

*Please ask for:*

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24 October 2007

## **S U M M O N S**

**MEETING:** Emergency Sub-Board  
**DATE:** 29 October 2007  
**TIME:** 9.00am  
**PLACE:** Committee Room 1, Town Hall, Gosport  
**Democratic Services contact:** Geoff Rawling

LINDA EDWARDS  
BOROUGH SOLICITOR

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### **MEMBERS OF THE SUB-BOARD**

The Mayor (Councillor Gill) (ex-officio)

Councillor Burgess	Councillor Hook
Councillor Chegwyn	Councillor Langdon
Councillor Cully	Councillor Smith

### **FIRE PRECAUTIONS**

(To be read from the Chair if members of the public are present)

**In the event of the fire alarm (continuous ringing) or controlled evacuation alarm (intermittent ringing) sounding, please leave the room immediately.**  
**Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.**

**IMPORTANT NOTICE:**

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

**NOTE:**

- i. Members are requested to note that if any member wishes to speak at the Sub-Board meeting then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off for the duration of the meeting.

**AGENDA**

**PART A ITEMS**

RECOMMENDED  
MINUTE FORMAT

1. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN FOR THE  
REMAINDER OF THE 2007/08 MUNICIPAL YEAR
2. APOLOGIES FOR NON-ATTENDANCE
3. DECLARATIONS OF INTEREST

*All Members present are required to declare, at this point in the meeting or as soon as possible thereafter, any personal or personal and prejudicial interest in any item(s) being considered at this meeting.*

4. MINUTES OF THE MEETING OF THE SUB-BOARD HELD ON  
19 MARCH 2007

*To approve as a correct record the Minutes of the meeting of the Emergency Sub-Board held on 19 March 2007 (copy herewith).*

5. DEPUTATIONS – STANDING ORDER 3.5

*(NOTE: The Sub-Board is required to receive a deputation(s) on a matter which is before the meeting of the Sub-Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Thursday, 25 October 2007. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).*

6. PUBLIC QUESTIONS – STANDING ORDER 3.6

*(NOTE: The Sub-Board is required to allow a total of 15 minutes for questions from members of the public on matters within the terms of reference of the Sub-Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Thursday, 25 October 2007).*

7. ANY OTHER ITEMS  
which the Chairman determines should be considered, by reason of special circumstances, as a matter of urgency.

8. EXCLUSION OF PUBLIC  
To consider the following motion:

That in relation to the following item the public be excluded from the meeting, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information within Paragraphs 1, 2 and 3 of

Emergency Sub-Board  
29 October 2007

Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out below.

**PART B ITEM**  
**FOLLOWING THE EXCLUSION OF PRESS AND PUBLIC**

Item No.	Item	Paragraph no. of Part I of Schedule 12A of the Act	
9.	STAFFING MATTER  (verbal report of Chief Executive)	Paragraphs 1, 2 and 3 <b>Reason:</b> This item will contain personal and financial information which is not considered appropriate to be released to the public.	Part II Ian Lycett Ext: 5201