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Tuesday, 11 December 2007

S U M M O N S

MEETING: Civic and Commemorative Events Sub-Board
DATE: 19 December 2007
TIME: 6.00pm
PLACE: Committee Room 1, Town Hall, Gosport
Democratic Services contact: Catherine McDonald

LINDA EDWARDS
BOROUGH SOLICITOR

MEMBERS OF THE SUB-BOARD

The Mayor (Councillor Gill)(ex-officio)
Councillor Cully (Chairman)
Councillor Farr (Vice-Chairman)

Councillor Allen	Councillor Dickson
Councillor Carr	Councillor Edgar
Councillor Carter	Councillor Mrs Salter

TWINNING CO-OPTED MEMBERS

Mr Whitbread & Honorary Aldermen Flory, Hewitt & Mrs Whitbread

TWINNING ORGANISERS

Ms Allen (Gosport District Youth Office), Messrs Burt, Purdy (Gosport & Fareham Rugby Football Club), Mr Collins (Gosport & District Table Tennis Assoc), Mr A Edgar (Gosport Rotary), Mr Hawkins (Gosport French Circle), Ms Astbury (Gosport & Fareham Soroptimists), Mr Sampson (Gosport Select Football Club), Mr Brett, Mr Scruse (Gosport Borough Youth Football Club), Mr Vella (Judo), Mr MacPherson (Gosport Silver Band), Mr Dennett (Golf Club) and Mrs Hanslip

Legal & Democratic Support Unit: Linda Edwards – Borough Solicitor
Switchboard Telephone Number: **(023) 9258 4242**
Britdoc Number: **DX136567 Gosport 2** Website: **www.gosport.gov.uk**

FIRE PRECAUTIONS

(To be read from the Chair if members of the public are present)

In the event of the fire alarm (continuous ringing) or controlled evacuation alarm (intermittent ringing) sounding, please leave the room immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE:

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

NOTE:

- i. Members are requested to note that if any member wishes to speak at the Sub Board meeting then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off for the duration of the meeting.

Civic and Commemorative Events Sub Board
19 December 2007

AGENDA

RECOMMENDED
MINUTE FORMAT

PART A ITEMS

1. APOLOGIES FOR NON-ATTENDANCE
2. DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter, any personal or personal and prejudicial interest in any item(s) being considered at this meeting.

3. MINUTES OF THE MEETING OF THE SUB-BOARD HELD ON 12 JULY 2007 (copy herewith)
4. DEPUTATIONS – STANDING ORDER 3.5

(NOTE: The Sub-Board is required to receive a deputation(s) on a matter which is before the meeting of the Sub-Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Monday, 17 December 2007. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).

5. PUBLIC QUESTIONS – STANDING ORDER 3.6

(NOTE: The Sub-Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Sub-Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Monday, 17 December 2007).

6. ROYAN TWINNING CRITIQUE 2007

PART II

A critique of the Royan Twinnjng 2007 together with the Statement of Accounts for 2007/08.

Contacts:
Angela Whitbread
Secretary
G/R Twinning and
John Norman
Ext 5316

7. ROYAN TWINNING 2008: UPDATE

PART II

Verbal update.

Contact:
Angela Whitbread
Secretary
G/R Twinning

8. MRS DOROTHY SIMPSON – FREEDOM OF THE BOROUGH

PART II

To set out proposals for Mrs Dorothy Simpson being granted the Freedom of the Borough.

Contact:
Ken Lucking
Ext 5305

Civic and Commemorative Events Sub Board
19 December 2007

9. ANY OTHER ITEMS
- which the Chairman determines should be considered, by reason of special circumstances, as a matter of urgency.

A MEETING OF THE CIVIC AND COMMEMORATIVE EVENTS SUB-BOARD

WAS HELD ON 12 JULY 2007

The Mayor (Councillor Gill)(ex-officio) (P); Councillors Allen, Carr (P), Carter (P), Cully (P), Dickson (P), Edgar (P), Farr (P) and Mrs Salter.

1. APOLOGIES

Apologies for inability to attend the meeting were submitted on behalf of Councillors Allen and Mrs Salter.

2. ELECTION OF CHAIRMAN

RESOLVED: That Councillor Cully be elected Chairman of the Sub-Board for the Municipal Year 2007/08.

3. ELECTION OF VICE-CHAIRMAN

RESOLVED: That Councillor Farr be elected Vice-Chairman of the Sub-Board for the Municipal Year 2007/08.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. MINUTES

RESOLVED: That the Minutes of the meeting of the Sub-Board held on 10 April 2007 be approved and signed by the Chairman as a true and correct record.

6. DEPUTATIONS

There were no deputations.

7. PUBLIC QUESTIONS

There were no public questions.

PART II

8. FALKLANDS VETERANS 25TH ANNIVERSARY COMMEMORATION

Consideration was given to a report of the Corporate Services Manager which advised

Civic and Commemorative Events Sub-Board
12 July 2007

Members of the outcome of the above event which had been held on Sunday, 3 June 2007.

Members expressed the view that, as a result of the detailed planning between the various agencies involved, the event had taken place successfully. The Sub-Board's thanks were extended to all staff involved with the organisation of the event.

Feedback from veterans and other members of the public had been positive. Veterans who had spoken with Members on the day of the event had stressed how greatly the event had made them feel appreciated and that they wished to maintain their close links with Gosport.

RESOLVED: That the report of the Corporate Services Manager be noted.

9. WORLD WAR II COMMEMORATION AND VETERANS DAY

Consideration was given to a verbal report by the Corporate Services Manager which requested the Sub-Board to set a date for the above event.

Members were advised that Veterans Day was 27 June and decided to hold the event on the Sunday nearest to this date which was 29 June 2008.

Councillor Edgar commented that reference should be made in the event programme to national servicemen who had served their country.

RESOLVED: That the World War II Commemoration and Veterans Day event be held on 29 June 2008.

The meeting ended at 6.18 p.m.

CHAIRMAN

*Hon Alderman Angela J Whitbread
Secretary Gosport / Royan Twinning*



A Critique of the Twinning ~2007

Dear Mister Mayor,

The 2007 twinning started off quietly but as the year moved on everything got very chaotic, we had originally agreed with Royan for the twinning to commence on the Thursday and finish on the following Monday as per usual the sporting groups were given that information. As the year moved on it was apparent that the information we were receiving was putting everything back a day, we had flights arriving Thursday and the Friday and some of the Royannais would be staying longer.

This would be the first year for many that I had arranged the Mayor's Civic Dinner party outside of the Town hall and I was very pleased that the Royal Navy Submarine Museum was available and our thanks go to Jeff Tall and Andrew Poole for their help and advice that they provided which did make a very successful evening with an outstanding view of the Spinnaker tower. I think our French guests were very impressed. There was only one problem, Your Worship could not attend as you were already committed to the Falklands Dinner at HMS Sultan on the same evening.

So after some consultation it was decided to ask Honorary Alderman Graham Hewitt as the senior Alderman on the Committee if he would host the function on your behalf, remembering also that the Deputy Mayor Councillor Kimber was also attending the Sultan Dinner as a Falklands Veteran. Graham Hewitt did a marvellous job and his after Dinner speech emphasised the importance of one of the longest serving twinings.

One of the main problems we have had in the past is to determine the need for transport from the Ferries/Airports to Gosport. This year the main Royannais delegation was travelling by Coach arriving on the Thursday. There were some initial problems, where we were going to keep the Coach over the weekend but after some negotiations the Thorngate halls allowed free parking for the coach. Special thanks go to Mr and Mrs Graham Samson for looking after the Royannais coach driver.

The details for the Civic Twinning Church service at St Mary's, Alverstoke were all confirmed but at a later date you stated that it would be a good idea to combine both Civic and Twinning services as one and it was a tremendous success, except for the weather it just rained all the day.

It was approximately two months prior to the Twinning weekend that panic started to set in, we had still no official gift and at the last Committee meeting it was agreed to investigate a photo of Gosport with the Spinnaker tower in the background. Cllr Allen provided some copies but when contacting the town hall they were not of the right standard. Eventually I contacted the Camera Club who had already had some excellent copies. These were taken from Portsdown hill showing Portsmouth, the Spinnaker Tower, the Isle of Wight and of course Gosport, this was framed and completed three days before the weekend.

Due to the run down of the Grange farm nursery it was necessary to use a private florist to provide flower displays and floral decorations for both of the official functions and the feed-back I have received is that they did the Gosport colours proud on both official occasions.

The Dinner and Dance on the Sunday evening went very well but the highlight of the evening was the entertainment I think everyone would agree that "Majic Roundabout" kept everyone dancing the night away but a young Australian girl Emma, who is studying in Royan stole the evening with her singing I am sure that I saw a few tears in the eyes of a few Rugby delegates. I am sure that she will be a great success in the future.

Even the Royannais had some difficulties, on the coach's arrival at Caen from Royan one of the students who were travelling to Gosport did not have the right paper work and Francoise Chabaneau had to ensure that the student arrived back in Royan safely, consequently Francoise did not arrive in Gosport until the following day.

This years twinning was one of the largest that we had for a few years and that is partly due to the hard work of the delegates organisers. We welcome for the first year the Judo Club who organised one of the largest delegations (35) it was refreshing to see so many young people from both sides of the water involved and when they departed on the Monday they were still singing and enjoying it all. Without Paul Vella and his enthusiasm it would not have succeeded it was a joy to see, my thanks go out to him and his team. My thanks also to the Deputy Mayor , Cllr Derek Kimber for taking time to go to the Judo Clubs exhibition on the Saturday. it was a great moral booster to the Judo Club.

The other delegation that came from nowhere was the Golfing Delegation .Cllr Dickson worked day and night to make it work, up and till the last minute he was still organising accommodation for his guests. I understand that we are expecting a well supported return visit to Royan next year from the Golf and Judo

The Civic Delegation enjoyed a day out at Jane Austen's House at Chawton and the Gardens at Hinton Ampner. Both Museum and the Gardens reflected the best in the English countryside the civic delegation returned to Gosport where we all met again for an evening dinner at the Waterfront restaurant at Lee-on-the-Solent.

Finally on the Monday morning the majority of the Civic and Sporting delegates departed for Royan via the Coach and private transport some remained until the Wednesday morning

I have now received the date for next years visit to Royan it will be the weekend of the 25th May 08
We now have less than two years to organise the 50 celebrations in 2009 we do need to liaise with Royan to make a firm date so that venues etc can be reserved and as the Secretary I need to know the Councils practical commitment asp

This years twinning proved how important and valuable it is for two towns to be 'as one', over 300 people took an active role and that excludes all the families hosting.

I would like to personally thank all those who participated and helped to organise the 2007 twinning

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Yours sincerely,

Angela Whitbread, Hon Ald
Secretary, Gosport/Royan Twinning

Royan Twinning - Statement of Accounts 1.4.07 - 31.3.08

	Notes	£	£
Expenditure			
<u>25th May 2007 - Civic Dinner - Submarine Museum</u>			
Bezani Catering		1,198.85	
Zodiac Florist		105.45	
Royal Navy Submarine Museum		300.00	
			1,604.30
<u>26th May 2007 - Delegation Visits</u>			
Lucketts Travel - Coach		475.00	
National Trust - Hinton Ampner		231.00	
Jane Austin Museum		168.00	
On the Waterfront		1,375.00	
			2,249.00
<u>27th May 2007 - Dinner & Dance - Thorngate Halls</u>			
Studio 6 - Menus & Invitations		248.74	
Bezani Catering		3,510.64	
Music Entertainment		350.00	
Door Security		180.00	
Zodiac Florist		358.55	
Gosport Community Association - Wine		765.96	
Gosport Community Association - Room Hire		220.00	
Gosport Community Association - Performing Rights		12.77	
			5,646.66
<u>Miscellaneous</u>			
Un Need Us		20.04	
Stoke Gallery - framing & mounting photograph		46.81	
G. Atkins - gloss print of photograph		30.00	
Internal Printing & Stationary	1	103.58	
Overtime for photography		55.30	
			255.73
			<u>9,755.69</u>
Income			
<u>Receipts</u>			
Receipts for Civic Tour & Dinner and Dance	2	(1,350.00)	
			<u>(1,350.00)</u>
Net Cost			<u><u>8,405.69</u></u>
Royan Twinning Account			
Opening Balance as at 1.4.07		6,755.37	
GBC Contribution for 07/08		3,910.00	
Interest on Balances 07/08			
Net Expenditure for 07/08		(8,405.69)	
Closing Balance as at 31.3.08		<u>2,259.68</u>	

Royan Twinning - Statement of Accounts 1.4.07 - 31.3.08

	£	£
Expenditure		
<u>Note 1 - Internal Stationery & Printing</u>		
Civic Dinner Place / Name Cards	36.14	
Seating Plan	54.24	
Photography of Royan Delegates	13.20	
		<u>103.58</u>
Income		
<u>Note 2 - Receipts for Civic Tour & Dinner and Dance</u>		
Receipts for Civic Meal & Civic Trip @ £35 per person:		
Civic Delegation	(720.00)	
Sporting Delegation:		
Football	(70.00)	
		(790.00)
Receipts for Dinner & Dance & £5 per person:		
Civic Delegation	(120.00)	
Sporting Delegation:		
Rugby	(225.00)	
Judo	(90.00)	
Table Tennis	(85.00)	
Golf	(40.00)	
		(560.00)
		<u>(1,350.00)</u>

AGENDA ITEM NO. 8

Board/Committee:	CIVIC AND COMMEMORATIVE SUB BOARD
Date of Meeting:	19 DECEMBER 2007
Title:	MRS DOROTHY SIMPSON – FREEDOM OF THE BOROUGH
Author:	CORPORATE SERVICES MANAGER
Status:	FOR RECOMMENDATION TO POLICY AND ORGANISATION BOARD

Purpose

To set out proposals for Mrs Dorothy Simpson being granted the Freedom of the Borough.

Recommendation

It is recommended that, in accordance with Section 249(5) of the Local Government Act 1972, and in recognition of her eminent services to the people and Borough of Gosport over many years, the Sub Board request that the Policy and Organisation Board refer, to an Extraordinary Council Meeting, for the granting of the Freedom of the Borough to Mrs Dorothy Simpson.

1 Background

- 1.1 In accordance with the Council's Constitution (Part 3, Schedule 9, Annex 1) it is within the Terms of Reference of Policy and Organisation Board to approve the award of Freedom of the Borough.

2 Proposal for the Award of the Freedom Honour

- 2.1 The Mayor has kindly provided the following statement in support of the proposal:

“Dorothy Simpson, known affectionately as ‘Dot’, is known to many people in Gosport for her voluntary work, particularly her outstanding contribution to the Royal British Legion.

Having joined the Royal British Legion in 1983, Dot became the Secretary and Welfare Officer in 1984, a position she continues to hold today. It would be impossible to say how many service and ex-servicemen have benefited from Dot's help. Every year during the Poppy Appeal, Dot can be found sitting in Main Reception selling poppies and crosses, for up to six hours a day. Once the collecting tins have all be collected, she can be found in Council Chamber counting the collection.

All her life Dot has served various churches in the choirs and she can still be found in her local Baptist Church teaching children in her role as Sunday School teacher.

Dot's whole life has been about serving others. She was awarded Citizen of the Year in 1999 for her many years of voluntary work in numerous organisations in Gosport. Even at the age of 90 years, she plays an active role in the Gosporters, raising money for the Mayor's charities and can be found participating in our annual WWII Remembrance Service at Anns Hill Cemetery by reading the Exhortation.

I would ask that Mrs Dorothy Simpson be recommended for the highest honour that Gosport can bestow in recognition of her outstanding contribution to the voluntary work she has undertaken for our town."

3. Risk Assessment

3.1 There are no business risks associated with this proposal.

4 Financial Implications

4.1 There are no significant costs associated with this proposal.

5 Conclusion

5.1 Mrs Dorothy Simpson has worked tirelessly for the people of the Borough of Gosport over the years and it is appropriate that the Sub Board consider the proposal that she be awarded the Freedom of the Borough.

Financial Services comments:	There are no significant costs associated with this proposal.
Legal Services comments:	
Service Improvement Plan implications:	There are no Service Plan implications.
Corporate Plan:	There are no Corporate Plan issues.
Risk Assessment:	There are no business risks associated with this proposal.
Background papers:	None.
Appendices/Enclosures:	None.
Report author/ Lead Officer:	Ken Lucking, Corporate Services Manager