

## GENERAL FUND BUDGET

Summary 2008/2009 Revised, Estimate 2009/2010

|                                             | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|---------------------------------------------|----------------------------|---------------------------|----------------------------|
| <b><u>BOARD</u></b>                         |                            |                           |                            |
| COMMUNITY AND ENVIRONMENT                   | 7,144,500                  | 7,240,420                 | 7,348,460                  |
| HOUSING                                     | 531,130                    | 533,800                   | 485,960                    |
| POLICY AND ORGANISATION                     | 4,989,590                  | 5,166,520                 | 5,295,300                  |
| <b>Total Net Expenditure</b>                | <b>12,665,220</b>          | <b>12,940,740</b>         | <b>13,129,720</b>          |
| Transfer to/(from) Balances & Reserves      |                            |                           |                            |
| General contribution to balances            | 30,000                     | 30,000                    | (40,000)                   |
| RFR, Collection Fund surplus                | 55,000                     | 55,000                    | 100,000                    |
| RFR, Additional contributions               | 56,780                     | 56,780                    |                            |
| RFR, Equalisation of maintenance needs      |                            |                           | (30,000)                   |
| RFR, Spend to save initiatives              |                            | (64,000)                  |                            |
| RFR, Supplementary estimate (incl slippage) |                            | (100,630)                 |                            |
| H&PDG, Contribution to salary costs         | (100,000)                  | (120,890)                 | (187,720)                  |
| H&PDG, Capital funding element              |                            | (90,000)                  |                            |
| <b>BUDGET TOTAL</b>                         | <b>12,707,000</b>          | <b>12,707,000</b>         | <b>12,972,000</b>          |

### General Fund Working Balance

|        |         |         |         |
|--------|---------|---------|---------|
| B/Fwd  | 860,000 | 860,000 | 890,000 |
| Change | 30,000  | 30,000  | -       |
| C/Fwd  | 890,000 | 890,000 | 890,000 |

### Revenue Financing Reserve

|        |         |          |         |
|--------|---------|----------|---------|
| B/Fwd  | 222,590 | 502,680  | 449,830 |
| Change | 111,780 | (52,850) | 30,000  |
| C/Fwd  | 334,370 | 449,830  | 479,830 |

**SUMMARY OF REVENUE ESTIMATES 2009/2010**

|                                        | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ | Page |
|----------------------------------------|----------------------------|---------------------------|----------------------------|------|
| <b>COMMUNITY AND ENVIRONMENT BOARD</b> |                            |                           |                            |      |
| Gosport Market                         | (131,320)                  | (92,190)                  | (133,190)                  | 5    |
| Cemetery                               | 47,510                     | 54,710                    | 43,920                     | 5    |
| Leisure & Culture                      | 2,197,840                  | 2,267,270                 | 2,312,950                  | 5    |
| Waste                                  | 1,526,870                  | 1,501,750                 | 1,636,290                  | 7    |
| Streetscene                            | 1,167,940                  | 1,270,500                 | 1,206,730                  | 9    |
| Concessionary Travel                   | 1,251,120                  | 1,114,050                 | 1,122,000                  | 11   |
| Landing Stage                          | 23,690                     | 31,250                    | 10,530                     | 11   |
| Misc Environmental & Transportation    | 253,940                    | 304,020                   | 343,450                    | 11   |
| Environmental Health Services          | 806,910                    | 789,060                   | 805,780                    | 13   |
| <b>Board Total</b>                     | <b>7,144,500</b>           | <b>7,240,420</b>          | <b>7,348,460</b>           |      |
| <b>HOUSING BOARD</b>                   |                            |                           |                            |      |
| Home Improvement Grants                | 60,450                     | 64,000                    | 67,800                     | 17   |
| Private Sector Housing                 | 66,930                     | 69,740                    | 76,470                     | 17   |
| Homelessness                           | 403,750                    | 400,060                   | 341,690                    | 17   |
| <b>Board Total</b>                     | <b>531,130</b>             | <b>533,800</b>            | <b>485,960</b>             |      |
| <b>POLICY AND ORGANISATION BOARD</b>   |                            |                           |                            |      |
| Registration of Electors               | 178,880                    | 178,700                   | 180,000                    | 23   |
| Local Land Charges                     | (70,170)                   | 15,580                    | 3,800                      | 23   |
| Mobile Home Park                       | (73,780)                   | (56,940)                  | (70,350)                   | 23   |
| Housing Benefits                       | 616,680                    | 617,400                   | 613,300                    | 25   |
| Local Taxation                         | 498,620                    | 480,910                   | 467,100                    | 25   |
| Marketing and Tourism                  | 115,960                    | 127,570                   | 128,580                    | 25   |
| Economic Prosperity                    | 300,020                    | 321,800                   | 366,300                    | 27   |
| Community Safety                       | 394,480                    | 400,890                   | 384,790                    | 27   |
| Development Services                   | 749,180                    | 803,180                   | 813,050                    | 27   |
| Depot (Landlord Account)               | (71,830)                   | (43,880)                  | (44,990)                   | 27   |
| Licensing & Registration               | 96,860                     | 147,850                   | 135,810                    | 29   |
| Explosion Museum                       | 30,180                     | 145,920                   | 45,860                     | 29   |
| Priddy's Hard                          | 165,370                    | 188,020                   | 181,170                    | 29   |
| Assistance to Voluntary Organisations  | 236,310                    | 242,140                   | 263,920                    | 29   |
| Corporate & Civic Expenses             | 2,202,610                  | 2,113,640                 | 2,083,330                  | 31   |
| Miscellaneous Services                 | 334,260                    | 399,700                   | 72,110                     | 33   |
| Other Corporate Areas                  | (714,040)                  | (915,960)                 | (328,480)                  | 33   |
| <b>Board Total</b>                     | <b>4,989,590</b>           | <b>5,166,520</b>          | <b>5,295,300</b>           |      |
| <b>GRAND TOTAL OF ALL BOARDS</b>       | <b>12,665,220</b>          | <b>12,940,740</b>         | <b>13,129,720</b>          |      |

## COMMUNITY AND ENVIRONMENT BOARD

### SUMMARY OF REVENUE ESTIMATES 2009/2010

| <b>SERVICE</b>                      | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ | Page |
|-------------------------------------|----------------------------|---------------------------|----------------------------|------|
| Gosport Market                      | (131,320)                  | (92,190)                  | (133,190)                  | 5    |
| Cemetery                            | 47,510                     | 54,710                    | 43,920                     | 5    |
| Leisure & Culture                   | 2,197,840                  | 2,267,270                 | 2,312,950                  | 5    |
| Waste                               | 1,526,870                  | 1,501,750                 | 1,636,290                  | 7    |
| Streetscene                         | 1,167,940                  | 1,270,500                 | 1,206,730                  | 9    |
| Concessionary Travel                | 1,251,120                  | 1,114,050                 | 1,122,000                  | 11   |
| Landing Stage                       | 23,690                     | 31,250                    | 10,530                     | 11   |
| Misc Environmental & Transportation | 253,940                    | 304,020                   | 343,450                    | 11   |
| Environmental Health Services       | 806,910                    | 789,060                   | 805,780                    | 13   |
| <b>Board Total</b>                  | <b>7,144,500</b>           | <b>7,240,420</b>          | <b>7,348,460</b>           |      |

## COMMUNITY AND ENVIRONMENT BOARD

### GOSPORT MARKET

An open air market is held every Tuesday and Saturday in the pedestrianised area of the High Street in Gosport. The management of the market is contracted out to Hughmark International.

### CEMETERY

Ann's Hill Cemetery and closed churchyards. The cemetery is still operational although as available space is rapidly becoming used the team are also undertaking planning and preparation for the new cemetery.

### LEISURE & CULTURE

#### Net Expenditure comprises

|                                | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | BUDGET<br>2009/2010<br>£ |
|--------------------------------|----------------------------|---------------------------|--------------------------|
| Open Spaces                    | 1,067,670                  | 1,129,560                 | 1,178,750                |
| Outdoor Sports                 | 274,910                    | 309,560                   | 298,870                  |
| Holbrook Recreation Centre     | 328,680                    | 322,030                   | 329,400                  |
| Non GBC Leisure Facilities     | 5,590                      | 5,270                     | 4,320                    |
| Countryside Management         | 121,960                    | 118,510                   | 116,540                  |
| Museum                         | 87,250                     | 85,800                    | 65,600                   |
| Community Recreation           | 149,370                    | 135,220                   | 145,270                  |
| Allotments                     | 47,360                     | 49,400                    | 57,340                   |
| Waterfront Festival (net cost) | 30,000                     | 30,000                    | 30,000                   |
| Arts & Other Events            | 85,050                     | 81,920                    | 86,860                   |
|                                | <u>2,197,840</u>           | <u>2,267,270</u>          | <u>2,312,950</u>         |

**COMMUNITY AND ENVIRONMENT BOARD**

|                          | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | BUDGET<br>2009/2010<br>£ |
|--------------------------|----------------------------|---------------------------|--------------------------|
| <b>GOSPORT MARKET</b>    |                            |                           |                          |
| Premises                 | 1,000                      | 1,000                     | 1,000                    |
| Supplies and Services    | 300                        | 300                       | 300                      |
| Administration Recharges | 25,760                     | 28,900                    | 27,900                   |
|                          | <u>27,060</u>              | <u>30,200</u>             | <u>29,200</u>            |
| Income                   | 158,380                    | 122,390                   | 162,390                  |
| <b>NET INCOME</b>        | <u>(131,320)</u>           | <u>(92,190)</u>           | <u>(133,190)</u>         |

**CEMETERY**

|                                       |                |                |                |
|---------------------------------------|----------------|----------------|----------------|
| Premises                              | 32,760         | 34,460         | 22,010         |
| Transport                             | 3,030          | 2,850          | 2,850          |
| Supplies and Services                 | 2,990          | 2,940          | 2,960          |
| Contractor Payments                   | 89,910         | 90,350         | 93,830         |
| Administration Recharges              | 100,780        | 99,900         | 101,500        |
| Capital Finance                       | 1,580          | 1,580          | 1,580          |
|                                       | <u>231,050</u> | <u>232,080</u> | <u>224,730</u> |
| Income                                |                |                |                |
| - Fees and Charges                    | 68,540         | 69,370         | 72,810         |
| - Portchester Crematorium Joint Board | 115,000        | 108,000        | 108,000        |
|                                       | <u>183,540</u> | <u>177,370</u> | <u>180,810</u> |
| <b>NET EXPENDITURE</b>                | <u>47,510</u>  | <u>54,710</u>  | <u>43,920</u>  |

**LEISURE & CULTURE**

|                               |                  |                  |                  |
|-------------------------------|------------------|------------------|------------------|
| Employees                     | 138,350          | 149,560          | 132,150          |
| Premises                      | 234,880          | 316,480          | 305,260          |
| Transport                     | 8,550            | 10,040           | 8,650            |
| Supplies and Services         | 294,480          | 323,760          | 289,490          |
| Contractor Payments           | 1,259,440        | 1,257,220        | 1,342,090        |
| Administration Recharges      | 645,550          | 617,480          | 666,400          |
| Capital Finance               | 196,430          | 218,720          | 218,720          |
|                               | <u>2,777,680</u> | <u>2,893,260</u> | <u>2,962,760</u> |
| Income                        |                  |                  |                  |
| - Fees & Charges              | 1,130            | 2,270            | 1,040            |
| - Rents, Lettings & Wayleaves | 221,500          | 224,550          | 227,090          |
| - Government Grants Deferred  | 171,360          | 171,360          | 171,360          |
| - Other                       | 185,850          | 227,810          | 250,320          |
|                               | <u>579,840</u>   | <u>625,990</u>   | <u>649,810</u>   |
| <b>NET EXPENDITURE</b>        | <u>2,197,840</u> | <u>2,267,270</u> | <u>2,312,950</u> |

## COMMUNITY AND ENVIRONMENT BOARD

### WASTE

The Council operates recycling collection centres for glass, paper, cans and textiles at eleven major sites and twenty nine micro centres throughout the Borough. A scheme for the kerbside collection of mixed dry recyclable materials was implemented throughout the Borough following a successful trial scheme.

A service is also provided on request for Councillors' Amenity Bins (which are provided free of charge), and for Unwanted Domestic Items (for which a charge is made). All waste arising in the Borough that is not recycled is transported to the incinerator at Portsmouth.

| <b>Contractor payments comprises</b> | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | BUDGET<br>2009/2010<br>£ |
|--------------------------------------|----------------------------|---------------------------|--------------------------|
| Domestic Refuse Collection           | 1,129,670                  | 1,147,250                 | 1,169,020                |
| Garden Waste Collection              | 30,080                     | 34,800                    | 33,080                   |
| Amenity Bin Service                  | 25,500                     | 26,470                    | 27,530                   |
| Clinical Waste Collection            | 27,670                     | 34,440                    | 34,080                   |
| Special Collections                  | 2,270                      | 2,670                     | 2,780                    |
| Bulky Household Waste                | 95,820                     | 88,430                    | 96,970                   |
| Waste Recycling                      | 36,100                     | 46,030                    | 48,050                   |
|                                      | 1,347,110                  | 1,380,090                 | 1,411,510                |

### **Fees and Charges income comprises**

|                          |         |         |         |
|--------------------------|---------|---------|---------|
| Garden Waste Collection  | 38,900  | 37,780  | 41,390  |
| Special Collections      | 2,500   | 2,940   | 3,060   |
| Bulky Household Waste    | 10,820  | 16,110  | 16,700  |
| Waste Recycling          | 125,110 | 153,730 | 57,010  |
| Replacement Wheeled Bins |         |         | 40,000  |
|                          | 177,330 | 210,560 | 158,160 |

## COMMUNITY AND ENVIRONMENT BOARD

|                                     | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | BUDGET<br>2009/2010<br>£ |
|-------------------------------------|----------------------------|---------------------------|--------------------------|
| <b>WASTE</b>                        |                            |                           |                          |
| Employees                           | 12,780                     | 10,070                    | 10,420                   |
| Supplies and Services               | 36,810                     | 61,010                    | 79,580                   |
| Contractor Payments                 | 1,347,110                  | 1,380,090                 | 1,411,510                |
| Administration Recharges            | 283,600                    | 234,500                   | 226,300                  |
| Capital Finance                     | 89,680                     | 89,670                    | 89,670                   |
|                                     | <u>1,769,980</u>           | <u>1,775,340</u>          | <u>1,817,480</u>         |
| Income                              |                            |                           |                          |
| - Other Fees and Charges            | 177,330                    | 210,560                   | 118,160                  |
| - Reimbursement of Pension Payments | 2,750                      | -                         | -                        |
| - Government Grants Deferred        | 63,030                     | 63,030                    | 63,030                   |
|                                     | <u>243,110</u>             | <u>273,590</u>            | <u>181,190</u>           |
| <b>NET EXPENDITURE</b>              | <u>1,526,870</u>           | <u>1,501,750</u>          | <u>1,636,290</u>         |

## COMMUNITY AND ENVIRONMENT BOARD

### STREETSCENE

### CAR PARKS

Almost 3,000 off-street and foreshore parking spaces are provided within Gosport and Lee on the Solent

### OTHER

The Council has responsibility for enforcing legislation and local byelaws regarding dogs and abandoned vehicles

| <b>Net Expenditure comprises</b>                | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | BUDGET<br>2009/2010<br>£ |
|-------------------------------------------------|----------------------------|---------------------------|--------------------------|
| Car Parks                                       | 64,900                     | 84,430                    | 34,610                   |
| Abandoned/Unwanted Vehicles                     | 39,770                     | 81,400                    | 78,910                   |
| Dog Control                                     | 114,450                    | 119,730                   | 101,920                  |
| Nursery                                         | 30,860                     | 66,050                    | 62,990                   |
| Public Conveniences                             | 277,670                    | 256,420                   | 264,510                  |
| Street Cleansing                                | 419,380                    | 396,880                   | 405,450                  |
| Flower Bed, Shrubbery & High Street Maintenance | 216,760                    | 209,830                   | 205,900                  |
| Enforcement Services                            | 4,150                      | 55,760                    | 52,440                   |
|                                                 | <b>1,167,940</b>           | <b>1,270,500</b>          | <b>1,206,730</b>         |

| <b>Other Income comprises</b>                   | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | BUDGET<br>2009/2010<br>£ |
|-------------------------------------------------|----------------------------|---------------------------|--------------------------|
| Abandoned/Unwanted Vehicles                     | -                          | 770                       | -                        |
| Dog Control                                     | 3,630                      | 3,630                     | 3,630                    |
| Nursery                                         | 109,460                    | 104,030                   | 106,980                  |
| Public Conveniences                             | 6,660                      | 4,250                     | 4,250                    |
| Street Cleansing                                | -                          | -                         | -                        |
| Flower Bed, Shrubbery & High Street Maintenance | 129,440                    | 129,430                   | 129,430                  |
| Enforcement of Fixed Penalties                  | 3,000                      | 3,540                     | 3,360                    |
|                                                 | <b>252,190</b>             | <b>245,650</b>            | <b>247,650</b>           |

**COMMUNITY AND ENVIRONMENT BOARD**

|                                            | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | BUDGET<br>2009/2010<br>£ |
|--------------------------------------------|----------------------------|---------------------------|--------------------------|
| <b>STREETSCENE</b>                         |                            |                           |                          |
| <b>CAR PARKS</b>                           |                            |                           |                          |
| Premises                                   | 60,050                     | 61,140                    | 58,460                   |
| Supplies and Services                      | 10,650                     | 14,180                    | 14,210                   |
| Contractor Payments                        | 30,400                     | 30,550                    | 31,770                   |
| Administration Recharges                   | 307,230                    | 269,500                   | 270,200                  |
| Capital Finance                            | 217,290                    | 217,620                   | 211,530                  |
|                                            | <u>625,620</u>             | <u>592,990</u>            | <u>586,170</u>           |
| Income                                     |                            |                           |                          |
| - Car Park Fees                            | 447,500                    | 401,240                   | 421,240                  |
| - Car Park Permits                         | 71,150                     | 61,420                    | 61,420                   |
| - Parking Fines                            | 40,170                     | 45,000                    | 68,000                   |
| - Advertising & Other Miscellaneous Income | 1,900                      | 900                       | 900                      |
|                                            | <u>560,720</u>             | <u>508,560</u>            | <u>551,560</u>           |
| <b>NET EXPENDITURE</b>                     | <u>64,900</u>              | <u>84,430</u>             | <u>34,610</u>            |
| <b>OTHER</b>                               |                            |                           |                          |
| Employees                                  | 70,230                     | 82,830                    | 83,540                   |
| Premises                                   | 148,050                    | 164,120                   | 147,810                  |
| Transport                                  | 250                        | 120                       | 3,690                    |
| Supplies and Services                      | 118,820                    | 89,560                    | 94,700                   |
| Contractor Payments                        | 545,780                    | 548,190                   | 565,230                  |
| Administration Recharges                   | 415,270                    | 482,800                   | 460,700                  |
| Capital Finance                            | 56,830                     | 64,100                    | 64,100                   |
|                                            | <u>1,355,230</u>           | <u>1,431,720</u>          | <u>1,419,770</u>         |
| Income                                     |                            |                           |                          |
| - Government Grants Deferred               | 340                        | 330                       | 330                      |
| - Other                                    | 251,850                    | 245,320                   | 247,320                  |
|                                            | <u>252,190</u>             | <u>245,650</u>            | <u>247,650</u>           |
| <b>NET EXPENDITURE</b>                     | <u>1,103,040</u>           | <u>1,186,070</u>          | <u>1,172,120</u>         |
| <b>NET EXPENDITURE</b>                     | <u>1,167,940</u>           | <u>1,270,500</u>          | <u>1,206,730</u>         |

## COMMUNITY AND ENVIRONMENT BOARD

### CONCESSIONARY TRAVEL

Concessionary travel is available to certain disabled residents and all men and women aged 60 and above. Residents have the choice of Tokens or Farepass which offers all day free bus travel.

### LANDING STAGE

The ferry pontoon is owned by Gosport Borough Council and leased to Portsmouth Ferry Company who operate a frequent cross harbour service to Portsmouth. Built in 1926 the pontoon, which facilitates 3 million passenger crossings per annum, is due for replacement.

### MISC ENVIRONMENTAL & TRANSPORTATION

Misc Environmental & Transportation includes the following specific budgets-

| Net Expenditure comprises                       | ORIGINAL       | REVISED        | BUDGET         |
|-------------------------------------------------|----------------|----------------|----------------|
|                                                 | 2008/2009      | 2008/2009      | 2009/2010      |
|                                                 | £              | £              | £              |
| Traffic Agency Deficiency                       | 84,660         | 95,210         | 97,660         |
| Environmental Maintenance & Improvements        | 36,610         | 50,700         | 46,500         |
| Street Name Plates - Maintenance                | 28,110         | 25,740         | 26,060         |
| Christmas Entertainment, Decorations & Lighting | 7,800          | 10,440         | 23,240         |
| Other Expenses - Traffic Regulation Orders      | 42,370         | 30,510         | 40,700         |
| Forton Lake Bridge                              | 25,900         | 25,850         | 22,670         |
| Coastal Services                                | 28,790         | 34,190         | 33,320         |
| Coast Protection                                | 38,950         | 43,620         | 44,810         |
| Tenanted Buildings                              | (400)          | (8,710)        | 10,510         |
| Bus Station                                     | (38,090)       | (2,940)        | (1,330)        |
| Town Quay                                       | 340            | 400            | 400            |
| Other                                           | (1,100)        | (990)          | (1,090)        |
|                                                 | <u>253,940</u> | <u>304,020</u> | <u>343,450</u> |

**COMMUNITY AND ENVIRONMENT BOARD**

|                                                    | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | BUDGET<br>2009/2010<br>£ |
|----------------------------------------------------|----------------------------|---------------------------|--------------------------|
| <b>CONCESSIONARY TRAVEL</b>                        |                            |                           |                          |
| Employees                                          | 3,000                      | 2,140                     | 2,650                    |
| Premises                                           | 700                        | 590                       | 700                      |
| Transport                                          | 80                         | 80                        | 80                       |
| Supplies and Services                              | 5,770                      | 4,540                     | 5,280                    |
| Bus Passes and Travel Tokens                       | 1,191,080                  | 1,048,000                 | 1,055,990                |
| Administration Recharges                           | 50,490                     | 58,700                    | 57,300                   |
| <b>NET EXPENDITURE</b>                             | <b>1,251,120</b>           | <b>1,114,050</b>          | <b>1,122,000</b>         |
| <br><b>LANDING STAGE</b>                           |                            |                           |                          |
| Premises - Special Maintenance                     | 2,890                      | 6,460                     | 3,490                    |
| Supplies and Services                              | -                          | 2,160                     | 1,080                    |
| Administration Recharges                           | 9,560                      | 9,200                     | 8,400                    |
| Capital Finance                                    | 13,680                     | 15,870                    | -                        |
|                                                    | <b>26,130</b>              | <b>33,690</b>             | <b>12,970</b>            |
| Income                                             | 2,440                      | 2,440                     | 2,440                    |
| <b>NET EXPENDITURE</b>                             | <b>23,690</b>              | <b>31,250</b>             | <b>10,530</b>            |
| <br><b>MISC ENVIRONMENTAL &amp; TRANSPORTATION</b> |                            |                           |                          |
| Employees                                          | -                          | 2,150                     | -                        |
| Premises                                           | 136,000                    | 185,120                   | 173,480                  |
| Supplies and Services                              | 36,010                     | 35,850                    | 41,500                   |
| Third Party Payments                               | 34,600                     | 32,140                    | 32,360                   |
| Administration Recharges                           | 332,980                    | 331,670                   | 338,200                  |
| Capital Finance                                    | 159,680                    | 163,530                   | 162,810                  |
|                                                    | <b>699,270</b>             | <b>750,460</b>            | <b>748,350</b>           |
| Income                                             |                            |                           |                          |
| - Fees & Charges                                   | 19,620                     | 20,050                    | 23,400                   |
| - Rents                                            | 152,150                    | 124,810                   | 118,800                  |
| - Government Grants Deferred                       | 124,730                    | 125,160                   | 125,160                  |
| - Other                                            | 148,830                    | 176,420                   | 137,540                  |
|                                                    | <b>445,330</b>             | <b>446,440</b>            | <b>404,900</b>           |
| <b>NET EXPENDITURE</b>                             | <b>253,940</b>             | <b>304,020</b>            | <b>343,450</b>           |

## COMMUNITY AND ENVIRONMENT BOARD

### ENVIRONMENTAL SERVICES

#### Environmental Health Services - Commercial

| <b>Net Expenditure comprises</b> | ORIGINAL       | REVISED        | BUDGET         |
|----------------------------------|----------------|----------------|----------------|
|                                  | 2008/2009      | 2008/2009      | 2009/2010      |
|                                  | £              | £              | £              |
| Food, Safety and Hygiene         | 204,710        | 176,050        | 177,970        |
| Public Health                    | 133,590        | 122,500        | 122,850        |
| Health & Safety                  | 85,540         | 78,200         | 77,230         |
|                                  | <u>423,840</u> | <u>376,750</u> | <u>378,050</u> |

#### Environmental Health Services - Pollution & Environment

| <b>Net Expenditure comprises</b> | ORIGINAL       | REVISED        | BUDGET         |
|----------------------------------|----------------|----------------|----------------|
|                                  | 2008/2009      | 2008/2009      | 2009/2010      |
|                                  | £              | £              | £              |
| Pollution Control                | 231,710        | 263,950        | 277,220        |
| Rodent and Pest Control          | 112,810        | 117,430        | 117,860        |
| Gypsy and Traveler Services      | 38,550         | 30,930         | 32,650         |
|                                  | <u>383,070</u> | <u>412,310</u> | <u>427,730</u> |

**COMMUNITY AND ENVIRONMENT BOARD**

|                                                                    | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | BUDGET<br>2009/2010<br>£ |
|--------------------------------------------------------------------|----------------------------|---------------------------|--------------------------|
| <b>ENVIRONMENTAL SERVICES</b>                                      |                            |                           |                          |
| <b>Environmental Health Services - Commercial</b>                  |                            |                           |                          |
| Employees                                                          | 1,920                      | 18,160                    | 0                        |
| Transport                                                          | 80                         | 1,100                     | 0                        |
| Supplies and Services                                              | 29,320                     | 28,720                    | 30,960                   |
| Third Party Payments                                               | 1,060                      | 870                       | 890                      |
| Administration Recharges                                           | 398,460                    | 346,300                   | 351,300                  |
|                                                                    | <u>430,840</u>             | <u>395,150</u>            | <u>383,150</u>           |
| Income                                                             | 7,000                      | 18,400                    | 5,100                    |
| <b>NET EXPENDITURE</b>                                             | <u>423,840</u>             | <u>376,750</u>            | <u>378,050</u>           |
| <b>Environmental Health Services - Pollution &amp; Environment</b> |                            |                           |                          |
| Employees                                                          | 53,560                     | 53,780                    | 55,200                   |
| Premises                                                           | 550                        | 2,010                     | 1,320                    |
| Transport                                                          | 8,480                      | 9,500                     | 8,490                    |
| Supplies and Services                                              | 42,410                     | 35,190                    | 36,120                   |
| Contractor Payments                                                | 100                        | 50                        | 100                      |
| Administration Recharges                                           | 294,290                    | 330,200                   | 343,500                  |
| Capital Finance                                                    | 1,110                      | 2,000                     | 2,000                    |
|                                                                    | <u>400,500</u>             | <u>432,730</u>            | <u>446,730</u>           |
| Income                                                             | 17,430                     | 20,420                    | 19,000                   |
| <b>NET EXPENDITURE</b>                                             | <u>383,070</u>             | <u>412,310</u>            | <u>427,730</u>           |
| <b>NET EXPENDITURE</b>                                             | <u>806,910</u>             | <u>789,060</u>            | <u>805,780</u>           |



## HOUSING BOARD

### SUMMARY OF REVENUE ESTIMATES 2009/2010

|                         | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ | Page |
|-------------------------|----------------------------|---------------------------|----------------------------|------|
| <b>SERVICE</b>          |                            |                           |                            |      |
| Home Improvement Grants | 60,450                     | 64,000                    | 67,800                     | 17   |
| Private Sector Housing  | 66,930                     | 69,740                    | 76,470                     | 17   |
| Homelessness            | 403,750                    | 400,060                   | 341,690                    | 17   |
| <b>Board Total</b>      | <u>531,130</u>             | <u>533,800</u>            | <u>485,960</u>             |      |

## **HOUSING BOARD**

### **SERVICE**

#### **HOME ADAPTATION GRANTS**

The Council provides a range of home improvement grants, subject to budget availability. Mandatory grants are paid towards eligible disabled adaptations. All other grants are dependant upon Council policy which is reviewed annually.

The Council contributes towards the running costs of a local Home Improvement Agency. This provides practical advice and support for vulnerable clients who wish to improve or adapt their homes.

#### **PRIVATE SECTOR HOUSING**

The expenditure relates to inspection of premises to assess whether they meet the Decent Homes Standard, structural defects, enforcing standards for overcrowding and houses in multiple occupation, and remedying conditions which might constitute a nuisance or danger to health. Statutory notices to remedy defects and unsatisfactory conditions are served when necessary.

The promotion of domestic energy efficiency improvements in order to meet statutory targets. The service includes the provision of direct financial assistance but relies primarily upon education and awareness raising to bring about changes in public attitude and behaviour.

This category also includes Housing Associations. The Council has also financially assisted a number of local housing associations in the construction or improvement of houses and has, in return, been allowed to nominate a proportion of the tenants. This assistance is expected to increase significantly through the provision of Local Authority Housing Association Grant, although this will have no effect on the revenue budget.

#### **HOMELESSNESS**

The Council has been successful in targeting resources towards the prevention of homelessness helping to reduce the number of homelessness acceptances and the resulting accommodation costs incurred. A key example of this is a significant reduction in Bed and Breakfast costs which has been achieved partly through increasing the budget for securing private rented accommodation through the provision of damage deposits and rent in advance payments. As a result of this and other initiatives the Council is on target to achieve the Governments direction of a 50% reduction in temporary accommodation by 2010.

The Council has exceeded targets for the reduction in the numbers in RAPS properties in accordance with Government guidelines during the last twelve months.

These budgets can be significantly influenced by external factors and will be closely monitored particularly to identify any variations arising from the recent introduction of the Local Housing Allowance or the accommodation category will be reviewed to assess whether there is a suitable alternative that is available to the Council

**HOUSING BOARD**

## HOUSING BOARD

|                                              | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|----------------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>HOME IMPROVEMENT GRANTS</b>               |                            |                           |                            |
| Supplies and Services (Southern Focus Trust) | 11,000                     | 11,000                    | 11,000                     |
| Administration Recharges                     | 49,450                     | 53,000                    | 56,800                     |
| <b>NET EXPENDITURE</b>                       | <b>60,450</b>              | <b>64,000</b>             | <b>67,800</b>              |

**PRIVATE SECTOR HOUSING**

|                          |               |               |               |
|--------------------------|---------------|---------------|---------------|
| Supplies and Services    | 6,070         | 6,070         | 6,070         |
| Administration Recharges | 61,960        | 65,300        | 71,500        |
|                          | <b>68,030</b> | <b>71,370</b> | <b>77,570</b> |
| Income                   | 1,100         | 1,630         | 1,100         |
| <b>NET EXPENDITURE</b>   | <b>66,930</b> | <b>69,740</b> | <b>76,470</b> |

**HOMELESSNESS**

|                          |                  |                  |                  |
|--------------------------|------------------|------------------|------------------|
| Employees                | 23,310           | 16,270           | 21,820           |
| Premises                 | 67,850           | 76,140           | 78,380           |
| Transport                | -                | 100              | 100              |
| Supplies and Services    | 1,657,610        | 1,572,780        | 1,594,060        |
| Administration Recharges | 326,150          | 338,140          | 350,700          |
|                          | <b>2,074,920</b> | <b>2,003,430</b> | <b>2,045,060</b> |
| Income                   | 1,671,170        | 1,603,370        | 1,703,370        |
| <b>NET EXPENDITURE</b>   | <b>403,750</b>   | <b>400,060</b>   | <b>341,690</b>   |

## **HOUSING BOARD**

### **SERVICE**

#### **HOUSING REVENUE ACCOUNT**

Provisions governing the operation of the Housing Revenue Account (HRA) are contained in the Local Government and Housing Act 1989. Expenditure falls within the broad categories of management (including administration), repair and maintenance and subsidy. Income is derived from rents, service charges and interest on mortgages on sold Council properties.

The Secretary of State makes assumptions about increases in expenditure and rent levels when determining an authorities subsidy.

As well as the items charged or credited to the account, the HRA is also "ring fenced". This means that contributions are not allowed between the HRA and the General Fund.

The estimated average number of dwellings in 2009/10 will be in the region of 3,200.

We estimate selling approximately 2 dwellings to secure tenants under the Right to Buy scheme in 2008/09 and a similar amount in 2009/10.

In April 2001 the ODPM introduced a new financial framework for Local Authority Housing. This has brought about significant changes to the way in which the HRA is accounted for. This authority has used the new format for HRA presentation since 2001/2002.

To conform with Government guidance, rent rebates have been accounted for within the General Fund since 1st April 2004.

## COUNCIL HOUSING

|                                           | ORIGINAL<br>2008/2009<br><u>£000</u> | REVISED<br>2008/2009<br><u>£000</u> | ESTIMATE<br>2009/2010<br><u>£000</u> |
|-------------------------------------------|--------------------------------------|-------------------------------------|--------------------------------------|
| <b>THE HOUSING REVENUE ACCOUNT</b>        |                                      |                                     |                                      |
| <b>Income</b>                             |                                      |                                     |                                      |
| Dwelling Rents                            | 10,002                               | 9,955                               | 10,691                               |
| Shops & Garages                           | 236                                  | 220                                 | 240                                  |
| Service Charges                           | 399                                  | 388                                 | 395                                  |
|                                           | 10,637                               | 10,563                              | 11,326                               |
| <b>Expenditure</b>                        |                                      |                                     |                                      |
| Management                                | 2,608                                | 2,822                               | 2,805                                |
| Maintenance                               | 2,524                                | 2,475                               | 2,456                                |
| Rents, Rates, Taxes, Other Charges        | 77                                   | 77                                  | 77                                   |
| Cost Of Capital / Deferred Charges        | 0                                    |                                     |                                      |
| Depreciation                              | 2,161                                | 2,160                               | 2,234                                |
| HRA Subsidy                               | 3,172                                | 3,166                               | 3,524                                |
|                                           | 10,542                               | 10,700                              | 11,096                               |
| <b>Net Cost Of Services</b>               |                                      |                                     |                                      |
|                                           | (95)                                 | 137                                 | (230)                                |
| Financing Adjustment                      | 0                                    | 0                                   | 0                                    |
| Item 8 Debit                              | 130                                  | 152                                 | 189                                  |
| HRA Investment Income / Mortgage Interest | (35)                                 | (30)                                | (20)                                 |
|                                           | 95                                   | 122                                 | 169                                  |
| <b>Net Operating Expenditure</b>          |                                      |                                     |                                      |
|                                           | 0                                    | 259                                 | (61)                                 |
| Capital Expenditure funded from Revenue   | 0                                    | 0                                   | 0                                    |
| <b>Housing Revenue Account Balance</b>    |                                      |                                     |                                      |
| Surplus at beginning of Year              | 584                                  | 677                                 | 418                                  |
| Surplus / (-) Deficit for Year            | 0                                    | (259)                               | 61                                   |
| <b>Surplus at end of Year</b>             | 584                                  | 418                                 | 479                                  |



**POLICY AND ORGANISATION BOARD**

**SUMMARY OF REVENUE ESTIMATES 2009/2010**

| <b>SERVICE</b>                        | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ | Page |
|---------------------------------------|----------------------------|---------------------------|----------------------------|------|
| Registration of Electors              | 178,880                    | 178,700                   | 180,000                    | 23   |
| Local Land Charges                    | (70,170)                   | 15,580                    | 3,800                      | 23   |
| Mobile Home Park                      | (73,780)                   | (56,940)                  | (70,350)                   | 23   |
| Housing Benefits                      | 616,680                    | 617,400                   | 613,300                    | 25   |
| Local Taxation                        | 498,620                    | 480,910                   | 467,100                    | 25   |
| Marketing and Tourism                 | 115,960                    | 127,570                   | 128,580                    | 25   |
| Economic Prosperity                   | 300,020                    | 321,800                   | 366,300                    | 27   |
| Community Safety                      | 394,480                    | 400,890                   | 384,790                    | 27   |
| Development Services                  | 749,180                    | 803,180                   | 813,050                    | 27   |
| Depot (Landlord Account)              | (71,830)                   | (43,880)                  | (44,990)                   | 27   |
| Licensing & Registration              | 96,860                     | 147,850                   | 135,810                    | 29   |
| Explosion Museum                      | 30,180                     | 145,920                   | 45,860                     | 29   |
| Priddy's Hard                         | 165,370                    | 188,020                   | 181,170                    | 29   |
| Assistance to Voluntary Organisations | 236,310                    | 242,140                   | 263,920                    | 29   |
| Corporate & Civic Expenses            | 2,202,610                  | 2,113,640                 | 2,083,330                  | 31   |
| Miscellaneous Services                | 334,260                    | 399,700                   | 72,110                     | 33   |
| Other Corporate Areas                 | (714,040)                  | (915,960)                 | (328,480)                  | 33   |
| <b>Board Total</b>                    | <b>4,989,590</b>           | <b>5,166,520</b>          | <b>5,295,300</b>           |      |

## **POLICY AND ORGANISATION BOARD**

### **REGISTRATION OF ELECTORS**

One of the Council's statutory functions relates to the annual compilation and publication of the Register of Electors. Administration and management is also carried out on all types of elections in accordance with the relevant statutory requirements.

### **LOCAL LAND CHARGES**

This a statutory service which deals with over 1,000 searches of the Land Charges Register each year and also the registration and discharge of local land charges.

### **MOBILE HOME PARK**

This account shows the cost of managing and operating the mobile home park at Stokes Bay. There are 55 mobile homes at the park.

**POLICY AND ORGANISATION BOARD**

|                                 | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|---------------------------------|----------------------------|---------------------------|----------------------------|
| <b>REGISTRATION OF ELECTORS</b> |                            |                           |                            |
| Supplies and Services           | 32,000                     | 32,000                    | 34,000                     |
| Administration Recharges        | 147,880                    | 147,700                   | 147,000                    |
|                                 | <hr/> 179,880              | <hr/> 179,700             | <hr/> 181,000              |
| Income                          | 1,000                      | 1,000                     | 1,000                      |
| <b>NET EXPENDITURE</b>          | <hr/> <b>178,880</b>       | <hr/> <b>178,700</b>      | <hr/> <b>180,000</b>       |
| <b>LOCAL LAND CHARGES</b>       |                            |                           |                            |
| Supplies and Services           | 14,180                     | 16,300                    | 16,300                     |
| Third Party Payments            | 59,910                     | 40,480                    | 40,900                     |
| Administration Recharges        | 107,740                    | 110,800                   | 111,100                    |
|                                 | <hr/> 181,830              | <hr/> 167,580             | <hr/> 168,300              |
| Income                          | 252,000                    | 152,000                   | 164,500                    |
| <b>NET INCOME</b>               | <hr/> <b>(70,170)</b>      | <hr/> <b>15,580</b>       | <hr/> <b>3,800</b>         |
| <b>MOBILE HOME PARK</b>         |                            |                           |                            |
| Premises                        | 21,260                     | 26,120                    | 22,330                     |
| Supplies and Services           | 5,000                      | 1,280                     | 5,090                      |
| Contractor Payments             | 1,800                      | 1,900                     | 1,960                      |
| Administration Recharges        | 8,050                      | 7,900                     | 6,700                      |
|                                 | <hr/> 36,110               | <hr/> 37,200              | <hr/> 36,080               |
| Income                          | 109,890                    | 94,140                    | 106,430                    |
| <b>NET INCOME</b>               | <hr/> <b>(73,780)</b>      | <hr/> <b>(56,940)</b>     | <hr/> <b>(70,350)</b>      |

## POLICY AND ORGANISATION BOARD

### HOUSING BENEFITS

The award of Housing and Council Tax Benefit is a financial lifeline for many people with lower incomes. The Benefits Section provides a service for the calculation an award of entitlement within a legislative framework provided by the Government. The Benefits are intended to assist people on Income Support or otherwise low income, with their housing costs and/or Council Taxbills. People in receipt of Income Support/Job Seekers Allowance normally receive full 100% rebates, whilst the entitlement of those on a low income is assessed in accordance with a complex calculation process. The Council's Policy and Organisation Board 10 November 2004 approved the following Mission Statement and Service Goals:-

***"To provide an effective, secure and customer focused Benefits Service that supports the Council's vision, helps to achieve the strategic priorities and meets the Council's Service values."***

| Net Expenditure:  | ORIGINAL       | REVISED        | ESTIMATE       |
|-------------------|----------------|----------------|----------------|
|                   | 2008/2009      | 2008/2009      | 2009/2010      |
|                   | £              | £              | £              |
| Housing Benefits  | 310,070        | 315,000        | 311,800        |
| Local Tax Rebates | 306,610        | 302,400        | 301,500        |
|                   | <u>616,680</u> | <u>617,400</u> | <u>613,300</u> |

### LOCAL TAXATION

The Local Taxation section is responsible for the collection of local taxes, from residents and businesses, to help finance services provided by Gosport Borough Council, Hampshire CountyCouncil, Hampshire Police Authority and Hampshire Fire and Rescue Service.

| Net Expenditure             | ORIGINAL       | REVISED        | ESTIMATE       |
|-----------------------------|----------------|----------------|----------------|
|                             | 2008/2009      | 2008/2009      | 2009/2010      |
|                             | £              | £              | £              |
| Local Tax Collection        | 434,140        | 406,500        | 401,200        |
| National Non Domestic Rates | 64,480         | 74,410         | 65,900         |
|                             | <u>498,620</u> | <u>480,910</u> | <u>467,100</u> |

### MARKETING AND TOURISM

Marketing and Tourism will retain its primary focus on promotional activity in the areas of economic development and tourism. The budget will fund the marketing of the Borough's inward investment and development opportunities, tourism destination marketing in collaboration with partners, a range of maritime events, in addition to a variety of other marketing initiatives.

**POLICY AND ORGANISATION BOARD**

|                                       | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|---------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>HOUSING BENEFITS</b>               |                            |                           |                            |
| Rent Allowances                       | 5,622,100                  | 5,399,000                 | 5,668,950                  |
| Rent Rebates                          | 9,895,400                  | 11,176,000                | 12,070,080                 |
| Council Tax Rebates                   | 4,221,000                  | 4,431,000                 | 4,652,550                  |
| Administration Recharges              | 615,980                    | 607,400                   | 605,700                    |
|                                       | <u>20,354,480</u>          | <u>21,613,400</u>         | <u>22,997,280</u>          |
| Income                                |                            |                           |                            |
| - DWP Grant - Rent Allowances         | 5,591,800                  | 5,359,000                 | 5,628,950                  |
| - DWP Grant - Rebates                 | 9,925,000                  | 11,206,000                | 12,102,480                 |
| - DWP Grant - Council Tax Rebates     | 4,221,000                  | 4,431,000                 | 4,652,550                  |
|                                       | <u>19,737,800</u>          | <u>20,996,000</u>         | <u>22,383,980</u>          |
| <b>NET EXPENDITURE</b>                | <u>616,680</u>             | <u>617,400</u>            | <u>613,300</u>             |
| <br><b>LOCAL TAXATION</b>             |                            |                           |                            |
| Supplies & Services                   | 18,200                     | 18,370                    | 20,100                     |
| Other Expenses - Discretionary Relief | 28,500                     | 38,000                    | 40,000                     |
| Administration Recharges              | 767,920                    | 772,600                   | 773,000                    |
|                                       | <u>814,620</u>             | <u>828,970</u>            | <u>833,100</u>             |
| Income                                |                            |                           |                            |
| - Court Costs                         | 232,000                    | 262,000                   | 282,000                    |
| - Administration Grant                | 84,000                     | 83,000                    | 84,000                     |
| - Misc Income                         | -                          | 3,060                     | -                          |
|                                       | <u>316,000</u>             | <u>348,060</u>            | <u>366,000</u>             |
| <b>NET EXPENDITURE</b>                | <u>498,620</u>             | <u>480,910</u>            | <u>467,100</u>             |
| <br><b>MARKETING AND TOURISM</b>      |                            |                           |                            |
| Premises                              | 3,980                      | 3,980                     | 4,050                      |
| Supplies & Services                   | 86,760                     | 86,790                    | 88,930                     |
| Administration Recharges              | 25,220                     | 36,800                    | 35,600                     |
| <b>NET EXPENDITURE</b>                | <u>115,960</u>             | <u>127,570</u>            | <u>128,580</u>             |

## POLICY AND ORGANISATION BOARD

### ECONOMIC PROSPERITY

The Economic Prosperity Sections responsible for economic development and community regeneration. It is involved with a wide range of projects and initiatives aimed at increasing the Borough's economy. The Section seeks to create prosperity and local jobs through inward investment, business and skills support, whilst ensuring that opportunities and benefits are accessible to all members of the community.

### COMMUNITY SAFETY

The Community Safety Section works together with the Gosport Community Safety Partnership to co-ordinate the development and implementation of a Strategy to reduce crime and disorder across the Borough and develops innovative and effective initiatives in support of the strategy objectives.

#### CCTV

The development, maintenance, provision and management of CCTV throughout the Borough.

|                  | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|------------------|----------------------------|---------------------------|----------------------------|
| Net Expenditure: |                            |                           |                            |
| Community Safety | 183,750                    | 195,880                   | 210,540                    |
| CCTV             | 210,730                    | 205,010                   | 174,250                    |
|                  | <u>394,480</u>             | <u>400,890</u>            | <u>384,790</u>             |

### DEVELOPMENT SERVICES

**Development Control** is a process that regulates the development and use of land. It is a statutory service that is governed by law and operates within a complex framework of government guidance, policies and advice set out in the County Council's Structure Plan and the Gosport Borough Local Plan. The service also involves consideration by the Council of planning applications and applications for advertisement consent. Fees are charged for processing planning applications.

**Building Control** is a partnership with Fareham Borough Council and provides an independent specialist surveying service, examining drawings and calculations and supervising building works during construction. Fees are charged for this service that is provided to the public, designers, architects, other development professionals and to the building industry.

**Planning Policy** section is responsible for the preparation and review of the statutory Development Plan for the Borough.

**Conservation and Design** has a key role to play in safeguarding the built and natural heritage of the Borough.

|                     | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|---------------------|----------------------------|---------------------------|----------------------------|
| Net Expenditure:    |                            |                           |                            |
| Development Control | 212,530                    | 232,270                   | 251,800                    |
| Building Control    | 114,610                    | 123,590                   | 127,360                    |
| Planning Policy     | 422,040                    | 447,320                   | 433,890                    |
|                     | <u>749,180</u>             | <u>803,180</u>            | <u>813,050</u>             |

**POLICY AND ORGANISATION BOARD**

|                                                  | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|--------------------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>ECONOMIC PROSPERITY</b>                       |                            |                           |                            |
| Job Creation & Other Initiatives                 | 270,370                    | 433,930                   | 109,940                    |
| Administration Recharges                         | 187,220                    | 206,800                   | 278,300                    |
| Contribution to Groundwork UK                    | 40,000                     | 41,000                    | 24,000                     |
|                                                  | <u>497,590</u>             | <u>681,730</u>            | <u>412,240</u>             |
| Income                                           | 197,570                    | 359,930                   | 45,940                     |
| <b>NET EXPENDITURE</b>                           | <u>300,020</u>             | <u>321,800</u>            | <u>366,300</u>             |
| <b>COMMUNITY SAFETY</b>                          |                            |                           |                            |
| Crime and Disorder Initiatives                   | 122,930                    | 98,940                    | 98,460                     |
| Safer and Stronger Communities (SSC) Initiatives | 175,390                    | 87,410                    | 175,390                    |
| Contribution to CCTV Running Costs               | 166,040                    | 157,490                   | 162,170                    |
| Administration Recharges                         | 167,200                    | 192,000                   | 191,600                    |
| Capital Finance                                  | 74,140                     | 78,740                    | 30,530                     |
|                                                  | <u>705,700</u>             | <u>614,580</u>            | <u>658,150</u>             |
| Income - SSC Fund                                | 281,670                    | 182,370                   | 254,810                    |
| Income - Government Grants Deferred              | 29,550                     | 31,320                    | 18,550                     |
|                                                  | <u>311,220</u>             | <u>213,690</u>            | <u>273,360</u>             |
| <b>NET EXPENDITURE</b>                           | <u>394,480</u>             | <u>400,890</u>            | <u>384,790</u>             |
| <b>DEVELOPMENT SERVICES</b>                      |                            |                           |                            |
| Employees                                        | 52,670                     | 63,390                    | 60,700                     |
| Premises                                         | 250                        | 1,590                     | 300                        |
| Transport                                        | -                          | 1,000                     | -                          |
| Supplies and Services                            | 67,220                     | 191,320                   | 46,790                     |
| Third Party Payments                             | 128,810                    | 131,140                   | 135,260                    |
| Administration Recharges                         | 841,460                    | 850,520                   | 855,100                    |
|                                                  | <u>1,090,410</u>           | <u>1,238,960</u>          | <u>1,098,150</u>           |
| Income                                           |                            |                           |                            |
| - Planning Fees                                  | 273,500                    | 223,600                   | 223,200                    |
| - Planning Grant                                 | 67,730                     | 212,180                   | 61,900                     |
|                                                  | <u>341,230</u>             | <u>435,780</u>            | <u>285,100</u>             |
| <b>NET EXPENDITURE</b>                           | <u>749,180</u>             | <u>803,180</u>            | <u>813,050</u>             |
| <b>DEPOT (LANDLORD ACCOUNT)</b>                  |                            |                           |                            |
| Premises                                         | 36,880                     | 42,990                    | 45,280                     |
| Supplies and Services                            | 8,050                      | 6,550                     | 4,370                      |
| Administration Recharges                         | 26,870                     | 18,700                    | 11,500                     |
|                                                  | <u>71,800</u>              | <u>68,240</u>             | <u>61,150</u>              |
| Income                                           | 143,630                    | 112,120                   | 106,140                    |
| <b>NET INCOME</b>                                | <u>(71,830)</u>            | <u>(43,880)</u>           | <u>(44,990)</u>            |

## POLICY AND ORGANISATION BOARD

### LICENSING & REGISTRATION

This heading includes the licensing of hackney carriages, private hire vehicles, alcohol licenses for individuals and premises, pet shops, street trading, and various other licences including the issue of permits for machines for amusement with prizes and the registration of food premises, late night food premises, food hawkers, acupuncturists, ear-piercers, hairdressers etc.

### EXPLOSION MUSEUM

It is estimated that the museum will be closed to the public from 1st April 2009 and the budget includes for non domestic rates and insurances only

### PRIDDY'S HARD

The Council owns this 28 acre heritage area including the Explosion! Museum and is currently seeking partners for phase 2 of the redevelopment

### ASSISTANCE TO VOLUNTARY ORGANISATIONS

This heading includes grants to the Citizen's Advice Bureau, local voluntary and sporting organisations as well as costs associated with some Council owned buildings currently let to voluntary organisations.

|                                                           | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|-----------------------------------------------------------|----------------------------|---------------------------|----------------------------|
| Premises                                                  | 4,860                      | 5,060                     | 5,120                      |
| Supplies & Services                                       | 1,540                      | 1,920                     | 1,570                      |
| Grants:                                                   |                            |                           |                            |
| - Citizens Advice - Bureau Grant                          | 81,890                     | 81,890                    | 85,090                     |
| - Gosport Victim Support                                  | 3,090                      | 3,090                     | 3,180                      |
| - Gosport Voluntary Action                                | 60,570                     | 60,570                    | 60,570                     |
| - Relate (2009/10 included in general Grant Aid Payments) | 5,150                      | 5,150                     | -                          |
| - Dial-a-ride                                             | 22,550                     | 22,550                    | 23,000                     |
| - Age Concern                                             | 1,160                      | 1,160                     | 1,200                      |
| - Solent Sea Rescue                                       | 1,890                      | 1,900                     | 1,970                      |
| - Gosporteurs                                             | 770                        | 770                       | 790                        |
| - Grant Aid Payments (incs Relate for 2009/10)            | 15,580                     | 19,810                    | 45,110                     |
| Administration Recharges                                  | 53,750                     | 51,760                    | 47,560                     |
| Income - Rents & Contributions                            | (16,490)                   | (13,490)                  | (11,240)                   |
|                                                           | <u>236,310</u>             | <u>242,140</u>            | <u>263,920</u>             |

**POLICY AND ORGANISATION BOARD**

|                                              | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|----------------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>LICENSING &amp; REGISTRATION</b>          |                            |                           |                            |
| Employees                                    | 90,680                     | 90,580                    | 91,020                     |
| Premises                                     | -                          | 1,090                     | -                          |
| Transport                                    | 1,800                      | 1,350                     | 1,390                      |
| Supplies and Services                        | 12,480                     | 22,340                    | 15,440                     |
| Administration Recharges                     | 113,630                    | 162,700                   | 159,200                    |
|                                              | <u>218,590</u>             | <u>278,060</u>            | <u>267,050</u>             |
| Income                                       | 121,730                    | 130,210                   | 131,240                    |
| <b>NET EXPENDITURE</b>                       | <u>96,860</u>              | <u>147,850</u>            | <u>135,810</u>             |
| <b>EXPLOSION MUSEUM RUNNING COSTS</b>        |                            |                           |                            |
| Museum Costs                                 | 1,850                      | 194,110                   | 45,860                     |
| Admin Recharges                              | 28,330                     | 29,700                    | -                          |
|                                              | <u>30,180</u>              | <u>223,810</u>            | <u>45,860</u>              |
| Income                                       | -                          | 77,890                    | -                          |
| <b>NET EXPENDITURE</b>                       | <u>30,180</u>              | <u>145,920</u>            | <u>45,860</u>              |
| <b>PRIDDY'S HARD GENERAL EXPENSES</b>        |                            |                           |                            |
| Premises                                     | 10,100                     | 11,600                    | 10,300                     |
| Supplies and Services - Insurance etc.       | 10,700                     | 25,630                    | 20,680                     |
| Administration Recharges                     | 15,200                     | 16,400                    | 15,800                     |
| Capital Finance                              | 208,000                    | 212,840                   | 212,840                    |
|                                              | <u>244,000</u>             | <u>266,470</u>            | <u>259,620</u>             |
| Income                                       | 78,630                     | 78,450                    | 78,450                     |
| <b>NET EXPENDITURE</b>                       | <u>165,370</u>             | <u>188,020</u>            | <u>181,170</u>             |
| <b>ASSISTANCE TO VOLUNTARY ORGANISATIONS</b> |                            |                           |                            |
| Employees                                    | 61,760                     | -                         | -                          |
| Premises                                     | 10,560                     | 5,060                     | 5,120                      |
| Supplies & Services                          | 130,100                    | 200,870                   | 224,540                    |
| Admin Recharges                              | 53,750                     | 49,700                    | 45,500                     |
|                                              | <u>256,170</u>             | <u>255,630</u>            | <u>275,160</u>             |
| Income                                       | 19,860                     | 13,490                    | 11,240                     |
| <b>NET EXPENDITURE</b>                       | <u>236,310</u>             | <u>242,140</u>            | <u>263,920</u>             |

## POLICY AND ORGANISATION BOARD

### CORPORATE AND CIVIC EXPENSES

The 'costs of democracy' plus expenses associated with the Mayoralty and formal Civic Events

Corporate and Civic Expenses include certain central costs which comprise the 'Corporate and Democratic Core' - these are not support costs and are not charged to direct services. They are the cost of activities which local authorities engage in because they are elected multi-purpose authorities, including the provision of an infrastructure for service provision, information for public accountability and all aspects of members' activities. In line with professional guidance they are identified as a separate budget heading.

|                          | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|--------------------------|----------------------------|---------------------------|----------------------------|
| <b>Mayoral Expenses</b>  |                            |                           |                            |
| Mayor's Allowance        | 9,480                      | 9,480                     | 9,720                      |
| Deputy Mayor's Allowance | 2,140                      | 2,140                     | 2,180                      |
| Transport                | 6,690                      | 7,750                     | 8,300                      |
| Supplies and Services    | 2,090                      | 2,170                     | 2,140                      |
| Mayor Making             | 5,910                      | 5,910                     | 5,910                      |
| Administration Recharges | 72,790                     | 74,500                    | 74,600                     |
|                          | 99,100                     | 101,950                   | 102,850                    |
| <b>Civic Events</b>      |                            |                           |                            |
| Remembrance Sunday       | 1,270                      | 2,200                     | 2,200                      |
| Royan Twinning           | 5,010                      | 5,010                     | 8,000                      |
| Other Civic Events       | 13,670                     | 14,700                    | 12,420                     |
| Administration Recharges | 55,770                     | 58,200                    | 57,900                     |
|                          | 75,720                     | 80,110                    | 80,520                     |

|                                      | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|--------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>Members and Election Expenses</b> |                            |                           |                            |
| Members Allowances                   | 215,840                    | 215,840                   | 218,610                    |
| Members Travelling Expenses          | 3,900                      | 3,900                     | 3,900                      |
| Other Expenses                       | 37,540                     | 37,600                    | 37,680                     |
| Municipal Elections - Expenses       | 54,400                     | 60,400                    | -                          |
| Administration Recharges             | 119,740                    | 128,200                   | 124,200                    |
|                                      | 431,420                    | 445,940                   | 384,390                    |

**POLICY AND ORGANISATION BOARD**

|                                      | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|--------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>CORPORATE AND CIVIC EXPENSES</b>  |                            |                           |                            |
| <b>Corporate Expenses</b>            |                            |                           |                            |
| Administration Recharges             |                            |                           |                            |
| - Environmental Services             | 83,200                     | 85,240                    | 91,180                     |
| - Leisure Services                   | 46,810                     | 41,450                    | 51,470                     |
| - Development Services               | 94,200                     | 97,710                    | 100,430                    |
| - Chief Executive                    | 477,770                    | 482,500                   | 473,800                    |
| - Corporate Services                 | 82,130                     | 80,280                    | 60,330                     |
| - Borough Solicitor                  | 175,270                    | 132,680                   | 139,380                    |
| - Financial Services                 | 250,290                    | 232,220                   | 255,720                    |
| - Housing                            | -                          | 160                       | 360                        |
| <b>Net Expenditure</b>               | <b>1,209,670</b>           | <b>1,152,240</b>          | <b>1,172,670</b>           |
| <b>Mayoral Expenses</b>              |                            |                           |                            |
| Transport                            | 6,690                      | 7,750                     | 8,300                      |
| Supplies & Services                  | 19,620                     | 19,700                    | 19,950                     |
| Admin Recharges                      | 72,790                     | 74,500                    | 74,600                     |
| <b>Net Expenditure</b>               | <b>99,100</b>              | <b>101,950</b>            | <b>102,850</b>             |
| <b>Civic Events</b>                  |                            |                           |                            |
| Employees                            | 1,310                      | 1,010                     | 1,040                      |
| Supplies and Services                | 18,640                     | 20,900                    | 21,580                     |
| Administration Recharges             | 55,770                     | 58,200                    | 57,900                     |
| <b>Net Expenditure</b>               | <b>75,720</b>              | <b>80,110</b>             | <b>80,520</b>              |
| <b>Council and Board Meetings</b>    |                            |                           |                            |
| Supplies and Services                | 1,900                      | 5,500                     | 2,500                      |
| Administration Recharges             | 384,800                    | 327,900                   | 340,400                    |
| <b>Net Expenditure</b>               | <b>386,700</b>             | <b>333,400</b>            | <b>342,900</b>             |
| <b>Members and Election Expenses</b> |                            |                           |                            |
| Employees                            | 15,240                     | 15,240                    | 15,620                     |
| Transport                            | 640                        | 740                       | 760                        |
| Supplies & Services                  | 295,800                    | 301,760                   | 243,810                    |
| Admin Recharges                      | 119,740                    | 128,200                   | 124,200                    |
| <b>Net Expenditure</b>               | <b>431,420</b>             | <b>445,940</b>            | <b>384,390</b>             |
| <b>NET EXPENDITURE</b>               | <b>2,202,610</b>           | <b>2,113,640</b>          | <b>2,083,330</b>           |

**POLICY AND ORGANISATION BOARD**

**MISCELLANEOUS SERVICES**

This area contains the following items :

| <b>Other Expenses comprises</b>                     | <b>ORIGINAL<br/>2008/2009<br/>£</b> | <b>REVISED<br/>2008/2009<br/>£</b> | <b>ESTIMATE<br/>2009/2010<br/>£</b> |
|-----------------------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| Coastline Expenditure (excluding Admin)             | 9,470                               | 9,460                              | 10,240                              |
| Meals-on-wheels                                     | 7,700                               | 5,200                              | 5,500                               |
| Portsmouth and Gosport Joint Board                  | 3,000                               | -                                  | -                                   |
| Public Notice Boards                                | 3,000                               | 4,000                              | 3,000                               |
| Savings & Efficiencies including Vacancies          | (130,000)                           | (50,000)                           | (309,620)                           |
| Staffing & Other Spend to Save Costs                |                                     | 64,000                             |                                     |
| Community Strategy & LSP                            | 10,850                              | (16,370)                           | (1,730)                             |
| Burials                                             | 500                                 | 500                                | 500                                 |
| General Insurances & Building Condition Consultants | 33,460                              | 26,740                             | 20,840                              |
| Dangerous Structures                                | 15,810                              | 9,750                              | 10,150                              |
| Corporate Training                                  | 2,500                               | 2,500                              | 2,500                               |
| Other Corporate Expenses                            | 1,700                               | 2,030                              | 1,930                               |
| Best Value / Perf.Indicators / Consultation         | 12,000                              | 12,000                             | 4,000                               |
| Pension Costs for Discontinued Services             | 78,020                              | 84,440                             | 86,560                              |
| Firewardens & First Aid Allowances etc              | 6,960                               | 6,280                              | 6,350                               |
| Emergency Planning                                  | 18,770                              | 18,150                             | 20,040                              |
| Portsmouth Harbour Renaissance                      | 1,000                               | -                                  | -                                   |
|                                                     | <b>74,740</b>                       | <b>178,680</b>                     | <b>(139,740)</b>                    |

**OTHER CORPORATE AREAS**

|                                                     | <b>ORIGINAL<br/>2008/2009<br/>£</b> | <b>REVISED<br/>2008/2009<br/>£</b> | <b>ESTIMATE<br/>2009/2010<br/>£</b> |
|-----------------------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| Supplies and Services contains the following items: |                                     |                                    |                                     |
| Audit Fees                                          | 93,170                              | 91,220                             | 94,000                              |
| Safety Panel                                        | 13,200                              | 13,190                             | 10,570                              |
| Subscriptions                                       | 40,230                              | 43,470                             | 43,030                              |
|                                                     | <b>146,600</b>                      | <b>147,880</b>                     | <b>147,600</b>                      |

Financing Items contains the following items:

|                                                |                    |                    |                  |
|------------------------------------------------|--------------------|--------------------|------------------|
| Capital Finance Reversal - Depreciation & GGDA | (800,980)          | (951,130)          | (754,160)        |
| External Interest Payable                      | 311,500            | 372,430            | 443,100          |
| External Interest Receivable                   | (550,000)          | (697,730)          | (381,300)        |
| Minimum Revenue Provision                      | 137,160            | 85,400             | 227,700          |
| Capital Funding from revenue                   |                    | 90,000             |                  |
| Net Internal Interest Payable                  | 29,270             | 34,160             | 12,750           |
| HRA Item 8 Transfer                            | (130,260)          | (156,420)          | (187,320)        |
|                                                | <b>(1,003,310)</b> | <b>(1,223,290)</b> | <b>(639,230)</b> |

**POLICY AND ORGANISATION BOARD**

|                                              | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|----------------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>MISCELLANEOUS SERVICES</b>                |                            |                           |                            |
| Other Expenses (breakdown opposite)          | 74,740                     | 178,680                   | (139,740)                  |
| Administration Recharges                     | 319,250                    | 274,100                   | 286,500                    |
| Capital Finance                              | 19,750                     | -                         | -                          |
|                                              | <hr/>                      | <hr/>                     | <hr/>                      |
|                                              | 413,740                    | 452,780                   | 146,760                    |
| Income                                       |                            |                           |                            |
| - Coastline Advertising                      | 9,600                      | 9,270                     | 10,080                     |
| - Town Centre Property Rents                 | 26,880                     | 21,620                    | 23,020                     |
| - Lease of Land Haslar Marina                | 7,000                      | 7,800                     | 8,500                      |
| - Commission / Savings on Insurance premiums | 10,000                     | 11,370                    | 31,500                     |
| - LAA Reward Grant                           | 26,000                     | 1,500                     | 1,000                      |
| Other                                        | -                          | 1,520                     | 550                        |
|                                              | <hr/>                      | <hr/>                     | <hr/>                      |
|                                              | 79,480                     | 53,080                    | 74,650                     |
| <b>NET EXPENDITURE</b>                       | <hr/>                      | <hr/>                     | <hr/>                      |
|                                              | 334,260                    | 399,700                   | 72,110                     |
| <br><b>OTHER CORPORATE AREAS</b>             |                            |                           |                            |
| Supplies and Services                        | 183,250                    | 184,530                   | 184,250                    |
| Administration Recharges                     |                            |                           |                            |
| - Capital Projects                           | 42,580                     | 45,000                    | 47,100                     |
| - Other                                      | 63,440                     | 77,800                    | 79,400                     |
| Financing Items                              | (1,003,310)                | (1,223,290)               | (639,230)                  |
| <b>NET INCOME</b>                            | <hr/>                      | <hr/>                     | <hr/>                      |
|                                              | (714,040)                  | (915,960)                 | (328,480)                  |



## SERVICE UNIT ACCOUNTS

### SUMMARY OF REVENUE ESTIMATES 2009/2010

|                                           | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ | Page |
|-------------------------------------------|----------------------------|---------------------------|----------------------------|------|
| <b>TOTAL EXPENSES BY SERVICE UNIT</b>     |                            |                           |                            |      |
| Leisure and Cultural Services             | 828,290                    | 784,680                   | 850,270                    | 37   |
| Housing Services                          | 2,691,400                  | 2,504,620                 | 2,648,620                  | 37   |
| Development Services                      | 1,640,390                  | 1,647,110                 | 1,670,670                  | 39   |
| Chief Executive's Unit                    | 1,530,420                  | 1,563,230                 | 1,638,750                  | 39   |
| Environmental Services                    | 1,933,690                  | 1,906,480                 | 1,877,780                  | 41   |
| Corporate Services & Office Accommodation | 2,633,500                  | 2,712,070                 | 2,532,850                  | 41   |
| Legal & Democratic Support                | 907,720                    | 903,180                   | 908,680                    | 43   |
| Financial Services                        | 3,067,230                  | 3,050,060                 | 3,052,770                  | 43   |
|                                           | <u>15,232,640</u>          | <u>15,071,430</u>         | <u>15,180,390</u>          |      |
| <b>TOTAL SUBJECTIVE EXPENSES</b>          |                            |                           |                            |      |
| Employees                                 | 10,563,200                 | 10,108,600                | 10,587,370                 |      |
| Premises                                  | 297,280                    | 258,370                   | 239,200                    |      |
| Transport                                 | 194,680                    | 189,990                   | 194,900                    |      |
| Supplies & Services                       | 1,372,790                  | 1,471,320                 | 1,381,940                  |      |
| Third Party Payments                      | 11,320                     | 7,620                     | 7,120                      |      |
| Administration recharges                  | 2,592,620                  | 2,710,890                 | 2,584,100                  |      |
| Capital Finance                           | 200,750                    | 324,640                   | 185,760                    |      |
|                                           | <u>15,232,640</u>          | <u>15,071,430</u>         | <u>15,180,390</u>          |      |
| <b>ANAYSIS OF INCOME AND RECHARGES</b>    |                            |                           |                            |      |
| Fees & Charges and External Funding       | 1,331,810                  | 1,344,940                 | 1,342,830                  |      |
| General Fund - Community and Environment  | 2,863,970                  | 2,810,450                 | 2,852,400                  |      |
| Housing                                   | 437,560                    | 456,440                   | 479,000                    |      |
| Policy and Organisation                   | 5,374,490                  | 5,349,560                 | 5,421,860                  |      |
| Housing Revenue Account                   | 2,564,860                  | 2,353,490                 | 2,443,400                  |      |
| Capital                                   | 67,330                     | 44,500                    | 50,900                     |      |
| Recharges between Business Units          | 1,755,990                  | 1,872,040                 | 1,799,800                  |      |
| Recharges within Business Unit            | 836,630                    | 840,010                   | 790,200                    |      |
| <b>Total Recharges from Service Units</b> | <u>15,232,640</u>          | <u>15,071,430</u>         | <u>15,180,390</u>          |      |

## SERVICE UNIT ACCOUNTS

|                                         | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|-----------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>LEISURE AND CULTURAL SERVICES</b>    |                            |                           |                            |
| Environmental Engineering               | 97,800                     | 92,660                    | -                          |
| Leisure & Recreation                    | 496,260                    | 455,180                   | 605,750                    |
| Leisure Maintenance Team                | 93,270                     | 94,630                    | 98,940                     |
| Leisure Inspectors                      | 77,680                     | 74,690                    | 78,640                     |
| Cemetery Admin                          | 63,280                     | 67,520                    | 66,940                     |
| Total Gross Expenditure                 | 828,290                    | 784,680                   | 850,270                    |
| Less recharges within the business unit | 9,710                      | 12,000                    | 10,200                     |
| Total Expenditure                       | 818,580                    | 772,680                   | 840,070                    |

## HOUSING SERVICES

**This account shows the total costs of administration of the Housing Services Business Unit and includes :**

**(a)** The Housing Services Unit, based at the Town Hall, the prime contact point for tenants and applicants for housing.

**(b)** An administration recharge for the cost of housing services provided by the other Units of the Council.

**(c)** Former Environmental Health staff (from 2004/2005) that have been transferred to the Housing Services Business Unit.

## SERVICE UNIT ACCOUNTS

|                                          | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|------------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>LEISURE AND CULTURAL SERVICES</b>     |                            |                           |                            |
| Employees                                | 666,480                    | 623,120                   | 694,450                    |
| Transport                                | 20,840                     | 20,390                    | 22,120                     |
| Supplies and Services                    | 24,070                     | 25,570                    | 23,000                     |
| Administration Recharges                 | 116,900                    | 115,600                   | 110,700                    |
|                                          | <u>828,290</u>             | <u>784,680</u>            | <u>850,270</u>             |
| Income                                   |                            |                           |                            |
| - Fees and Charges and External Funding  | -                          | 130                       | -                          |
| Recharges                                |                            |                           |                            |
| General Fund - Community and Environment | 603,310                    | 576,600                   | 630,300                    |
| Policy and Organisation                  | 147,360                    | 151,450                   | 158,870                    |
| Capital                                  | 67,330                     | 44,500                    | 50,900                     |
| Recharges between Business Units         | 580                        | -                         | -                          |
| Recharges within Business Unit           | 9,710                      | 12,000                    | 10,200                     |
|                                          | <u>828,290</u>             | <u>784,680</u>            | <u>850,270</u>             |
| <b>NET EXPENDITURE</b>                   | <u>-</u>                   | <u>-</u>                  | <u>-</u>                   |
| <b>HOUSING SERVICES</b>                  |                            |                           |                            |
| Employees                                | 2,167,780                  | 1,929,270                 | 2,064,650                  |
| Premises                                 | 4,000                      | 2,700                     | 2,900                      |
| Transport                                | 32,780                     | 39,320                    | 40,570                     |
| Supplies and Services                    | 176,030                    | 193,710                   | 191,480                    |
| Third Party Payments                     | 820                        | 820                       | 620                        |
| Administration Recharges                 | 309,990                    | 338,800                   | 348,400                    |
|                                          | <u>2,691,400</u>           | <u>2,504,620</u>          | <u>2,648,620</u>           |
| Income                                   |                            |                           |                            |
| - Fees and Charges and External Funding  | 163,360                    | 193,360                   | 193,360                    |
| Recharges                                |                            |                           |                            |
| General Fund - Housing                   | 384,680                    | 388,300                   | 412,400                    |
| Policy and Organisation                  | 5,000                      | 160                       | 360                        |
| Housing Revenue Account                  | 2,138,360                  | 1,922,800                 | 2,042,500                  |
|                                          | <u>2,691,400</u>           | <u>2,504,620</u>          | <u>2,648,620</u>           |
| <b>NET EXPENDITURE</b>                   | <u>-</u>                   | <u>-</u>                  | <u>-</u>                   |

## SERVICE UNIT ACCOUNTS

|                                         | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|-----------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>DEVELOPMENT SERVICES</b>             |                            |                           |                            |
| Traffic Management                      | 240,440                    | 243,060                   | 245,400                    |
| Development Services Management         | 88,310                     | 86,580                    | 90,070                     |
| Building Control                        | 379,110                    | 374,570                   | 383,660                    |
| Development Control                     | 394,030                    | 390,680                   | 392,430                    |
| Forward Planning                        | -                          | -                         | -                          |
| Planning Policy                         | 265,600                    | 275,880                   | 275,910                    |
| Conservation and Design                 | 167,210                    | 164,740                   | 166,320                    |
| Property Services                       | 105,690                    | 111,600                   | 116,880                    |
| Total Gross Expenditure                 | 1,640,390                  | 1,647,110                 | 1,670,670                  |
| Less recharges within the business unit | 47,420                     | 46,800                    | 48,100                     |

## CHIEF EXECUTIVE'S UNIT

|                                            |           |           |           |
|--------------------------------------------|-----------|-----------|-----------|
| Chief Executive                            | 295,460   | 300,000   | 250,680   |
| Deputy Chief Executive & Borough Treasurer | 118,940   | 120,330   | 123,770   |
| Internal Audit                             | 270,750   | 256,420   | 247,200   |
| Corporate Policy And Performance           | 304,100   | 270,680   | 295,360   |
| Economic Prosperity                        | 165,280   | 187,090   | 258,190   |
| Crime And Disorder                         | 152,260   | 182,390   | 227,610   |
| Personnel                                  | 223,630   | 246,320   | 235,940   |
| Total Gross Expenditure                    | 1,530,420 | 1,563,230 | 1,638,750 |
| Less recharges within the business unit    | 78,430    | 106,010   | 93,000    |
| Total Expenditure                          | 1,451,990 | 1,457,220 | 1,545,750 |

## SERVICE UNIT ACCOUNTS

|                                          | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|------------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>DEVELOPMENT SERVICES</b>              |                            |                           |                            |
| Employees                                | 1,284,970                  | 1,265,520                 | 1,305,430                  |
| Transport                                | 34,210                     | 34,410                    | 34,410                     |
| Supplies and Services                    | 75,190                     | 85,760                    | 81,830                     |
| Administration Recharges                 | 246,020                    | 261,420                   | 249,000                    |
|                                          | <u>1,640,390</u>           | <u>1,647,110</u>          | <u>1,670,670</u>           |
| Income                                   |                            |                           |                            |
| - Fees and Charges and External Funding  | 383,100                    | 379,030                   | 388,540                    |
| Recharges                                |                            |                           |                            |
| General Fund - Community and Environment | 259,640                    | 262,770                   | 266,600                    |
| Policy and Organisation                  | 930,850                    | 939,210                   | 947,730                    |
| Housing Revenue Account                  |                            |                           |                            |
| Recharges between Business Units         | 19,380                     | 19,300                    | 19,700                     |
| Recharges within Business Unit           | 47,420                     | 46,800                    | 48,100                     |
|                                          | <u>1,640,390</u>           | <u>1,647,110</u>          | <u>1,670,670</u>           |
| <b>NET EXPENDITURE</b>                   | <u>-</u>                   | <u>-</u>                  | <u>-</u>                   |
| <b>CHIEF EXECUTIVE'S UNIT</b>            |                            |                           |                            |
| Employees                                | 1,200,680                  | 1,192,910                 | 1,289,380                  |
| Transport                                | 8,930                      | 9,360                     | 9,690                      |
| Supplies and Services                    | 54,610                     | 60,850                    | 54,480                     |
| Administration Recharges                 | 266,200                    | 300,110                   | 285,200                    |
|                                          | <u>1,530,420</u>           | <u>1,563,230</u>          | <u>1,638,750</u>           |
| Income                                   |                            |                           |                            |
| - Fees and Charges and External Funding  | 50,050                     | 43,050                    | 40,050                     |
| Recharges                                |                            |                           |                            |
| General Fund - Community and Environment | 36,800                     | 31,580                    | 29,900                     |
| Housing                                  | 13,570                     | 13,440                    | 13,500                     |
| Policy and Organisation                  | 1,136,690                  | 1,143,920                 | 1,220,800                  |
| Housing Revenue Account                  | 73,130                     | 78,690                    | 67,700                     |
| Recharges between Business Units         | 141,750                    | 146,540                   | 173,800                    |
| Recharges within Business Unit           | 78,430                     | 106,010                   | 93,000                     |
|                                          | <u>1,530,420</u>           | <u>1,563,230</u>          | <u>1,638,750</u>           |
| <b>NET EXPENDITURE</b>                   | <u>-</u>                   | <u>-</u>                  | <u>-</u>                   |

## SERVICE UNIT ACCOUNTS

|                                         | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|-----------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>ENVIRONMENTAL SERVICES</b>           |                            |                           |                            |
| Environmental Services Management       | 110,590                    | 109,120                   | 86,150                     |
| Contracts                               | 1,054,120                  | 1,021,820                 | 834,490                    |
| Environmental Health                    | 768,980                    | 775,540                   | 957,140                    |
| Total Gross Expenditure                 | <u>1,933,690</u>           | <u>1,906,480</u>          | <u>1,877,780</u>           |
| Less recharges within the business unit | 68,060                     | 41,800                    | 16,100                     |
| Total Expenditure                       | <u><u>1,865,630</u></u>    | <u><u>1,864,680</u></u>   | <u><u>1,861,680</u></u>    |

## CORPORATE SERVICES & ACCOMMODATION

|                                         |                         |                         |                         |
|-----------------------------------------|-------------------------|-------------------------|-------------------------|
| Corporate Services Manager and Support  | 235,030                 | 240,970                 | 247,810                 |
| Information Technology                  | 981,560                 | 1,050,000               | 895,960                 |
| Inprint Centre and Graphic Design       | 311,870                 | 321,320                 | -                       |
| Telephones and Reception                | 207,530                 | 212,400                 | 221,210                 |
| Cashiers                                | 156,050                 | 163,530                 | 162,700                 |
| Registry                                | 34,800                  | 35,730                  | 36,650                  |
| Purchasing                              | 81,970                  | 87,950                  | 78,750                  |
| Town Hall Keepers                       | 106,190                 | 110,980                 | 106,250                 |
| Accommodation                           | 518,500                 | 489,190                 | 482,780                 |
| Total Gross Expenditure                 | <u>2,633,500</u>        | <u>2,712,070</u>        | <u>2,232,110</u>        |
| Less recharges within the business unit | 377,640                 | 386,600                 | 380,300                 |
| Total Expenditure                       | <u><u>2,255,860</u></u> | <u><u>2,325,470</u></u> | <u><u>1,851,810</u></u> |

## SERVICE UNIT ACCOUNTS

|                                                                                | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|--------------------------------------------------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>ENVIRONMENTAL SERVICES</b>                                                  |                            |                           |                            |
| Employees                                                                      | 1,466,930                  | 1,430,140                 | 1,489,670                  |
| Premises                                                                       | 45,090                     | 23,650                    | 100                        |
| Transport                                                                      | 75,570                     | 63,720                    | 65,550                     |
| Supplies and Services                                                          | 81,750                     | 117,300                   | 92,960                     |
| Administration Recharges                                                       | 264,350                    | 271,670                   | 229,500                    |
|                                                                                | <u>1,933,690</u>           | <u>1,906,480</u>          | <u>1,877,780</u>           |
| Income                                                                         |                            |                           |                            |
| - Fees and Charges and External Funding                                        | 610                        | 340                       | -                          |
| Recharges                                                                      |                            |                           |                            |
| General Fund - Community and Environment<br>Policy and Organisation            | 1,653,110                  | 1,626,700                 | 1,622,600                  |
|                                                                                | 159,210                    | 185,740                   | 191,880                    |
| Housing Revenue Account                                                        | 43,390                     | 45,800                    | 41,300                     |
| Recharges between Business Units                                               | 9,310                      | 6,100                     | 5,900                      |
| Recharges within Business Unit                                                 | 68,060                     | 41,800                    | 16,100                     |
|                                                                                | <u>1,933,690</u>           | <u>1,906,480</u>          | <u>1,877,780</u>           |
| <b>NET EXPENDITURE</b>                                                         | <u>-</u>                   | <u>-</u>                  | <u>-</u>                   |
| <b>CORPORATE SERVICES &amp; ACCOMMODATION</b>                                  |                            |                           |                            |
| Employees                                                                      | 1,072,900                  | 1,037,930                 | 1,031,790                  |
| Premises                                                                       | 248,190                    | 232,020                   | 236,200                    |
| Transport                                                                      | 7,980                      | 8,690                     | 8,510                      |
| Supplies and Services                                                          | 646,710                    | 644,530                   | 615,010                    |
| Third Party Payments                                                           | 10,500                     | 6,800                     | 6,500                      |
| Administration Recharges                                                       | 451,790                    | 462,780                   | 454,400                    |
| Capital Finance                                                                | 195,430                    | 319,320                   | 180,440                    |
|                                                                                | <u>2,633,500</u>           | <u>2,712,070</u>          | <u>2,532,850</u>           |
| Income                                                                         |                            |                           |                            |
| - Fees and Charges and External Funding                                        | 59,130                     | 59,390                    | 47,230                     |
| Recharges                                                                      |                            |                           |                            |
| General Fund - Community and Environment<br>Housing<br>Policy and Organisation | 50,900                     | 69,000                    | 65,100                     |
|                                                                                | 9,970                      | 13,600                    | 13,600                     |
|                                                                                | 648,330                    | 601,180                   | 551,020                    |
| Housing Revenue Account                                                        | 137,620                    | 141,000                   | 132,400                    |
| Recharges between Business Units                                               | 1,349,910                  | 1,441,300                 | 1,343,200                  |
| Recharges within Business Unit                                                 | 377,640                    | 386,600                   | 380,300                    |
|                                                                                | <u>2,633,500</u>           | <u>2,712,070</u>          | <u>2,532,850</u>           |
| <b>NET EXPENDITURE</b>                                                         | <u>-</u>                   | <u>-</u>                  | <u>-</u>                   |

## SERVICE UNIT ACCOUNTS

|                                         | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|-----------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>LEGAL AND DEMOCRATIC SUPPORT</b>     |                            |                           |                            |
| Borough Solicitor                       | 140,240                    | 123,540                   | 126,320                    |
| Democratic Services                     | 224,080                    | 210,280                   | 217,340                    |
| Electoral Registration                  | 135,300                    | 133,500                   | 134,570                    |
| Land Charges Team                       | 100,850                    | 103,750                   | 103,860                    |
| Legal Services                          | 307,250                    | 332,110                   | 326,590                    |
| Total Gross Expenditure                 | <u>907,720</u>             | <u>903,180</u>            | <u>908,680</u>             |
| Less recharges within the business unit | 36,960                     | 32,600                    | 33,400                     |
| Total Gross Expenditure                 | <u><u>870,760</u></u>      | <u><u>870,580</u></u>     | <u><u>875,280</u></u>      |

## FINANCIAL SERVICES

|                                         |                         |                         |                         |
|-----------------------------------------|-------------------------|-------------------------|-------------------------|
| Financial Services Management           | 97,870                  | 97,940                  | 100,140                 |
| Accountancy                             | 805,210                 | 819,560                 | 801,570                 |
| Payroll and Admin                       | 189,990                 | 192,210                 | 192,310                 |
| Revenues                                | 1,974,160               | 1,940,350               | 1,958,750               |
| Total Gross Expenditure                 | <u>3,067,230</u>        | <u>3,050,060</u>        | <u>3,052,770</u>        |
| Less recharges within the business unit | 218,410                 | 214,200                 | 209,100                 |
| Total Gross Expenditure                 | <u><u>2,848,820</u></u> | <u><u>2,835,860</u></u> | <u><u>2,843,670</u></u> |

## SERVICE UNIT ACCOUNTS

|                                          | ORIGINAL<br>2008/2009<br>£ | REVISED<br>2008/2009<br>£ | ESTIMATE<br>2009/2010<br>£ |
|------------------------------------------|----------------------------|---------------------------|----------------------------|
| <b>LEGAL AND DEMOCRATIC SUPPORT</b>      |                            |                           |                            |
| Employees                                | 630,210                    | 602,870                   | 626,180                    |
| Transport                                | 760                        | 860                       | 860                        |
| Supplies and Services                    | 102,810                    | 122,110                   | 109,540                    |
| Administration Recharges                 | 173,940                    | 177,340                   | 172,100                    |
|                                          | 907,720                    | 903,180                   | 908,680                    |
| <br>Income                               |                            |                           |                            |
| - Fees and Charges and External Funding  | 10,000                     | 15,000                    | 15,000                     |
| <br>Recharges                            |                            |                           |                            |
| General Fund - Community and Environment | 70,210                     | 64,300                    | 64,100                     |
| Housing                                  | 8,180                      | 8,100                     | 8,300                      |
| Policy and Organisation                  | 677,240                    | 677,680                   | 685,380                    |
| Housing Revenue Account                  | 55,730                     | 51,100                    | 51,900                     |
| Recharges between Business Units         | 49,400                     | 54,400                    | 50,600                     |
| Recharges within Business Unit           | 36,960                     | 32,600                    | 33,400                     |
|                                          | 907,720                    | 903,180                   | 908,680                    |
| <br><b>NET EXPENDITURE</b>               | -                          | -                         | -                          |
| <br><b>FINANCIAL SERVICES</b>            |                            |                           |                            |
| Employees                                | 2,073,250                  | 2,026,840                 | 2,085,820                  |
| Transport                                | 13,610                     | 13,240                    | 13,190                     |
| Supplies and Services                    | 211,620                    | 221,490                   | 213,640                    |
| Administration Recharges                 | 763,430                    | 783,170                   | 734,800                    |
| Capital Finance                          | 5,320                      | 5,320                     | 5,320                      |
|                                          | 3,067,230                  | 3,050,060                 | 3,052,770                  |
| <br>Income                               |                            |                           |                            |
| - Fees and Charges and External Funding  | 665,560                    | 654,640                   | 658,650                    |
| <br>Recharges                            |                            |                           |                            |
| General Fund - Community and Environment | 190,000                    | 179,500                   | 173,800                    |
| Housing                                  | 21,160                     | 33,000                    | 31,200                     |
| Policy and Organisation                  | 1,669,810                  | 1,650,220                 | 1,665,820                  |
| Housing Revenue Account                  | 116,630                    | 114,100                   | 107,600                    |
| Recharges between Business Units         | 185,660                    | 204,400                   | 206,600                    |
| Recharges within Business Unit           | 218,410                    | 214,200                   | 209,100                    |
|                                          | 3,067,230                  | 3,050,060                 | 3,052,770                  |
| <br><b>NET EXPENDITURE</b>               | -                          | -                         | -                          |



**CAPITAL  
PROGRAMME**

**2008 / 2009 TO 2013 / 2014**

CAPITAL PROGRAMME 2008/2009 TO 2013/2014  
HOUSING BOARD (HRA)

| Capital Item Details |                                                                                                                          |          | Scheme Expenditure                         |                             |                     |                     |                     |                     |                     | Local Resources             |                     |                     |                     |
|----------------------|--------------------------------------------------------------------------------------------------------------------------|----------|--------------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|---------------------|
| Item No              | SCHEME                                                                                                                   | Category | Project total (where appropriate)<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 | 2012 /2013<br>£,000 | 2013 /2014<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 |
| 1                    | L.A. Tenants Disabled Persons Grant                                                                                      | E        | -                                          | 50                          | 50                  | 50                  | 50                  | 50                  | 50                  |                             |                     |                     |                     |
| 2                    | Improvements to Housing Stock<br>(including Decent Homes Standard, Central Heating, Windows and Doors and Disabled Aids) | E        | -                                          | 3,626                       | 2,250               | 2,124               | 2,124               | 2,124               | 2,124               |                             |                     |                     |                     |
| 3                    | Barclay House redevelopment                                                                                              | E        | -                                          |                             |                     | 300                 |                     |                     |                     |                             |                     |                     |                     |
| <b>Board Total</b>   |                                                                                                                          |          |                                            | <b>3,676</b>                | <b>2,300</b>        | <b>2,474</b>        | <b>2,174</b>        | <b>2,174</b>        | <b>2,174</b>        | <b>1,510</b>                | <b>140</b>          | <b>314</b>          | <b>14</b>           |

CAPITAL PROGRAMME 2008/2009 TO 2013/2014  
HOUSING BOARD (GENERAL FUND)

| Capital Item Details |                                       |          | Scheme Expenditure                         |                             |                     |                     |                     |                     |                     | Local Resources             |                     |                     |                     |
|----------------------|---------------------------------------|----------|--------------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|---------------------|
| Item No              | SCHEME                                | Category | Project total (where appropriate)<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 | 2012 /2013<br>£,000 | 2013 /2014<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 |
| 1                    | Social Housing<br>Specific Schemes    | E        | -                                          | 245                         | 680                 |                     |                     |                     |                     |                             |                     |                     |                     |
|                      | Steane contribution to PHA            | E        | -                                          | 300                         | 300                 | 300                 | 300                 |                     |                     |                             |                     |                     |                     |
|                      | Future Schemes (undecided)            | E        | -                                          |                             | 30                  | 30                  | 30                  | 30                  | 30                  |                             | 30                  | 30                  | 30                  |
| 2                    | Disabled Facilities                   | E        | -                                          | 300                         | 340                 | 340                 | 340                 | 340                 | 340                 | 60                          | 100                 | 100                 | 100                 |
| 3                    | Housing Renewal                       | E        | -                                          | 50                          | 60                  | 60                  | 60                  | 60                  | 60                  |                             |                     |                     |                     |
| 4                    | Private Sector House Condition Survey | E        | -                                          |                             | 60                  |                     |                     |                     |                     |                             | 60                  |                     |                     |
| <b>Board Total</b>   |                                       |          |                                            | <b>895</b>                  | <b>1,470</b>        | <b>730</b>          | <b>730</b>          | <b>430</b>          | <b>430</b>          | <b>60</b>                   | <b>190</b>          | <b>130</b>          | <b>130</b>          |

KEY TO CATEGORIES

E. Exempt from category system

CAPITAL PROGRAMME 2008/2009 TO 2013/2014  
COMMUNITY AND ENVIRONMENT BOARD

| Capital Item Details |                                                                 |          | Scheme Expenditure                         |                             |                     |                     |                     |                     |                     | Local Resources             |                     |                     |                     |
|----------------------|-----------------------------------------------------------------|----------|--------------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|---------------------|
| Item No              | SCHEME                                                          | Category | Project total (where appropriate)<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 | 2012 /2013<br>£,000 | 2013 /2014<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 |
| 1                    | Aid to Voluntary Organisations                                  | E        | -                                          | 53                          | 25                  | 25                  | 25                  | 25                  | 25                  | 53                          | 25                  | 25                  | 25                  |
| 2                    | Alver Valley - GBC contribution                                 | 1        | 116                                        | 27                          |                     |                     |                     |                     |                     | 27                          |                     |                     |                     |
|                      | Alver Valley - Habitat Creation & Access Works                  | 2        | 353                                        |                             | 176                 | 176                 |                     |                     |                     |                             |                     |                     |                     |
| 3                    | St Vincent - Artificial Turf Pitch                              | 1        | 581                                        | 16                          |                     |                     |                     |                     |                     |                             |                     |                     |                     |
| 4                    | High Street Refurbishment                                       | 1        | 589                                        | 272                         | 92                  |                     |                     |                     |                     | 272                         | 92                  |                     |                     |
| 5                    | Landing Stage - replacement                                     | 3        | 5,000                                      | 500                         | 4,184               |                     |                     |                     |                     |                             |                     |                     |                     |
| 6                    | Alverstoke Flood Protection                                     | 3        | 258                                        | 18                          | 30                  | 170                 |                     |                     |                     |                             |                     |                     |                     |
| 7                    | L-o-S Beach Recharge                                            | 3        | 450                                        |                             | 50                  | 400                 |                     |                     |                     |                             |                     |                     |                     |
| 8                    | Hook Lane to Portsmouth Harbour Entrance Defence Strategy Study | E        | 160                                        | 10                          |                     | 150                 |                     |                     |                     |                             |                     |                     |                     |
| 9                    | Portsmouth Harbour (North & West) Shoreline Defence Study       | E        | 15                                         |                             | 15                  |                     |                     |                     |                     |                             |                     |                     |                     |
| 10                   | L-O-S Embankment Regrading                                      | E        | -                                          | 15                          | 50                  |                     |                     |                     |                     | 15                          | 50                  |                     |                     |
| 11                   | Open Space Security Measures - Parks                            | 1        | 17                                         | 5                           |                     |                     |                     |                     |                     | 5                           |                     |                     |                     |
| 12                   | New Cemetery                                                    | 2        | 500                                        | 78                          | 100                 | 200                 | 60                  |                     |                     | 78                          | 100                 | 200                 | 60                  |
| 13                   | Waste Recycling - Project Integra Contribution                  | E        | -                                          | 10                          | 10                  | 10                  | 10                  | 10                  | 10                  | 10                          | 10                  | 10                  | 10                  |
| 14                   | Tukes Avenue Playing Field - Facility Upgrade                   | 1        | 5                                          | 5                           |                     |                     |                     |                     |                     | 3                           |                     |                     |                     |
| 15                   | Elson Recreation Ground - Football Pavilion, Pavings, Fo        | 1        | 20                                         | 2                           |                     |                     |                     |                     |                     |                             |                     |                     |                     |
| 16                   | Nobes Avenue - Play Area, Equipment Renewal                     | 1        | 10                                         | 10                          |                     |                     |                     |                     |                     | 6                           |                     |                     |                     |
| 17                   | Falklands Gardens - New Public Convenience                      | 1        | 86                                         | 5                           |                     |                     |                     |                     |                     | 5                           |                     |                     |                     |

| Capital Item Details |                                                                          |          | Scheme Expenditure                         |                             |                     |                     |                     |                     |                     | Local Resources             |                     |                     |                     |
|----------------------|--------------------------------------------------------------------------|----------|--------------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|---------------------|
| Item No              | SCHEME                                                                   | Category | Project total (where appropriate)<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 | 2012 /2013<br>£,000 | 2013 /2014<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 |
| 18                   | Brookers Field - drainage to 4 football pitches                          | 2        | 140                                        | 140                         |                     |                     |                     |                     |                     |                             |                     |                     |                     |
| 19                   | Improvement Works to Solent Gardens                                      | E        | 15                                         | 15                          |                     |                     |                     |                     |                     | 15                          |                     |                     |                     |
| 20                   | Stokes Bay Paddling Pool - Increased Height Railings                     | E        | 8                                          | 7                           |                     |                     |                     |                     |                     | 7                           |                     |                     |                     |
| 21                   | Waste Performance & Efficiency Grant                                     | 1        | 134                                        | 57                          |                     |                     |                     |                     |                     |                             |                     |                     |                     |
| 22                   | Recycling to complexes                                                   | 3        | 141                                        |                             | 81                  | 60                  |                     |                     |                     |                             | 81                  | 60                  |                     |
| 23                   | Fairway Play Area Equipment                                              | 1        | 4                                          | 4                           |                     |                     |                     |                     |                     |                             |                     |                     |                     |
| 24                   | Falklands Gardens Taxi Rank                                              | 1        | 14                                         | 4                           |                     |                     |                     |                     |                     | 4                           |                     |                     |                     |
| 25                   | Hardway Sailing Club - replace public slipway                            | 3        | 40                                         |                             | 40                  |                     |                     |                     |                     |                             | 8                   |                     |                     |
| 26                   | Car Park resurfacing & upgrading                                         | E        | 225                                        | 95                          | 40                  | 40                  | 40                  |                     |                     | 95                          | 40                  | 40                  | 40                  |
| 27                   | Holbrook Recreation Centre - replacement                                 | 2        | 11,000                                     | 135                         | 3,000               | 6,750               | 1,100               |                     |                     | 135                         | 3,000               | 6,750               | 1,100               |
| 28                   | Bridgemary Bowling Club - fencing upgrade                                | 1        | 17                                         | 17                          |                     |                     |                     |                     |                     |                             |                     |                     |                     |
| 29                   | Rowner Cricket Club - fencing upgrade                                    | 1        | 29                                         | 29                          |                     |                     |                     |                     |                     | 5                           |                     |                     |                     |
| 30                   | Privett Park Tennis Courts - surface upgrade                             | 1        | 25                                         | 20                          | 5                   |                     |                     |                     |                     |                             |                     |                     |                     |
| 31                   | Cherque Farm - provision of play areas                                   | 1        | 188                                        | 65                          | 56                  |                     |                     |                     |                     |                             |                     |                     |                     |
| 32                   | Disabled Toilets refurbishment                                           | 1        | 50                                         | 50                          |                     |                     |                     |                     |                     | 50                          |                     |                     |                     |
| 33                   | Tukes Avenue - Play Equipment Upgrades                                   | 1        | 50                                         | 50                          |                     |                     |                     |                     |                     |                             |                     |                     |                     |
| 34                   | Nobes Avenue - Play Equipment Upgrades                                   | 1        | 3                                          | 3                           |                     |                     |                     |                     |                     |                             |                     |                     |                     |
| 35                   | Bridgemary, Elson & Leesland - Play Areas                                | 1        | 82                                         | 43                          | 39                  |                     |                     |                     |                     |                             |                     |                     |                     |
| 36                   | Alver Valley BMX Track                                                   | 1        | 76                                         | 76                          |                     |                     |                     |                     |                     |                             |                     |                     |                     |
| 37                   | Provide lighting to pathways within Leisure Parks, Gardens & Open Spaces | 3        | 73                                         |                             | 73                  |                     |                     |                     |                     |                             |                     |                     |                     |

| Capital Item Details |                                                                                                |          | Scheme Expenditure                         |                             |                     |                     |                     |                     |                     | Local Resources             |                     |                     |                     |
|----------------------|------------------------------------------------------------------------------------------------|----------|--------------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|---------------------|
| Item No              | SCHEME                                                                                         | Category | Project total (where appropriate)<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 | 2012 /2013<br>£,000 | 2013 /2014<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 |
| 38                   | Pirates Cove Play Area - New Play Equipment                                                    | 3        | 12                                         |                             | 12                  |                     |                     |                     |                     |                             |                     |                     |                     |
| 39                   | Walpole Park Cocklepond - rolling programme of renewal of perimeter concrete footways          | 3        | 160                                        |                             | 160                 |                     |                     |                     |                     |                             | 80                  |                     |                     |
| 40                   | Walpole Park Skatepark - Provide extension to existing skate park facility                     | 3        | 6                                          |                             | 6                   |                     |                     |                     |                     |                             |                     |                     |                     |
| 41                   | Grange Farm Nursery - plugging out machine                                                     | 3        | 30                                         |                             |                     | 30                  |                     |                     |                     |                             |                     | 30                  |                     |
| 42                   | Grange Farm Nursery - 3 bay multi-span polyhouse                                               | 3        | 35                                         |                             |                     | 35                  |                     |                     |                     |                             |                     | 35                  |                     |
| 43                   | Stokes Bay Central Car Park - repairs, resurfacing & move & reinstate shrub bed                | 3        | 80                                         | 80                          |                     |                     |                     |                     |                     | 80                          |                     |                     |                     |
| 44                   | Privett Park 2 - Replacement Pavilion                                                          | 3        | 700                                        |                             |                     |                     |                     | 700                 |                     |                             |                     |                     |                     |
| 45                   | Privett Enclosure Improved Facilities                                                          | 3        | 98                                         |                             | 98                  |                     |                     |                     |                     |                             | 98                  |                     |                     |
| 46                   | Bus Shelters - A32 Purchase (14)                                                               | 1        |                                            | 70                          |                     |                     |                     |                     |                     |                             |                     |                     |                     |
| 47                   | Alver Valley - BMX Bow Top Railings                                                            | 1        |                                            |                             | 10                  |                     |                     |                     |                     |                             | 10                  |                     |                     |
| 48                   | Elson Skateboard & BMX Track                                                                   | 1        |                                            |                             | 11                  |                     |                     |                     |                     |                             |                     |                     |                     |
| 49                   | 17th Century Village - Buildings Upgrade                                                       | 3        | 20                                         |                             | 20                  |                     |                     |                     |                     |                             | 20                  |                     |                     |
| 50                   | Leesland Skatepark - provide concrete equipment & perimeter railings (MUGA area refurbishment) | 2        | 65                                         |                             | 65                  |                     |                     |                     |                     |                             | 10                  |                     |                     |
| 51                   | Leesland Park Play Area - equipment & safety surfacing upgrade                                 | 2        | 35                                         |                             | 35                  |                     |                     |                     |                     |                             | 10                  |                     |                     |
| 52                   | Stokes Bay & Lee Promenades - maintenance of promenade & rolling programme of resurfacing      | 3        | 60                                         | 15                          | 15                  | 15                  | 15                  |                     |                     | 15                          | 15                  | 15                  | 15                  |
| 53                   | Ann's Hill Cemetery - tractor replacement                                                      | 3        | 25                                         |                             | 25                  |                     |                     |                     |                     |                             | 25                  |                     |                     |
| 54                   | Privett Park - resurface car park                                                              | 3        | 65                                         |                             | 65                  |                     |                     |                     |                     |                             |                     |                     |                     |

| Capital Item Details |                                                                       |          | Scheme Expenditure                         |                             |                     |                     |                     |                     |                     | Local Resources             |                     |                     |                     |
|----------------------|-----------------------------------------------------------------------|----------|--------------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|---------------------|
| Item No              | SCHEME                                                                | Category | Project total (where appropriate)<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 | 2012 /2013<br>£,000 | 2013 /2014<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 |
| 55                   | Ann's Hill Cemetery - railing renewals                                | 3        | 30                                         |                             | 30                  |                     |                     |                     |                     |                             | 30                  |                     |                     |
| 56                   | Military Road (to Gafirs) - resurface carriageway                     | 3        | 24                                         |                             | 24                  |                     |                     |                     |                     |                             | 24                  |                     |                     |
| 57                   | Bridgemary MUGA Unit - provision of 'timed' lighting                  | 3        | 20                                         |                             | 20                  |                     |                     |                     |                     |                             |                     |                     |                     |
| 58                   | Old Road Play Area - upgrade equipment                                | 2        | 27                                         |                             | 27                  |                     |                     |                     |                     |                             |                     |                     |                     |
| 59                   | Brockhurst Allotments - Security Improvements & Car parking Provision | 2        | 53                                         |                             | 53                  |                     |                     |                     |                     |                             | 53                  |                     |                     |
| 60                   | LABGI Environmental Improvements                                      | 3        | 130                                        |                             | 59                  | 71                  |                     |                     |                     |                             |                     |                     |                     |
| 61                   | Privett Park - Play Improvements                                      | 3        | 35                                         |                             | 35                  |                     |                     |                     |                     |                             | 35                  |                     |                     |
| 62                   | Privett Gardens - Improvements                                        | 3        | 30                                         |                             | 30                  |                     |                     |                     |                     |                             | 30                  |                     |                     |
|                      | <b>Board Total</b>                                                    |          |                                            | <b>2,003</b>                | <b>8,865</b>        | <b>8,132</b>        | <b>1,250</b>        | <b>735</b>          | <b>35</b>           | <b>881</b>                  | <b>3,846</b>        | <b>7,165</b>        | <b>1,250</b>        |

**KEY TO CATEGORIES**

1. Tender Sum
2. Estimated cost of an approved scheme
3. Notional Cost of an unapproved scheme
- E. Exempt from category system

CAPITAL PROGRAMME 2008/2009 TO 2013/2014  
POLICY & ORGANISATION BOARD

| Capital Item Details |                                                        |          | Scheme Expenditure                         |                             |                     |                     |                     |                     |                     | Local Resources             |                     |                     |                     |
|----------------------|--------------------------------------------------------|----------|--------------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|---------------------|
| Item No              | SCHEME                                                 | Category | Project total (where appropriate)<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 | 2012 /2013<br>£,000 | 2013 /2014<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 |
| 1                    | Millennium Bridge - Repairs inc Lighting               | 1        | 12                                         |                             | 12                  |                     |                     |                     |                     |                             |                     |                     |                     |
| 2                    | CCTV - General Replacement                             | E        | 166                                        | 10                          | 150                 |                     |                     |                     |                     | 10                          | 150                 |                     |                     |
| 3                    | Priddys Hard - Site Development                        | 3        | -                                          | 62                          | 1,000               |                     |                     |                     |                     | 16                          | 825                 |                     |                     |
| 4                    | Tenanted Buildings - Major Repairs<br>Mobile Home Park | E        | 45                                         | 43                          |                     |                     |                     |                     |                     | 43                          |                     |                     |                     |
| 5                    | Westfield Road Depot                                   | E        | 146                                        | 22                          | 39                  |                     |                     |                     |                     | 22                          | 39                  |                     |                     |
| 6                    | Alverbank Hotel                                        | E        | 47                                         | 25                          | 10                  |                     |                     |                     |                     | 25                          | 10                  |                     |                     |
| 7                    | Bus Station                                            | E        | 75                                         | 16                          | 38                  |                     |                     |                     |                     | 16                          | 38                  |                     |                     |
| 8                    | Central Services & Accommodation<br>IT Equipment       | E        | -                                          | 492                         | 275                 | 150                 | 150                 | 150                 | 150                 | 467                         | 275                 | 150                 | 150                 |
| 9                    | Financial Management System                            | E        | -                                          |                             |                     | 100                 | 150                 |                     |                     |                             |                     | 100                 | 150                 |
| 10                   | Town Hall Major Repairs                                | E        | 1,559                                      | 74                          |                     |                     |                     | 100                 | 100                 | 74                          |                     |                     |                     |
|                      | Windows Replacement                                    |          |                                            | 262                         | 300                 |                     |                     |                     |                     | 262                         | 300                 |                     |                     |
|                      | Main Reception Improvements                            |          |                                            |                             | 56                  |                     |                     |                     |                     |                             | 56                  |                     |                     |
|                      | Electrical Re-Wire                                     |          |                                            | 45                          | 45                  | 30                  | 70                  |                     |                     | 45                          | 45                  | 30                  | 70                  |
|                      | Flat Roof Recovering & Insulation                      |          |                                            | 73                          |                     |                     |                     |                     |                     | 73                          |                     |                     |                     |
|                      | Replacement Air Conditioning                           |          |                                            | 13                          | 18                  | 6                   | 6                   |                     |                     | 13                          | 18                  | 6                   | 6                   |
|                      | New Air Conditioning Units                             |          |                                            | 5                           |                     |                     |                     |                     |                     | 5                           |                     |                     |                     |
|                      | Lift Refurbishment                                     |          |                                            | 30                          |                     |                     |                     |                     |                     | 30                          |                     |                     |                     |
|                      | Heating Replacement                                    |          |                                            |                             | 25                  | 25                  | 25                  |                     |                     |                             | 25                  | 25                  | 25                  |
|                      | 2006 Condition Survey Items                            |          |                                            |                             | 93                  | 10                  |                     |                     |                     |                             | 93                  | 10                  |                     |
|                      | <b>Board Total</b>                                     |          |                                            | <b>1,172</b>                | <b>2,060</b>        | <b>321</b>          | <b>401</b>          | <b>250</b>          | <b>250</b>          | <b>1,101</b>                | <b>1,885</b>        | <b>321</b>          | <b>401</b>          |

| Capital Item Details |                         |          | Scheme Expenditure                         |                             |                     |                     |                     |                     |                     | Local Resources             |                     |                     |                     |
|----------------------|-------------------------|----------|--------------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|---------------------|
| Item No              | SCHEME                  | Category | Project total (where appropriate)<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 | 2012 /2013<br>£,000 | 2013 /2014<br>£,000 | Revised 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 |
|                      | Total Capital Programme |          |                                            | 7,745                       | 14,696              | 11,657              | 4,555               | 3,589               | 2,889               | 3,552                       | 6,061               | 7,930               | 1,795               |

#### KEY TO CATEGORIES

1. Tender Sum
2. Estimated cost of an approved scheme
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#### SUMMARY FINANCING STATEMENT

|                                               | 2008 /2009<br>£,000 | 2009 /2010<br>£,000 | 2010 /2011<br>£,000 | 2011 /2012<br>£,000 | 2012 /2013<br>£,000 | 2013 /2014<br>£,000 |
|-----------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Supported Capital Expenditure ( R ) - Housing | 6                   |                     |                     |                     |                     |                     |
| Major Repairs Allowance - HRA                 | 2,160               | 2,160               | 2,160               | 2,160               | 2,160               | 2,160               |
| Specific Capital Grants - GF                  | 290                 | 300                 | 300                 | 300                 | 240                 | 240                 |
| Developer Contributions - Open Spaces - GF    | 170                 | 299                 |                     |                     |                     |                     |
| Developer Contributions - Social Housing - GF | 545                 | 980                 | 300                 | 300                 |                     |                     |
| Other Grants and Contributions - GF           | 1,023               | 4,896               | 967                 |                     | 350                 |                     |
| Anticipated Capital Receipts                  | 123                 | 4,163               | 3,065               | 1,265               | 225                 | 225                 |
| Local Resources - Prudential Borrowing - GF   | 1,919               | 1,798               | 4,551               | 516                 | 600                 | 250                 |
| Local Resources - Prudential Borrowing - HRA  | 1,510               | 100                 | 314                 | 14                  | 14                  | 14                  |
| <b>Total Funding</b>                          | <b>7,745</b>        | <b>14,696</b>       | <b>11,657</b>       | <b>4,555</b>        | <b>3,589</b>        | <b>2,889</b>        |

## **PROGRESSION OF A CAPITAL SCHEME THROUGH THE CAPITAL PROGRAMME.**

### **Inception Stage – notional cost of an unapproved scheme**

In order for a scheme to be included in the Council's approved Capital Programme a Capital Scheme Proposal Form has to be submitted for consideration. The form requires revenue and funding implications to be considered. If accepted the scheme will be accorded an exempt (e.g. non-construction off-the-shelf items) or **Category 3** rating which is a notional forecast based simply on experience. During the inception stage the Client Unit's requirements, timescales and financial limits are established, from which alternative designs and construction approaches will be considered. The data contained in the inception stage report to Board as part of the annual budget process will only be in outline to ensure that if the Board requires amendments to the proposals, the designer can incorporate these without involving excessive additional work.

If the proposals are approved as part of the budget consideration, Officers will proceed to the design stage and appoint any specialist Consultants, submit the scheme, where appropriate, to the Government Department, public participation, tenant consultation, planning and other bodies who may provide grants, financial support or influence design considerations.

### **Design Stage – estimated cost of an approved scheme**

During the design stage drawings, specifications and a cost plan for the scheme will be prepared in accordance with the approved brief. The culmination of this stage is a design stage report to the Board, which will also advise on the full revenue implications of the project. These include projections of financing costs, amendments to staffing establishments, together with associated maintenance and running costs. If the proposals find favour with the Board it will be recommended to instruct the officers to proceed to the tender stage and the project will progress to a **Category 2**.

### **Tender Stage**

This stage of a Project requires the greatest workload commitment as it should be understood that the drawings and other technical information presented at design stage provide simply sufficient details for planning purposes not for the Contractor to construct the scheme. Thus, during the tender stage drawings, detailed specifications and Bill of Quantities need to be prepared in order to provide the necessary data to seek tenders for the work.

The tender stage report will contain an appraisal of the tenders received, including arithmetical and technical checks carried out and a financial analysis providing comparative figures between previous forecasts and the effect of the expenditure on the Capital Programme, revenue budgets and funding requirements. If the tender to be accepted exceeds the estimated sum by more than the limits in Financial Regulations requiring a virement or supplementary estimate, then Board (and, possibly P&O Board) approval must be sought prior to acceptance. Acceptance of the tender raises the scheme to a **Category 1** rating.

### **Budget**

Due to the statutory requirement to produce a balanced and robust revenue budget for tax-setting purposes, projects that have not proceeded beyond Category 3 and involving significant design requirements will not generally be scheduled for start within the forthcoming budget year.

### **Exemptions**

Some Capital Programme schemes will be exempted from the above controls by virtue of short lead-in times e.g. equipment purchase or grants.



**ADMINISTRATION MANPOWER BUDGET**

**NUMBER OF WHOLE TIME EQUIVALENT POSTS IN BUDGET**

|                                   | <b>ORIGINAL<br/>2008/2009</b> | <b>ESTIMATE<br/>2009/2010</b> |
|-----------------------------------|-------------------------------|-------------------------------|
| <b>SERVICES</b>                   |                               |                               |
| BOROUGH SOLICITOR                 | 17.1                          | 15.1                          |
| CHIEF EXECUTIVE (INC. SURESTART)  | 30.1                          | 28.0                          |
| CORPORATE SERVICES                | 33.1                          | 30.2                          |
| DEVELOPMENT SERVICES              | 35.4                          | 33.4                          |
| ENVIRONMENTAL SERVICES            | 52.2                          | 52.6                          |
| FINANCIAL SERVICES                | 64.8                          | 63.7                          |
| HOUSING SERVICES                  | 78.6                          | 77.4                          |
| LEISURE SERVICES (INC. EXPLOSION) | 21.5                          | 19.4                          |
|                                   | <u>332.8</u>                  | <u>319.8</u>                  |

**LABOUR MANPOWER BUDGET**

|                     |             |             |
|---------------------|-------------|-------------|
| <b>SERVICES</b>     |             |             |
| LEISURE MAINTENANCE | 3.0         | 3.0         |
| NURSERY             | 3.0         | 3.0         |
| BUILDING CLEANING   | 10.6        | 9.3         |
|                     | <u>16.6</u> | <u>15.3</u> |



## **GLOSSARY OF TERMS**

Wherever possible the CIPFA standard narrative is used to describe the detail of the budgets within each service head. This enables comparison to be made both between budget heads within Board and with other local authorities. Significant budget items are detailed separately.

### **Administration Recharges**

Administration recharges represent the cost of the Council's service units – both frontline and support – that are incurred in providing the Council's services. They are a recharge of the total service unit costs usually based on an assessment of time allocation.

### **Asset Management Revenue Account (AMRA)**

The Asset Management Revenue Account removes capital finance charges from the revenue accounts so that they do not impact on the Council Tax. It also includes interest payments and the statutory charge to Housing Revenue Account. This account is being discontinued from 2007/08 in line with central guidance.

### **Capital Expenditure**

Generally, expenditure on the acquisition, construction or enhancement of assets that have an expected life of more than one year. Capital expenditure is strictly defined under current legislation and expenditure which does not fall within this definition must be charged to a revenue account.

### **Capital Receipts**

The proceeds from the disposal of land or other assets. Capital receipts can be used to finance new capital expenditure within rules set down by the government but cannot be used to finance revenue expenditure. Certain receipts are payable to the government in line with regulations.

### **Collection Fund**

The statutory account maintained by billing authorities for collecting council tax and non-domestic rates, paying precepting authorities and the national pool of non-domestic rates.

### **Contingency**

Money included in the budget for unforeseen items of expenditure or shortfalls in income.

### **Employees**

The salaries and wages of staff directly employed by the Council - includes employer's national insurance and pension contributions, training, redundancy and severance payments.

### **Income**

Most income comes from fees and charges or rents with some service heads receiving specific government or external grants. This is separate from the revenue support grant that is included in the budget at a summary level and reduces the overall level of council tax.

### **Minimum Revenue Provision (MRP)**

The statutory minimum amount that must be charged to the revenue account each year to repay debt.

### **Operating Leases**

A type of lease whereby ownership of the asset remains with the lessor and the asset is not required to be included on the Council's balance sheet.

**Precepts**

The levies made by precepting authorities (eg County Council, Police Authority, Fire & Rescue Authority) on billing authorities, requiring the latter to collect income from local taxpayers on their behalf

**Provisions and Reserves**

Amounts set aside in one year to cover expenditure in the future. Provisions are for liabilities or losses which are likely or certain to be incurred but for which the amounts or the dates on which they will arise are uncertain. Reserves are amounts set aside which do not fall within the definition of provisions and include general reserves or balances.

**PWLB**

The Public Works Loans Board is a Government agency set up to provide loans for local authorities.

**Recharge to Services**

The charge made from service units for their professional and support services used in the supply of services. This re-charge shows under services within boards as administration recharges.

**Revenue Support Grant**

The grant paid by central government towards local authorities services in general, as opposed to specific grants, which may only be used for a specific purpose.

**Specific Grants**

Government grants to local authorities in aid of particular project or services