building Services Post | -8,110 | -7,270 | |
| Premises | Electricity & NNDR | 17,590 | 2,890 | |
| Supplies & Services | | 3,860 | 1,790 | |
| Third Party Payments | Waste Collection | -3,160 | -1,000 | |
| Corporate Cleaning | | | | |
| Employees | | -13,240 | 8,400 | |
| Corporate Services Manager | | | | |
| Employees | | -120 | 3,940 | |
| Corporate Services Support | | | | |
| Employees | | -3,370 | 8,650 | |
| Central Purchasing | | | | |
| Employees | Inc post moved from IT | 23,560 | -18,550 | |
| Graphic Design | | | | |
| Employees | From Print Centre | | 55,600 | |
| Supplies & Services | | | 2,830 | |
| Telephones BU | | | | |
| Supplies & Services | Incs purchase of telephone equipment at end of lease (£15,600) | 17,700 | -15,300 | |
| Print Centre BU | | | | |
| Employees | | -19,150 | -85,100 | |
| Redundancy Payments | Redundancy payments | 37,870 | -37,870 | |
| Supplies & Services | | -5,850 | -2,930 | |
| Income | | 8,000 | 0 | |
| DEVELOPMENT SERVICES | | | | 39 |
| Property Services | | | | |
| Employees | | 130 | 3,380 | |
| Traffic Management Bu | | | | |
| Employees | | -1,420 | 7,770 | |
| Supplies & Services | | 270 | 5,510 | |
| Development Services Mgr Bu | | | | |
| Employees | | 460 | 3,920 | |
| Building Control Business A/C | | | | |
| Third Party Payments | | 3,100 | 2,000 | |
| Support Services | | 5,320 | -1,870 | |
| Bc Partnership Account | | | | |
| Employees | | 5,900 | 16,200 | |
| Transport | | -3,400 | 500 | |
| Fareham BC Contribution | | -2,450 | -13,650 | |
| Development Ctrl Business A/C | | | | |
| Salaries | | -14,210 | -9,090 | |
| Agency Staff/Over time | | 6,420 | -6,420 | |

ANALYSIS OF MAIN VARIATIONS BETWEEN

1. ORIGINAL ESTIMATE 2007/2008 AND REVISED ESTIMATE 2007/2008

2. REVISED ESTIMATE 2007/2008 AND ESTIMATE 2008/2009

(Figures prefixed with a minus sign represent reduced expenditure or increased income)

| | VARIANCE | | Page Number |
|--|--|--|----------------|
| | ORIGINAL 2007/2008 to REVISED 2007/2008 £ | REVISED 2007/2008 to ESTIMATE 2008/2009 £ | |
| Planning Policy Bu | | | |
| Salaries | -420 | 11,600 | |
| Early Retirement | -5,460 | | |
| Supplies & Services | 3,110 | -850 | |
| Conservation & Design Bu | | | |
| Employees | -310 | 5,120 | |
| Supplies & Services | 3,950 | -2,070 | |
| ENVIRONMENTAL SERVICES | | | 41 |
| Contracts Officers Bu | | | |
| Employees | 8,130 | 7,910 | |
| Supplies & Services | 19,610 | -18,580 | |
| Waste Management Bu | | | |
| Employees | 260 | 5,790 | |
| Parks & Horticulture Bu | | | |
| Employees | 30 | 4,250 | |
| Supplies & Services | 3,160 | -1,930 | |
| Enforcement Bu | | | |
| Employees | 13,940 | 25,170 | |
| Supplies & Services | 7,500 | 10 | |
| Streetscene Depot Costs | | | |
| Premises | 620 | 2,710 | |
| Environmental Services Bu | | | |
| Employees | -42,860 | -3,110 | |
| Env Health - Commercial Bu | | | |
| Employees | -17,630 | 1,900 | |
| Transport | 3,030 | 610 | |
| Income - Grant | 34,320 | 0 | |
| Env Health - Pollution Bu | | | |
| Employees | 2,730 | 4,390 | |
| Env Health Admin Bu | | | |
| Employees | -5,240 | 9,530 | |
| FINANCIAL SERVICES | | | 43 |
| Financial Service Manager | | | |
| Employees | -120 | 3,940 | |
| Accountancy BU | | | |
| Employees | -2,040 | 17,510 | |
| Consultants | 3,660 | -2,210 | |
| Creditors | | | |
| Employees | 8,940 | 1,010 | |
| Financial Support BU | | | |
| Employees | 180 | 3,350 | |
| Payroll BU | | | |
| Employees | 80 | 6,000 | |
| Housing Benefit BU | | | |
| Employees | -10,660 | 19,510 | |
| Transport | -1,500 | | |
| Supplies & Services | -10,770 | 1,500 | |
| | | | |
| | | | |
| | | | |
| | | | |
| Income - Admin Subsidy | | | |
| Council Tax BU | | | |
| Employees | -3,950 | 17,030 | |
| LEISURE & CULTURAL SERVICES | | | 37 |
| Engineering Group Bu | | | |
| Employees | -210 | 2,300 | |
| Leisure BU | | | |
| Employees | -17,840 | 32,970 | |
| Overtime | 1,500 | -500 | |
| Agency/Hire Staff | -4,300 | 1,000 | |
| Scanning | | -500 | |
| Furniture | | -400 | |

ANALYSIS OF MAIN VARIATIONS BETWEEN

1. ORIGINAL ESTIMATE 2007/2008 AND REVISED ESTIMATE 2007/2008

2. REVISED ESTIMATE 2007/2008 AND ESTIMATE 2008/2009

(Figures prefixed with a minus sign represent reduced expenditure or increased income)

| | | VARIANCE | | Page |
|--------------------------------|---------------------------------|----------------|----------------|--------|
| | | ORIGINAL | REVISED | Number |
| | | 2007/2008 | 2007/2008 | |
| | | to | to | |
| | | REVISED | ESTIMATE | |
| | | 2007/2008 | 2008/2009 | |
| | | £ | £ | |
| Leisure Maintenance Team | | | | |
| Employees | | -270 | 2,230 | |
| Petrol & Leasing Costs | Vehicle Returned | -3,600 | | |
| Cemetery Admin | | | | |
| Employees | Employees now included in Admin | 49,310 | 2,650 | |
| Overtime | | 1,000 | | |
| Courses & Seminars | | | 2,900 | |
| Leisure Inspectors | | | | |
| Employees | Post Vired to Streetscene | -4,860 | 2,710 | |
| Agency/Hired Staff | Virement to Streetscene | -8,000 | | |
| Transport | | | | |
| Petrol & Leasing Costs | | -1,110 | | |
| VACANCY ALLOWANCE | | 70,000 | -80,000 | |
| Total specified changes | | 168,060 | 70,790 | |
| All other variations | | -11,850 | 36,100 | |
| Total Budgetary Change | | 156,210 | 106,890 | |

BUDGET RISK ASSESSMENT (GENERAL FUND)

| Budget Area | Risk | Budget £'000 | Likelihood | Impact | Comment |
|------------------------------|--|-----------------|------------|--------|--|
| Concessionary Fares | Increased costs. | >1,000 | H | H | Impact of new national pass scheme is a concern. |
| Political Balance | Problems delivering difficult decisions. | N/A | H | H | |
| Homelessness | Additional demand. | 2,075 | H | M | Current trend is that Homelessness is reducing. |
| Housing Benefits | Error/overpayment rates increase + grant formula changes. | 19,739 | H | M | |
| Gosport Market Income | Reduction in stall numbers. | 158 | H | L | |
| Land Charges Income | Recession/policy change. | 252 | M | M | |
| General Income | Shortfall due to unpredicted demand changes. | 2,500 | M | M | Budget reflects prudent income forecasts. |
| Insurance | Claims experience forces more self-insurance. | 360 | M | M | Storm damage is an increasing concern. |
| Maintenance & Administration | Inadequate provision. | 3,000 | M | L | Essential expenditure has been provided for. |
| Interest Income (net) | Reduces from forecast or capital receipts & deposits get spent earlier than anticipated. | 239 | L | M | The Council is currently over-dependent on investment income. |
| Inflation | Exceeds allowance. | 500 | L | M | |
| Vacancy Savings target | Target cannot be achieved. | 130 | L | L | Budgeted provision is realistic based on recent experience. |

NOTES

- 1 Assessment is of 2008/9 budget taking account of past trends and budget monitoring.
- 2 Likelihood: High = most years, Medium = Occasional, Low = rare.
3. Impact: High = over £100,000; Medium = £50 – 100,000; Low = less than £50,000

APPENDIX 3

PROJECTED GENERAL FUND FOR THE YEARS TO 2012/13 (AT CURRENT PRICES)

| | (£'000) | | | |
|---|---------------|---------------|---------------|---------------|
| | 2009/10 | 2010/11 | 2011/12 | 2012/13 |
| A 2008/9 Base Budget | 12,707 | 12,707 | 12,707 | 12,707 |
| B Revenue Increases | | | | |
| Private Housing Condition Survey | | 60 | | |
| Local Elections | -70 | | -70 | |
| Insurance Contract re-tendering | 100 | 100 | 100 | 100 |
| Major Contract re-tendering | 350 | 350 | 350 | 350 |
| Leisure Centre | | | -200 | -200 |
| Pension Contributions | 70 | 140 | 140 | 140 |
| Other | 14 | 3 | 10 | 10 |
| | 464 | 653 | 330 | 400 |
| C Additional Financing Charges * | 315 | 533 | 622 | 639 |
| D (A+B+C) | 13,486 | 13,893 | 13,659 | 13,746 |
| E Less Revenue Decreases | | | | |
| Business Growth Grant | | -52 | -52 | -52 |
| New Revenue Streams | 73 | 99 | 24 | 24 |
| | 73 | 47 | -28 | -28 |
| F PROJECTED BUDGET TOTALS (D-E) | 13,413 | 13,846 | 13,687 | 13,774 |

*Arising from the Capital Programme and accounting requirements

GENERAL FUND BUDGET

Summary 2007/2008 Revised, Estimate 2008/2009

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|--|----------------------------|---------------------------|----------------------------|
| <u>BOARD</u> | | | |
| COMMUNITY AND ENVIRONMENT | 6,934,580 | 7,114,010 | 7,144,500 |
| HOUSING | 532,530 | 531,890 | 531,130 |
| POLICY AND ORGANISATION | 4,788,340 | 4,810,290 | 4,889,590 |
| Total Net Expenditure | 12,255,450 | 12,456,190 | 12,565,220 |
| Transfer to/(from) Balances & Reserves | | | |
| - Base Contribution | 50,670 | 50,670 | 50,670 |
| - Collection Fund | 20,000 | 20,000 | 55,000 |
| - Maintenance Adjustment | (8,670) | | |
| - Additional Contribution | | | 36,110 |
| - Supplementary Estimate incl slippage | | (219,550) | |
| - Access Officer | (15,240) | (5,100) | 0 |
| BUDGET TOTAL | 12,302,210 | 12,302,210 | 12,707,000 |

General Fund Working Balance

| | | | |
|--------|---------|---------|---------|
| B/Fwd | 840,000 | 840,000 | 860,000 |
| Change | 20,000 | 20,000 | 30,000 |
| C/Fwd | 860,000 | 860,000 | 890,000 |

Revenue Financing Reserve

| | | | |
|--------|---------|-----------|---------|
| B/Fwd | 289,650 | 391,470 | 222,590 |
| Change | 42,000 | (168,880) | 111,780 |
| C/Fwd | 331,650 | 222,590 | 334,370 |

Building Control Surplus

| | | | |
|--------|----------|---------|--------|
| B/Fwd | 64,630 | 61,190 | 56,090 |
| Change | (15,240) | (5,100) | 0 |
| C/Fwd | 49,390 | 56,090 | 56,090 |

Total

| | | | |
|--------|-----------|-----------|-----------|
| B/Fwd | 1,194,280 | 1,292,660 | 1,138,680 |
| Change | 46,760 | (153,980) | 141,780 |
| C/Fwd | 1,241,040 | 1,138,680 | 1,280,460 |

SUMMARY OF REVENUE ESTIMATES 2008/09

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ | Page |
|--|----------------------------|---------------------------|----------------------------|------|
| COMMUNITY AND ENVIRONMENT BOARD | | | | |
| Gosport Market | (179,330) | (128,700) | (131,320) | 5 |
| Cemetery | 38,690 | 56,370 | 47,510 | 5 |
| Leisure & Culture | 2,309,610 | 2,159,480 | 2,197,840 | 5 |
| Waste | 1,507,880 | 1,467,250 | 1,526,870 | 7 |
| Streetscene | 1,046,680 | 1,222,340 | 1,167,940 | 9 |
| Concessionary Travel | 974,530 | 1,282,040 | 1,251,120 | 11 |
| Landing Stage | 30,020 | 23,580 | 23,690 | 11 |
| Misc Environmental & Transportation | 403,720 | 228,040 | 253,940 | 11 |
| Environmental Health Services | 802,780 | 803,610 | 806,910 | 13 |
| Board Total | 6,934,580 | 7,114,010 | 7,144,500 | |
| HOUSING BOARD | | | | |
| Home Improvement Grants | 58,800 | 57,780 | 60,450 | 17 |
| Private Sector Housing | 68,650 | 65,210 | 66,930 | 17 |
| Homelessness | 405,080 | 408,900 | 403,750 | 17 |
| Board Total | 532,530 | 531,890 | 531,130 | |
| POLICY AND ORGANISATION BOARD | | | | |
| Registration of Electors | 170,260 | 180,880 | 178,880 | 23 |
| Local Land Charges | | (117,200) | (70,170) | 23 |
| Mobile Home Park | (59,940) | (70,960) | (73,780) | 23 |
| Housing Benefits | 623,140 | 604,390 | 616,680 | 25 |
| Local Taxation | 523,770 | 492,840 | 498,620 | 25 |
| Marketing and Tourism | 109,120 | 108,690 | 115,960 | 25 |
| Economic Prosperity | 291,520 | 296,420 | 300,020 | 27 |
| Community Safety | 417,330 | 341,800 | 394,480 | 27 |
| Development Services | 704,150 | 661,390 | 649,180 | 27 |
| Depot (Landlord Account) | (70,510) | (69,070) | (71,830) | 27 |
| Licensing & Registration | 105,800 | 94,440 | 96,860 | 29 |
| Priddy's Hard | 420,700 | 122,690 | (20,850) | 29 |
| Assistance to Voluntary Organisations | 204,540 | 229,120 | 236,310 | 29 |
| Corporate & Civic Expenses | 2,075,160 | 2,169,380 | 2,202,610 | 31 |
| Miscellaneous Services | 577,360 | 503,430 | 334,260 | 33 |
| Other Corporate Areas | (1,304,060) | (737,950) | (497,640) | 33 |
| Board Total | 4,788,340 | 4,810,290 | 4,889,590 | |
| GRAND TOTAL OF ALL BOARDS | 12,255,450 | 12,456,190 | 12,565,220 | |

COMMUNITY AND ENVIRONMENT BOARD

SUMMARY OF REVENUE ESTIMATES 2008/09

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | BUDGET 2008/2009 £ | Page |
|-------------------------------------|----------------------------|---------------------------|--------------------------|------|
| SERVICE | | | | |
| Gosport Market | (179,330) | (128,700) | (131,320) | 5 |
| Cemetery | 38,690 | 56,370 | 47,510 | 5 |
| Leisure & Culture | 2,309,610 | 2,159,480 | 2,197,840 | 5 |
| Waste | 1,507,880 | 1,467,250 | 1,526,870 | 7 |
| Streetscene | 1,046,680 | 1,222,340 | 1,167,940 | 9 |
| Concessionary Travel | 974,530 | 1,282,040 | 1,251,120 | 11 |
| Landing Stage | 30,020 | 23,580 | 23,690 | 11 |
| Misc Environmental & Transportation | 403,720 | 228,040 | 253,940 | 11 |
| Environmental Health Services | 802,780 | 803,610 | 806,910 | 13 |
| Board Total | <u>6,934,580</u> | <u>7,114,010</u> | <u>7,144,500</u> | |

COMMUNITY AND ENVIRONMENT BOARD

GOSPORT MARKET

An open air market is held every Tuesday and Saturday in the pedestrianised area of the High Street in Gosport. The management of the market is contracted out to Hughmark International.

CEMETERY

Ann's Hill Cemetery and closed churchyards. The cemetery is still operational although as available space is rapidly becoming used the team are also undertaking planning and preparation for the new cemetery.

LEISURE & CULTURE

Net Expenditure comprises

| | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|----------------------------|--------------------|--------------------|--------------------|
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Open Spaces | 1,185,500 | 1,057,690 | 1,067,670 |
| Outdoor Sports | 286,330 | 263,680 | 274,910 |
| Holbrook Recreation Centre | 285,840 | 298,290 | 328,680 |
| Non GBC Leisure Facilities | 5,240 | 5,260 | 5,590 |
| Countryside Management | 111,080 | 111,370 | 121,960 |
| Museum | 105,980 | 104,590 | 87,250 |
| Community Recreation | 171,480 | 166,650 | 149,370 |
| Allotments | 41,840 | 42,200 | 47,360 |
| Arts & Events | 116,320 | 109,750 | 115,050 |
| | <u>2,309,610</u> | <u>2,159,480</u> | <u>2,197,840</u> |

COMMUNITY AND ENVIRONMENT BOARD

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | BUDGET 2008/2009 £ |
|---|----------------------------|---------------------------|--------------------------|
| GOSPORT MARKET | | | |
| Premises | 1,000 | 1,000 | 1,000 |
| Supplies and Services | 300 | 300 | 300 |
| Administration Recharges | 10,530 | 28,380 | 25,760 |
| | <u>11,830</u> | <u>29,680</u> | <u>27,060</u> |
| Income | 191,160 | 158,380 | 158,380 |
| NET INCOME | <u>(179,330)</u> | <u>(128,700)</u> | <u>(131,320)</u> |
| CEMETERY | | | |
| Premises | 25,620 | 35,210 | 32,760 |
| Transport | 3,410 | 2,730 | 3,030 |
| Supplies and Services | 7,200 | 3,200 | 2,990 |
| Contractor Payments | 86,320 | 87,390 | 89,910 |
| Administration Recharges | 106,170 | 98,700 | 100,780 |
| Capital Finance | 1,580 | 1,580 | 1,580 |
| | <u>230,300</u> | <u>228,810</u> | <u>231,050</u> |
| Income | | | |
| - Fees and Charges | 79,610 | 60,440 | 68,540 |
| - Portchester Crematorium Joint Board | 112,000 | 112,000 | 115,000 |
| | <u>191,610</u> | <u>172,440</u> | <u>183,540</u> |
| NET EXPENDITURE | <u>38,690</u> | <u>56,370</u> | <u>47,510</u> |
| LEISURE & CULTURE | | | |
| Employees | 132,270 | 131,680 | 136,880 |
| Premises | 214,170 | 258,140 | 233,880 |
| Transport | 8,140 | 9,120 | 8,550 |
| Supplies and Services | 171,480 | 198,930 | 203,610 |
| Contractor Payments | 1,251,650 | 1,252,110 | 1,259,330 |
| Administration Recharges | 633,120 | 619,480 | 645,550 |
| Capital Finance | 198,060 | 196,430 | 196,430 |
| Events - Waterfront Festival (net cost) | 30,000 | 29,960 | 30,000 |
| Events - Other Events | 23,350 | 24,720 | 23,450 |
| | <u>2,662,240</u> | <u>2,720,570</u> | <u>2,737,680</u> |
| Income | | | |
| - Fees & Charges | 26,820 | 26,850 | 25,770 |
| - Rents, Lettings & Wayleaves | 233,100 | 221,490 | 226,350 |
| - Government Grants Deferred | 0 | 190,600 | 171,360 |
| - Other | 92,710 | 122,150 | 116,360 |
| | <u>352,630</u> | <u>561,090</u> | <u>539,840</u> |
| NET EXPENDITURE | <u>2,309,610</u> | <u>2,159,480</u> | <u>2,197,840</u> |



COMMUNITY AND ENVIRONMENT BOARD

WASTE

The Council operates recycling collection centres for glass, paper, cans and textiles at eleven major sites and twenty nine micro centres throughout the Borough. A scheme for the kerbside collection of mixed dry recyclable materials was implemented throughout the Borough following a successful trial scheme.

A service is also provided on request for Councillors' Amenity Bins (which are provided free of charge), and for Unwanted Domestic Items (for which a charge is made). All waste arising in the Borough that is not recycled is transported to the incinerator at Portsmouth.

Contractor payments comprises

| | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|----------------------------|--------------------|--------------------|--------------------|
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Domestic Refuse Collection | 1,097,350 | 1,149,150 | 1,189,440 |
| Garden Waste Collection | 24,570 | 29,350 | 30,080 |
| Amenity Bin Service | 35,970 | 24,760 | 25,500 |
| Clinical Waste Collection | 29,240 | 32,240 | 27,670 |
| Special Collections | 4,700 | 2,200 | 2,270 |
| Bulky Household Waste | 36,160 | 35,000 | 36,050 |
| Waste Recycling | 34,190 | 35,180 | 36,100 |
| | <u>1,262,180</u> | <u>1,307,880</u> | <u>1,347,110</u> |

Fees and Charges income comprises

| | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|-------------------------|--------------------|--------------------|--------------------|
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Garden Waste Collection | 30,600 | 36,780 | 38,900 |
| Special Collections | 5,170 | 2,420 | 2,500 |
| Bulky Household Waste | 12,650 | 10,500 | 10,820 |
| Waste Recycling | 98,320 | 130,450 | 125,110 |
| | <u>146,740</u> | <u>180,150</u> | <u>177,330</u> |

COMMUNITY AND ENVIRONMENT BOARD

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | BUDGET 2008/2009 £ |
|-------------------------------------|----------------------------|---------------------------|--------------------------|
| WASTE | | | |
| Employees | 14,680 | 12,780 | 12,780 |
| Supplies and Services | 36,260 | 35,610 | 36,810 |
| Contractor Payments | 1,262,180 | 1,307,880 | 1,347,110 |
| Administration Recharges | 257,870 | 268,760 | 283,600 |
| Capital Finance | 86,390 | 89,670 | 89,680 |
| | <u>1,657,380</u> | <u>1,714,700</u> | <u>1,769,980</u> |
| Income | | | |
| - Other Fees and Charges | 146,740 | 180,150 | 177,330 |
| - Reimbursement of Pension Payments | 2,760 | 2,750 | 2,750 |
| - Government Grants Deferred | 0 | 64,550 | 63,030 |
| | <u>149,500</u> | <u>247,450</u> | <u>243,110</u> |
| NET EXPENDITURE | <u>1,507,880</u> | <u>1,467,250</u> | <u>1,526,870</u> |

COMMUNITY AND ENVIRONMENT BOARD

STREETSCENE

CAR PARKS

Almost 3,000 off-street and foreshore parking spaces are provided with Gosport and Lee on the Solent

OTHER

The Council has responsibility for enforcing legislation and local byelaws regarding dogs and abandoned vehicles

Net Expenditure comprises

| | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|---|--------------------|--------------------|--------------------|
| | £ | £ | £ |
| Car Parks | (96,090) | 128,750 | 64,900 |
| Abandoned/Unwanted Vehicles | 36,770 | 35,630 | 39,770 |
| Dog Control | 93,130 | 132,090 | 114,450 |
| Nursery | 35,680 | 30,030 | 30,860 |
| Public Conveniences | 239,650 | 270,210 | 277,670 |
| Street Cleansing | 562,500 | 408,180 | 419,380 |
| Flower Bed, Shrubbery & High Street Maintenance | 173,480 | 212,040 | 216,760 |
| Enforcement of Fixed Penalties | 1,560 | 5,410 | 4,150 |
| | <u>1,046,680</u> | <u>1,222,340</u> | <u>1,167,940</u> |

Other Income comprises

| | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|---|--------------------|--------------------|--------------------|
| | £ | £ | £ |
| Abandoned/Unwanted Vehicles | 6,470 | 18,410 | 0 |
| Dog Control | 3,250 | 3,630 | 3,630 |
| Nursery | 99,780 | 105,200 | 109,460 |
| Public Conveniences | 1,200 | 6,660 | 6,660 |
| Street Cleansing | 1,000 | 0 | 0 |
| Flower Bed, Shrubbery & High Street Maintenance | 126,070 | 127,100 | 129,100 |
| Enforcement of Fixed Penalties | 2,000 | 2,000 | 3,000 |
| | <u>239,770</u> | <u>263,000</u> | <u>251,850</u> |

COMMUNITY AND ENVIRONMENT BOARD

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | BUDGET 2008/2009 £ |
|--|----------------------------|---------------------------|--------------------------|
| STREETSCENE | | | |
| CAR PARKS | | | |
| Employees | 0 | 0 | 0 |
| Premises | 62,280 | 59,920 | 60,050 |
| Transport | 0 | 0 | 0 |
| Supplies and Services | 16,620 | 11,630 | 10,650 |
| Contractor Payments | 29,320 | 29,480 | 30,400 |
| Administration Recharges | 236,510 | 305,550 | 307,230 |
| Capital Finance | 104,800 | 215,120 | 217,290 |
| | <hr/> | <hr/> | <hr/> |
| | 449,530 | 621,700 | 625,620 |
| Income | | | |
| - Car Park Fees | 406,800 | 385,780 | 447,500 |
| - Car Park Permits | 66,920 | 71,150 | 71,150 |
| - Parking Fines | 70,000 | 32,670 | 40,170 |
| - Advertising & Other Miscellaneous Income | 1,900 | 3,350 | 1,900 |
| | <hr/> | <hr/> | <hr/> |
| | 545,620 | 492,950 | 560,720 |
| NET INCOME | <hr/> | <hr/> | <hr/> |
| | (96,090) | 128,750 | 64,900 |
| OTHER | | | |
| Employees | 63,390 | 67,170 | 70,230 |
| Premises | 137,050 | 163,240 | 148,050 |
| Transport | 500 | 250 | 250 |
| Supplies and Services | 89,110 | 130,550 | 118,820 |
| Contractor Payments | 527,740 | 528,560 | 545,780 |
| Administration Recharges | 521,820 | 412,760 | 415,270 |
| Capital Finance | 42,930 | 54,400 | 56,830 |
| | <hr/> | <hr/> | <hr/> |
| | 1,382,540 | 1,356,930 | 1,355,230 |
| Income | | | |
| - Government Grants Deferred | 0 | 340 | 340 |
| - Other | 239,770 | 263,000 | 251,850 |
| | <hr/> | <hr/> | <hr/> |
| | 239,770 | 263,340 | 252,190 |
| NET EXPENDITURE | <hr/> | <hr/> | <hr/> |
| | 1,142,770 | 1,093,590 | 1,103,040 |
| NET EXPENDITURE FOR STREETSCENE | <hr/> | <hr/> | <hr/> |
| | 1,046,680 | 1,222,340 | 1,167,940 |

COMMUNITY AND ENVIRONMENT BOARD

CONCESSIONARY TRAVEL

Concessionary travel is available to certain disabled residents and all men and women aged 60 and above. Residents have the choice of Tokens or Farepass which offers all day free bus travel for journeys that start in the borough.

LANDING STAGE

The ferry pontoon is owned by Gosport Borough Council and leased to Portsmouth Ferry Company who operate a frequent cross harbour service to Portsmouth. Built in 1926 the pontoon, which facilitates 3 million passenger crossings per annum, is due for replacement.

MISC ENVIRONMENTAL & TRANSPORTATION

Misc Environmental & Transportation includes the following specific budgets-

| Net Expenditure comprises | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|--|--------------------|--------------------|--------------------|
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Traffic Agency Deficiency | 74,050 | 77,320 | 84,660 |
| Environmental Maintenance & Improvements | 34,610 | 35,590 | 36,610 |
| Street Name Plates - Maintenance | 29,460 | 24,920 | 28,110 |
| Christmas Decorative Lighting | 7,560 | 7,260 | 7,800 |
| Other Expenses - Traffic Regulation Orders | 36,680 | 40,740 | 42,370 |
| Forton Lake Bridge | 26,720 | 25,520 | 25,900 |
| Coastal Services | 29,490 | 29,650 | 28,790 |
| Coast Protection | 183,750 | 37,670 | 38,950 |
| Tenanted Buildings | (6,810) | (12,420) | (400) |
| Bus Station | (11,710) | (37,530) | (38,090) |
| Town Quay | 380 | 360 | 340 |
| Other | (460) | (1,040) | (1,100) |
| | <u>403,720</u> | <u>228,040</u> | <u>253,940</u> |

COMMUNITY AND ENVIRONMENT BOARD

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | BUDGET 2008/2009 £ |
|--|----------------------------|---------------------------|--------------------------|
| CONCESSIONARY TRAVEL | | | |
| Employees | 3,000 | 2,860 | 3,000 |
| Premises | 750 | 680 | 700 |
| Transport | 100 | 70 | 80 |
| Supplies and Services | 5,400 | 15,640 | 5,770 |
| Bus Passes and Travel Tokens | 921,930 | 1,213,700 | 1,191,080 |
| Administration Recharges | 43,350 | 49,090 | 50,490 |
| NET EXPENDITURE | <u>974,530</u> | <u>1,282,040</u> | <u>1,251,120</u> |
| LANDING STAGE | | | |
| Premises - Special Maintenance | 740 | 1,870 | 2,890 |
| Administration Recharges | 19,780 | 9,580 | 9,560 |
| Capital Finance | 11,900 | 14,570 | 13,680 |
| | <u>32,420</u> | <u>26,020</u> | <u>26,130</u> |
| Income | 2,400 | 2,440 | 2,440 |
| NET EXPENDITURE | <u>30,020</u> | <u>23,580</u> | <u>23,690</u> |
| MISC ENVIRONMENTAL & TRANSPORTATION | | | |
| Premises | 125,400 | 168,230 | 136,000 |
| Supplies and Services | 37,540 | 44,220 | 36,010 |
| Third Party Payments | 38,500 | 33,230 | 34,600 |
| Administration Recharges | 327,360 | 315,570 | 332,980 |
| Capital Finance | 158,790 | 159,700 | 159,680 |
| | <u>687,590</u> | <u>720,950</u> | <u>699,270</u> |
| Income | | | |
| - Fees & Charges | 8,700 | 39,680 | 9,620 |
| - Rents | 134,060 | 178,360 | 168,150 |
| - Government Grants Deferred | 0 | 124,730 | 124,730 |
| - Other | 141,110 | 150,140 | 142,830 |
| | <u>283,870</u> | <u>492,910</u> | <u>445,330</u> |
| NET EXPENDITURE | <u>403,720</u> | <u>228,040</u> | <u>253,940</u> |

COMMUNITY AND ENVIRONMENT BOARD

SERVICE

ENVIRONMENTAL HEALTH SERVICES - Commercial

Net Expenditure comprises

| | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|--------------------------|--------------------|--------------------|--------------------|
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Food, Safety and Hygiene | 165,530 | 203,960 | 204,710 |
| Public Health | 129,530 | 138,610 | 133,590 |
| Health & Safety | 105,840 | 85,310 | 85,540 |
| | <u>400,900</u> | <u>427,880</u> | <u>423,840</u> |

ENVIRONMENTAL HEALTH SERVICES - Residential & Pollution

Net Expenditure comprises

| | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|------------------------------|--------------------|--------------------|--------------------|
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Pollution Control | 259,840 | 239,070 | 253,220 |
| Rodent and Pest Control | 113,200 | 120,030 | 112,810 |
| Gypsy and Traveller Services | 28,840 | 16,630 | 17,040 |
| | <u>401,880</u> | <u>375,730</u> | <u>383,070</u> |

COMMUNITY AND ENVIRONMENT BOARD

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | BUDGET 2008/2009 £ |
|--|----------------------------|---------------------------|--------------------------|
| ENVIRONMENTAL SERVICES | | | |
| Environmental Health Services - Commercial | | | |
| Employees | 0 | 18,450 | 1,920 |
| Transport | 0 | 460 | 80 |
| Supplies and Services | 31,000 | 52,420 | 29,320 |
| Third Party Payments | 1,200 | 960 | 1,060 |
| Administration Recharges | 372,700 | 399,110 | 398,460 |
| | <hr/> 404,900 | <hr/> 471,400 | <hr/> 430,840 |
| Income | 4,000 | 43,520 | 7,000 |
| NET EXPENDITURE | <hr/> 400,900 | <hr/> 427,880 | <hr/> 423,840 |
| Environmental Health Services - Residential & Pollution | | | |
| Employees | 51,910 | 51,970 | 53,560 |
| Premises | 700 | 660 | 550 |
| Transport | 8,480 | 8,300 | 8,480 |
| Supplies and Services | 41,140 | 34,380 | 42,410 |
| Contractor Payments | 100 | 300 | 100 |
| Administration Recharges | 311,740 | 297,200 | 294,290 |
| Capital Finance | 1,110 | 1,110 | 1,110 |
| | <hr/> 415,180 | <hr/> 393,920 | <hr/> 400,500 |
| Income | 13,300 | 18,190 | 17,430 |
| NET EXPENDITURE | <hr/> 401,880 | <hr/> 375,730 | <hr/> 383,070 |
| NET EXPENDITURE FOR ENV HEALTH SERVICES | <hr/> 802,780 | <hr/> 803,610 | <hr/> 806,910 |

HOUSING BOARD

SUMMARY OF REVENUE ESTIMATES 2007/2008

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | BUDGET 2008/2009 £ | Page |
|-------------------------|----------------------------|---------------------------|--------------------------|------|
| SERVICE | | | | |
| Home Improvement Grants | 58,800 | 57,780 | 60,450 | 17 |
| Private Sector Housing | 68,650 | 65,210 | 66,930 | 17 |
| Homelessness | 405,080 | 408,900 | 403,750 | 17 |
| Board Total | 532,530 | 531,890 | 531,130 | |

HOUSING BOARD

SERVICE

REPAIR & ADAPTION GRANTS

The Council provides a range of home improvement grants, subject to budget availability. Mandatory grants are paid towards eligible disabled adaptations. All other grants are dependant upon Council policy which is reviewed annually.

The Council contributes towards the running costs of a local Home Improvement Agency. This provides practical advice and support for vulnerable clients who wish to improve or adapt their homes.

PRIVATE SECTOR HOUSING

The expenditure relates to inspection of premises to assess whether they meet the Decent Homes Standard, structural defects, enforcing standards for overcrowding and houses in multiple occupation, and remedying conditions which might constitute a nuisance or danger to health. Statutory notices to remedy defects and unsatisfactory conditions are served when necessary.

The promotion of domestic energy efficiency improvements in order to meet statutory targets. The service includes the provision of direct financial assistance but relies primarily upon education and awareness raising to bring about changes in public attitude and behaviour.

This category also includes Housing Associations. The Council has also financially assisted a number of local housing associations in the construction or improvement of houses and has, in return, been allowed to nominate a proportion of the tenants. This assistance is expected to increase significantly through the provision of Local Authority Housing Association Grant, although this will have no effect on the revenue budget.

HOMELESSNESS

The Council has been successful in targeting resources towards the prevention of homelessness helping to reduce the number of homelessness acceptances and the resulting accommodation costs incurred. A key example of this is a significant reduction in Bed and Breakfast costs which has been achieved partly through increasing the budget for securing private rented accommodation through the provision of damage deposits and rent in advance payments. As a result of this and other initiatives the Council is on target to achieve the Governments direction of a 50% reduction in temporary accommodation by 2010.

The Council has exceeded targets for the reduction in the numbers in RAPS properties in accordance with Government guidelines during the last twelve months.

These budgets can be significantly influenced by external factors and will be closely monitored particularly to identify any variations arising from the recent introduction of the Local Housing Allowance or the accommodation category will be reviewed to assess whether there is a suitable alternative that is available to the Council

HOUSING BOARD

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|--------------------------------------|----------------------------|---------------------------|----------------------------|
| HOME IMPROVEMENT GRANTS | | | |
| Contribution to Southern Focus Trust | 11,000 | 11,000 | 11,000 |
| Administration Recharges | 47,800 | 46,780 | 49,450 |
| NET EXPENDITURE | <u>58,800</u> | <u>57,780</u> | <u>60,450</u> |
| PRIVATE SECTOR HOUSING | | | |
| Supplies and Services | 6,370 | 11,150 | 6,070 |
| Administration Recharges | 63,380 | 59,260 | 61,960 |
| | <u>69,750</u> | <u>70,410</u> | <u>68,030</u> |
| Income | 1,100 | 5,200 | 1,100 |
| NET EXPENDITURE | <u>68,650</u> | <u>65,210</u> | <u>66,930</u> |
| HOMELESSNESS | | | |
| Employees | 26,950 | 22,730 | 23,310 |
| Premises | 66,350 | 67,550 | 67,850 |
| Supplies and Services | 1,817,210 | 1,683,500 | 1,657,610 |
| Administration Recharges | 308,000 | 306,090 | 326,150 |
| | <u>2,218,510</u> | <u>2,079,870</u> | <u>2,074,920</u> |
| Income | 1,813,430 | 1,670,970 | 1,671,170 |
| NET EXPENDITURE | <u>405,080</u> | <u>408,900</u> | <u>403,750</u> |

HOUSING BOARD

SERVICE

HOUSING REVENUE ACCOUNT

Provisions governing the operation of the Housing Revenue Account (HRA) are contained in the Local Government and Housing Act 1989. Expenditure falls within the broad categories of management (including administration), repair and maintenance and subsidy. Income is derived from rents, service charges and interest on mortgages on sold Council properties. The Secretary of State makes assumptions about increases in expenditure and rent levels when determining an authority's subsidy.

As well as the items charged or credited to the account, the HRA is also "ring fenced". This means that contributions are not allowed between the HRA and the General Fund.

The estimated average number of dwellings in 2008/09 will be in the region of 3,230.

We estimate selling approximately 15 dwellings to secure tenants under the Right To Buy scheme during 2008/09.

In April 2001 the ODPM introduced a new financial framework for Local Authority Housing. This has brought about significant changes to the way in which the HRA is accounted for. This authority has used the new format for HRA presentation since 2001/2002.

To conform with Government guidance, rent rebates have been accounted for within the General Fund since 1st April 2004.

COUNCIL HOUSING

THE HOUSING REVENUE ACCOUNT

| | ORIGINAL 2007/2008 <u>£000</u> | REVISED 2007/2008 <u>£000</u> | ESTIMATE 2008/2009 <u>£000</u> |
|---|--------------------------------------|-------------------------------------|--------------------------------------|
| Income | | | |
| Dwelling Rents | 9,570 | 9,719 | 10,002 |
| Shops & Garages | 223 | 225 | 236 |
| Service Charges | 484 | 383 | 399 |
| | 10,277 | 10,327 | 10,637 |
| Expenditure | | | |
| Management | 2,775 | 2,764 | 2,608 |
| Maintenance | 2,927 | 2,741 | 2,524 |
| Rents, Rates, Taxes, Other Charges | 99 | 73 | 77 |
| Cost Of Capital / Deferred Charges | 6,118 | 0 | 0 |
| Depreciation | 2,163 | 2,165 | 2,161 |
| HRA Subsidy | 2,039 | 2,111 | 3,172 |
| | 16,121 | 9,854 | 10,542 |
| Net Cost Of Services | 5,844 | (473) | (95) |
| Financing Adjustment | (6,108) | 0 | 0 |
| Item 8 Debit | 0 | 110 | 130 |
| HRA Investment Income / Mortgage Interest | (49) | (53) | (35) |
| | (6,157) | 57 | 95 |
| Net Operating Expenditure | (313) | (416) | 0 |
| Capital Expenditure funded from Revenue | 400 | 0 | 0 |
| Housing Revenue Account Balance | | | |
| Surplus at beginning of Year | 901 | 168 | 584 |
| Surplus / (-) Deficit for Year | (87) | 416 | 0 |
| Surplus at end of Year | 814 | 584 | 584 |

POLICY AND ORGANISATION BOARD

SUMMARY OF REVENUE ESTIMATES 2007/2008

| SERVICE | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ | Page |
|---------------------------------------|----------------------------|---------------------------|----------------------------|------|
| Registration of Electors | 170,260 | 180,880 | 178,880 | 23 |
| Local Land Charges | 0 | (117,200) | (70,170) | 23 |
| Mobile Home Park | (59,940) | (70,960) | (73,780) | 23 |
| Housing Benefits | 623,140 | 604,390 | 616,680 | 25 |
| Local Taxation | 523,770 | 492,840 | 498,620 | 25 |
| Marketing and Tourism | 109,120 | 108,690 | 115,960 | 25 |
| Economic Prosperity | 291,520 | 296,420 | 300,020 | 27 |
| Community Safety | 417,330 | 341,800 | 394,480 | 27 |
| Development Services | 704,150 | 661,390 | 649,180 | 27 |
| Depot (Landlord Account) | (70,510) | (69,070) | (71,830) | 27 |
| Licensing & Registration | 105,800 | 94,440 | 96,860 | 29 |
| Priddy's Hard | 420,700 | 122,690 | (20,850) | 29 |
| Assistance to Voluntary Organisations | 204,540 | 229,120 | 236,310 | 29 |
| Corporate & Civic Expenses | 2,075,160 | 2,169,380 | 2,202,610 | 31 |
| Miscellaneous Services | 577,360 | 503,430 | 334,260 | 33 |
| Other Corporate Areas | (1,304,060) | (737,950) | (497,640) | 33 |
| Board Total | 4,788,340 | 4,810,290 | 4,889,590 | |

REGISTRATION OF ELECTORS

One of the Council's statutory functions relates to the annual compilation and publication of the Register of Electors. Administration and management is also carried out on all types of elections in accordance with the relevant statutory requirements.

LOCAL LAND CHARGES

This a statutory service which deals with over 2,500 searches of the Land Charges Register each year and also the registration and discharge of local land charges.

MOBILE HOME PARK

This account shows the cost of managing and operating the mobile home park at Stokes Bay. There are 55 mobile homes at the park.

POLICY AND ORGANISATION BOARD

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|---------------------------------|----------------------------|---------------------------|----------------------------|
| REGISTRATION OF ELECTORS | | | |
| Supplies and Services | 31,500 | 32,000 | 32,000 |
| Administration Recharges | 139,760 | 149,880 | 147,880 |
| | <hr/> | <hr/> | <hr/> |
| | 171,260 | 181,880 | 179,880 |
| Income | 1,000 | 1,000 | 1,000 |
| NET EXPENDITURE | <hr/> | <hr/> | <hr/> |
| | 170,260 | 180,880 | 178,880 |
| LOCAL LAND CHARGES | | | |
| Supplies and Services | 14,930 | 15,880 | 14,180 |
| Third Party Payments | 22,560 | 36,450 | 59,910 |
| Administration Recharges | 116,190 | 102,470 | 107,740 |
| | <hr/> | <hr/> | <hr/> |
| | 153,680 | 154,800 | 181,830 |
| Income | 153,680 | 272,000 | 252,000 |
| NET INCOME | <hr/> | <hr/> | <hr/> |
| | 0 | (117,200) | (70,170) |
| MOBILE HOME PARK | | | |
| Premises | 25,070 | 30,210 | 21,260 |
| Supplies and Services | 5,000 | 5,000 | 5,000 |
| Contractor Payments | 1,800 | 1,800 | 1,800 |
| Administration Recharges | 6,110 | 6,430 | 8,050 |
| | <hr/> | <hr/> | <hr/> |
| | 37,980 | 43,440 | 36,110 |
| Income | 97,920 | 114,400 | 109,890 |
| NET INCOME | <hr/> | <hr/> | <hr/> |
| | (59,940) | (70,960) | (73,780) |

POLICY AND ORGANISATION BOARD

HOUSING BENEFITS

The award of Housing and Council Tax Benefit is a financial lifeline for many people with lower incomes. The Benefits Section provides a service for the calculation and award of entitlement within a legislative framework provided by the Government. The Benefits are intended to assist people on Income Support or otherwise low income, with their housing costs and/or Council Taxbills. People in receipt of Income Support/Job Seekers Allowance normally receive full 100% rebates, whilst the entitlement of those on a low income is assessed in accordance with a complex calculation process. The Council's Policy and Organisation Board 10 November 2004 approved the following Mission Statement and Service Goals:-

"To provide an effective, secure and customer focused Benefits Service that supports the Council's vision, helps to achieve the strategic priorities and meets the Council's Service values."

| Net Expenditure: | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|-------------------------|--------------------|--------------------|--------------------|
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Housing Benefits | 328,940 | 311,950 | 310,070 |
| Local Tax Rebates | 294,200 | 292,440 | 306,610 |
| | <u>623,140</u> | <u>604,390</u> | <u>616,680</u> |

LOCAL TAXATION

The Local Taxation section is responsible for the collection of local taxes, from residents and businesses, to help finance services provided by Gosport Borough Council, Hampshire County Council, Hampshire Police Authority and Hampshire Fire and Rescue Service.

| Net Expenditure | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|-----------------------------|--------------------|--------------------|--------------------|
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Local Tax Collection | 471,340 | 427,810 | 434,140 |
| National Non Domestic Rates | 52,430 | 65,030 | 64,480 |
| | <u>523,770</u> | <u>492,840</u> | <u>498,620</u> |

MARKETING AND TOURISM

Marketing and Tourism will retain its primary focus on promotional activity in the areas of economic development and tourism. The budget will fund the marketing of the Borough's inward investment and development opportunities, tourism destination marketing in collaboration with partners, a range of maritime events, in addition to a variety of other marketing initiatives.

POLICY AND ORGANISATION BOARD

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|---------------------------------------|----------------------------|---------------------------|----------------------------|
| HOUSING BENEFITS | | | |
| Rent Allowances | 8,928,140 | 9,655,900 | 9,895,400 |
| Rent Rebates | 5,116,300 | 5,491,020 | 5,622,100 |
| Council Tax Rebates | 4,089,850 | 4,118,650 | 4,221,000 |
| Administration Recharges | 616,580 | 586,220 | 615,980 |
| | <u>18,750,870</u> | <u>19,851,790</u> | <u>20,354,480</u> |
| Income | | | |
| - DWP Grant - Rebates | 5,047,470 | 5,455,400 | 5,591,800 |
| - DWP Grant - Rent Allowances | 8,977,500 | 9,674,000 | 9,925,000 |
| - DWP Grant - Council Tax Rebates | 4,102,760 | 4,118,000 | 4,221,000 |
| | <u>18,127,730</u> | <u>19,247,400</u> | <u>19,737,800</u> |
| NET EXPENDITURE | <u>623,140</u> | <u>604,390</u> | <u>616,680</u> |
| LOCAL TAXATION | | | |
| Supplies & Services | 21,640 | 16,450 | 18,200 |
| Other Expenses - Discretionary Relief | 18,500 | 28,500 | 28,500 |
| Administration Recharges | 742,430 | 750,890 | 767,920 |
| | <u>782,570</u> | <u>795,840</u> | <u>814,620</u> |
| Income | | | |
| - Court Costs | 175,800 | 220,000 | 232,000 |
| - Administration Grant | 83,000 | 83,000 | 84,000 |
| | <u>258,800</u> | <u>303,000</u> | <u>316,000</u> |
| NET EXPENDITURE | <u>523,770</u> | <u>492,840</u> | <u>498,620</u> |
| MARKETING AND TOURISM | | | |
| Premises | 3,650 | 3,620 | 3,980 |
| Supplies & Services | 85,140 | 85,290 | 86,760 |
| Administration Recharges | 20,330 | 19,780 | 25,220 |
| | <u>109,120</u> | <u>108,690</u> | <u>115,960</u> |
| NET EXPENDITURE | <u>109,120</u> | <u>108,690</u> | <u>115,960</u> |

POLICY AND ORGANISATION BOARD

ECONOMIC PROSPERITY

The Economic Prosperity Sections responsible for economic development and community regeneration. It is involved with a wide range of projects and initiatives aimed at increasing the Borough's economy. The Section seeks to create prosperity and local jobs through inward investment, business and skills support, whilst ensuring that opportunities and benefits are accessible to all members of the community.

COMMUNITY SAFETY

The Community Safety Section works together with the Gosport Community Safety Partnership to co-ordinate the development and implementation of a Strategy to reduce crime and disorder across the Borough and develops innovative and effective initiatives in support of the strategy objectives.

CCTV

The development, maintenance, provision and management of CCTV throughout the Borough.

| | | | |
|-------------------------|--------------------|--------------------|--------------------|
| Net Expenditure: | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Community Safety | 171,360 | 166,000 | 183,750 |
| CCTV | 245,970 | 175,800 | 210,730 |
| | <u>417,330</u> | <u>341,800</u> | <u>394,480</u> |

DEVELOPMENT SERVICES

Development Control is a process that regulates the development and use of land. It is a statutory service that is governed by law and operates within a complex framework of government guidance, policies and advice set out in the County Council's Structure Plan and the Gosport Borough Local Plan. The service also involves consideration by the Council of planning applications and applications for advertisement consent. Fees are

Building Control is a partnership with Fareham Borough Council and provides an independent specialist surveying service, examining drawings and calculations and supervising building works during construction. Fees are charged for this service that is provided to the public, designers, architects, other development

Planning Policy section is responsible for the preparation and review of the statutory Development Plan for

Conservation and Design has a key role to play in safeguarding the built and natural heritage of the Borough.

| | | | |
|-------------------------|--------------------|--------------------|--------------------|
| Net Expenditure: | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Development Control | 172,270 | 149,280 | 112,530 |
| Building Control | 106,110 | 104,180 | 114,610 |
| Planning Policy | 425,770 | 407,930 | 422,040 |
| | <u>704,150</u> | <u>661,390</u> | <u>649,180</u> |

POLICY AND ORGANISATION BOARD

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|--|----------------------------|---------------------------|----------------------------|
| ECONOMIC PROSPERITY | | | |
| Job Creation & Other Initiatives | 292,690 | 405,090 | 270,370 |
| Administration Recharges | 178,870 | 181,530 | 187,220 |
| Contribution to Groundwork UK | 50,600 | 40,000 | 40,000 |
| | <u>522,160</u> | <u>626,620</u> | <u>497,590</u> |
| Income | 230,640 | 330,200 | 197,570 |
| NET EXPENDITURE | <u>291,520</u> | <u>296,420</u> | <u>300,020</u> |
| COMMUNITY SAFETY | | | |
| Crime and Disorder Initiatives | 63,120 | 127,310 | 122,930 |
| Safer and Stronger Communities (SSC) Initiatives | 140,930 | 175,390 | 175,390 |
| Contribution to CCTV Running Costs | 152,560 | 156,830 | 166,040 |
| Administration Recharges | 151,600 | 149,900 | 167,200 |
| Capital Finance | 93,110 | 103,820 | 74,140 |
| | <u>601,320</u> | <u>713,250</u> | <u>705,700</u> |
| Income - Crime and Disorder Initiatives | 43,060 | 110,910 | 106,280 |
| Income - SSC Fund | 140,930 | 175,390 | 175,390 |
| Income - Government Grants Deferred | 0 | 85,150 | 29,550 |
| | <u>183,990</u> | <u>371,450</u> | <u>311,220</u> |
| NET EXPENDITURE | <u>417,330</u> | <u>341,800</u> | <u>394,480</u> |
| DEVELOPMENT SERVICES | | | |
| Employees | 91,030 | 54,090 | 52,670 |
| Premises | 240 | 120,240 | 250 |
| Transport | 0 | 1,600 | 0 |
| Supplies and Services | 43,870 | 243,540 | 67,220 |
| Third Party Payments | 120,110 | 117,090 | 128,810 |
| Administration Recharges | 828,430 | 820,550 | 841,460 |
| | <u>1,083,680</u> | <u>1,357,110</u> | <u>1,090,410</u> |
| Income | | | |
| - Planning Fees | 213,500 | 253,500 | 273,500 |
| - Planning Grant | 166,030 | 437,220 | 167,730 |
| - Grant | 0 | 5,000 | 0 |
| | <u>379,530</u> | <u>695,720</u> | <u>441,230</u> |
| NET EXPENDITURE | <u>704,150</u> | <u>661,390</u> | <u>649,180</u> |
| DEPOT (LANDLORD ACCOUNT) | | | |
| Employees | 20,920 | 0 | 0 |
| Premises | 36,880 | 35,690 | 36,880 |
| Supplies and Services | 8,050 | 11,400 | 8,050 |
| Administration Recharges | 26,570 | 27,460 | 26,870 |
| | <u>92,420</u> | <u>74,550</u> | <u>71,800</u> |
| Income | 162,930 | 143,620 | 143,630 |
| NET INCOME | <u>(70,510)</u> | <u>(69,070)</u> | <u>(71,830)</u> |

POLICY AND ORGANISATION BOARD

LICENSING & REGISTRATION

This heading includes the licensing of hackney carriages, private hire vehicles, alcohol licenses for individuals and premises, pet shops, street trading, and various other licences including the issue of permits for machines for amusement with prizes and the registration of food premises, late night food premises, food hawkers,

PRIDDY'S HARD

The Council owns this 28 acre heritage area including the Explosion! Museum and is currently seeking partners for phase 2 of the redevelopment

Priddy's Hard includes the following figures that relate specifically to the Explosion Museum

| | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|--|--------------------|--------------------|--------------------|
| | £ | £ | £ |
| Operation | 109,900 | 207,450 | 1,850 |
| Admin Recharges (within the PHHA total) | 45,150 | 41,680 | 28,330 |
| Income | 0 | (96,060) | 0 |
| | <u>155,050</u> | <u>153,070</u> | <u>30,180</u> |
| Excludes notional capital finance costs of | 317,680 | 159,210 | 159,210 |

ASSISTANCE TO VOLUNTARY ORGANISATIONS

This heading includes grants to the Citizen's Advice Bureau, local voluntary and sporting organisations as well as costs associated with some Council owned buildings currently let to voluntary organisations.

ASSISTANCE TO VOLUNTARY ORGANISATIONS

| | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|----------------------------------|--------------------|--------------------|--------------------|
| | £ | £ | £ |
| Premises | 4,330 | 4,310 | 4,860 |
| Supplies & Services | 1,300 | 1,880 | 1,540 |
| Grants: | | | |
| - Citizens Advice - Bureau Grant | 80,130 | 80,430 | 81,890 |
| - Citizens Advice - Bureau Rent | | | |
| - Gosport Victim Support | 3,000 | 3,000 | 3,090 |
| - GVA | 48,220 | 48,220 | 49,670 |
| - Relate | 5,000 | 5,000 | 5,150 |
| - Dial-a-ride | 21,790 | 21,790 | 22,550 |
| - Age Concern | 1,120 | 1,120 | 1,160 |
| - Solent Sea Rescue | 1,830 | 1,830 | 1,890 |
| - Gosporters | 750 | 750 | 770 |
| - Gosport Voluntary Action | | 10,600 | 10,900 |
| - Grant Aid Payments | 10,560 | 15,660 | 15,580 |
| Administration Recharges | 32,170 | 50,750 | 53,750 |
| Income - Rents & Contributions | (5,660) | (16,220) | (16,490) |
| | <u>204,540</u> | <u>229,120</u> | <u>236,310</u> |

POLICY AND ORGANISATION BOARD

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|--|----------------------------|---------------------------|----------------------------|
| LICENSING & REGISTRATION | | | |
| Employees | 89,260 | 87,470 | 90,680 |
| Transport | 1,570 | 1,740 | 1,800 |
| Supplies and Services | 14,710 | 13,840 | 12,480 |
| Administration Recharges | 113,910 | 113,710 | 113,630 |
| | <u>219,450</u> | <u>216,760</u> | <u>218,590</u> |
| Income | 113,650 | 122,320 | 121,730 |
| NET EXPENDITURE | <u>105,800</u> | <u>94,440</u> | <u>96,860</u> |
| PRIDDY'S HARD | | | |
| Premises - Maintenance | 10,540 | 24,000 | 10,100 |
| Museum Operation | 109,900 | 207,450 | 1,850 |
| Transport | 0 | 440 | 0 |
| Supplies and Services - Insurance etc. | 10,340 | 27,280 | 10,700 |
| Administration Recharges | 59,190 | 56,430 | 43,530 |
| Capital Finance | 364,260 | 207,990 | 208,000 |
| | <u>554,230</u> | <u>523,590</u> | <u>274,180</u> |
| Income - Museum Operation | 0 | 96,060 | 0 |
| Income - Government Grants Deferred | 0 | 48,930 | 48,930 |
| Income - Site | 133,530 | 255,910 | 246,100 |
| | <u>133,530</u> | <u>400,900</u> | <u>295,030</u> |
| NET EXPENDITURE | <u>420,700</u> | <u>122,690</u> | <u>(20,850)</u> |
| ASSISTANCE TO VOLUNTARY ORGANISATIONS | | | |
| Employees | 59,940 | 61,140 | 61,760 |
| Premises | 6,750 | 9,830 | 10,560 |
| Supplies & Services | 111,340 | 127,360 | 130,100 |
| Admin Recharges | 32,170 | 50,750 | 53,750 |
| | <u>210,200</u> | <u>249,080</u> | <u>256,170</u> |
| Income | 5,660 | 19,960 | 19,860 |
| NET EXPENDITURE | <u>204,540</u> | <u>229,120</u> | <u>236,310</u> |

POLICY AND ORGANISATION BOARD

CORPORATE AND CIVIC EXPENSES

The 'costs of democracy' plus expenses associated with the Mayoralty and formal Civic Events

Corporate and Civic Expenses include certain central costs which comprise the 'Corporate and Democratic Core' - these are not support costs and are not charged to direct services. They are the cost of activities which local authorities engage in because they are elected multi-purpose authorities, including the provision of an infrastructure for service provision, information for public accountability and all aspects of members' activities. In line with professional guidance they are identified as a separate budget heading.

| Mayoral Expenses | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|--------------------------|--------------------|--------------------|--------------------|
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Mayor's Allowance | 9,250 | 9,250 | 9,480 |
| Deputy Mayor's Allowance | 2,090 | 2,090 | 2,140 |
| Transport | 6,650 | 6,660 | 6,690 |
| Supplies and Services | 3,440 | 2,100 | 2,090 |
| Mayor Making | 5,360 | 5,630 | 5,910 |
| Remembrance Sunday | 2,100 | 1,270 | 1,270 |
| Administration Recharges | 72,850 | 70,680 | 72,790 |
| | <hr/> | <hr/> | <hr/> |
| | 101,740 | 97,680 | 100,370 |

| Members and Election Expenses | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|--------------------------------------|--------------------|--------------------|--------------------|
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Members Allowances | 209,600 | 206,270 | 215,840 |
| Members Travelling Expenses | 3,900 | 3,900 | 3,900 |
| Other Expenses | 38,970 | 36,660 | 37,540 |
| Municipal Elections - Expenses | 0 | 17,350 | 54,400 |
| Administration Recharges | 86,840 | 115,320 | 119,740 |
| | <hr/> | <hr/> | <hr/> |
| | 339,310 | 379,500 | 431,420 |

POLICY AND ORGANISATION BOARD

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|---|----------------------------|---------------------------|----------------------------|
| CORPORATE AND CIVIC EXPENSES | | | |
| Mayoral Expenses | | | |
| Employees | 1,850 | 0 | 0 |
| Transport | 6,650 | 6,660 | 6,690 |
| Supplies & Services | 20,390 | 20,340 | 20,890 |
| Admin Recharges | 72,850 | 70,680 | 72,790 |
| Net Expenditure | 101,740 | 97,680 | 100,370 |
| Civic Events | | | |
| Royan Twinning | 4,900 | 4,890 | 5,010 |
| Civic Events | 14,400 | 13,240 | 7,470 |
| Supplies and Services | 5,080 | 7,500 | 6,200 |
| Administration Recharges | 56,020 | 52,740 | 54,640 |
| Net Expenditure | 80,400 | 78,370 | 73,320 |
| Council and Board Meetings | | | |
| Supplies and Services | 4,100 | 1,900 | 1,900 |
| Administration Recharges | 409,220 | 444,240 | 385,930 |
| Net Expenditure | 413,320 | 446,140 | 387,830 |
| Members and Election Expenses | | | |
| Employees | 14,360 | 14,360 | 15,240 |
| Transport | 0 | 640 | 640 |
| Supplies & Services | 238,110 | 249,180 | 295,800 |
| Admin Recharges | 86,840 | 115,320 | 119,740 |
| Net Expenditure | 339,310 | 379,500 | 431,420 |
| Corporate Expenses | | | |
| Administration Recharges | | | |
| - Environmental Services | 69,780 | 80,830 | 83,200 |
| - Leisure Services | 49,270 | 45,730 | 46,810 |
| - Development Services | 86,340 | 92,560 | 94,200 |
| - Chief Executive | 470,330 | 439,700 | 477,770 |
| - Corporate Services | 66,620 | 97,880 | 82,130 |
| - Borough Solicitor | 187,720 | 168,550 | 175,270 |
| - Financial Services | 210,330 | 242,430 | 250,290 |
| - Housing | 0 | 10 | 0 |
| Net Expenditure | 1,140,390 | 1,167,690 | 1,209,670 |
| TOTAL NET EXPENDITURE FOR CORPORATE AND CIVIC EXPENSES | 2,075,160 | 2,169,380 | 2,202,610 |

POLICY AND ORGANISATION BOARD

MISCELLANEOUS SERVICES

This area contains the following items :

| Other Expenses comprises | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|---|--------------------|--------------------|--------------------|
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Coastline Expenditure | 23,740 | 23,650 | 24,550 |
| Meals-on-wheels | 9,000 | 7,500 | 7,700 |
| Portsmouth and Gosport Joint Board | 3,000 | 3,000 | 3,000 |
| Public Notice Boards | 3,000 | 3,000 | 3,000 |
| Vacancy Allowance | (120,000) | (50,000) | (130,000) |
| Community Strategy & LSP | 6,600 | 14,170 | 10,850 |
| Burials | 500 | 690 | 500 |
| General Insurances & Building Condition Consultants | 33,170 | 33,130 | 33,460 |
| Dangerous Structures | 16,780 | 15,000 | 15,810 |
| Corporate Training | 0 | 2,500 | 2,500 |
| Other Corporate Expenses | 7,140 | 12,960 | 1,700 |
| Best Value / Perf.Indicators / Consultation | 4,000 | 9,000 | 12,000 |
| Added years pension- not for existing services | 77,560 | 77,920 | 78,020 |
| Allowances-Firewardens,First Aid,Telephones | 6,050 | 6,840 | 6,960 |
| Health & Safety for workstations | 3,000 | 0 | 0 |
| Emergency Planning | 17,150 | 18,550 | 18,770 |
| Haslar Hospital Campaign | 0 | 9,790 | 0 |
| Portsmouth Harbour Renaissance | 1,000 | 5,000 | 1,000 |
| | <u>91,690</u> | <u>192,700</u> | <u>89,820</u> |

OTHER CORPORATE AREAS

| | <u>Org 2007/08</u> | <u>Rev 2007/08</u> | <u>Est 2008/09</u> |
|---|--------------------|--------------------|--------------------|
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Supplies and Services contains the following items: | | | |
| Audit Fees | 93,300 | 87,260 | 93,170 |
| Safety Panel | 7,910 | 10,960 | 13,200 |
| Subscriptions | 29,400 | 35,510 | 40,230 |
| | <u>130,610</u> | <u>133,730</u> | <u>146,600</u> |

Financing Items contains the following items:

| | | | |
|--|--------------------|------------------|------------------|
| Capital Finance Reversal - Depreciation & GGDA | (1,552,120) | (817,510) | (800,980) |
| External Interest Payable | 311,500 | 311,500 | 311,500 |
| External Interest Receivable | (624,500) | (674,500) | (550,000) |
| Minimum Revenue Provision | 166,250 | 920 | 137,160 |
| Net Internal Interest Payable | 156,990 | 222,210 | 245,670 |
| Debt Management Expenses (inc Admin) | 70,300 | 75,970 | 78,750 |
| HRA Item 8 Transfer | (24,470) | (47,580) | (130,260) |
| | <u>(1,496,050)</u> | <u>(928,990)</u> | <u>(708,160)</u> |

POLICY AND ORGANISATION BOARD

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|-------------------------------------|----------------------------|---------------------------|----------------------------|
| MISCELLANEOUS SERVICES | | | |
| Other Expenses (breakdown opposite) | 91,690 | 192,700 | 89,820 |
| Administration Recharges | 255,440 | 290,800 | 304,170 |
| Capital Finance | 267,680 | 215,130 | 19,750 |
| | <hr/> 614,810 | <hr/> 698,630 | <hr/> 413,740 |
| Income | | | |
| - Coastline Advertising | 7,000 | 9,680 | 9,600 |
| - Town Centre Property Rents | 14,850 | 18,520 | 26,880 |
| - Lease of Land Haslar Marina | 7,000 | 7,000 | 7,000 |
| - Commission on Insurance premiums | 8,600 | 10,000 | 10,000 |
| - Government Grants Deferred | 0 | 150,000 | 0 |
| - LAA Reward Grant | 0 | 0 | 26,000 |
| | <hr/> 37,450 | <hr/> 195,200 | <hr/> 79,480 |
| NET EXPENDITURE | <hr/> 577,360 | <hr/> 503,430 | <hr/> 334,260 |
| OTHER CORPORATE AREAS | | | |
| Supplies and Services | 130,610 | 133,730 | 146,600 |
| Administration Recharges | | | |
| - Capital Projects | 59,820 | 56,850 | 63,440 |
| - Other | 1,560 | 460 | 480 |
| Financing Items | (1,496,050) | (928,990) | (708,160) |
| NET INCOME | <hr/> (1,304,060) | <hr/> (737,950) | <hr/> (497,640) |

SERVICE UNIT ACCOUNTS

SUMMARY OF REVENUE ESTIMATES 2007/2008

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ | Page |
|---|----------------------------|---------------------------|----------------------------|------|
| TOTAL EXPENSES BY SERVICE UNIT | | | | |
| Leisure and Cultural Services | 766,660 | 770,990 | 818,000 | 37 |
| Housing Services | 2,668,090 | 2,582,990 | 2,708,520 | 37 |
| Development Services | 1,530,730 | 1,544,630 | 1,595,170 | 39 |
| Chief Executive's Unit | 1,309,720 | 1,358,200 | 1,451,990 | 39 |
| Environmental Services | 1,895,340 | 1,831,910 | 1,858,660 | 41 |
| Corporate Services & Office Accommodation | 2,293,660 | 2,362,160 | 2,258,230 | 41 |
| Legal & Democratic Support | 902,820 | 864,250 | 870,760 | 43 |
| Financial Services | 2,806,930 | 2,779,680 | 2,848,820 | 43 |
| | <u>14,173,950</u> | <u>14,094,810</u> | <u>14,410,150</u> | |
| TOTAL SUBJECTIVE EXPENSES | | | | |
| Employees | 10,255,850 | 10,170,070 | 10,565,150 | |
| Premises | 294,710 | 296,300 | 297,780 | |
| Transport | 202,200 | 192,230 | 195,380 | |
| Supplies & Services | 1,358,650 | 1,420,860 | 1,386,760 | |
| Third Party Payments | 10,250 | 12,250 | 11,320 | |
| Administration recharges | 1,830,780 | 1,780,810 | 1,753,010 | |
| Capital Finance | 221,510 | 222,290 | 200,750 | |
| | <u>14,173,950</u> | <u>14,094,810</u> | <u>14,410,150</u> | |
| ANAYSIS OF INCOME AND RECHARGES | | | | |
| Fees & Charges and External Funding | 1,369,890 | 1,302,020 | 1,331,810 | |
| General Fund Community and Environment | 2,790,060 | 2,804,940 | 2,863,970 | |
| Housing | 465,340 | 454,790 | 480,950 | |
| Policy and Organisation | 5,148,570 | 5,264,760 | 5,371,750 | |
| Housing Revenue Account | 2,492,800 | 2,557,660 | 2,677,920 | |
| Capital | 30,210 | 65,730 | 67,330 | |
| Holding Accounts | 37,990 | 0 | 0 | |
| Recharges between Business Units | 1,839,090 | 1,644,910 | 1,616,420 | |
| Total Recharges from Service Units | <u>14,173,950</u> | <u>14,094,810</u> | <u>14,410,150</u> | |

SERVICE UNIT ACCOUNTS

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|---|----------------------------|---------------------------|----------------------------|
| LEISURE AND CULTURAL SERVICES | | | |
| Environmental Engineering | 98,710 | 95,490 | 97,800 |
| Leisure & Recreation | 490,470 | 464,680 | 496,260 |
| Leisure Maintenance Team | 93,860 | 89,060 | 93,270 |
| Leisure Inspectors | 88,870 | 74,790 | 77,680 |
| Cemetery Admin | 0 | 56,220 | 63,280 |
| Total Gross Expenditure | 771,910 | 780,240 | 828,290 |
| Less recharges within the business unit | 5,250 | 9,250 | 10,290 |
| Total Expenditure | 766,660 | 770,990 | 818,000 |

HOUSING SERVICES

This account shows the total costs of administration of the Housing Services Business Unit and includes :

- (a) The Housing Services Unit, based at the Town Hall, the prime contact point for tenants and applicants for housing.
- (b) An administration recharge for the cost of housing services provided by the other Units of the Council.
- (c) Former Environmental Health staff (from 2004/2005) that have been transferred to the Housing Services Business Unit.

SERVICE UNIT ACCOUNTS

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|--|----------------------------|---------------------------|----------------------------|
| LEISURE AND CULTURAL SERVICES | | | |
| Employees | 606,960 | 623,120 | 666,480 |
| Premises | 300 | 0 | 0 |
| Transport | 24,710 | 20,270 | 20,840 |
| Supplies and Services | 23,280 | 22,000 | 24,070 |
| Administration Recharges | 111,410 | 105,600 | 106,610 |
| | <hr/> | <hr/> | <hr/> |
| | 766,660 | 770,990 | 818,000 |
| Income | | | |
| - Fees and Charges and External Funding | 0 | 0 | 0 |
| Recharges | | | |
| General Fund - Community and Environment | 601,210 | 570,080 | 603,310 |
| Housing | 0 | 0 | 0 |
| Policy and Organisation | 133,560 | 134,880 | 147,360 |
| Housing Revenue Account | 1,680 | 300 | 0 |
| Capital | 30,210 | 65,730 | 67,330 |
| Recharges between Business Units | 0 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| | 766,660 | 770,990 | 818,000 |
| NET EXPENDITURE | <hr/> | <hr/> | <hr/> |
| | 0 | 0 | 0 |
| HOUSING SERVICES | | | |
| Employees | 2,113,350 | 2,046,140 | 2,169,730 |
| Premises | 7,870 | 4,500 | 4,500 |
| Transport | 33,330 | 33,230 | 33,480 |
| Supplies and Services | 188,580 | 192,530 | 190,000 |
| Third Party Payments | 190 | 750 | 820 |
| Administration Recharges | 324,770 | 305,840 | 309,990 |
| | <hr/> | <hr/> | <hr/> |
| | 2,668,090 | 2,582,990 | 2,708,520 |
| Income : | | | |
| Fees and Charges and External Funding | 210,230 | 175,380 | 163,360 |
| Recharges : | | | |
| General Fund - Housing | 371,450 | 363,830 | 384,680 |
| Policy and Organisation | 5,000 | 5,010 | 5,000 |
| Housing Revenue Account | 2,081,410 | 2,038,770 | 2,155,480 |
| | <hr/> | <hr/> | <hr/> |
| | 2,668,090 | 2,582,990 | 2,708,520 |
| NET EXPENDITURE | <hr/> | <hr/> | <hr/> |
| | 0 | 0 | 0 |

SERVICE UNIT ACCOUNTS

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|---|----------------------------|---------------------------|----------------------------|
| DEVELOPMENT SERVICES | | | |
| Traffic Management | 220,260 | 228,730 | 240,440 |
| Development Services Management | 86,040 | 84,590 | 88,310 |
| Building Control | 355,190 | 367,180 | 379,110 |
| Development Control | 376,870 | 385,790 | 394,030 |
| Forward Planning | 0 | 0 | 0 |
| Planning Policy | 259,120 | 254,450 | 265,600 |
| Conservation and Design | 162,580 | 163,410 | 167,210 |
| Property Services | 101,740 | 104,130 | 105,690 |
| Total Gross Expenditure | <u>1,561,800</u> | <u>1,588,280</u> | <u>1,640,390</u> |
| Less recharges within the business unit | 31,070 | 43,650 | 45,220 |
| Total Expenditure | <u><u>1,530,730</u></u> | <u><u>1,544,630</u></u> | <u><u>1,595,170</u></u> |

CHIEF EXECUTIVE'S UNIT

| | | | |
|--|-------------------------|-------------------------|-------------------------|
| Chief Executive | 225,790 | 273,220 | 295,460 |
| Deputy Chief Executive & Borough Treasurer | 117,640 | 115,600 | 118,940 |
| Internal Audit | 242,920 | 243,800 | 270,750 |
| Corporate Policy And Performance | 282,990 | 282,910 | 304,100 |
| Economic Prosperity | 156,540 | 160,170 | 165,280 |
| Crime And Disorder | 132,530 | 133,770 | 152,260 |
| Personnel | 223,560 | 221,030 | 223,630 |
| Total Gross Expenditure | <u>1,381,970</u> | <u>1,430,500</u> | <u>1,530,420</u> |
| Less recharges within the business unit | 72,250 | 72,300 | 78,430 |
| Total Expenditure | <u><u>1,309,720</u></u> | <u><u>1,358,200</u></u> | <u><u>1,451,990</u></u> |

SERVICE UNIT ACCOUNTS

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|--|----------------------------|---------------------------|----------------------------|
| DEVELOPMENT SERVICES | | | |
| Employees | 1,223,100 | 1,226,800 | 1,284,970 |
| Transport | 35,510 | 33,300 | 34,210 |
| Supplies and Services | 68,010 | 69,840 | 75,190 |
| Third Party Payments | (3,100) | 0 | 0 |
| Administration Recharges | 207,210 | 214,690 | 200,800 |
| | <u>1,530,730</u> | <u>1,544,630</u> | <u>1,595,170</u> |
| Income : | | | |
| Fees and Charges and External Funding | 368,100 | 371,650 | 383,100 |
| Recharges : | | | |
| General Fund - Community and Environment | 238,390 | 249,240 | 259,640 |
| Housing | | | |
| Policy and Organisation | 891,930 | 902,860 | 930,850 |
| Housing Revenue Account | | | |
| Capital | | | |
| Holding Accounts | | | |
| Recharges between Business Units | 32,310 | 20,880 | 21,580 |
| | <u>1,530,730</u> | <u>1,544,630</u> | <u>1,595,170</u> |
| NET EXPENDITURE | <u>0</u> | <u>0</u> | <u>0</u> |

CHIEF EXECUTIVE'S UNIT

| | | | |
|--|------------------|------------------|------------------|
| Employees | 1,068,840 | 1,105,670 | 1,200,680 |
| Premises | 0 | 0 | 0 |
| Transport | 9,750 | 8,280 | 8,930 |
| Supplies and Services | 45,630 | 57,800 | 54,610 |
| Administration Recharges | 185,500 | 186,450 | 187,770 |
| | <u>1,309,720</u> | <u>1,358,200</u> | <u>1,451,990</u> |
| Income : | | | |
| Fees and Charges and External Funding | 0 | 13,030 | 50,050 |
| Recharges : | | | |
| General Fund - Community and Environment | 37,310 | 46,090 | 36,800 |
| Housing | 8,540 | 8,820 | 13,570 |
| Policy and Organisation | 1,043,710 | 1,058,490 | 1,136,690 |
| Housing Revenue Account | 66,540 | 67,180 | 73,130 |
| Capital | | | |
| Holding Accounts | 0 | 0 | 0 |
| Recharges between Business Units | 153,620 | 164,590 | 141,750 |
| | <u>1,309,720</u> | <u>1,358,200</u> | <u>1,451,990</u> |
| NET EXPENDITURE | <u>0</u> | <u>0</u> | <u>0</u> |

SERVICE UNIT ACCOUNTS

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|---|----------------------------|---------------------------|----------------------------|
| ENVIRONMENTAL SERVICES | | | |
| Environmental Services Management | 160,380 | 114,530 | 110,590 |
| Contracts | 952,440 | 988,300 | 1,006,940 |
| Environmental Health | 786,870 | 754,780 | 768,980 |
| Total Gross Expenditure | 1,899,690 | 1,857,610 | 1,886,510 |
| Less recharges within the business unit | 4,350 | 75,190 | 75,030 |
| Total Expenditure | 1,895,340 | 1,782,420 | 1,811,480 |

CORPORATE SERVICES & ACCOMMODATION

| | | | |
|---|-----------|-----------|-----------|
| Corporate Services Manager and Support | 230,690 | 224,920 | 235,030 |
| Information Technology | 999,240 | 992,800 | 981,560 |
| Inprint Centre and Graphic Design | 363,770 | 386,760 | 245,740 |
| Telephones and Reception | 191,840 | 215,110 | 207,530 |
| Cashiers | 161,910 | 161,480 | 156,050 |
| Registry | 35,720 | 34,310 | 34,800 |
| Purchasing | 81,380 | 102,690 | 81,970 |
| Town Hall Keepers | 104,280 | 104,280 | 106,190 |
| Accommodation | 496,220 | 503,730 | 518,500 |
| Total Gross Expenditure | 2,665,050 | 2,726,080 | 2,567,370 |
| Less recharges within the business unit | 371,390 | 363,920 | 375,270 |
| Total Expenditure | 2,293,660 | 2,362,160 | 2,192,100 |

SERVICE UNIT ACCOUNTS

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|--|----------------------------|---------------------------|----------------------------|
| ENVIRONMENTAL SERVICES | | | |
| Employees | 1,451,040 | 1,410,340 | 1,466,930 |
| Premises | 60,690 | 47,700 | 45,090 |
| Transport | 74,760 | 74,280 | 75,570 |
| Supplies and Services | 74,570 | 101,640 | 81,750 |
| Administration Recharges | 234,280 | 197,950 | 189,320 |
| | <u>1,895,340</u> | <u>1,831,910</u> | <u>1,858,660</u> |
| Income : | | | |
| Fees and Charges and External Funding | 36,000 | 610 | 610 |
| Recharges : | | | |
| General Fund - Community and Environment | 1,610,800 | 1,628,660 | 1,653,110 |
| Housing | 46,160 | 42,660 | 43,390 |
| Policy and Organisation | 161,790 | 159,140 | 159,210 |
| Housing Revenue Account | | | |
| Capital | | | |
| Holding Accounts | | | |
| Recharges between Business Units | 40,590 | 840 | 2,340 |
| | <u>1,895,340</u> | <u>1,831,910</u> | <u>1,858,660</u> |
| NET EXPENDITURE | <u>0</u> | <u>0</u> | <u>0</u> |

CORPORATE SERVICES & ACCOMMODATION

| | | | |
|--|------------------|------------------|------------------|
| Employees | 1,136,840 | 1,142,550 | 1,072,900 |
| Premises | 225,850 | 244,100 | 248,190 |
| Transport | 8,360 | 8,740 | 7,980 |
| Supplies and Services | 635,620 | 656,160 | 646,710 |
| Third Party Payments | 13,160 | 11,500 | 10,500 |
| Administration Recharges | 57,640 | 82,140 | 76,520 |
| Capital Finance | 216,190 | 216,970 | 195,430 |
| | <u>2,293,660</u> | <u>2,362,160</u> | <u>2,258,230</u> |
| Income : | | | |
| Fees and Charges and External Funding | 66,140 | 59,430 | 59,130 |
| Recharges : | | | |
| General Fund - Community and Environment | 53,480 | 53,070 | 50,900 |
| Housing | 9,700 | 9,770 | 9,970 |
| Policy and Organisation | 635,340 | 735,740 | 646,420 |
| Housing Revenue Account | 151,740 | 278,220 | 276,950 |
| Capital | | | |
| Holding Accounts | | | |
| Recharges between Business Units | 1,377,260 | 1,225,930 | 1,214,860 |
| | <u>2,293,660</u> | <u>2,362,160</u> | <u>2,258,230</u> |
| NET EXPENDITURE | <u>0</u> | <u>0</u> | <u>0</u> |

SERVICE UNIT ACCOUNTS

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|---|----------------------------|---------------------------|----------------------------|
| LEGAL AND DEMOCRATIC SUPPORT | | | |
| Borough Solicitor | 128,220 | 130,590 | 140,240 |
| Democratic Services | 242,010 | 213,850 | 224,080 |
| Electoral Registration | 124,880 | 134,760 | 135,300 |
| Land Charges Team | 107,110 | 95,820 | 100,850 |
| Legal Services | 338,820 | 324,260 | 307,250 |
| | | | |
| Total Gross Expenditure | <u>941,040</u> | <u>899,280</u> | <u>907,720</u> |
| Less recharges within the business unit | 38,220 | 35,030 | 36,960 |
| Total Gross Expenditure | <u><u>902,820</u></u> | <u><u>864,250</u></u> | <u><u>870,760</u></u> |

FINANCIAL SERVICES

| | | | |
|---|-------------------------|-------------------------|-------------------------|
| Financial Services Management | 88,380 | 92,200 | 97,870 |
| Accountancy | 785,500 | 788,780 | 805,210 |
| Payroll and Admin | 297,240 | 296,610 | 306,510 |
| Revenues | 1,850,630 | 1,814,320 | 1,857,640 |
| | | | |
| Total Gross Expenditure | <u>3,021,750</u> | <u>2,991,910</u> | <u>3,067,230</u> |
| Less recharges within the business unit | 214,820 | 212,230 | 218,410 |
| Total Gross Expenditure | <u><u>2,806,930</u></u> | <u><u>2,779,680</u></u> | <u><u>2,848,820</u></u> |

SERVICE UNIT ACCOUNTS

| | ORIGINAL 2007/2008 £ | REVISED 2007/2008 £ | ESTIMATE 2008/2009 £ |
|--|----------------------------|---------------------------|----------------------------|
| LEGAL AND DEMOCRATIC SUPPORT | | | |
| Employees | 643,870 | 611,350 | 630,210 |
| Transport | 760 | 760 | 760 |
| Supplies and Services | 105,910 | 116,500 | 102,810 |
| Administration Recharges | 152,280 | 135,640 | 136,980 |
| | <u>902,820</u> | <u>864,250</u> | <u>870,760</u> |
| Income : | | | |
| Fees and Charges and External Funding | 10,000 | 10,000 | 10,000 |
| Recharges : | | | |
| General Fund - Community and Environment | 72,280 | 73,980 | 70,210 |
| Housing | 10,590 | 8,680 | 8,180 |
| Policy and Organisation | 691,070 | 660,290 | 677,240 |
| Housing Revenue Account | 70,380 | 59,150 | 55,730 |
| Capital | 0 | 0 | 0 |
| Holding Accounts | 0 | 0 | 0 |
| Recharges between Business Units | 48,500 | 52,150 | 49,400 |
| | <u>902,820</u> | <u>864,250</u> | <u>870,760</u> |
| NET EXPENDITURE | <u>0</u> | <u>0</u> | <u>0</u> |

FINANCIAL SERVICES

| | | | |
|--|------------------|------------------|------------------|
| Employees | 2,011,850 | 2,004,100 | 2,073,250 |
| Transport | 15,020 | 13,370 | 13,610 |
| Supplies and Services | 217,050 | 204,390 | 211,620 |
| Administration Recharges | 557,690 | 552,500 | 545,020 |
| Capital Finance | 5,320 | 5,320 | 5,320 |
| | <u>2,806,930</u> | <u>2,779,680</u> | <u>2,848,820</u> |
| Income : | | | |
| Fees and Charges and External Funding | 679,420 | 671,920 | 665,560 |
| Recharges : | | | |
| General Fund - Community and Environment | 176,590 | 183,820 | 190,000 |
| Housing | 18,900 | 21,030 | 21,160 |
| Policy and Organisation | 1,586,170 | 1,608,350 | 1,668,980 |
| Housing Revenue Account | 121,050 | 114,040 | 116,630 |
| Capital | | | |
| Holding Accounts | 37,990 | 0 | 0 |
| Recharges between Business Units | 186,810 | 180,520 | 186,490 |
| | <u>2,806,930</u> | <u>2,779,680</u> | <u>2,848,820</u> |
| NET EXPENDITURE | <u>0</u> | <u>0</u> | <u>0</u> |

**CAPITAL
PROGRAMME**

2007 / 2008 TO 2012 / 2013

**CAPITAL PROGRAMME 2007/2008 TO 2012/2013
HOUSING BOARD (HRA)**

| Capital Item Details | | | Scheme Expenditure | | | | | | | Local Resources | | | |
|----------------------|---|----------|---|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------------------|------------------|------------------|------------------|
| Item No | SCHEME | Category | Project total (where appropriate) £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 | 2011 /2012 £,000 | 2012 /2013 £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 |
| 1 | L.A. Tenants Disabled Persons Grant | E | - | 50 | 50 | 50 | 50 | 50 | 50 | | | | |
| 2 | Improvements to Housing Stock (including Decent Homes Standard, Central Heating, Windows and Doors and Disabled Aids) | E | - | 4,316 | 3,626 | 2,250 | 2,124 | 2,124 | 2,124 | 2,195 | 1,510 | 140 | 14 |
| | Board Total | | | 4,366 | 3,676 | 2,300 | 2,174 | 2,174 | 2,174 | 2,195 | 1,510 | 140 | 14 |

**CAPITAL PROGRAMME 2007/2008 TO 2012/2013
HOUSING BOARD (GENERAL FUND)**

| Capital Item Details | | | Scheme Expenditure | | | | | | | Local Resources | | | |
|----------------------|---------------------------------|----------|---|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------------------|------------------|------------------|------------------|
| Item No | SCHEME | Category | Project total (where appropriate) £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 | 2011 /2012 £,000 | 2012 /2013 £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 |
| 1 | Social Housing Specific Schemes | E * | - | 140 | 500 | | | | | | | | |
| | Steane contribution to PHA | E | - | 300 | 300 | 300 | 300 | 300 | | | 450 | | |
| | Future Schemes (undecided) | E | - | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 |
| 2 | Disabled Facilities | E | - | 220 | 210 | 210 | 210 | 210 | 210 | 88 | 84 | 84 | 84 |
| 3 | Housing Renewal | E | - | 192 | 162 | 162 | 162 | 162 | 162 | 132 | 102 | 102 | 102 |
| | Board Total | | | 882 | 1,202 | 702 | 702 | 702 | 402 | 250 | 666 | 216 | 216 |

KEY TO CATEGORIES

E. Exempt from category system

CAPITAL PROGRAMME 2007/2008 TO 2012/2013
COMMUNITY AND ENVIRONMENT BOARD

| Capital Item Details | | | Scheme Expenditure | | | | | | | Local Resources | | | |
|----------------------|--|----------|---|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------------------|------------------|------------------|------------------|
| Item No | SCHEME | Category | Project total (where appropriate) £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 | 2011 /2012 £,000 | 2012 /2013 £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 |
| 1 | Aid to Voluntary Organisations | E | - | 60 | 25 | 25 | 25 | 25 | | 60 | 25 | 25 | 25 |
| 2 | Haslar Lake Sea Wall | 3 | 600 | | | | 600 | | | | | | |
| 3 | Town Centre Historic Parks | 1 | 972 | 11 | | | | | | | | | |
| 4 | Alver Valley - GBC contribution - Habitat Creation & Access Works | 1 3 | 116 342 | | 27 341 | | | | | 0 | 27 | | |
| 5 | Bastion No 1 | 1 | 153 | 1 | 5 | | | | | 1 | 5 | | |
| 6 | St Vincent - Artificial Turf Pitch | 1 | 581 | 18 | | | | | | | | | |
| 7 | High Street Refurbishment | 2 | 589 | 203 | 78 | 92 | | | | 203 | 78 | 92 | |
| 8 | Landing Stage - replacement | 3 | 3266 | 250 | 3000 | | | | | 250 | 3000 | | |
| 9 | Alverstoke Flood Protection | 3 | 358 | 18 | 18 | 300 | | | | | | | |
| 10 | Forton Flood Protection | 3 | 236 | 12 | 12 | 200 | | | | | | | |
| 11 | Solent Strategy Study | E | 90 | | | 90 | | | | | | 45 | |
| 12 | Portsmouth Harbour (North & West) Shoreline Defence Study | E | 15 | | | 15 | | | | | | 15 | |
| 13 | L-O-S Embankment Regrading | E | - | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 |
| 14 | Open Space Security Measures - Parks | 1 | 17 | 5 | | | | | | 5 | | | |
| 15 | New Cemetery | 3 | 500 | 78 | 100 | 100 | 160 | | | 78 | 100 | 100 | 160 |
| 16 | Amenity Lighting - Contribution to HCC Schemes | E | - | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| 17 | Waste Recycling - Project Integra Contribution | E | - | 7 | 10 | 10 | 10 | 10 | 10 | 7 | 10 | 10 | 10 |

| Capital Item Details | | | Scheme Expenditure | | | | | | | Local Resources | | | |
|----------------------|--|----------|---|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------------------|------------------|------------------|------------------|
| Item No | SCHEME | Category | Project total (where appropriate) £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 | 2011 /2012 £,000 | 2012 /2013 £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 |
| 18 | Tukes Avenue Playing Field - Facility Upgrade | 1 | 5 | 5 | | | | | | 3 | | | |
| 19 | Elson Recreation Ground - Football Pavilion, Pavings | 1 | 14 | 5 | | | | | | | | | |
| 20 | Elson Recreation Ground, Football Fields, Footways | 1 | 7 | 7 | | | | | | | | | |
| 21 | Nobes Avenue - Play Area, Equipment Renewal | 1 | 10 | 10 | | | | | | 6 | | | |
| 22 | Bow Top Railings, Equipment Upgrade & Skate Park extension - Various Locations | 1 | 9 | 9 | | | | | | 1 | | | |
| 23 | Walpole Park South - Green Bow Top Railings | 1 | 14 | 3 | | | | | | 3 | | | |
| 24 | Falklands Gardens - New Public Convenience | 1 | 86 | 8 | | | | | | 8 | | | |
| 25 | Brookers Field - drainage to 4 football pitches | 2 | 120 | | 120 | | | | | | 60 | | |
| 26 | Privett Park Pavilion | 1 | 393 | 352 | | | | | | 90 | | | |
| 27 | Improvement Works to Solent Gardens | E | 15 | 15 | | | | | | 15 | | | |
| 28 | Stokes Bay Paddling Pool - Increased Height Railings | E | 8 | 7 | | | | | | 7 | | | |
| 29 | Allotments - Fencing Upgrades & Security Provision | 1 | 64 | 16 | | | | | | 16 | | | |
| 30 | Waste Performance & Efficiency Grant | 1 | 134 | 106 | | | | | | | | | |
| 31 | Leesland Road Play Area Equipment | 1 | 4 | 4 | | | | | | | | | |
| 32 | Fairway Play Area Equipment | 1 | 4 | 4 | | | | | | | | | |
| 33 | G&FRFC - Sewer Pump Main Upgrade | E | 16 | 16 | | | | | | 16 | | | |
| 34 | Falklands Gardens Taxi Rank | 1 | 14 | 14 | | | | | | 14 | | | |
| 35 | LOS Rec Play Area - upgrade play equipment | 1 | 18 | 18 | | | | | | | | | |
| 36 | Leesland Park - install Bow Top railings | 1 | 15 | 15 | | | | | | 1 | | | |

| Capital Item Details | | | Scheme Expenditure | | | | | | | Local Resources | | | |
|----------------------|--|----------|---|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------------------|------------------|------------------|------------------|
| Item No | SCHEME | Category | Project total (where appropriate) £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 | 2011 /2012 £,000 | 2012 /2013 £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 |
| 37 | Rowner Bowling Club - install Bow Top railings | 1 | 16 | 16 | | | | | | | | | |
| 38 | Forton Recreation Ground - facility upgrade | 1 | 22 | 11 | | | | | | | | | |
| 39 | Harbour Waterfront - illumination improvements | 3 | 50 | 0 | 50 | | | | | 0 | 50 | | |
| 40 | Hardway Sailing Club - replace public slipway | 3 | 40 | | 40 | | | | | | 8 | | |
| 41 | Tukes & Nobes Avebue - Play Equipment Upgrades | 1 | 24 | 24 | | | | | | 24 | | | |
| 42 | Ham Lane Play Area - Equipment & Surfacing Upgrade | 1 | 21 | 21 | | | | | | 21 | | | |
| 43 | Stokes Bay & Lee Promenade - renew shelters | 1 | 25 | 25 | | | | | | 25 | | | |
| 44 | Esplanade - renew seating | 1 | 13 | 13 | | | | | | 13 | | | |
| 45 | Maintenance of Seawalls at Stokesbay | 3 | 15 | | 15 | | | | | | 15 | | |
| 46 | Car Park resurfacing & upgrading | E | 345 | 25 | 80 | 80 | 80 | 80 | | 25 | 80 | 80 | 80 |
| 47 | Holbrook Recreation Centre - replacement | 3 | 6000 | 15 | 135 | 5000 | 850 | | | 15 | 135 | 4000 | 650 |
| 48 | Bridgemaury Bowling Club - fencing upgrade | 1 | 17 | 17 | | | | | | | | | |
| 49 | Rowner Cricket Club - fencing upgrade | 1 | 29 | 29 | | | | | | 5 | | | |
| 50 | Privett Park Tennis Courts - surface upgrade | 1 | 25 | 25 | | | | | | | | | |
| 51 | Cherque Farm - provision of play areas | 1 | 188 | 100 | 88 | | | | | | | | |
| 52 | Privett Park Enclosure - improvements to safety barriers & disabled access | 1 | 12 | 12 | | | | | | | | | |
| 53 | Disabled Toilets refurbishment | 3 | 50 | | 50 | | | | | | 50 | | |
| 54 | Two New Noise Nuisance Recorders | 3 | 10 | | 10 | | | | | | 10 | | |
| 55 | Elson Rec - Skate Board & BMX Facility | 3 | 11 | | 11 | | | | | | | | |
| 56 | Provide lighting to pathways within Leisure Parks, Gardens & Open Spaces | 3 | 73 | | 73 | | | | | | 73 | | |
| 57 | Pirates Cove Play Area - New Play Equipment | 3 | 12 | | 12 | | | | | | | | |

| Capital Item Details | | | Scheme Expenditure | | | | | | | Local Resources | | | |
|----------------------|--|----------|---|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------------------|------------------|------------------|------------------|
| Item No | SCHEME | Category | Project total (where appropriate) £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 | 2011 /2012 £,000 | 2012 /2013 £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 |
| 58 | Tukes Avenue & Nobes Avenue Play Areas - Upgrade Play Equipment & Surfacing & provide Teen Shelter | 3 | 69 | | 69 | | | | | | | | |
| 59 | Walpole Park Cocklepond - rolling programme of renewal of perimeter concrete footways | 3 | 150 | | 40 | 40 | 40 | 30 | | | 40 | 40 | 40 |
| 60 | Walpole Park Skatepark - Provide extension to existing skate park facility | 3 | 6 | | 6 | | | | | | | | |
| 61 | Wilmott Lane Depot - install four temporary holding pens for stray dogs | 3 | 12 | | 12 | | | | | | 12 | | |
| 62 | Grange Farm Nursery - plugging out machine | 3 | 30 | | 30 | | | | | | 30 | | |
| 63 | Grange Farm Nursery - 3 bay multi-span polyhouse | 3 | 35 | | 35 | | | | | | 35 | | |
| 64 | Stokes Bay Central Car Park - repairs, resurfacing & move & reinstate shrub bed | 3 | 80 | | 80 | | | | | | 80 | | |
| 65 | Privett Park 2 - Replacement Pavilion | 3 | 700 | | 700 | | | | | | 350 | | |
| 66 | Privett Enclosure Improved Facilities | 3 | 98 | | 98 | | | | | | 98 | | |
| | Board Total | | | 1,622 | 5,385 | 5,967 | 1,780 | 160 | 25 | 926 | 4,386 | 4,422 | 980 |

KEY TO CATEGORIES

1. Tender Sum
2. Estimated cost of an approved scheme
3. Notional Cost of an unapproved scheme
- E. Exempt from category system

CAPITAL PROGRAMME 2007/2008 TO 2012/2013
POLICY & ORGANISATION BOARD

| Capital Item Details | | | Scheme Expenditure | | | | | | | Local Resources | | | |
|----------------------|--|----------|--|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|---------------------|
| Item No | SCHEME | Category | Project total (where appropriate) £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 | 2011 /2012 £,000 | 2012 /2013 £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 |
| 1 | Millennium Bridge - Repairs | 1 | 2 | 2 | | | | | | 2 | | | |
| 2 | Millennium Bridge - Lighting Improvements | 3 | 10 | 10 | | | | | | 10 | | | |
| 3 | CCTV - General Replacement | E | 384 | 84 | 60 | 60 | 60 | 60 | 60 | 84 | 60 | 60 | 60 |
| 4 | Priddys Hard | 3 | 1,000 | | 1,000 | | | | | | 1,000 | | |
| 5 | Priddys Hard - Ramparts, Fencing | 1 | 65 | 65 | | | | | | 65 | | | |
| 6 | Priddys Hard - Ramparts | 1 | 250 | 20 | 225 | | | | | | | | |
| 7 | Priddys Hard - Camber Repairs & Restoration | E | 450 | 20 | 430 | | | | | 20 | 280 | | |
| | Tenanted Buildings - Major Repairs | | | | | | | | | | | | |
| 8 | Mobile Home Park | E | 77 | 34 | 12 | 30 | | | | 34 | 12 | 30 | |
| 9 | Westfield Road Depot | E | 146 | 24 | 40 | | | | | 24 | 40 | | |
| 10 | Alverbank Hotel | E | 47 | 27 | 20 | | | | | 27 | 20 | | |
| 11 | Bus Station | E | 211 | 45 | 30 | | | | | 45 | 30 | | |
| 12 | Toronto Place - fit out as central archive store | 3 | 35 | | 10 | 10 | 10 | 5 | | | 10 | 10 | 10 |
| | Central Services & Accommodation | | | | | | | | | | | | |
| 13 | IT Equipment | E | - | 174 | 435 | 110 | 110 | 110 | 110 | 174 | 435 | 110 | 110 |
| 14 | IEG | E | - | 79 | | | | | | | | | |
| 15 | Town Hall Major Repairs | E | 1,134 | | | | | | | | | | |
| | Windows Replacement | | | | 262 | 300 | | | | | 262 | 300 | |
| | Shower Facilities | | | 19 | | | | | | 19 | | | |
| | Electrical Re-Wire | | | 45 | 45 | 45 | 30 | 70 | | 45 | 45 | 45 | 30 |
| | Flat Roof Recovering & Insulation | | | 77 | 73 | | | | | 77 | 73 | | |
| | Replacement Air Conditioning | | | 10 | 13 | 18 | 6 | 6 | | 10 | 13 | 18 | 6 |
| | New Air Conditioning Units | | | | 5 | | | | | | 5 | | |
| | Upgrade of Committee Rooms | | | 10 | | | | | | 10 | | | |
| | Lift Refurbishment | | | 30 | 30 | | | | | 30 | 30 | | |
| | Heating Replacement | | | | | 25 | 25 | 25 | | | | 25 | 25 |
| | Replacement Floor Coverings | | | | | 35 | 35 | | | | | 35 | 35 |
| | Fire Alarm System Upgrade | | | 30 | | | | | | 30 | | | |
| | Board Total | | | 804 | 2,690 | 633 | 276 | 276 | 270 | 705 | 2,315 | 633 | 276 |

| Capital Item Details | | | Scheme Expenditure | | | | | | | Local Resources | | | |
|----------------------|--------------------------------|----------|---|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------------------|------------------|------------------|------------------|
| Item No | SCHEME | Category | Project total (where appropriate) £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 | 2011 /2012 £,000 | 2012 /2013 £,000 | Revised 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 |
| | Total Capital Programme | | | 7,675 | 12,953 | 9,602 | 4,932 | 3,312 | 2,871 | 4,076 | 8,877 | 5,411 | 1,486 |

KEY TO CATEGORIES

1. Tender Sum
2. Estimated cost of an approved scheme
3. Notional Cost of an unapproved scheme
- E. Exempt from category system

SUMMARY FINANCING STATEMENT

| | 2007 /2008 £,000 | 2008 /2009 £,000 | 2009 /2010 £,000 | 2010 /2011 £,000 | 2011 /2012 £,000 | 2012 /2013 £,000 |
|---|------------------|------------------|------------------|------------------|------------------|------------------|
| Supported Capital Expenditure (R) - Housing | 6 | 6 | | | | |
| Major Repairs Allowance - HRA | 2,165 | 2,160 | 2,160 | 2,160 | 2,160 | 2,160 |
| Specific Capital Grants - GF | 192 | 186 | 186 | 186 | 186 | 186 |
| Commutated Sums - GF | 167 | 29 | | | | |
| Developer's Contributions - Social Housing - GF | 440 | 350 | 300 | 300 | 300 | |
| Other Grants and Contributions - GF | 629 | 1,345 | 1,545 | 800 | | |
| Earmarked Capital Receipts - GF | 101 | 1,280 | 2,000 | | | |
| Earmarked Capital Receipts - HRA | 150 | | 40 | | | |
| Local Resources - General Capital Receipts -GF | 465 | | | | | |
| Local Resources - Prudential Borrowing - GF | 1,315 | 6,087 | 3,271 | 1,472 | 652 | 511 |
| Local Resources - Prudential Borrowing - HRA | 2,045 | 1,510 | 100 | 14 | 14 | 14 |
| Total Funding | 7,675 | 12,953 | 9,602 | 4,932 | 3,312 | 2,871 |

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PROGRESSION OF A CAPITAL SCHEME THROUGH THE CAPITAL PROGRAMME.

Inception Stage – notional cost of an unapproved scheme

In order for a scheme to be included in the Council's approved Capital Programme a Capital Scheme Proposal Form has to be submitted for consideration. The form requires revenue and funding implications to be considered. If accepted the scheme will be accorded an exempt (e.g. non-construction off-the-shelf items) or **Category 3** rating which is a notional forecast based simply on experience. During the inception stage the Client Unit's requirements, timescales and financial limits are established, from which alternative designs and construction approaches will be considered. The data contained in the inception stage report to Board as part of the annual budget process will only be in outline to ensure that if the Board requires amendments to the proposals, the designer can incorporate these without involving excessive additional work.

If the proposals are approved as part of the budget consideration, Officers will proceed to the design stage and appoint any specialist Consultants, submit the scheme, where appropriate, to the Government Department, public participation, tenant consultation, planning and other bodies who may provide grants, financial support or influence design considerations.

Design Stage – estimated cost of an approved scheme

During the design stage drawings, specifications and a cost plan for the scheme will be prepared in accordance with the approved brief. The culmination of this stage is a design stage report to the Board, which will also advise on the full revenue implications of the project. These include projections of financing costs, amendments to staffing establishments, together with associated maintenance and running costs. If the proposals find favour with the Board it will be recommended to instruct the officers to proceed to the tender stage and the project will progress to a **Category 2**.

Tender Stage

This stage of a Project requires the greatest workload commitment as it should be understood that the drawings and other technical information presented at design stage provide simply sufficient details for planning purposes not for the Contractor to construct the scheme. Thus, during the tender stage drawings, detailed specifications and Bill of Quantities need to be prepared in order to provide the necessary data to seek tenders for the work.

The tender stage report will contain an appraisal of the tenders received, including arithmetical and technical checks carried out and a financial analysis providing comparative figures between previous forecasts and the effect of the expenditure on the Capital Programme, revenue budgets and funding requirements. If the tender to be accepted exceeds the estimated sum by more than the limits in Financial Regulations requiring a virement or supplementary estimate, then Board (and, possibly P&O Board) approval must be sought prior to acceptance. Acceptance of the tender raises the scheme to a **Category 1** rating.

Budget

Due to the statutory requirement to produce a balanced and robust revenue budget for tax-setting purposes, projects that have not proceeded beyond Category 3 and involving significant design requirements will not generally be scheduled for start within the forthcoming budget year.

Exemptions

Some Capital Programme schemes will be exempted from the above controls by virtue of short lead-in times e.g. equipment purchase or grants.

ADMINISTRATION MANPOWER BUDGET

NUMBER OF POSTS IN BUDGET

| | ORIGINAL 2007/2008 | REVISED 2007/2008 | ESTIMATE 2008/2009 |
|-----------------------------------|-------------------------------|------------------------------|-------------------------------|
| SERVICES | | | |
| CHIEF EXECUTIVE (INC. SURESTART) | 31.5 | 29.1 | 30.1 |
| CORPORATE SERVICES | 37.8 | 33.1 | 33.1 |
| ENVIRONMENTAL SERVICES | 46.5 | 54.3 | 52.2 |
| FINANCIAL SERVICES | 62.6 | 65.1 | 64.8 |
| HOUSING SERVICES | 80.1 | 79.5 | 78.6 |
| BOROUGH SOLICITOR | 17.9 | 17.1 | 17.1 |
| LEISURE SERVICES (INC. EXPLOSION) | 23.5 | 20.5 | 21.5 |
| DEVELOPMENT SERVICES | 32.1 | 34.4 | 35.4 |
| | <u>332.0</u> | <u>333.2</u> | <u>332.8</u> |

LABOUR MANPOWER BUDGET

SERVICE

| | | | |
|---------------------|-------------|-------------|-------------|
| CEMETERY | 2.0 | 0.0 | 0.0 |
| LEISURE MAINTENANCE | 3.0 | 3.0 | 3.0 |
| NURSERY | 3.0 | 3.0 | 3.0 |
| BUILDING CLEANING | 13.0 | 13.0 | 13.0 |
| | <u>21.0</u> | <u>19.0</u> | <u>19.0</u> |

All Figures are in Whole Time Equivalentents

